

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
APRIL 12, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

RESOLUTIONS

- *6. Resolution awarding contract to Des Moines Asphalt and Paving, Inc. for NE Yoder Drive/ NE 134th Avenue resurfacing project.
- *7. Resolution approving and authorizing submittal of FY 16 First Amended Secondary Road Budget and Road Program to the Iowa Department of Transportation.
- *8. Resolution approving and authorizing submittal of FY 17 Secondary Road Budget and Road Program to the Iowa Department of Transportation.
- *9. Resolution approving amendment to Memorandum of Understanding with Iowa Department of Public Health for tuberculosis program funding.
10. Resolution approving grant application to the Governor's Office of Drug Control Policy for Byrne/JAG funds for substance abuse issues.
11. Resolution approving Community Betterment Grant Awards.
12. Resolution appointing representatives to various Boards and Commissions.

REPORTS

- *13. Third Quarter Report FY 15/16 from Polk County Veteran Affairs.

BUDGET ACTIONS

14. Memorandum of Budget Actions.

APPOINTMENTS

15. Memorandum of Appointments.

ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

R E S O L U T I O N

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the following project is included in the approved 2016/2017 Polk County Five (5) Year (2016-2021) Farm-To-Market and Secondary Road Capital Improvements Program:

STP-S-C077(211)—5E-77 NE Yoder Drive/NE 134 Avenue HMA Resurfacing Project; and

WHEREAS, this project was publicly let for bids and included in the March 15, 2016 Iowa Department of Transportation letting with the following results:

OMG Midwest, Inc., dba Des Moines Asphalt & Paving, Inc. of Des Moines, IA	\$1,023,330.81
Grimes Asphalt and Paving Corporation of Grimes, IA	\$1,070,093.02 ; and

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from OMG Midwest, Inc. dba Des Moines Asphalt & Paving, Inc., in the amount of \$1,023,330.81; and

WHEREAS, it may be necessary to temporarily close certain roadways along the project route to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors does herein award this project to OMG Midwest, Inc. dba Des Moines Asphalt & Paving, Inc., in the amount of One Million Twenty-three Thousand, Three Hundred Thirty Dollars and 81/100's (\$1,023,330.81); and

BE IT FURTHER RESOLVED that the Chairperson is herein authorized to sign the contracts and bonds prepared by the Polk County Public Works Department; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Public Works Department to administer the terms of the contract and temporarily close certain project roadways as necessary to facilitate construction.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL IMPACT:

Fed. STP through CIRTPA	\$740,000.00
Polk County FM Funding	\$283,330.81
<u>Total Contract Amount</u>	<u>\$1,023,093.81</u>

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 46-16 to award contract for NE Yoder Drive/NE 134th Avenue HMA Resurfacing Project to OMG Midwest, Inc., dba Des Moines Asphalt & Paving, Inc.

Agenda Date: April 12, 2016

Contact Individual: Kurt D. Bailey, P. E., County Engineer, Polk County Public Works, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Resolution awards contract to OMG Midwest, Inc., dba Des Moines Asphalt & Paving, Inc., authorizes temporary closure of roadways, authorizes Chairperson to sign the contracts and bonds prepared by the Polk County Public Works Department, and authorizes Public Works to administer the terms of the contract.

Comply with Policy: Yes

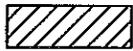
Background: The NE Yoder Drive/NE 134th Avenue HMA Resurfacing project is included in the approved 2016/2017 Polk County Five (5) Year (2016-2021) Farm-To-Market and Secondary Road Capital Improvements Program. This project was publicly let for bids and included in the March 15, 2016 Iowa Department of Transportation letting with OMG Midwest, Inc., dba Des Moines Asphalt & Paving, Inc. submitting the low bid of 1,023,330.81. It is the recommendation of the Public Works Department to accept the low bid from OMG Midwest, Inc.

Action Impact: Allows Public Works to proceed with construction and administration of the project as per the terms and conditions of the contract and the project specifications.

