

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
APRIL 5, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

ORDINANCE
(SECOND READING)

5. Ordinance approving Zoning Map Amendment from Neighborhood Business and Rural Residential District to General Commercial District for property located at northwest corner of SW Irvinedale Drive and NW 84th Avenue (Noelck/Grieve).

6. **PUBLIC COMMENTS**

RESOLUTIONS

7. Resolution authorizing Chairperson to sign application, contract and final report for Iowa Department of Public Health and sub-contract with Employee and Family Resources, for local substance abuse prevention efforts.
8. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for April 19, 2016 to review bid documents for the NE 27th Avenue resurfacing project.
9. Resolution approving Sanitary Sewer Extension Agreement for property located at 320 NE 43rd Avenue (J. Murrell).
10. Resolution establishing a "No Parking" zone on the west side of NE 51st Court (from NE 23rd Avenue to 200' north of the stop condition).
- *11. Resolution accepting bid from Grimes Asphalt and Paving Corporation for the "2016 Saylor Township Hot Mix Asphalt Resurfacing Projects."
- *12. Resolution accepting bid from DPLM, Inc. for bid "Pavement Marking Annual Refurbishment."
- *13. Resolution accepting bid from The Underground Company, Ltd. for bid "Furnish and Place PVC Subdrain" project.
- *14. Resolution accepting bid from Gus Construction Co, Inc. for bid "Bridge Replacement on NE 102nd Avenue (east of Hwy 65)."

15. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for April 19, 2016 regarding proposed permanent easement for sanitary sewer right-of-way to the City of Des Moines (3010 – 6th Avenue).
16. Resolution approving easements from the City of Des Moines for the Criminal Court Annex Renovation project (110-6th Avenue) and authorizing Chairperson to sign.

COMMUNICATIONS

17. Notice that the Board of Supervisors will convene as a Canvassing Board on April 12, 2016 to canvass votes cast for the Saydel Special School Election held April 5, 2016.
18. City of Ankeny notice of consultation meeting concerning petition for annexation of land (Elwell Family Annexation).

BUDGET ACTIONS

19. Memorandum of Budget Actions.

APPOINTMENTS

20. Memorandum of Appointments.

ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the petitioners, James and Nicole Noelck (owners) of 6641 N. Winwood Drive, Johnston, IA and David and Linda Grieve (owners) of 1633 NW 84th Avenue, Ankeny, IA are requesting a Zoning Map Amendment from "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District for the subject property located at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, February 22, 2016 at 7:00 P.M., at the meeting room of the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence both in favor and opposed to the Zoning Map Amendment, voted six (6) for, zero (0) against, with one (1) absent to recommend approval to the Polk County Board of Supervisors that the Zoning Map Amendment from the "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District be **approved**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, March 29, 2016 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

#5

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District for the subject property legally described as follows:

PART OF THE E½ OF THE NE¼ NE¼ OF SECTION 28, Crocker Township.

BE APPROVED.

POLK COUNTY BOARD OF SUPERVISORS:

Tom Hockensmith, Chairperson

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. 1st reading on Polk County Zoning Map Amendment from "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District for the subject property located at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: At their February 22, 2016 meeting, the Zoning Commission voted six (6) for, zero (0) against with one (1) absent to recommend approval of the Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from Neighborhood Commercial Classification and Rural Residential Classification to the Highway Commercial Classification and the Polk County Zoning Map Amendment from "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District for the subject property located at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Perennial Gardens, a local landscaping business, operates on the subject property which is comprised of two separate parcels. The area containing the existing business is zoned Neighborhood Business while the open space on the property is zoned Rural Residential. The business is considered a legal, non-conforming use, and as such is not permitted to expand or undergo significant improvements.

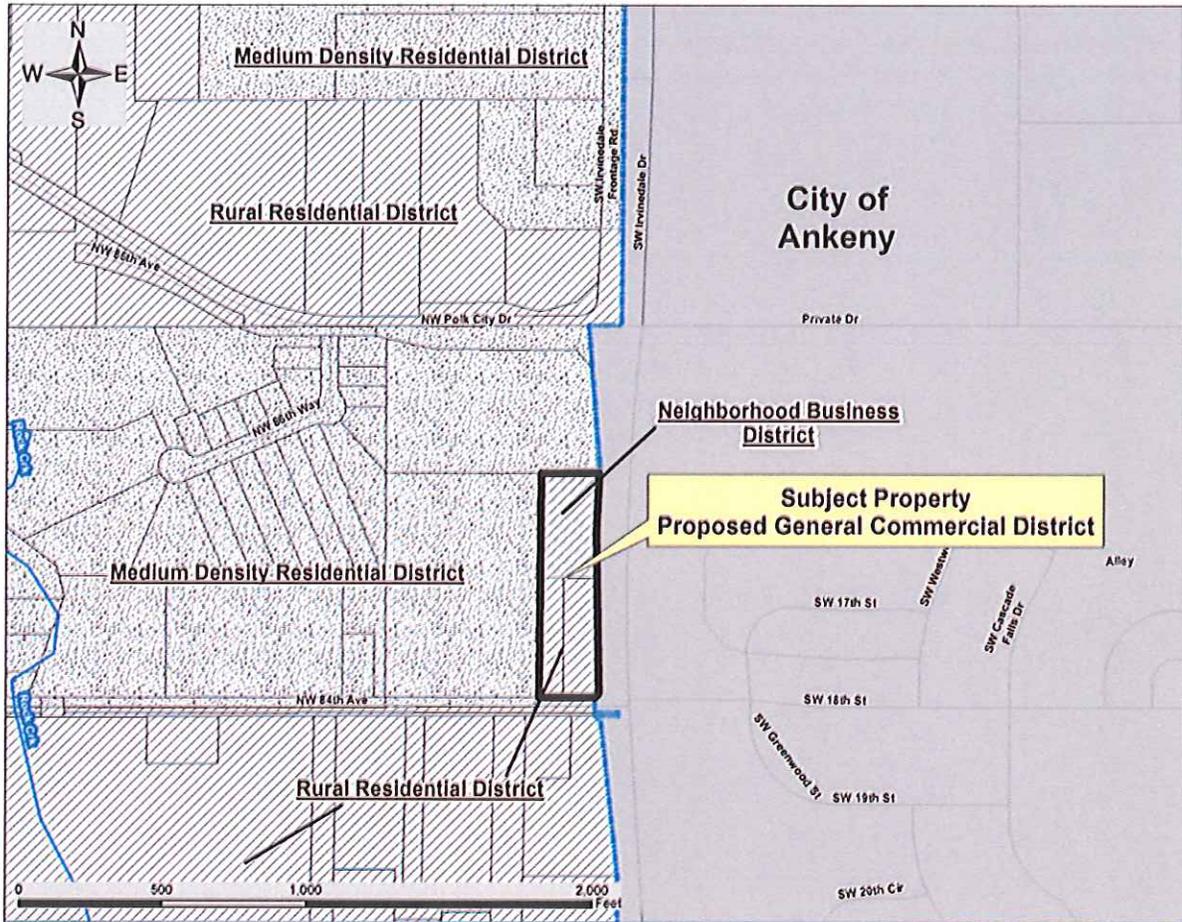
Action Impact: Approval of the rezoning petition would bring the current use into compliance with the Ordinance and allow for future improvements and expansion.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment
(Map – Existing Zoning)



Property Address:
1633 NW 84th Avenue, Ankeny

Legal Description:
Part of the E $\frac{1}{2}$ of the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 28, Crocker Township

Existing Zoning:
"NB" Neighborhood Business District & "RR" Rural Residential District

Proposed Zoning:
"GC" General Commercial District

RESOLUTION

Moved by _____ Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, Section 125.59 of the *Iowa Code* provides that one-half of the proceeds from the sale of Sunday beer and liquor permits be used "for grants to counties operating a substance abuse program involving only education, prevention, referral or post-treatment services, either with the county's own employees or by contract with a non-profit corporation"; and

