

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
AUGUST 2, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

EASEMENT CONVEYANCE – CITY OF ANKENY

- *5. Resolution approving permanent easement conveyance to the City of Ankeny (trail connection to the Gay Lea Wilson Trail at Carney Marsh).

PERMITS

6. New application for Class “C” Liquor and Sunday Sales Permit for Jerry and Shirley’s Old Time Saloon, 4397 NW 6th Drive.
7. Renewal application for Class “C” Liquor, Sunday Sales and Outdoor Service Area Permit for Norwood Inn, 4592 NE 29th.
8. Renewal application for Class “C” Liquor and Sunday Sales Permit for Outer Limits, 6560 NE 14th.

9.

PUBLIC COMMENTS

RESOLUTIONS

- *10. Resolution approving contract amendments with various mental health providers (Candeco, Easter Seals, Goodwill Industries, H.O.P.E., Link Associates, Orchard Place and Passageway).
- *11. Resolution approving agreement with Children and Families of Iowa for safe shelter and counseling (victims of domestic abuse and their children).
12. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for August 16, 2016 regarding conveyance of interest in road right-of-way (City of Ankeny).
- *13. Resolution approving Cooperative Public Service Agreement with the City of Des Moines for 2016 repairs to Meredith Drive.
- *14. Resolution approving a contract to purchase property associated with the Mud, Camp and Spring Creek Watershed Management Authority hazard mitigation project.
- *15. Resolution approving Sanitary Sewer Extension Agreement for property at 4765 NE 32nd Street (Herron).
- *16. Resolution approving Sanitary Sewer Extension Agreement for property at 4740 NE 32nd Street (Bradford).

- *17. Resolution assigning tax sale certificate to the City of Des Moines to promote housing (3011 5th Avenue).
- *18. Resolution assigning tax sale certificate to the City of Des Moines to promote housing (1445 6th Avenue).
- *19. Resolution assigning tax sale certificate to the City of Des Moines to promote housing (911 25th Street).
- *20. Resolution assigning tax sale certificate to the City of Des Moines to promote housing (1322 Idaho Street).
- *21. Resolution approving agreement with Polk County Empowerment Board and United Way of Central Iowa for funding lead program activities at the Health Department.
- *22. Resolution approving agreement with Iowa Department of Public Health for Iowa Get Screened: Colorectal Cancer Program funding.
- 23. Resolution approving position modifications within Community, Family and Youth Services.
- 24. Resolution appointing individuals to various Boards and Commissions.
- *25. Resolution approving Community Development Grant for Douglas Avenue Coalition.
- *26. Resolution approving Community Development Grant to Urbandale Community Action Network (for development of an all inclusive playground and Miracle League Field Project).
- 27. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *28. Notice of meeting regarding City of Altoona voluntary annexation within urbanized area of the cities of Pleasant Hill and Des Moines.
- *29. Notice of meeting from City of Granger regarding voluntary annexation of real estate.

BUDGET ACTIONS

- 30. Memorandum of Budget Actions.

APPOINTMENTS

- 31. Memorandum of Appointments.

ADJOURNMENT

August 2, 2016

RESOLUTION

Moved by _____ Seconded by _____

that the following resolution be adopted:

WHEREAS, the City of Ankeny proposes to construct a trail connection to the Gay Lea Wilson Trail at Carney Marsh as set forth in the permanent easement for multiuse trail right-of-way attached; and

WHEREAS, the Polk County Conservation Board desires to convey to the City of Ankeny a permanent easement for the purpose of constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining a multiuse trail over the property described in the attached easement plat; and

WHEREAS, the Polk County Conservation Board at its meeting on May 11, 2016 determined that the permanent easement in question would not interfere with park purposes and that the attached easement should be conveyed; and

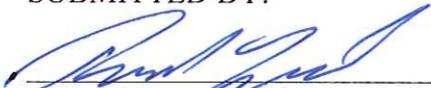
WHEREAS, a public hearing was held August 2, 2016 at the regularly scheduled meeting of the Polk County Board of Supervisors concerning the proposed permanent easement on the described property.

NOW, THEREFORE, BE IT RESOLVED that Polk County hereby conveys to the City of Ankeny a permanent easement for the purpose of establishing, constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining a multiuse trail over the property described in the attached easement conveyance and authorizes the Polk County Conservation Board to record all necessary documents.

POLK COUNTY BOARD OF SUPERVISORS

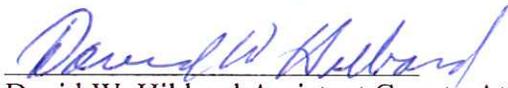
Tom Hockensmith, Chairperson

SUBMITTED BY:



Richard Leopold, Director Polk County Conservation

APPROVED AS TO FORM:



David W. Hibbard Assistant County Attorney

Fiscal Impact: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

August 2, 2016

Item Type & Title: Easement - Carney Marsh Trail Connection Easement

Agenda Date: August 2, 2016

Contact Individual: Richard Leopold, Polk County Conservation

Previous Action taken by the Board: No previous action.

Action Requested (Recommended):

The Board of Supervisors hold a public hearing to grant a trail easement to the City of Ankeny for the purpose of constructing an access trail connection from Cassidy Heights subdivision across Polk County owned property to the Gay Lea Wilson Trail at Carney Marsh.

Background

The original trail was developed prior to the more recent urban development. In response to the lack of off-road access and responding to requests from neighbors the City of Ankeny has requested an easement to connect the adjacent residential development to the trail at the north edge of Carney Marsh.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	None	None	N		

Applicant License Application ()

Name of Applicant: <u>Andrew Harrington</u>		
Name of Business (DBA): <u>Jerry and Shirley's Old Time Saloon</u>		
Address of Premises: <u>4397 NW 6th Dr</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>
Business	<u>(515) 244-6877</u>	
Mailing	<u>117 SW State Street</u>	
City <u>ANKENY</u>	State <u>IA</u>	Zip: <u>50023</u>

Contact Person

Name <u>Andrew Harrington</u>	
Phone: <u>(515) 965-2580</u>	Email <u>AJHARRINGTON1111@AOL.COM</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 05/13/2016

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: <u>Sole Proprietorship</u>	
Corporate ID Number: <u>81-2499325</u>	Federal Employer ID <u>81-2499325</u>

Ownership

Andrew Harrington

First Name: Andrew

Last Name: Harrington

City:

State: Iowa

Zip: 50023

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Illinois Union Insurance Company</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

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Applicant License Application (LC0032702)

Name of Applicant: <u>Norwood Inn Limited</u>		
Name of Business (DBA): <u>Norwood Inn</u>		
Address of Premises: <u>4592 NE 29th (Norwoodville)</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50317</u>
Business	<u>(515) 265-6574</u>	
Mailing	<u>4592 NE 29th (Norwoodville)</u>	
City <u>Des Moines</u>	State <u>IA</u>	Zip: <u>50317</u>

Contact Person

Name	<u>Derald Judson</u>	
Phone:	<u>(515) 240-4558</u>	Email <u>djudsonjr@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/03/2016