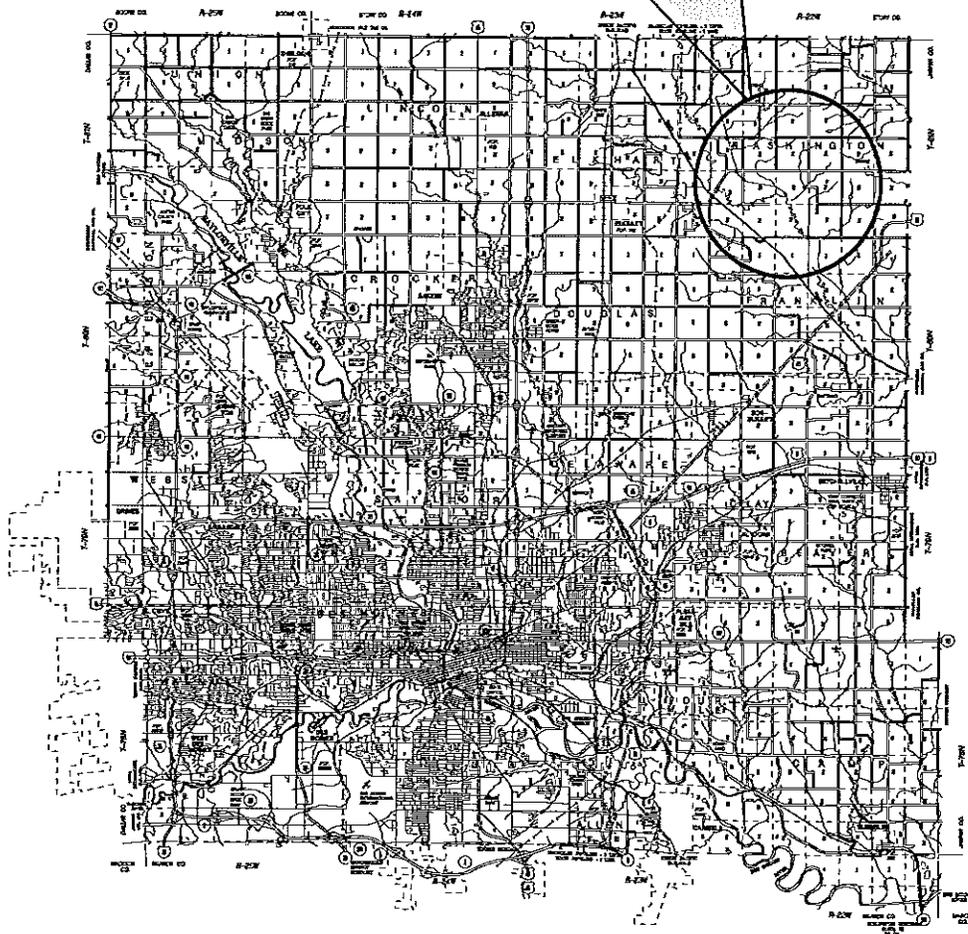
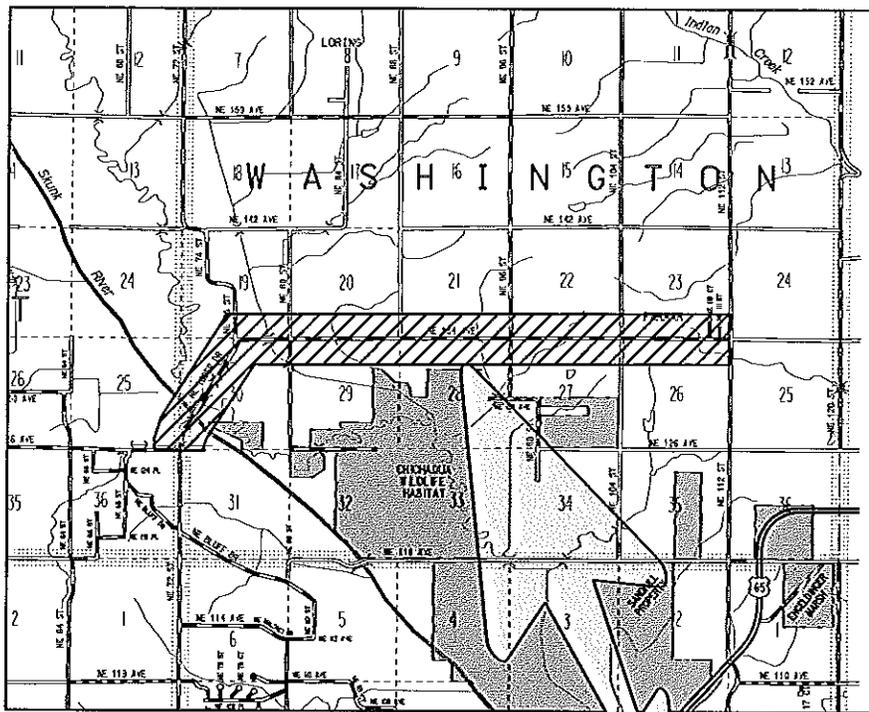
Fiscal Note:	Fed. STP through CIRTPA	\$740,000.00
	Polk County FM Funding	\$283,330.81
	Total Contract Amount	\$1,023,330.81

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N/A	N	N	N		
16/17						

Additional Fiscal Note Information (optional):



PROPOSED LOCATION



RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, it has become necessary to submit an amended Iowa Department of Transportation Budget and Supplemental Construction Program to the Iowa Department of Transportation due to additions, deletions, and changes, since the FY16 Iowa Department of Transportation Budget and Five Year Road Construction Program were formally adopted on April 7, 2015.