WHEREAS, counties receiving such grants must spend three county dollars for each dollar provided by the state; and

WHEREAS, Polk County contracts with Employee and Family Resources to provide substance abuse prevention and education services through schools, families, the workplace, and community agencies and groups; and

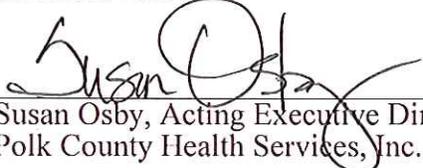
WHEREAS, the FY16/17 Plan and Budget for Substance Abuse Services prepared by Polk County Health Services, Inc., contemplates receipt of the maximum allowed grant of \$10,000 from the State for substance abuse prevention and education;

NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Supervisors approves submission of the FY17 application for local substance abuse prevention efforts to the Iowa Department of Public Health and authorizes the Executive Director of Polk County Health Services or his/her designee to execute any and all documents in furtherance of this Application or distribution.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson

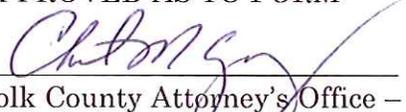
SUBMITTED BY:



Susan Osby, Acting Executive Director
Polk County Health Services, Inc.

Fiscal Impact: \$10,000.00 in Revenue for Fiscal Year 16/17

APPROVED AS TO FORM:



Polk County Attorney's Office – Civil Bureau
f:\contracts\administrative\resolutions and memos\sapreventionresolution16-0405.doc

#7

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing Chairperson to sign application, contract and final report for the Iowa Department of Public Health, and sub-contract with Employee and Family Resources for local substance abuse prevention efforts.

Agenda Date: April 5, 2016

Contact Individual: Susan Osby
Polk County Health Services
243-4560

Previous Action taken by the Board: The Board of Supervisors submitted and received a grant from the Iowa Department of Public Health in FY15/16 and entered into a contract with Employee and Family Resources (EFR) to provide prevention services.

Board/Commission Actions: Funds as recommended by the Polk County Health Services Board are available in Polk County's FY16/17 Budget for Mental Health, Intellectual and Developmental Disability Services and Substance Abuse to provide these levels of service.

Action Requested (Recommended): Approval

Comply with Policy:

Background: Section 125.59 of the Iowa Code provides that one half of the proceeds from the sale of Sunday beer and liquor permits be used for grants to counties operating a substance abuse program involving only education, prevention, referral, or post-treatment services, either with the county's own employees or by contract with a non-profit corporation. The grants do not annually exceed ten thousand dollars to any one county. The county must spend three county dollars for each dollar provided by the state. Polk County has received the maximum ten thousand dollars for the past 14 plus years.

Action Impact: EFR provides services for the prevention of substance abuse, misuse and use. EFR's prevention activities are delivered to the general community through schools, family, the workplace, and community agencies and groups.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Y	\$152,286	\$10,000			
16/17	Y	\$152,286	\$10,000			

Additional Fiscal Note Information (optional): This level of service is included in Polk County's FY16/17 Strategic Plan and Budget for Mental Health, Intellectual and Developmental Disabilities, and Substance Abuse. Polk County has budgeted \$152,286 for substance abuse prevention services of which \$30,000 will be used as the required level of match to obtain the maximum grant award amount.

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Resolution 8-16, dated January 19, 2016 approved the Cooperative Services Agreement between Polk County and the City of Des Moines for the NE 27th Avenue HMA Resurfacing Project from NE 56th Street to Hwy 65; and

WHEREAS, said Cooperative Services Agreement specified that Polk County hold a public hearing regarding approval of the plans and specifications, form of contract documents, Engineer's estimate, bid security, the designation of the lowest responsible bidder and cost, and bid acceptance and award of the contract for the NE 27th Avenue HMA Resurfacing Project.

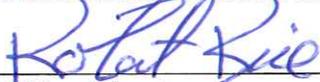
NOW, THEREFORE, BE IT RESOLVED that a public hearing to review the proposed bid documents for the NE 27th Avenue HMA Resurfacing Project be held on the date of April 19, 2016 at 9:30 am in room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Auditor is hereby directed to publish notice of said public hearing and return a certification to the Public Works Director.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL IMPACT: None

8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No 41-16 to establish a public hearing for the review of the proposed bid documents for the NE 27th Avenue HMA Resurfacing Project.

Agenda Date: April 5, 2016

Contact Individual: Kurt D. Bailey, P. E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: Resolution 8-16, dated January 19, 2016 approved the Cooperative Services Agreement between Polk County and the City of Des Moines for the NE 27th Avenue HMA Resurfacing Project from NE 56th Street to Hwy 65.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution establishes a public hearing to review the proposed bid documents for the NE 27th Avenue HMA Resurfacing Project.

Comply with Policy: Yes

Background: The approved Cooperative Services Agreement specified that Polk County hold a public hearing regarding approval of the plans and specifications, form of contract documents, Engineer's estimate, bid security, the designation of the lowest responsible bidder and cost, and bid acceptance and award of the contract for the NE 27th Avenue HMA Resurfacing Project.

Action Impact: Action fulfills requirement of Cooperative Service Agreement between Polk County and the City of Des Moines prior to awarding a contract.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N/A	N	N	N		
16/17						

Additional Fiscal Note Information (optional):

PUBLIC HEARING NOTICE
POLK COUNTY NE 27th AVENUE HMA REURFACING PROJECT

Polk County, as authorized by the Polk County Board of Supervisors, and on behalf of the City of Des Moines, IA, has developed plans and specifications for the referenced project and accepted bids from interested parties to perform the work through the Polk County General Services Department public bid opening held on March 24, 2016. As required by a Cooperative Service Agreement between Polk County and the City of Des Moines, a public hearing will be held prior to award of a contract. The public hearing shall be held regarding approval of: (1) The plans and specifications, form of contract documents and the Engineer's estimate of the cost for each segment of the proposed Project Improvements and bid security; (2) the designation of the lowest responsible bidder and cost; (3) bid acceptance; and (4) award of contract. The proposed NE 27th Avenue HMA Resurfacing Project involves the hot mix asphalt resurfacing of NE 27th Avenue from NE 56th Street to Hwy 65.

The Public Hearing location and time are as follows:

April 19, 2016 – 9:30 A.M.
Polk County Administrative Building, Room 120
111 Court Avenue
Des Moines, Iowa

All interested persons are encouraged to attend this hearing. The meeting room is accessible to persons with disabilities. Written comments on this proposal may also be submitted prior to the hearing. Questions regarding this hearing or the availability of documentation may be directed to the Polk County Public Works Office at 515-286-3705. This Notice is given by authority of Polk County, Iowa.

/s/Robert Rice
Director of Public Works
Polk County, Iowa

RESOLUTION

Moved by _____ Seconded by _____ that the following resolution be adopted.

WHEREAS, Jon Murrell, desires to obtain public sanitary sewer service from the Polk County Sanitary Sewer System in accordance with the attached Sanitary Sewer Extension Agreement between Polk County and Jon Murrell for the property described as: Lot 12 Liberty Acres, an Official Plat in Polk County, Iowa; and

WHEREAS, Jon Murrell desires to pay the sewer usage fee over a 10-year period in accordance with the County Water and Sewer Policy adopted in 2004.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson to execute the agreement on behalf of Polk County.

BE IT FURTHER RESOLVED, that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement on behalf of Polk County.