Expiration Date: 08/02/2017

Privileges:

- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>	
Corporate ID Number:	<u>30386</u>	Federal Employer ID <u>42 1183642</u>

Ownership

Derald Judson

First Name: Derald Last Name: Judson
City: Altoona State: Iowa Zip: 50009
Position: Owner
% of Ownership: 100.00% U.S. Citizen: Yes

Lisa Judson

First Name: Lisa Last Name: Judson
City: Altoona State: Iowa Zip: 50009
Position: Divorced
% of Ownership: 0.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>Tekia Marine Specialty Insurance Company</u>
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Insurance Company: Tokio Marine Specialty Insurance Company

Policy Effective Date: 08/03/2016

Policy Expiration 08/03/2017

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LC0020492)

Name of Applicant: <u>Boot Hill Enterprises, Inc.</u>		
Name of Business (DBA): <u>Outer Limits</u>		
Address of Premises: <u>6560 Northeast 14th</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>5031300</u>
Business	<u>(515) 289-1745</u>	
Mailing	<u>6560 Northeast 14th</u>	
City <u>Des Moines</u>	State <u>IA</u>	Zip: <u>503130000</u>

Contact Person

Name <u>Rick Goulden</u>	
Phone: <u>(515) 778-6669</u>	Email <u>ladybear54@aol.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/15/2016

Expiration Date: 08/14/2017

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>94027</u>	Federal Employer ID <u>42-1231166</u>

Ownership

Rick Goulden

First Name: Rick

Last Name: Goulden

City: Des Moines

State: Iowa

Zip: 50317

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Illinois Casualty Co</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

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RESOLUTION

MOVED By _____ SECONDED By _____
that the following Resolution be adopted:

WHEREAS, effective July 1, 2014, Polk County entered into contracts with Candeo, Easter Seals, Goodwill Industries of Central Iowa, H.O.P.E., Link Associates, Orchard Place, and Passageway, which expire June 30, 2017; and

WHEREAS, Polk County and above listed providers wish to amend their contracts to increase units based on current utilization; and

WHEREAS, employment contracts show adjusted service units to align with new Medicaid service and fee structure for community employment services; and

WHEREAS, due to uncertainties and multiple changes with Iowa's Medicaid Managed Care implementation, as well as the recent implementation of Medicaid employment service fee structures resulted in delays amending these contracts; and

WHEREAS, Polk County and above listed providers wish to amend their contracts to take effect July 1, 2016; and

WHEREAS, the amount of services purchased through these contracts would decrease 2.0% from \$7,047,948 to \$6,907,396; and

WHEREAS the net amount of the services purchased through these contracts including Medicaid revenues would decrease 3.9% from \$3,571,603 to \$3,432,752; and

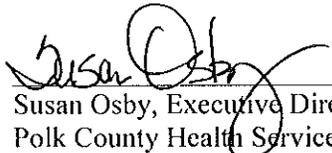
WHEREAS, funds are available in Polk County's FY16/17 Budget for County Mental Health and Disabilities Services to provide these levels of services.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves and authorizes the Chairperson to sign the attached contract amendments with Candeo, Easter Seals, Goodwill Industries of Central Iowa, H.O.P.E., Link Associates, Orchard Place, and Passageway effective July 1, 2016.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson, Board of Supervisors/Date

SUBMITTED BY:



Susan Osby, Executive Director
Polk County Health Services, Inc.

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APPROVED TO FORM:



A handwritten signature in blue ink, appearing to be 'C. Brown', is written over a horizontal line.

County Attorney's Office – Civil Bureau

FISCAL NOTE: FY16/17 – Requires expenditures that will total \$6,907,396 in County Mental Health and Disabilities Services Funds.

F:\Word\Contracts\Administrative\KResolutionAmend16-0802

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving and authorizing Chair to sign contract amendments with Candeo, Easter Seals, Goodwill Industries of Central Iowa, H.O.P.E., Link Associates, Orchard Place, and Passageway.

Agenda Date: 8/2/16

Contact Individual: Susan Osby

Previous Action taken by the Board: The Board has approved contracts with the above listed providers.

Board/Commission Actions: Funds as recommended by the Polk County Health Services Board are available in Polk County's FY16/17 Budget for County Mental Health and Disabilities Services to provide these levels of services.

Action Requested (Recommended): Approval

Comply with Policy: This action is required to amend current contracts.

Background: Polk County entered into agreements with the above mentioned providers. The provider agencies and Polk County wish to amend said contracts to adjust rates and units of service.

Action Impact: Uncertainties and multiple changes with Iowa's Medicaid Managed Care implementation, as well as the recent implementation of Medicaid employment service fee structures resulted in delays amending these contracts Polk County and providers wish for contracts to take effect July 1, 2016. The contract amendments will purchase services totaling \$6,907,396 in County Mental Health and Disabilities Services with anticipated revenues of \$3,474,644 for a net expenditure of \$3,432,752, a decrease of 3.9%.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
Original Contracts 15/16	Yes	\$7,047,948	\$3,476,345	Y		
Amended Contracts 16/17	Yes	\$6,907,396	\$3,474,644	Y		

RESOLUTION

Moved by _____, Seconded by _____,
that the following Resolution be adopted:

WHEREAS, the Polk County Department of Community, Family, and Youth Services (CFYS) provides financial support to Children and Families of Iowa (CFI) Domestic Violence Services for safe shelter and counseling for Polk County victims of domestic abuse and their children; and,

WHEREAS, a new agreement has been developed to be effective July 1, 2016 through June 30, 2017; and,

WHEREAS, the attached agreement for \$422,800 is within the allocation of the Polk County Board of Supervisors budget for Domestic Violence services; and,

WHEREAS, this agreement is conditional upon the availability of budget funds, satisfactory performance by the Provider and the Provider's continued compliance with the contract terms.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors approves the attached agreement with CFI and directs the County Auditor to effectuate said agreement.

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chair

SUBMITTED BY



Betty Devine, Director
Community, Family and Youth Services

APPROVED AS TO FORM



Assistant County Attorney
Civil Division

Fiscal Impact:

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between CFYS and Children and Families of Iowa for safe shelter and counseling for victims of domestic abuse and their children.

Agenda Date: August 2, 2016

Contact Individual: Betty Devine, Director
Community, Family and Youth Services
515-323-5262

Previous Action taken by the Board: A similar resolution was approved by the Board on March 4, 2014.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background: Polk County provides financial support to Children and Families of Iowa (CFI) for safe shelter and counseling for Polk County victims of domestic abuse and their children. During the contract period, Polk County pays the provider in twelve equal payments throughout the year. As a result of this contract, CFI Domestic Violence Services will continue to provide safe shelter, counseling, and advocacy services for Polk County victims of domestic violence and their children.