NOW, THEREFORE, BE IT RESOLVED that the Chairperson of the Polk County Board of Supervisors be authorized to sign an amended FY16 Iowa Department of Transportation Budget and Supplemental Construction Program and directs the Public Works Department to submit same to the Iowa Department of Transportation.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL IMPACT: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 50-16 authorizes the Board of Supervisors to sign and directs the Public Works Department to submit the FY16 First Amended Secondary Road Budget and Road Program to the Iowa Department of Transportation.

Agenda Date: April 12,2016

Contact Individual: Kurt D. Bailey, P.E., Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: Original FY16 Budget and Road Program approved on April 7,2015.

Action Requested (Recommended): Approve resolution and sign the Secondary Road Budget Amendment and Road Program and authorize the Public Works Department to submit to the Iowa Department of Transportation.

Comply with Policy: Yes

Background: The FY16 Secondary Road Budget and Road Program were adopted in April 2015. This amendment uses the Iowa Department of Transportation format to show the county amendments.

Action Impact: The resolution directs the Public Works Department to submit the Amended Budget and Road Program to the Iowa Department of Transportation.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Fiscal Year 2017 Polk County Secondary Road Budget and the Five Year (2016-2021) Secondary Road Program have been completed for submittal to the Iowa Department of Transportation on/or before April 15, 2016, pursuant to Chapter 309.22 of the *Code of Iowa*; and

WHEREAS, the Fiscal Year 2017 Polk County Budget was adopted on March 8, 2016; and

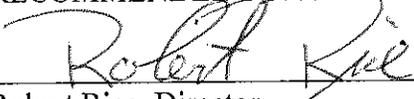
WHEREAS, the Polk Public Works Department recommends approval of the budget as per the requirements set forth by the Iowa Code and the Iowa Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the Chairperson of the Polk County Board of Supervisors be authorized to sign the FY17 Iowa Department of Transportation Budget and Road Program and directs the Public Works Department to submit same to the Iowa Department of Transportation.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL IMPACT: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 51-16 authorizes the Board of Supervisors to sign and directs the Public Works Department to submit the FY17 Secondary Road Budget and Road Program to the Iowa Department of Transportation.

Agenda Date: April 12, 2016

Contact Individual: Kurt D. Bailey, P.E., Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve resolution and sign the Secondary Road Budget and Road Program and authorize the Public Works Department to submit to the Iowa Department of Transportation.

Comply with Policy: Yes

Background: Chapter 309.22, *Code of Iowa*, requires that on or before April 15 of each year, the Board of Supervisors shall adopt and submit to the Iowa Department of Transportation for approval a Secondary Road Budget and a Five Year Road Program for the next fiscal period beginning July 1, 2016 and ending June 30, 2017.

Action Impact: Public Works Department will submit approved FY17 Budget and Road Program to the Iowa Department of Transportation on/or before April 15 to comply with the Iowa Code requirements.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16						
16/17						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following Resolution be adopted:

WHEREAS, tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County; and

WHEREAS, the Iowa Department of Public Health allocated funds of \$2,975 to Polk County for continuation of the Polk County tuberculosis detection and prevention program for the period of July 1, 2015 through June 30, 2016 through a Memorandum Of Understanding (MOU).

WHEREAS, previous amendments corrected the mailing address and grantee's name on the MOU and increased funding to \$6,575; and

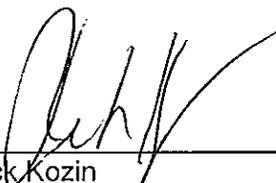
WHEREAS, this fourth amendment increases funding by \$1,800 to \$8,375.

NOW, THEREFORE, BE IT RESOLVED: That the Polk County Board of Supervisors /Board of Health approves MOU-2016-TB02, Amendment 4 with the Iowa Department of Public Health to continue to conduct tuberculosis prevention outreach activities in the community and authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson



Rick Kozin
Director of Public Health

Approved as to form:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

BY 

Assistant County Attorney

FISCAL NOTE: FY 15/16 Revenue/Expenses: \$8,375

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment to Memorandum of Understanding (MOU) with Iowa Department of Public Health for Tuberculosis Program funding

Agenda Date: 4/12/2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original MOU approved by BOS on 10/20/2015 and amended 12/15/2015, 2/16/2016 and 3/1/2016.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: The Iowa Department of Public Health provided funding to cover some of the costs related to detection and prevention of tuberculosis in Polk County. The amount awarded for the contract year July 1, 2015 through June 30, 2016 was \$2,975 and later amended to \$6,575. Other amendments included changes to grantee's name and mailing address.