POLK COUNTY BOARD OF SUPERVISORS

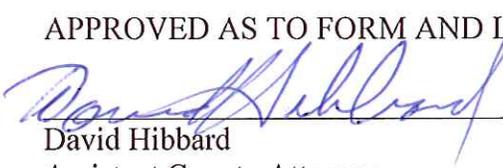
Chairperson

RECOMMENDED FOR APPROVAL



Robert Rice
Director of Public Works Department

APPROVED AS TO FORM AND LEGAL MATTERS:



David Hibbard
Assistant County Attorney

FISCAL NOTE: No affect on county budget.
\$5,386.56 plus 2.6% interest to be reimbursed
to County Sanitary Sewer Fund

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 49-16 approving Sanitary Sewer Extension Agreement with Jon Murrell to provide Polk County sanitary sewer service to property located at 320 NE 43rd Avenue.

Agenda Date: April 5, 2016

Contact Individual: Bret VandeLune, Planning & Development Manager, Public Works 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve the terms of the agreement, adopt the agreement, and authorize the Chairperson to execute the agreement on behalf of Polk County. Also, direct the Polk County Auditor to record the agreement, and the Polk County Public Works Department to administer the terms of the agreement on behalf of Polk County.

Comply with Policy: Yes- Complies with County Water and Sewer Policy adopted in 2004.

Background: Current Health Ordinance requires this property to connect to the public sanitary sewer main.

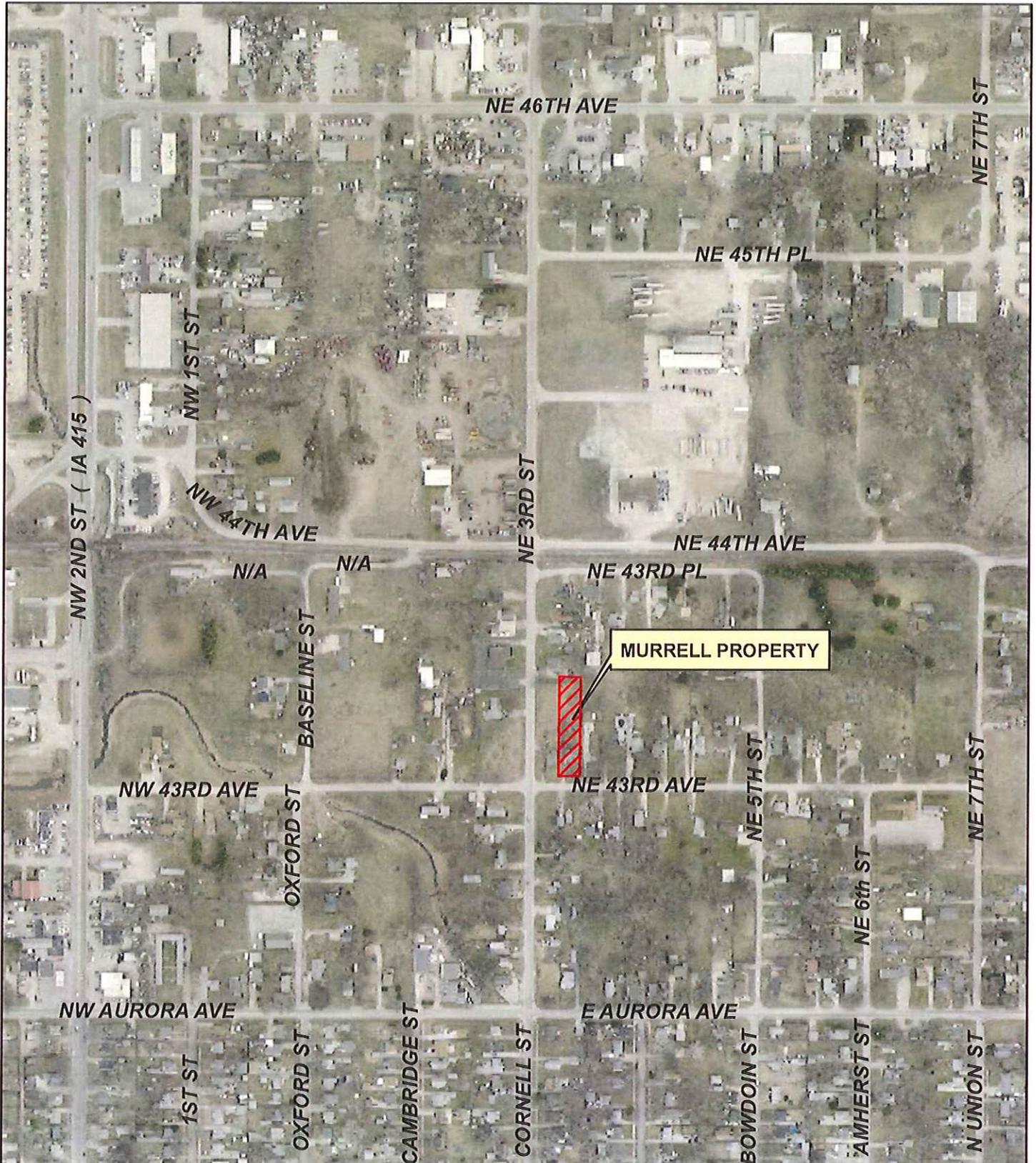
Action Impact: Provides county sanitary sewer service to property at 320 NE 43rd Avenue and facilitates payment of the sewer usage fee by Jon Murrell using installment payments over a 10-year period as permitted by the Polk County Water and Sewer Policy.

Fiscal Note: Sewer usage fee of \$5,386.56 plus 2.6% interest to be reimbursed to the County Sanitary Sewer Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	n/a	n/a	N		
16/17						

Additional Fiscal Note Information (optional):

**SANITARY SEWER EXTENSION AGREEMENT
BETWEEN POLK COUNTY AND JON MURRELL
APRIL 2016**



R E S O L U T I O N

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Polk County Public Works Department has received a request from properties owners on NE 51st Court north of NE 23rd Avenue concerning the safety of vehicles parking along the roadway; and

WHEREAS, the Public Works Department has completed an engineering study and determined a section of NE 51st Court meets the warrants used by this Department to establish No Parking Zones and recommends that a "No Parking" condition be established on the west side of NE 51st Court from NE 23 Ave. to Two Hundred feet north of the Stop condition.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors, in accordance with Chapter 321.239 of the Code of Iowa, do hereby establish a "No Parking" condition on west side of NE 51st Court from NE 23 Ave. to Two Hundred feet north of the Stop condition; and

BE IT FURTHER RESOLVED that the Polk County Public Works Department be authorized to install and maintain the necessary traffic control signs for this No Parking Zone.

POLK COUNTY BOARD OF SUPERVISORS:

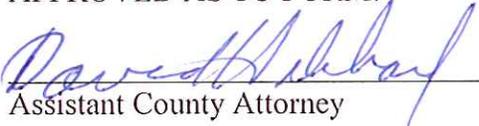
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL IMPACT: One (1) sign to be installed at a cost of \$100 to be taken from the current FY 2015/2016 Secondary Road Budget.

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 47-16 to establish No Parking zone on west side of NE 51st Court north of NE 23rd Avenue.

Agenda Date: April 5, 2016

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None Required

Action Requested (Recommended): Establishment of a No Parking Zones as detailed.

Comply with Policy: Yes- Chapter 321.239 of the Iowa Code, allows the Polk County Board of Supervisors to establish No Parking zones on roadways within their jurisdiction.

Background: The Public Works Department has received a request from properties owners on NE 51st Court north of NE 23rd Avenue concerning the safety of vehicles parking along the roadway. The Public Works Department has completed an engineering study and determined a section of NE 51st Court meets the warrants used by this Department to establish No Parking Zones and recommends that a “No Parking” condition be established on the west side of NE 51st Court from NE 23 Ave. to 200 feet north of the Stop condition

Action Impact: The resolution establishes the recommended No Parking Zone on NE 51st Court and authorizes the Public Works Department to install and maintain the appropriate street sign.