Action Impact: There is no change in the payment agreement between Polk County and Children and Families of Iowa from the prior contract. The term of this contract is July 1, 2016 through June 30, 2017.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$422,800		Y	10233314.74500	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, as part of the Iowa Department of Transportation's 2004 Interstate 35 Reconstruction project, a portion of NE 62nd Avenue from Interstate 35 to the Union Pacific Railroad right-of-way in Sections 6 and 7, T-79-N, R-23-W, was obliterated; and

WHEREAS, this road right-of-way was purchased by the Iowa Department of Transportation as part of the Interstate 35 project and Quit Claimed to Polk County in 1983; and

WHEREAS, Polk County Public Works no longer has any interest in this road right-of-way; and

WHEREAS, the City of Ankeny desires to utilize this road right-of-way from Interstate 35 to the Union Pacific Railroad and have indicated their willingness to accept possession of this road right-of-way; and

WHEREAS, the legal description of the road right-of-way within Polk County proposed to be Quit Claimed is as follows and is shown on the attached map:

A parcel of land located in the south half of the Southwest quarter of Section 6 and in the northwest quarter of Section 7, T-79N, R-23W of the 5th p.m., Delaware township, Polk County, Iowa and more specifically described as follows:

Commencing at the northwest corner of said Section 7, T-79N, R-23W; thence S90°00'E – 1032.7 feet on the north line of the northwest quarter of said Section 7 to the point of beginning; thence N09°08 1/2'E – 55.7 feet; thence S90°00'E – 624.0 feet; thence N60°20 1/2'E – 394.1 feet to the existing northwesterly right-of-way line of the Union Pacific Railroad; thence S33°18'W – 658.0 feet on said right of way line; thence N29°10 1/2'W – 269.1 feet; thence S88°50 1/2'W – 495.0 feet; thence N09°08 1/2'E – 76.0 feet to the point of beginning, said parcel containing 3.482 acres, more or less.

This conveyance is made with reservations of right-of-way easements for existing public utilities (electric, gas, communications, cable TV, water and sanitary sewer) within the above described parcel for the right to service said utilities.

WHEREAS, Iowa Code Section 331.361 requires a public hearing on the proposal to convey the real property.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposal to convey real property is set for August 16, 2016 at 9:30 A.M. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

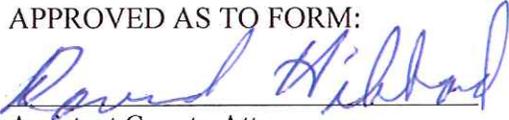
#12

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 116-16 establishing a public hearing and authorizing the Auditor to publish a notice for conveyance of interest in certain road right-of-way to the City of Ankeny.

Agenda Date: August 2, 2016

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-2705

Previous Action taken by the Board: N/A

Board/Commission Actions: N/A

Action Requested (Recommended): Setting a Public Hearing Date

Comply with Policy: Yes

Background: As part of the Iowa Department of Transportation's 2004 Interstate 35 Reconstruction project, a portion of NE 62nd Avenue from Interstate 35 to the Union Pacific Railroad right-of-way in Sections 6 and 7, T-79-N, R-23-W, was obliterated. This road right-of-way was purchased by the Iowa Department of Transportation as part of the Interstate 35 project and Quit Claimed to Polk County in 1983. Polk County Public Works no longer has any interest in this road right-of-way and the City of Ankeny desires to utilize this road right-of-way from Interstate 35 to the Union Pacific Railroad and have indicated their willingness to accept possession of this road right-of-way. Iowa Code Section 331.361 requires a public hearing on the proposal to convey the real property.

Action Impact: Sets Public Hearing so transfer process can continue.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		N	N	N		

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Polk County Board of Supervisors will hold a public hearing to consider a proposal to convey to the City of Ankeny road right-of-way. The right-of-way is located on NE 62nd Avenue. The public hearing will be held on August 16, 2016 at 9:30 A.M. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The road right-of-way to be transferred is described as follows:

A parcel of land located in the south half of the Southwest quarter of Section 6 and in the northwest quarter of Section 7, T-79N, R-23W of the 5th p.m., Delaware township, Polk County, Iowa and more specifically described as follows:

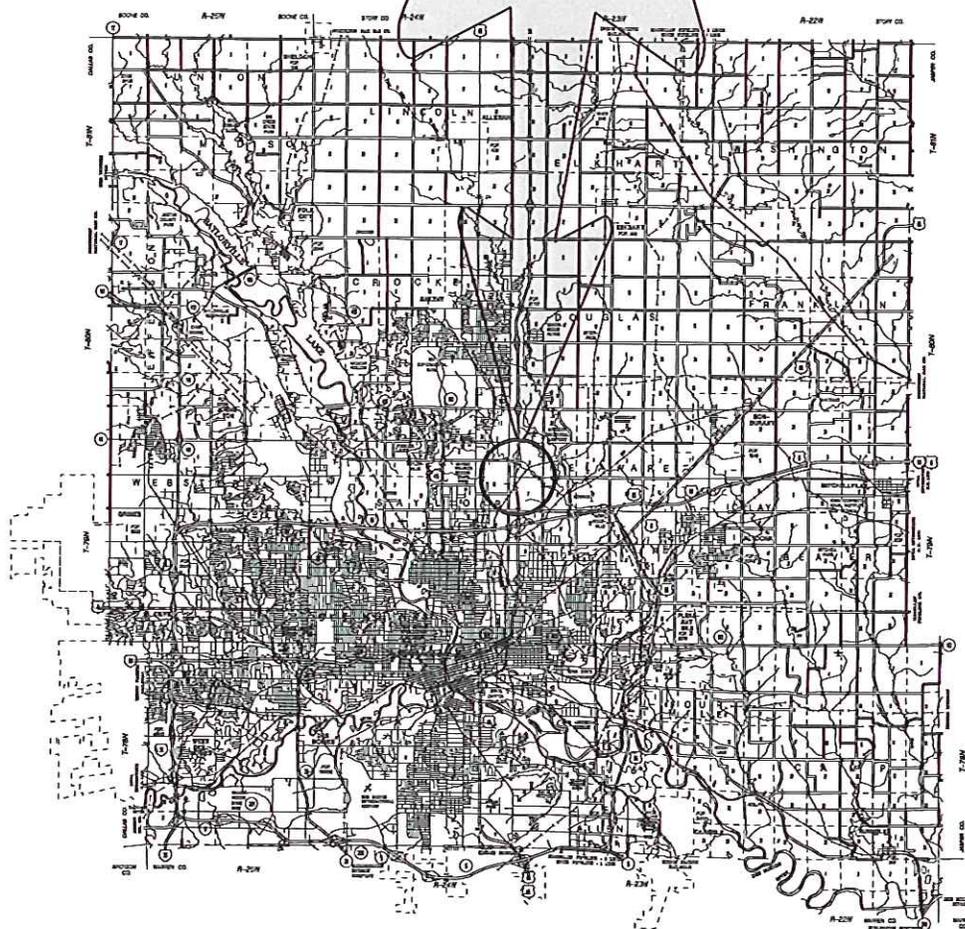
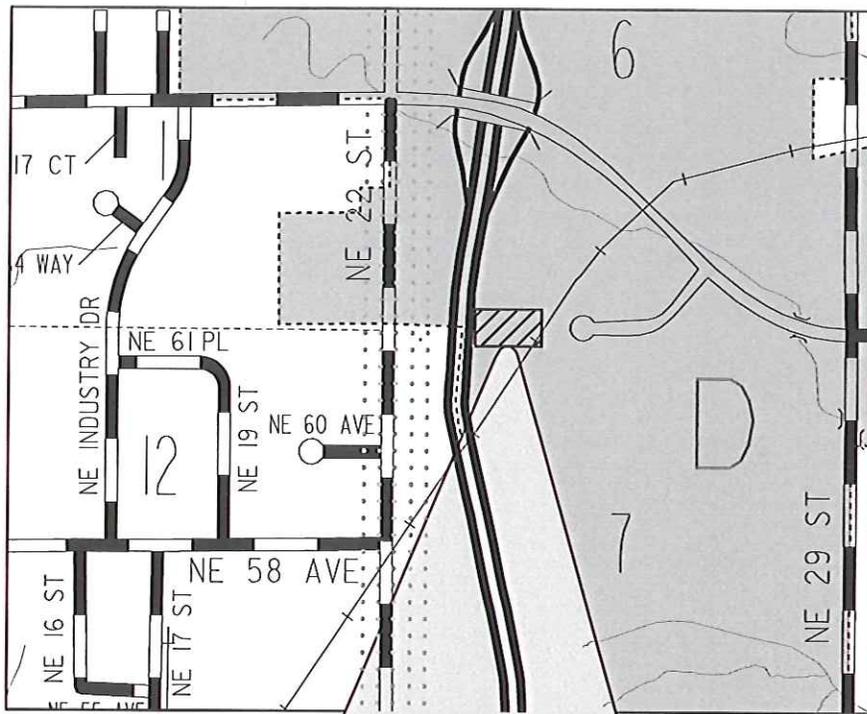
Commencing at the northwest corner of said Section 7, T-79N, R-23W; thence S90°00'E – 1032.7 feet on the north line of the northwest quarter of said Section 7 to the point of beginning; thence N09°08 1/2'E – 55.7 feet; thence S90°00'E – 624.0 feet; thence N60°20 1/2'E – 394.1 feet to the existing northwesterly right-of-way line of the Union Pacific Railroad; thence S33°18'W – 658.0 feet on said right of way line; thence N29°10 1/2'W – 269.1 feet; thence S88°50 1/2'W – 495.0 feet; thence N09°08 1/2'E – 76.0 feet to the point of beginning, said parcel containing 3.482 acres, more or less.