Action Impact: This amendment increases funding by \$1,800 to \$8,375.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	8375	8375	N	10223011.74290	10223011.52480

Additional Fiscal Note Information (optional)

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, the US Department of Justice's Byrne/ JAG program provides funds to states to support a broad range of activities to prevent and control crime and improve the criminal justice system; and

WHEREAS, the Governor's Office of Drug Control Policy is the state of Iowa recipient of federal Byrne/JAG funds and is required to distribute most of these funds to local grantees; and

WHEREAS, one of the priorities for Iowa funding is to strengthen the efforts to make Iowans healthy and drug-free.; and

WHEREAS, Polk County Health Department, in partnership with Community Youth Concepts, intends to submit a grant application to expand CYC's mentoring programming for Des Moines students at high-risk to develop substance-use issues.

NOW, THEREFORE, BE IT RESOLVED: That the Polk County Board of Supervisors approves this grant application (not to exceed \$20,000) to the Governor's Office of Drug Control Policy for Byrne/JAG funds and authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.



Rick Kozin
Public Health Director

By _____
Chair
Polk County Board of Supervisors/Board of Health

Fiscal Note:

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Application to Governor’s Office of Drug Control for Byrne/JAG funds to expand drug mentoring program

Agenda Date: April 13, 2016

Contact Individual: Rick Kozin, 286-3926

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Identifying health priorities is one of the Core Functions of Public Health.

Background: The US Department of Justice’s Byre/JAG program provided funds to the Governor’s Office of Drug Control Policy to support a broad range of activities to prevent and control crime and improve the criminal justice system. These funds are required to be distributed to local grantees and the applicant must be a state or local unit of government.

Polk County Health Department, in partnership with Community Youth Concepts, is submitting a grant application for \$20,000 to expand CYC’s mentoring program for Des Moines Public School students at high risk to develop substance abuse issues.

Action Impact: These efforts will help make Iowans healthy and drug- free.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional): None

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 15-16 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

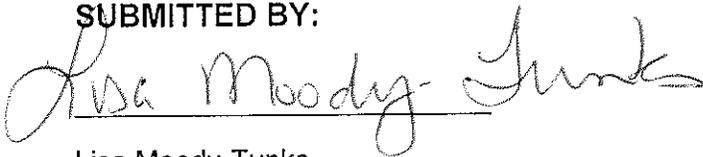
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$2,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$2,000.00 from the Community Betterment fund, FY 15-16

/ /

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: April 12, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Awards March 22, 2016-\$10,500.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached April 12, 2016 Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY15-16 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$2,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16		\$2,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
April 12, 2016

Martin Luther King Scholarship Fund, Inc.	\$2,000.00
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TOTAL	\$2,000.00
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RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

<u>Organization</u>	<u>Term Expires</u>
Polk County Conservation Board Connie Johnson (correcting term expiration date)	1/05/20
Polk County Veterans Affairs Commission Vikki Palmer (completing term of resigned appointment)	6/30/18

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chair

SUBMITTED BY:



Sarah Boese
Board Executive Assistant

FY15/16 #
Fiscal Impact: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: April 12, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: 3/8/2016

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N					
16/17						

Additional Fiscal Note Information (optional):



Veteran Affairs

Rebecca Buch
Veterans Administrator
Polk County River Place
2309 Euclid Avenue
Des Moines, Iowa 50319-5703
Ph 515.286.3670
Fax 515.286.2106
www.polkcountyiowa.gov

Date: April 1, 2016

To: Tom Hockensmith, Chairperson
Polk County Board of Supervisors

From: Rebecca Buch, Administrator
Polk County Veterans Affairs *RB*

Re: Third Quarter Report FY 15/16

See attached copy of the Polk County Activity Report for Veteran Affairs for the Third Quarter.

RB:mls

cc: Tim Krum, Chairperson, Veteran Affairs
Commission
Mark Wandro, Board of Supervisors

#13



Veteran Affairs

Rebecca Buch
 Veterans Administrator
 Polk County River Place
 2309 Euclid Avenue
 Des Moines, Iowa 50319-5703
 Ph 515.286.3670
 Fax 515.286.2106
 www.polkcountyiowa.gov

POLK COUNTY ACTIVITY REPORT - FY 15/16

Department: **VETERAN AFFAIRS** Report Period: January 1st, 2016 to March 31st, 2016

DATA:	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Clients interviewed*	1,717	1,628	1,544		4,889
Vouchers issued	196	183	231		610
Monetary amount of vouchers	\$ 126,402.74	\$ 98,417.14	\$142,172.04		366,992
IA Veterans Home referrals*	11	15	16		42
Phone calls	2,140	2,083	2,445		6,668
New clients	432	417	407		1,256
Funerals	9	1	5		15
Federal Benefits	517	860	784		2,161
State Benefits (Trust Fund, DOT)	178	219	246		643
Clients served	3,857	3,711	3,989		11,557

*The number of clients interviewed only reflects temporary financial assistance

*The number of referrals does not mean the number of clients admitted to the IA Veterans Home