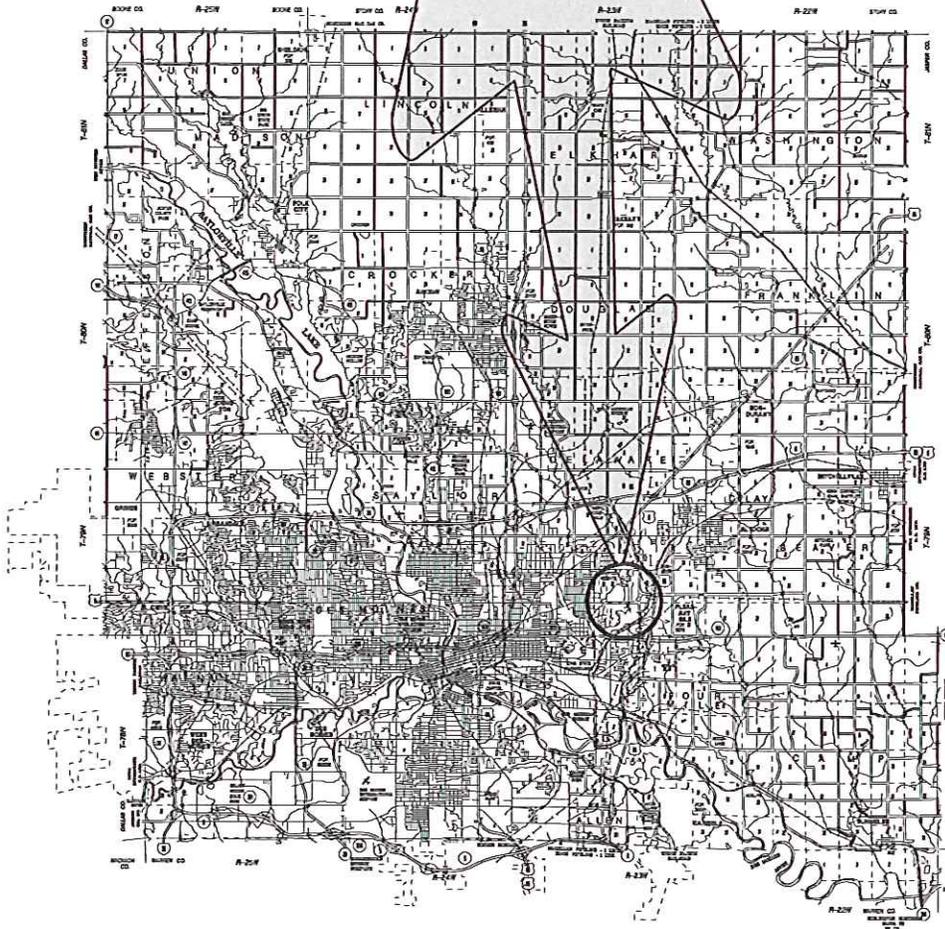
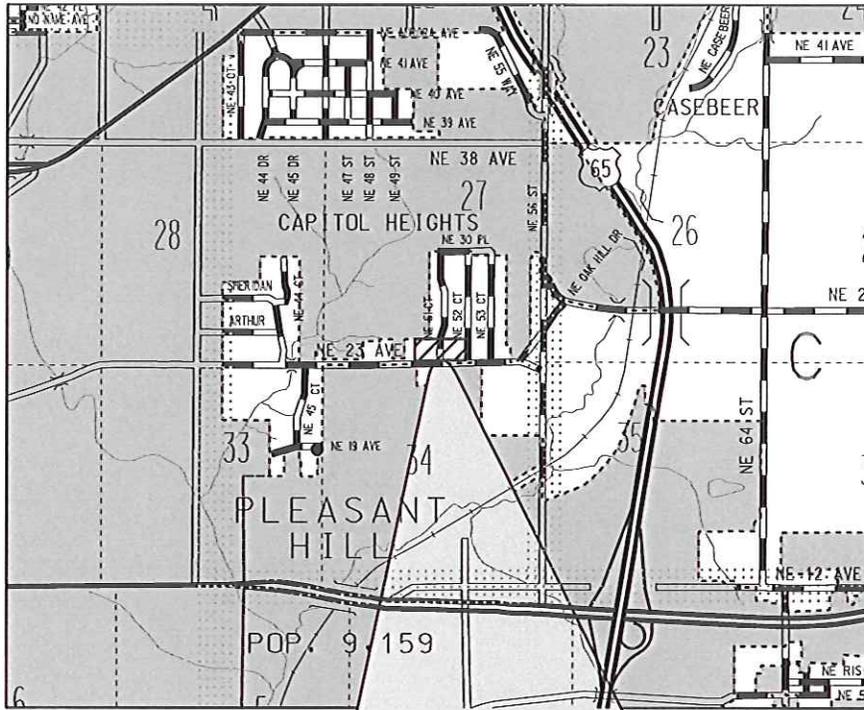
Fiscal Note: One (1) sign to be installed at a cost of \$100 to be taken from the current FY 2015/2016 Secondary Road Budget.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Y	\$100				
16/17						

Additional Fiscal Note Information (optional):



PROPOSED NO PARKING HERE TO CORNER



R E S O L U T I O N

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, on March 24, 2016 the Polk County Department of General Services received and publicly opened sealed bids for Bid No. 619-1617, "2016 Saylor Township Hot Mix Asphalt Resurfacing Projects" with the following results:

Grimes Asphalt & Paving Corp. \$ 928,789.24
Des Moines, IA

OMG Midwest, Inc., D.B.A. \$1,092,463.23
Des Moines Asphalt & Paving
Ankeny, IA; and

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from Grimes Asphalt and Paving Corporation, Des Moines, Iowa in the amount of \$928,789.24; and

WHEREAS, the Department of General Services concurs with this recommendation; and

WHEREAS, it may be necessary to temporarily close these project routes to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors does herein award Bid No. 619-1617, "2016 Saylor Township Hot Mix Asphalt Resurfacing Projects" to Grimes Asphalt and Paving Corporation in the amount of Nine Hundred Twenty-Eight Thousand, Seven Hundred Eighty-nine Dollars and 24/100. (\$928,789.24); and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County Public Works Department to temporarily close the project roads as is necessary to facilitate construction; and

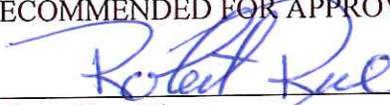
BE IT FURTHER RESOLVED that the Chairperson is herein authorized to sign the contracts, and bonds which will be prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED that the funds shall be drawn from the approved Polk County Public Works FY 16/17 Operating Budget.

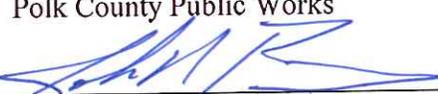
POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works



John Rowen, Director
Polk County General Services

FISCAL MPACT: Expenditure not to exceed the approved FY 16/17 Public Works Budget and any approved amendments

| |

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 42-16 to accept the bid of \$928,789.24 received from Grimes Asphalt and Paving Corporation, Des Moines, Iowa for Bid No. 619-1617.

Agenda Date: April 5, 2016

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: Res. No. 203-15, Dated December 22, 2015 - Authorized General Services to Conduct Bid Letting.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution accepts the bid of \$928,789.24 from Grimes Asphalt and Paving Corporation, authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chairperson of the Polk County Board of Supervisors, and authorizes the Polk County Public Works Department to temporarily close certain project routes to facilitate construction.

Comply with Policy: Yes

Background: The approved FY 16/17 Public Works Budget includes funds for various local HMA resurfacing projects. Polk County General Services publicly opened sealed bids on March 24, 2016 for this project. A low bid was received from Grimes Asphalt and Paving Corporation in the amount of \$928,789.24.

Action Impact: Authorizes Public Works to complete the terms of the Contract.