Transfer of this road right-of-way includes existing right-of-way easements for existing public utilities (electric, gas, communications, cable TV, water, and sanitary sewer) within the above described parcels.

No qualified individual with a disability will be excluded from participation in Polk County services, programs or activities on the basis of a disability. The information printed in this notice may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements to receive more information or to request an accommodation to participate in the services, programs or activities. All persons wishing further information should contact the Polk County Public Works Department located at 5885 NE 14th street, Des Moines, IA, 50313, or by Telephone at 515-286-3705.



PROPOSED LOCATION



RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, a portion of NW Meredith Drive between Merle Hay Road and NW Beaver Drive is a joint jurisdictional roadway between Polk County and the City of Des Moines and in need of repair; and

WHEREAS, funding of these repairs is included in the current Public Works budget utilizing the contract with Grimes Asphalt and Paving for Bid No. 140-1617; and

WHEREAS, the Public Works Department developed the attached Cooperative Service Agreement to detail the funding and project development responsibilities of the County and the City to accomplish these needed repairs.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Des Moines and administer the agreement on behalf of Polk County.

POLK COUNTY BOARD OF SUPERVISORS:

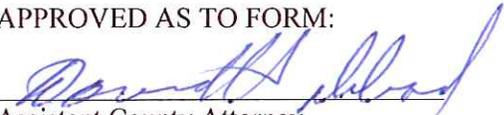
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL NOTE: None at this time.

Estimated Costs based on jurisdiction

Polk County Public Works FY 16/17 costs	\$36,441.12
City of Des Moines costs	\$62,653.76
<hr/> Total Estimated Project Cost	<hr/> \$99,094.88

Polk County Public Works costs are included in the current FY 2016/2017 budget.

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 115-16 to approve a Cooperative Public Service Agreement with the City of Des Moines for 2016 repairs to Meredith Drive.

Agenda Date: August 2, 2016

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Approve the terms of the Cooperative Public Service agreement, adopt the agreement, and authorize the Chairperson to execute the agreement on behalf of Polk County.

Comply with Policy: Yes

Background: A portion of NW Meredith Drive between Merle Hay Road and NW Beaver Drive is a joint jurisdictional roadway between Polk County and the City of Des Moines and in need of repair. Funding of these repairs is included in the current Public Works budget utilizing the contract with Grimes Asphalt and Paving for Bid No. 140-1617. The Public Works Department developed the attached Cooperative Service Agreement to detail the funding and project development responsibilities of the County and the City to accomplish these needed repairs.

Action Impact: Allows the repairs to proceed and assures the City of Des Moines's participation.

Fiscal Note: Estimated Costs based on jurisdiction

Polk County Public Works FY 16/17 costs	\$36,441.12
<u>City of Des Moines costs</u>	<u>\$62,653.76</u>
Total Estimated Project Cost	\$99,094.88

Polk County Public Works costs are included in the current FY 2016/2017 budget.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$36,441.12		N		
17/18						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Resolution No. 154-15 dated October 27, 2015, approved Grant Agreement No. HMGP-DR-4181-0007-01 with Iowa Homeland Security and Emergency Management Department to perform structural acquisition (buyouts) within the Mud Creek watershed as part of the Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project; and

WHEREAS, the property purchased will be used by Polk County as part of the proposed Mud Creek greenbelt for environmental education and protection; and

WHEREAS, as part of this project, the Polk County Public Works Department has negotiated the attached contract with Martin C. and Terri L. Warren for purchase of their property as identified in Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project at a cost of \$280,000.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached contract with Martin C. and Terri L. Warren for the Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project, adopts the contract, and authorizes the Chairperson to execute the contract on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County Public Works Department to execute the terms of said contract and record all necessary documents.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Impact:
FEMA Funding (75%) \$210,000
State HSEMD Funding (10%) \$ 28,000
Polk County Funding (15%) \$ 42,000
Total Contract Cost \$280,000

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 117-16 to approve a contract to purchase property associated with the Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project.

Agenda Date: August 2, 2016

Contact Individual: Kurt Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: Resolution No. 154-15 dated October 27, 2015, approved Grant Agreement No. HMGP-DR-4181-0007-01 with Iowa Homeland Security and Emergency Management Department to perform structural acquisition (buyouts) within the Mud Creek watershed as part of the Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project.

Board/Commission Actions: N/A

Action Requested (Recommended): Approves the terms of the contract, adopts the contract, and authorizes the Chairperson to execute the contract on behalf of Polk County. Also authorizes the Polk County Public Works Department to execute the terms of said contract and record all necessary documents.

Comply with Policy: Yes

Background: As part of the Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project, the Polk County Public Works Department has negotiated the attached contract with Martin C. and Terri L. Warren for purchase of their property as identified in Mud, Camp, and Spring Creek Watershed Management Authority hazard mitigation project at a cost of \$280,000.

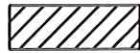
Action Impact: Allows Public Works to proceed with the project. The property purchased will be used by Polk County as part of the proposed Mud Creek greenbelt for environmental education and protection.

Fiscal Note:

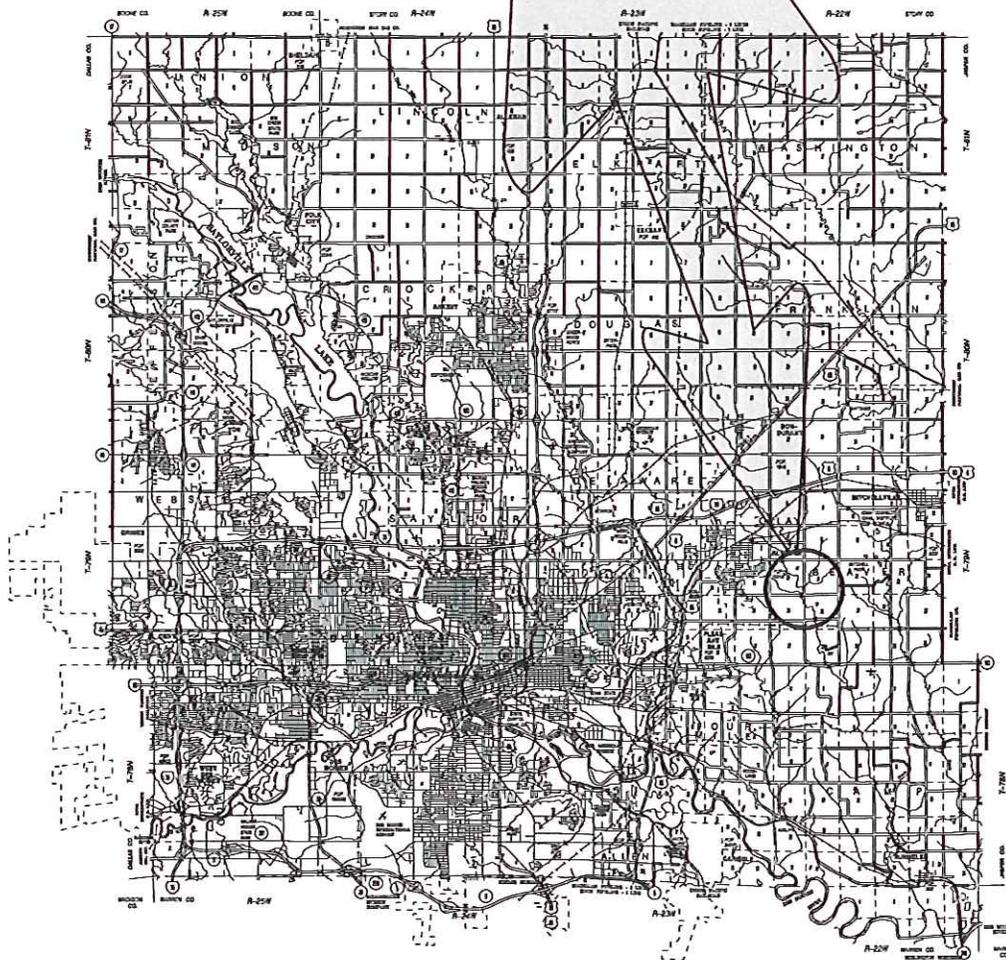
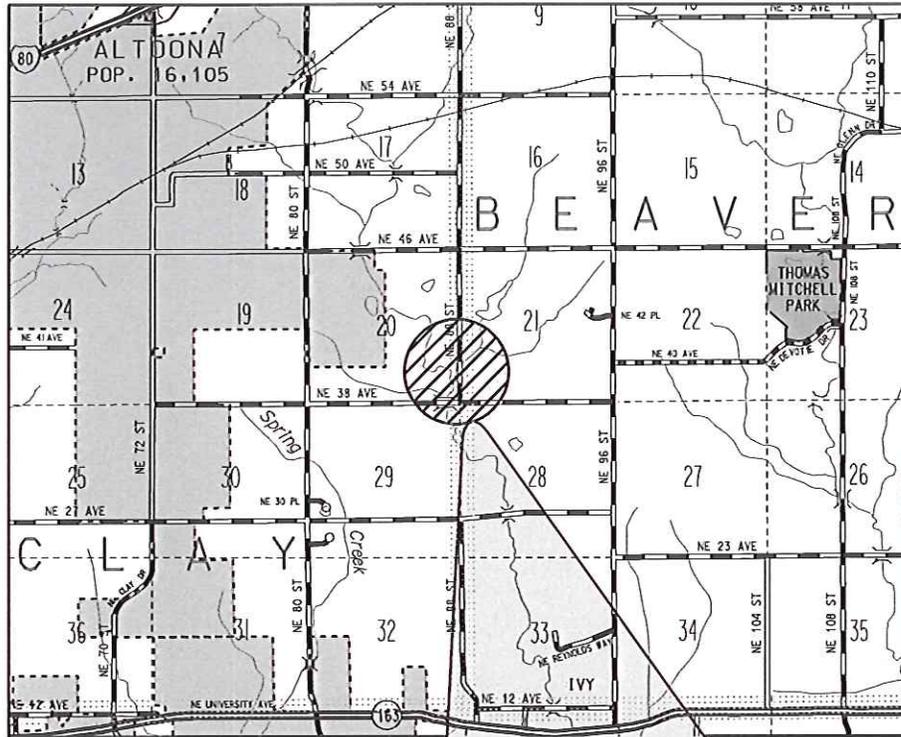
FEMA Funding (75%)	\$210,000
State HSEMD Funding (10%)	\$ 28,000
<u>Polk County Funding (15%)</u>	<u>\$ 42,000</u>
Total Project Cost	\$280,000

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$280,000	\$210,000(Fed)	N	50106320.79400	50106320.52430
15/16			\$28,000(State)	N		50106320.52290

Additional Fiscal Note Information (optional):



PROPOSED LOCATION



RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Theodore A. and Lindsay Herron, desires to obtain public sanitary sewer service from the Polk County Sanitary Sewer System in accordance with the attached Sanitary Sewer Extension Agreement between Polk County and Theodore A. and Lindsay Herron for the property described as: Lot 94 Douglas Acres Plat 6, an Official Plat in Polk County, Iowa; and

WHEREAS, Theodore A. and Lindsay Herron desires to pay the sewer usage fee over a 10-year period in accordance with the County Water and Sewer Policy adopted in 2004.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement on behalf of Polk County.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM AND LEGAL MATTERS:



David Hibbard
Assistant County Attorney

FISCAL NOTE: No affect on county budget.
\$8,707.50 plus 2.6% interest to be reimbursed
to County Sanitary Sewer Fund

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 114-16 approving Sanitary Sewer Extension Agreement with Theodore A. and Lindsay Herron to provide Polk County sanitary sewer service to property located at 4765 NE 32nd Street.