Fiscal Note: Expenditure not to exceed the approved FY 16/17 Public Works Budget and any approved amendments.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$928,789.24	N	N		
17/18						

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, on March 24, 2016, the Polk County Department of General Services received and publicly opened sealed bids for Bid No. 101-1617, "Pavement Marking Annual Refurbishment" with the following results:

Quality Striping Inc, D.B.A. DPLM, Inc. Des Moines, IA	\$274,903.91
Roadsafe Traffic Systems Des Moines, IA; and	\$298,211.45

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from Quality Striping Inc, D.B.A. DPLM, Inc., Des Moines, Iowa in the amount of \$274,903.91; and

WHEREAS, the Department of General Services concurs with this recommendation.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors does herein award Bid No. 101-1617, "Pavement Marking Annual Refurbishment" to Quality Striping Inc, D.B.A. DPLM, Inc., in the amount of Two Hundred Seventy-Four Thousand, Nine Hundred Three and 91/100 Dollars (\$274,903.91); and

BE IT FURTHER RESOLVED that the Chairperson is herein authorized to sign the contracts and bonds which will be prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED that the funds shall be drawn from the approved Polk County Public Works FY 16/17 Operating Budget.

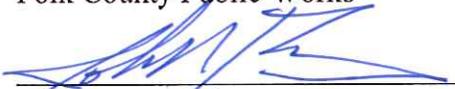
POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works



John Rowen, Director
Polk County General Services

FISCAL MPACT: Expenditures not to exceed the approved FY 16/17 Public Works Budget and any amendments

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 43-16 to accept the bid of Quality Striping Inc D.B.A. DPLM, Inc., Des Moines, Iowa in the amount of \$274,903.91 for Bid No. 101-1617, "Pavement Marking Annual Refurbishment".

Agenda Date: April 5, 2016

Contact Individual: Kurt Bailey, PE., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: Res. No. 203-15, Dated December 22, 2015- Authorized General Services to Conduct Bid Letting.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution accepts the bid of Quality Striping Inc D.B.A. DPLM, Inc., Des Moines, Iowa, and authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chairperson of the Polk County Board of Supervisors.

Comply with Policy: Yes

Background: The approved FY 16/17 Public Works Budget includes funds for pavement markings. Polk County General Services publicly opened sealed bids on March 24, 2016. A low bid was received from Quality Striping Inc D.B.A. DPLM, Inc., Des Moines, Iowa in the amount of \$274,903.91.

Action Impact: Authorizes Public Works to complete the terms of the Contract.

Fiscal Note: Expenditures not to exceed the approved FY 16/17 Public Works Budget and any amendments.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$274,903.91	N	N		

Additional Fiscal Note Information (optional):

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, on March 24, 2016 the Polk County Department of General Services received and publicly opened sealed bids for Bid No. 259-1617, Furnish and Place PVC Subdrain Project with the following results:

The Underground Company, Ltd. \$310,000.00
Carlisle, IA

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from The Underground Company, Ltd. of Carlisle Iowa in the amount of \$310,000.00; and

WHEREAS, the Department of General Services concurs with this recommendation; and

WHEREAS, it may be necessary to temporarily close these project routes to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors does herein award Bid No. 259-1516, to The Underground Company, Ltd. in the amount of Three Hundred Ten Thousand and No/100's Dollars (\$310,000.00); and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County Public Works Department to temporarily close the project roadways as necessary to facilitate construction; and

BE IT FURTHER RESOLVED that the Chairperson is herein authorized to sign the contracts and bonds prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED that the funds shall be drawn from the approved Polk County Public Works FY 16/17 operating budget.

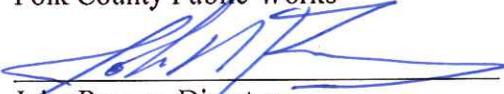
POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works



John Rowen, Director
Polk County General Services

Fiscal Impact

<u>Project Funding sources</u>	
FY 2016 Polk County Public Works Budget	\$40,000
FY 2017 Polk County Public Works Budget	\$143,490
<u>Saydel Comm. School District Funds</u>	<u>\$126,510</u>
Total Contract Cost	\$310,000

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 44-16 to accept the bid of \$310,000.00 received from The Underground Company, Ltd., Carlisle, Iowa for Bid No. 259-1617, "Furnish and Place PVC Subdrain" Project.

Agenda Date: April 5, 2016

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board Res. No. 203-15, dated December 22, 2015 authorized General Services to Conduct Bid Letting.

Board/Commission Actions N/A

Action Requested (Recommended) Resolution accepts the bid from The Underground Company, Ltd., Carlisle, Iowa, authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chairperson of the Polk County Board of Supervisors, and authorizes the Polk County Public Works Department to temporarily close certain project routes to facilitate construction.

Comply with Policy Yes

Background: Polk County General Services opened sealed bids on March 24, 2016 for the Furnish and Place PVC Subdrain Project. The Public Works Department recommends acceptance of the low bid from The Underground Company, Ltd. of Carlisle Iowa in the amount of \$310,000.00.

Action Impact: Resolution authorizes Public Works to complete the terms of the Contract.

Fiscal Note: Project Funding sources

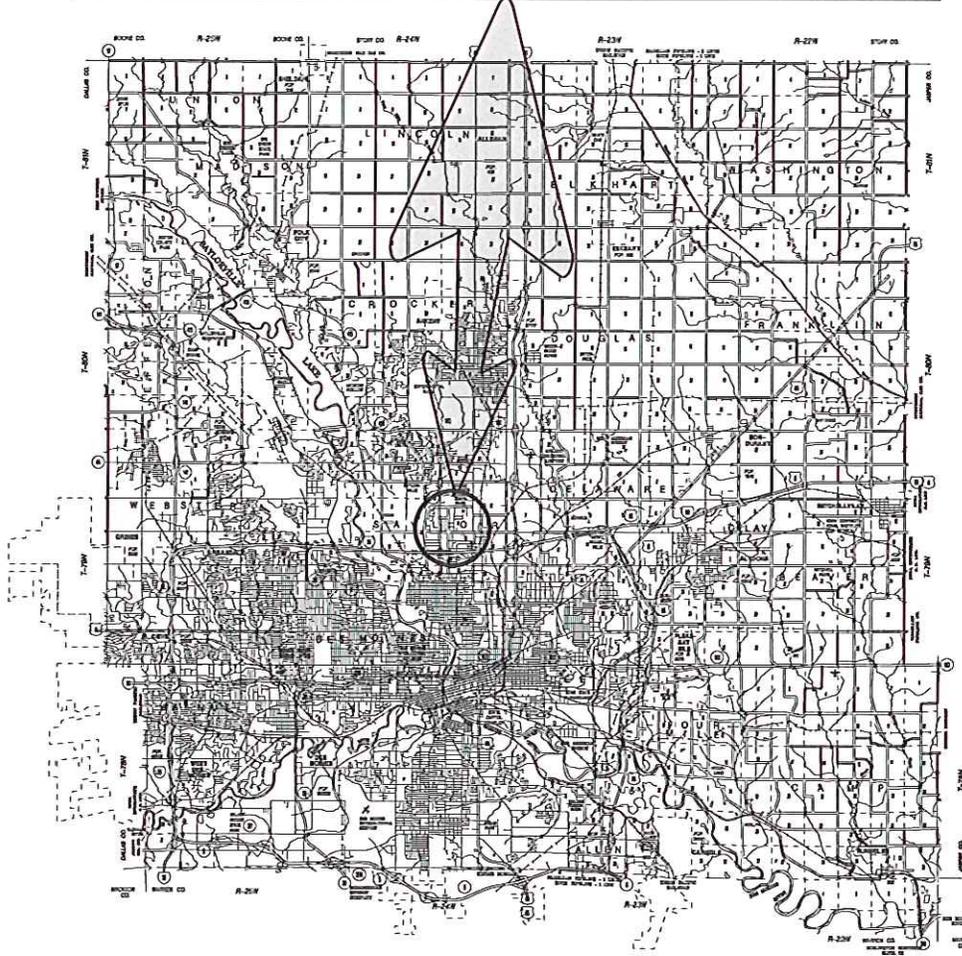
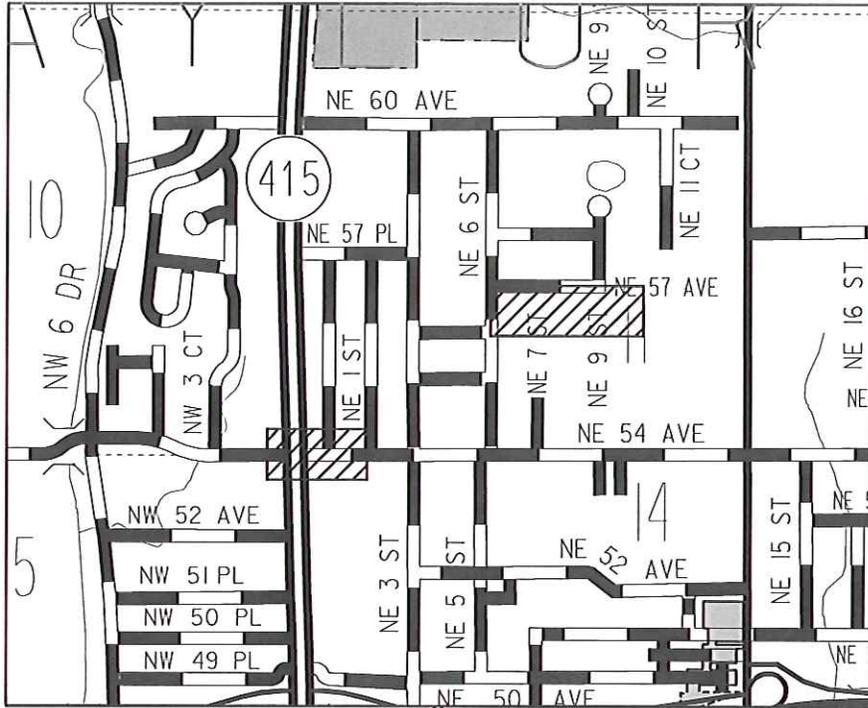
FY 2016 Polk County Public Works Budget	\$40,000
FY 2017 Polk County Public Works Budget	\$143,490
<u>Saydel Comm. School District Funds</u>	<u>\$126,510</u>
Total Contract Cost	\$310,000

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Y	\$40,000.00	N	N		
16/17	Y	\$270,000.00	\$126,510.00	N		

Additional Fiscal Note Information (optional):



PROPOSED LOCATIONS



RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the following project is included in the approved Fiscal Year 2016/2017 Polk County Five (5) year (2016-2021) Farm-to-Market and Secondary Road Capital Improvements Program:

Project No. L-BR4286(1)--73-77 - Bridge Replacement on NE 102nd Avenue, east of Hwy 65; and

WHEREAS, on March 24, 2016 the Polk County Department of General Services received and publicly opened sealed bids for Bid No. 469-1617, "Bridge Replacement - LBR-4286" with the following results:

Gus Construction, Co., Inc.	\$458,480.16
Casey, IA	
Jensen Construction Co.	\$462,563.00
Des Moines, IA; and	

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from Gus Construction Co. Inc., Casey, Iowa in the amount of \$458,480.16; and

WHEREAS, the Department of General Services concurs with this recommendation; and

WHEREAS, it may be necessary to temporarily close the project route to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors does herein award Bid No. 469-1617, "Bridge Replacement - LBR-4286" to Gus Construction Co., Inc. Casey, Iowa in the amount of Four Hundred Fifty-eight Thousand, Four Hundred Eighty Dollars and 16/100. (\$458,480.16); and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County Public Works Department to temporarily close the project route as is necessary to facilitate construction; and

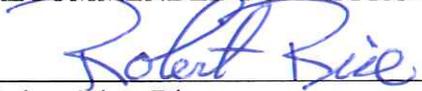
BE IT FURTHER RESOLVED that the Chairperson is herein authorized to sign the contracts, and bonds which will be prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED that the funds shall be drawn from the approved Polk County Public Works FY 16/17 Operating Budget.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

#14



John Rowen, Director
Polk County General Services

FISCAL IMPACT:
Expenditure not to exceed the approved FY 16/17 Public
Works Budget and any approved amendments

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 45-16 to accept the bid of \$458,480.16 received from Gus Construction Co., Inc. for Bid No. 469-1617, Bridge Replacement-LBR 4286 on NE 102nd Avenue, east of Hwy 65.

Agenda Date: April 5, 2016

Contact Individual: Kurt D. Bailey, P. E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: Res. No. 203-15, dated December 22, 2015 authorized General Services to Conduct Bid Letting.

Board/Commission Actions: N/A

Action Requested (Recommended): Resolution accepts the bid from Gus Construction Co., Inc., authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chairperson of the Polk County Board of Supervisors, and authorizes the Polk County Public Works Department to temporarily close certain project routes to facilitate construction.

Comply with Policy: Yes

Background: Polk County General Services opened sealed bids on March 24, 2016 for Bid No. 469-1617, Bridge Replacement-LBR 4286. The Public Works Department recommends acceptance of the low bid from Gus Construction Co., Inc., of Casey, Iowa in the amount of \$458,480.16.

Action Impact: Resolution authorizes Public Works to complete the terms of the Contract.

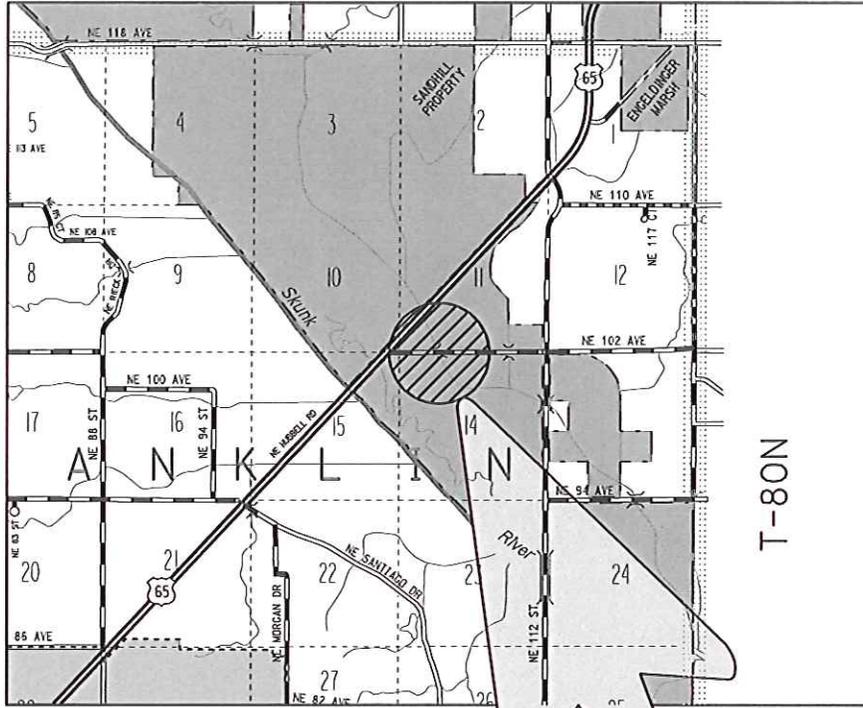
Fiscal Note: Expenditure not to exceed the approved FY 16/17 Public Works Budget and any approved amendments