Agenda Date: August 2, 2016

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve the terms of the agreement, adopt the agreement, and authorize the Chairperson to execute the agreement on behalf of Polk County. Also, direct the Polk County Auditor to record the agreement, and the Polk County Public Works Department to administer the terms of the agreement on behalf of Polk County.

Comply with Policy: Yes- Complies with County Water and Sewer Policy adopted in 2004.

Background: Current Health Ordinance requires this property to connect to the public sanitary sewer main.

Action Impact: Provides county sanitary sewer service to property at 4765 NE 32nd Street and facilitates payment of the sewer usage fee by Theodore A. and Lindsay Herron using installment payments over a 10-year period as permitted by the Polk County Water and Sewer Policy.

Fiscal Note: Sewer usage fee of \$8,707.50 plus 2.6% interest to be reimbursed to the County Sanitary Sewer Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	N/A	N/A	N		
17/18						

Additional Fiscal Note Information (optional):

**SANITARY SEWER EXTENSION AGREEMENT
BETWEEN POLK COUNTY AND THEODORE AND LINDSAY HERRON
JULY 2016**



RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Johnny L. Bradford Jr., desires to obtain public sanitary sewer service from the Polk County Sanitary Sewer System in accordance with the attached Sanitary Sewer Extension Agreement between Polk County and Johnny L. Bradford Jr. for the property described as: Lot 87 Douglas Acres Plat 6, an Official Plat in Polk County, Iowa; and

WHEREAS, Johnny L. Bradford Jr. desires to pay the sewer usage fee over a 10-year period in accordance with the County Water and Sewer Policy adopted in 2004.

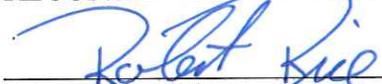
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to record the agreement and the Polk County Public Works Department shall administer the terms of the agreement on behalf of Polk County.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM AND LEGAL MATTERS:



David Hibbard
Assistant County Attorney

FISCAL NOTE: No affect on county budget.
\$8,709.25 plus 2.6% interest to be reimbursed
to County Sanitary Sewer Fund

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 113-16 approving Sanitary Sewer Extension Agreement with Johnny L. Bradford Jr. to provide Polk County sanitary sewer service to property located at 4740 NE 32nd Street.

Agenda Date: August 2, 2016

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approve the terms of the agreement, adopt the agreement, and authorize the Chairperson to execute the agreement on behalf of Polk County. Also, direct the Polk County Auditor to record the agreement, and the Polk County Public Works Department to administer the terms of the agreement on behalf of Polk County.

Comply with Policy: Yes- Complies with County Water and Sewer Policy adopted in 2004.

Background: Current Health Ordinance requires this property to connect to the public sanitary sewer main.

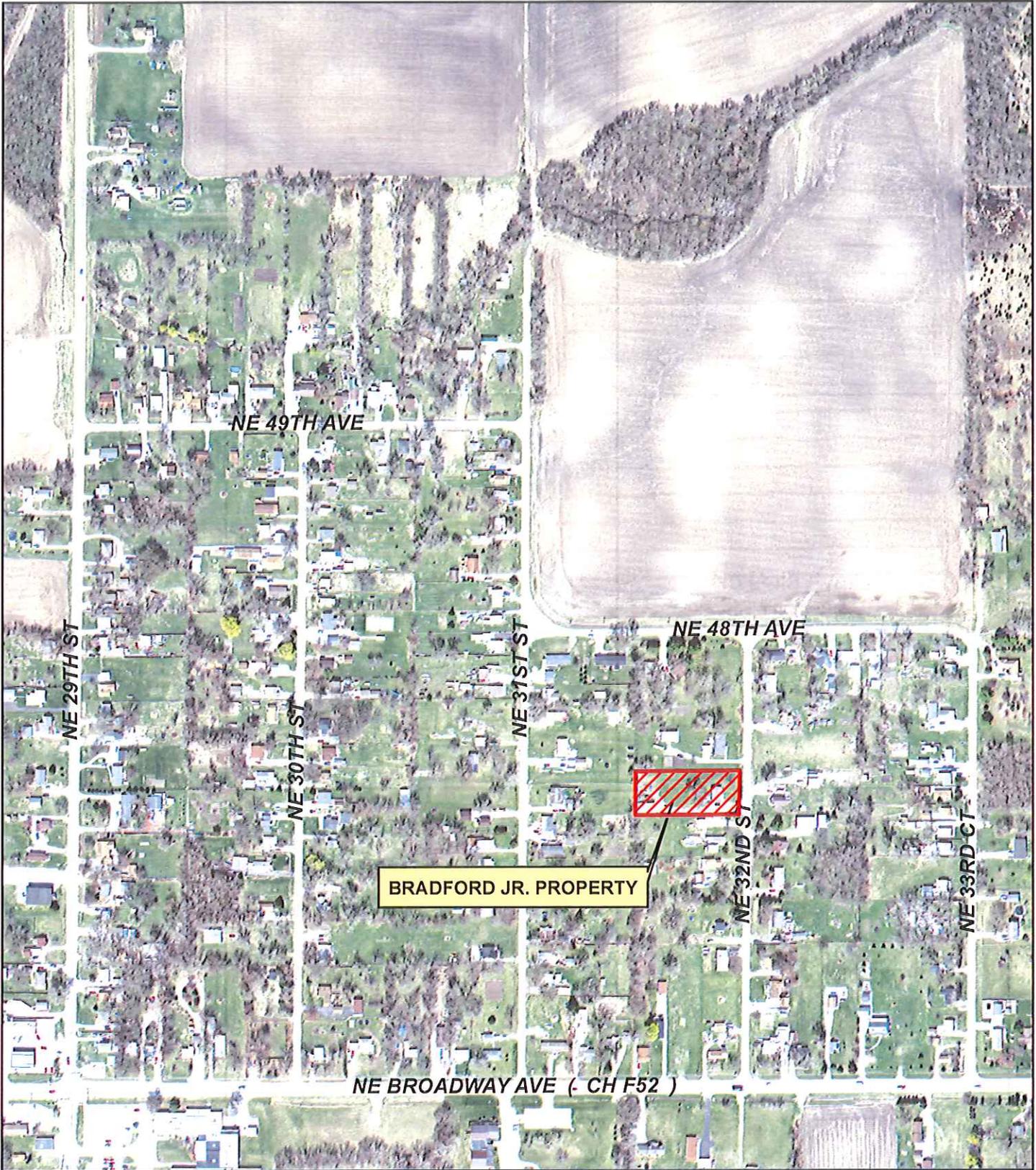
Action Impact: Provides county sanitary sewer service to property at 4740 NE 32nd Street and facilitates payment of the sewer usage fee by Johnny L. Bradford Jr. using installment payments over a 10-year period as permitted by the Polk County Water and Sewer Policy.