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$458,480.16	N	N		

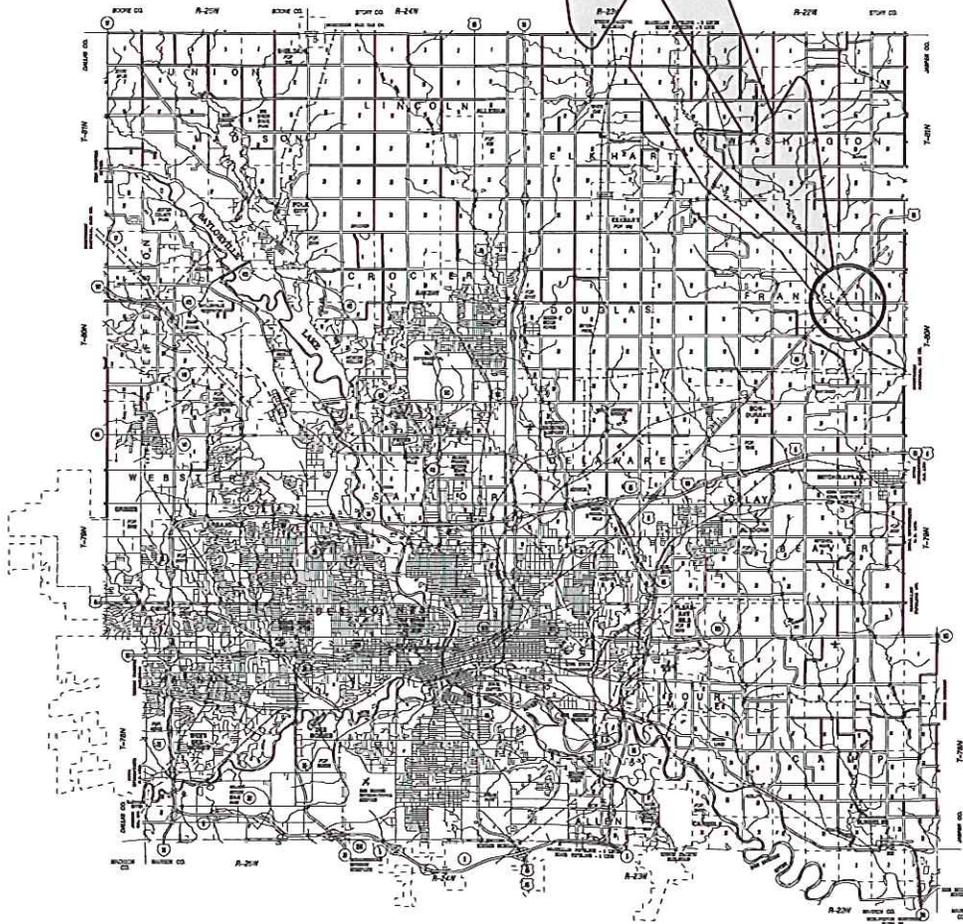
Additional Fiscal Note Information (optional):



PROPOSED LOCATION



T-80N



April 5, 2016

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, The City of Des Moines requested a Permanent Sanitary Sewer Easement Right of Way on property owned by Polk County located at 3010 6th Avenue, Des Moines, Iowa 50313; and

WHEREAS, In order to preserve the City of Des Moines ability to construct and maintain a sanitary sewer as identified on the attached agreement.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on the proposed Permanent Easement for Sanitary Sewer Right of Way to the City of Des Moines will be held on April 19, 2016 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

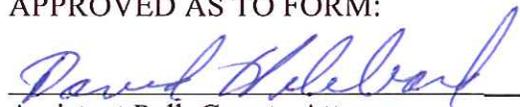
15/16-016

RECOMMENDED FOR APPROVAL:



John Rowen, Director
Polk County General Services

APPROVED AS TO FORM:



Assistant Polk County Attorney

Fiscal Note: None

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution to set public hearing for the proposed Permanent Easement for Sanitary Sewer and Right of Way, with the City of Des Moines.

Agenda Date: April 5, 2016

Contact Individual: John Rowen, Deputy Director General Services, 286-3131

Previous Action taken by the Board: Set Public Hearing April 19, 2016

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Requested by the City of Des Moines.

Action Impact: Approval of the resolution directs the auditor to set the public hearing and publish notice.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16		N/A	N/A			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 19th of April, 2016 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal of easement conveyance for real estate described as:

AN IRREGULAR SHAPED PARCEL OF LAND BEING A PART OF AND LYING ENTIRELY WITHIN PARCEL " A" , AS RECORDED IN THE POLK COUNTY RECORDERS' OFFICE IN BOOK 15889, PAGE 594-605.

COMMENCING AT THE SOUTHWEST CORNER OF LOT 217 OF MANN'S REPLAT OF MANN'S 2ND ADDITION TO LAKE PARK, AN OFFICIAL PLAT INCLUDED IN AND FORMING A PART OF THE CITY OF DES MOINES, POLK COUNTY, IOWA.

THENCE ALONG AND UPON THE NORTHERLY RIGHT-OF-WAY LINE OF "CORNING AVENUE", NORTH 89°29'54" WEST FOR A DISTANCE OF 106.06 FEET TO THE POINT-OF-BEGINNING;

THENCE NORTH 02°04'22" WEST FOR A DISTANCE OF 248.46 FEET;

THENCE NORTH 39°00'23" WEST FOR A DISTANCE OF 87.00 FEET TO A POINT ON THE WEST LINE OF SAID PARCEL "A";

THENCE ALONG AND UPON THE WEST LINE OF SAID PARCEL "A", SOUTH 09°03'18" WEST FOR A DISTANCE OF 318.89 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL "A", ALSO BEING A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF "CORNING AVENUE";

THENCE ALONG AND UPON THE NORTHERLY RIGHT-OF-WAY LINE OF "CORNING AVENUE", SOUTH 89°29'54" EAST FOR A DISTANCE OF 11.51 FEET;

THENCE NORTH 09°13'22" EAST FOR A DISTANCE OF 265.92 FEET;

THENCE SOUTH 39°00'23" EAST FOR A DISTANCE OF 33.69 FEET;

THENCE SOUTH 02°04'22" EAST FOR A DISTANCE OF 237.10 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF "CORNING AVENUE;

THENCE ALONG AND UPON THE NORTHERLY RIGHT-OF-WAY LINE OF "CORNING AVENUE", SOUTH 89°29'54" EAST FOR A DISTANCE OF 30.03 FEET TO THE POINT-OF-BEGINNING.

To City of Des Moines for the purpose of the City constructing, reconstructing, repairing, enlarging and maintaining a sanitary sewer, together with the necessary appurtenances thereto, under, over and through said Easement Area.

April 5, 2016

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County proposes to construct and maintain an entrance canopy as part of the Polk County Criminal Court Annex renovation project located at 110 6th Avenue, Des Moines, Iowa 50309; and

WHEREAS, the City of Des Moines has provided Polk County a proposed Permanent Easement for Air Space Above City-Owned Property and a Permanent Easement for Building Encroachment for the purpose of constructing and maintaining an entrance canopy.

NOW, THEREFORE, BE IT RESOLVED that Polk County approves the easements from the City of Des Moines for the purpose and location as described above; and

BE IT FURTHER RESOLVED that Polk County Board of Supervisors Chairperson sign the attached easements; and

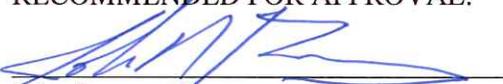
BE IT FURTHER RESOLVED that the County Auditor send the executed easements, including a certified copy of this resolution to the City of Des Moines.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

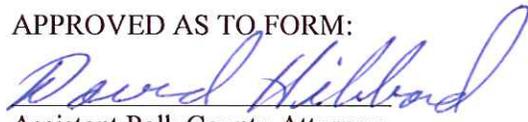
15/16-017

RECOMMENDED FOR APPROVAL:



John Rowen, Director
Polk County General Services

APPROVED AS TO FORM:



Assistant Polk County Attorney

Fiscal Note: None

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Permanent Easement for Air Space Above City-Owned Property and a Permanent Easement for Building Encroachment from the City of Des Moines.

Agenda Date: April 5, 2016

Contact Individual: John Rowen, Deputy Director General Services, 286-3131

Previous Action taken by the Board: N/A

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County plans to construct and maintain an entrance canopy as part of the Criminal Court Annex renovation.

Action Impact: Approval of the resolution authorizes the Chair to sign and execute Permanent Easement for Air Space Above City-Owned Property and a Permanent Easement for Building Encroachment from the City of Des Moines.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16		N/A	N/A			

Additional Fiscal Note Information (optional):



COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVE.
286-3079

To: Polk County Board of Supervisors

From: John Chiodo, Elections Manager *gc*

Date: March 30, 2016

Subject: Canvass

The Polk County Board of Supervisors will need to convene as a Canvassing Board on Tuesday, April 12, 2016 at 9:45 a.m. The location will be the Supervisor's Board Room located in the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa.

This will be the canvass of the votes cast for the Saydel Special School Election held on April 5, 2016.

17



NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE CITY OF ANKENY, IOWA AND AFFECTED TOWNSHIPS AND COUNTIES CONCERNING A PETITION FOR THE ANNEXATION OF LAND BY THE CITY OF ANKENY.

The City of Ankeny, Iowa will hold a consultation with all affected townships and counties, commencing at **one-thirty p.m. (1:30 pm) on Monday, April 11, 2016**, in the Public Services Building, 220 W. First Street, Conference Room C, Ankeny, Iowa concerning a proposed annexation by the City, a copy of which is attached hereto.

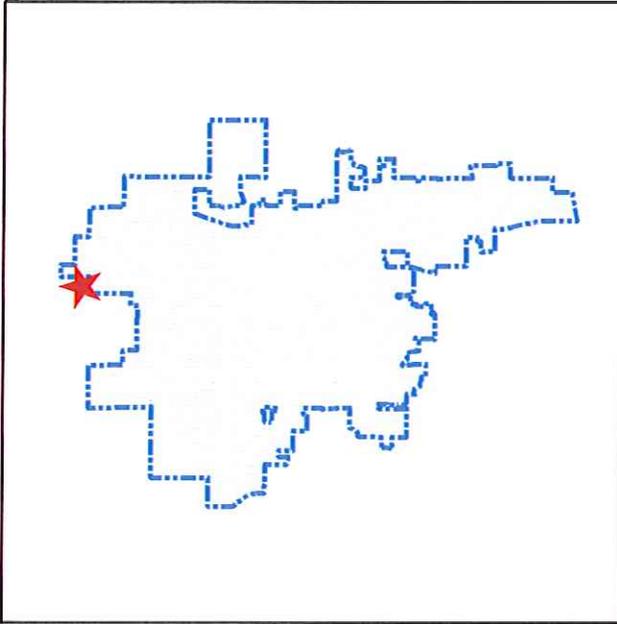
Each affected entity may appoint a representative to attend the consultation. The designated representative may make written recommendations for modifications to the proposed annexation area no later than seven days following the consultation. Additionally, no later than 30 days after the consultation, the County Board of Supervisors may, by resolution, state whether or not it supports the application or whether it takes no position in support of or against the application.

This consultation meeting is in accordance with Iowa Code Section 368.7.

Dated this 25th day of March 2016.

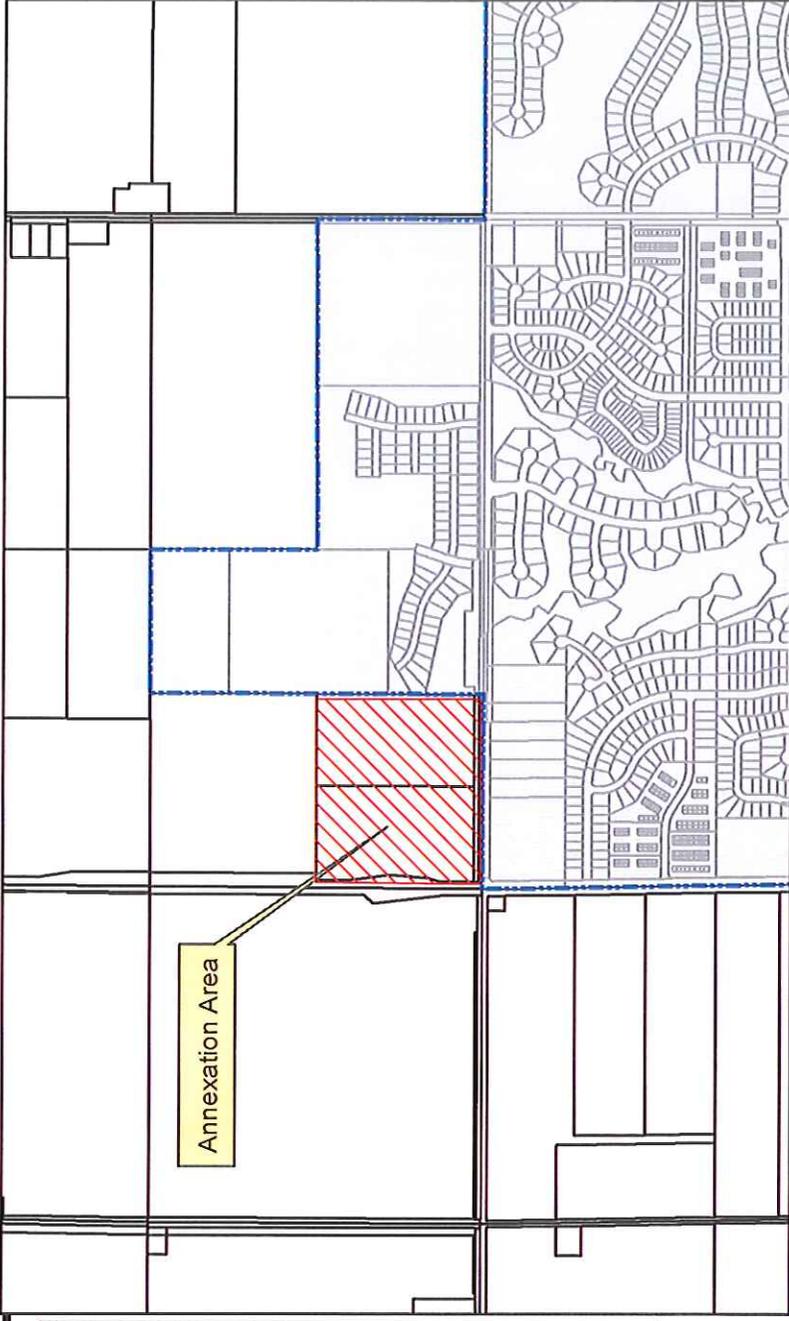
Eric C. Jensen, Director
Planning & Building Department
City of Ankeny, Iowa

#18



Vicinity Map

Property Owner:
Denny Elwell Family LC (Parcel B) and
Dennis and Manda J Elwell (Parcel C)



1 inch = 1,512.5 feet

Annexation Map

LEGAL DESCRIPTION

PARCEL B OF THE PLAT OF SURVEY RECORDED IN BOOK 10265, PAGE 116 BEING A PART OF THE SOUTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 36, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND CONTAINING 21.09 ACRES (918,528 S.F.)

AND

PARCEL C OF THE PLAT OF SURVEY RECORDED IN BOOK 10265, PAGE 116 BEING A PART OF THE SOUTHWEST ¼ OF THE SOUTHWEST ¼ AND OF THE SOUTHEAST ¼ OF THE SOUTHWEST ¼ . ALL BEING IN SECTION 36, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND CONTAINING 21.09 ACRES (918,528 S.F.)

US HIGHWAY 69 EAST OF THE STREET CENTERLINE AND NE 118TH STREET NORTH OF THE STREET CENTERLINE ADJACENT TO THE PROPOSED ANNEXATION AREA

City of Ankeny

Elwell Family Annexation

Sheet No.
 1 of 1

City of Ankeny, Iowa Planning and Building Department
Drawn By: EB
Checked by:
Date: April 7, 2015