Fiscal Note: Sewer usage fee of \$8,709.25 plus 2.6% interest to be reimbursed to the County Sanitary Sewer Fund.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	N/A	N/A	N		
17/18						

Additional Fiscal Note Information (optional):

**SANITARY SEWER EXTENSION AGREEMENT
BETWEEN POLK COUNTY AND JOHNNY L. BRADFORD JR.
JULY 2016**



RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County is the owner of a June 2011 tax sale certificate of purchase for a vacant lot located at 3011 5th Avenue and legally described as LOT 132 BLK 6 LAKE PARK; and

WHEREAS, the city desires to take ownership of the lot and subsequently transfer the deed to a developer who will build a single family house for a homebuyer under 80% of the median income; and

WHEREAS, the City of Des Moines has requested that the certificate of purchase be assigned to it pursuant to Iowa Code Section 446.31; and

WHEREAS, Polk County Public Works recommends the assignment of the tax sale certificates to promote housing, pursuant to Iowa Code §446.19A and Polk County Code of Ordinances Chapter 27.

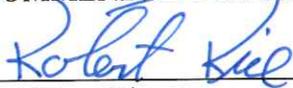
NOW, THEREFORE, BE IT RESOLVED that it is in the best interest of the citizens of Polk County to assign the tax sale certificate for this property to the City of Des Moines, to abate the delinquent taxes that have accrued subsequent to the June 2011 tax sale, and to waive the transaction fee; and

BE IT FURTHER RESOLVED that the attached agreement assigning the tax sale certificate of purchase, abating the subsequent delinquent taxes, and waiving the transaction fee is approved by the Polk County Board of Supervisors and the Chairperson is authorized to sign the agreement on behalf of the Polk County Board of Supervisors.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

~~RECOMMENDED FOR APPROVAL:~~



Robert Rice, Director
Polk County Public Works

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 111-16 to Assign Polk County's Tax Sale Certificate to the City of Des Moines to promote housing-- 3011 5th Avenue.

Agenda Date: August 2, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Assignment of tax sale certificate for 3011 5th Avenue.

Comply with Policy: Yes

Background: City of Des Moines declared 3011 5th Avenue as vacant and a public nuisance. The City has requested that Polk County assign its tax sale certificate so that the property may be renovated as a habitable single family dwelling.

Action Impact: Approval of the resolution will assign Polk County's tax sale certificate to the City of Des Moines.

Fiscal Note: Abatement of delinquent property taxes, special assessments, costs and interest

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County is the owner of a June 2010 tax sale certificate of purchase for a vacant lot located at 1445 6th Avenue and legally described as LOT 18 HEDGES ADDITION; and

WHEREAS, the city desires to take ownership of the lot and subsequently transfer the deed to a developer who will build a single family house for a homebuyer under 80% of the median income; and

WHEREAS, the City of Des Moines has requested that the certificate of purchase be assigned to it pursuant to Iowa Code Section 446.31; and

WHEREAS, Polk County Public Works recommends the assignment of the tax sale certificates to promote housing, pursuant to Iowa Code §446.19A and Polk County Code of Ordinances Chapter 27.

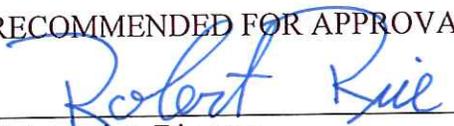
NOW, THEREFORE, BE IT RESOLVED that it is in the best interest of the citizens of Polk County to assign the tax sale certificate for this property to the City of Des Moines, to abate the delinquent taxes that have accrued subsequent to the June 2010 tax sale, and to waive the transaction fee; and

BE IT FURTHER RESOLVED that the attached agreement assigning the tax sale certificate of purchase, abating the subsequent delinquent taxes, and waiving the transaction fee is approved by the Polk County Board of Supervisors and the Chairperson is authorized to sign the agreement on behalf of the Polk County Board of Supervisors.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 112-16 to Assign Polk County's Tax Sale Certificate to the City of Des Moines to promote housing- 1445 6th Avenue.

Agenda Date: August 2, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Assignment of tax sale certificate for 1445 6th Avenue.

Comply with Policy: Yes

Background: City of Des Moines declared 1445 6th Avenue as vacant and a public nuisance. The City has requested that Polk County assign its tax sale certificate so that the property may be renovated as a habitable single family dwelling.

Action Impact: Approval of the resolution will assign Polk County's tax sale certificate to the City of Des Moines.

Fiscal Note: Abatement of delinquent property taxes, special assessments, costs and interest

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County is the owner of a June 2010 tax sale certificate of purchase for a vacant lot located at 911 25th Street and legally described as LOT 20 IRA P WETMORES ADDITION; and

WHEREAS, the city desires to take ownership of the lot and subsequently transfer the deed to a developer who will build a single family house for a homebuyer under 80% of the median income; and

WHEREAS, the City of Des Moines has requested that the certificate of purchase be assigned to it pursuant to Iowa Code Section 446.31; and

WHEREAS, Polk County Public Works recommends the assignment of the tax sale certificates to promote housing, pursuant to Iowa Code §446.19A and Polk County Code of Ordinances Chapter 27.

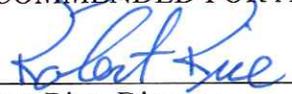
NOW, THEREFORE, BE IT RESOLVED that it is in the best interest of the citizens of Polk County to assign the tax sale certificate for this property to the City of Des Moines, to abate the delinquent taxes that have accrued subsequent to the June 2010 tax sale, and to waive the transaction fee; and

BE IT FURTHER RESOLVED that the attached agreement assigning the tax sale certificate of purchase, abating the subsequent delinquent taxes, and waiving the transaction fee is approved by the Polk County Board of Supervisors and the Chairperson is authorized to sign the agreement on behalf of the Polk County Board of Supervisors.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 110-16 to Assign Polk County’s Tax Sale Certificate to the City of Des Moines to promote housing– 911 25th Street.

Agenda Date: August 2, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Assignment of tax sale certificate for 911 25th Street.

Comply with Policy: Yes

Background: City of Des Moines declared 911 25th Street as vacant and a public nuisance. The City has requested that Polk County assign its tax sale certificate so that the property may be renovated as a habitable single family dwelling.

Action Impact: Approval of the resolution will assign Polk County’s tax sale certificate to the City of Des Moines.

Fiscal Note: Abatement of delinquent property taxes, special assessments, costs and interest

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County is the owner of a June 2014 tax sale certificate of purchase for a property located at 1322 Idaho Street and legally described as LTS 198 & 199 ASHBROOK; and

WHEREAS, the City of Des Moines has deemed this property a public nuisance; and

WHEREAS, the City desires to take ownership of the lot and subsequently transfer the deed to a developer who will renovate the property as single family dwelling; and

WHEREAS, the City of Des Moines has requested that the certificate of purchase be assigned to it pursuant to Iowa Code Section 446.31; and

WHEREAS, Polk County Public Works recommends the assignment of the tax sale certificates to promote housing, pursuant to Iowa Code §446.19A and Polk County Code of Ordinances Chapter 27.

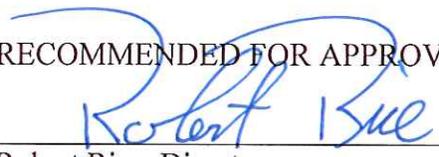
NOW, THEREFORE, BE IT RESOLVED that it is in the best interest of the citizens of Polk County to assign the tax sale certificate for this property to the City of Des Moines, to abate the delinquent taxes that have accrued subsequent to the June 2014 tax sale, and to waive the transaction fee; and

BE IT FURTHER RESOLVED that the attached agreement assigning the tax sale certificate of purchase, abating the subsequent delinquent taxes, and waiving the transaction fee is approved by the Polk County Board of Supervisors and the Chairperson is authorized to sign the agreement on behalf of the Polk County Board of Supervisors.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 109-16 to Assign Polk County's Tax Sale Certificate to the City of Des Moines to promote housing-- 1322 Idaho Street

Agenda Date: August 2, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

Board/Commission Actions: NA

Action Requested (Recommended): Assignment of tax sale certificate for 1322 Idaho Street.

Comply with Policy: Yes

Background: City of Des Moines declared 1322 Idaho Street as vacant and a public nuisance. The City has requested that Polk County assign its tax sale certificate so that the property may be renovated as a habitable single family dwelling.

Action Impact: Approval of the resolution will assign Polk County's tax sale certificate to the City of Des Moines.

Fiscal Note: Abatement of delinquent property taxes, special assessments, costs and interest

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, increasing the number of lead safe homes is a priority goal for Polk County; and

WHEREAS, the Polk County Early Childhood Iowa Board (PCEB) vision is that every child beginning at birth will be healthy and successful. It also supports programming that will achieve long-term positive results for children, families and neighborhoods; and

WHEREAS, the United Way of Central Iowa is the Fiscal Agent for PCEB; and

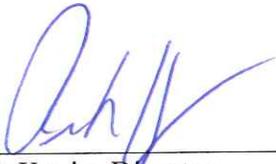
WHEREAS, funding of \$26,000 will be provided to Polk County for the contract period July 1, 2016 through June 30, 2017; and

WHEREAS, these funds will be used to partially offset the cost for a clinical nurse case manager in the Child Lead Poisoning Prevention Program at the Health Department who provides case management to children identified with elevated blood lead levels.

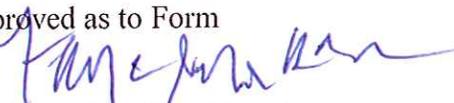
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors/Board of Health approves this agreement with the Polk County Empowerment Board and United Way of Central Iowa and authorizes the chairperson to sign the agreement.

By _____
Chairperson

Polk County Board of Supervisors/Board of Health

By 
Rick Kozin, Director

Approved as to Form

By 
Assistant County Attorney

FISCAL NOTE: FY1617 Revenue/Expense: \$26,000

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with Polk County Empowerment Board and United Way of Central Iowa for funding Lead Program activities at the Polk County Health Department

Agenda Date: 8/02/2015

Contact Individual: Scott Slater, 286-3752

Previous Action Taken by Board:

Board/Commission Actions:

Action Requested: Approval

Comply with Policy: Making homes lead safe is a priority for the Polk County Board of Supervisors. Case management of lead poisoned children is an important piece in the home lead hazard remediation process.

Background: Lead poisoning is one of the top reasons for preventable mental retardation and disabilities in Polk County and Polk County's lead poisoning rate is higher than the national rate. A new state law in 2008 required all children enrolling in kindergarten to have had at least one lead screening.

Action Impact: The \$26,000 will partially fund a nurse case manager position at the health department. Duties of the nurse case manager include follow-up with all children with blood levels above a certain threshold, database documentation all case management activities, contact with the family or provider, home nursing or education outreach visits, care coordination and referrals for nutritional values and educational assessments.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
1617	Y	26,000	26,000	N	10223015.77440.03	10223015.52290

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

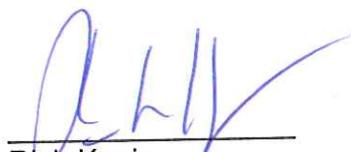
WHEREAS, preventative health screenings serve to save lives and reduce long term costs of health care in the community; and

WHEREAS, the Iowa Department of Public Health (IDPH) launched the Iowa Get Screened: Colorectal Cancer Program seven years ago to provide colorectal cancer awareness and screenings to uninsured and under-insured Iowans who fall within certain age and income guidelines

WHEREAS, IDPH has allocated \$5,000 in grant funding to Polk County to enroll and provide screening services for up to 25 eligible participants for the project period July 1, 2016 through June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors/Board of Health approve Contract #5887CRC02 with the Iowa Department of Public Health for the Iowa Get Screened: Colorectal Cancer Program and authorizes the Chairperson to sign the agreement.

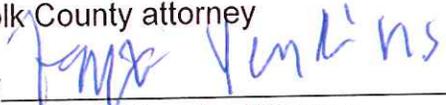
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.



Rick Kozin
Public Health Director

By _____
Chair
Polk County Board of Supervisors /Board of Health

Approved as to form:
John P. Sarcone
Polk County attorney

By 

Assistant County Attorney

Fiscal Note: 16/17Expenses/Revenues \$5,000

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with Iowa Department of Public Health for Iowa Get Screened: Colorectal Cancer Program funding.

Agenda Date: 8/02/2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action requested: Approval

Comply with Policy: Helping people receive health services is one of the ten essential functions of a local health department.

Background: Seven years ago, the Iowa Department of Public Health (IDPH) launched an Iowa Get Screened: Colorectal Cancer Program to provide colorectal cancer awareness and screenings to uninsured and underinsured Iowans who meet program eligibility requirements. Polk County has been awarded grant funds in the previous grant periods.

Action Impact: This contract will enable the Polk County Health Department to provide evidence-based colorectal cancer awareness and screening services to twenty-five eligible participants ages 50-75 whose income is under 300% of the federal poverty level and who have not previously been screened for colorectal cancer according to Center for Disease Control and Prevention guidelines.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
1617	Y	5,000	5,000	N	10223011.77440	10223011.52190

Additional Fiscal Note Information (optional): State dollars

RESOLUTION

MOVED BY _____, SECONDED BY _____

That the following Resolution be adopted:

WHEREAS, the Community, Family, and Youth Services Department has previously applied for and been awarded grant funds to employ one (1) Counselor and one (1) Counselor- Outreach in the Crisis Advocacy Division, and

WHEREAS, the positions were budgeted for 30 hours per week (.75FTE) based upon the grant award, and

WHEREAS, the Director of Community, Family, and Youth Services Department states the grant award for FY16/17 will fund both positions at 40 hours (1FTE), and

WHEREAS, the Director of Community, Family, and Youth Services Department has requested to change both positions to full-time, and

WHEREAS, the Human Resources Department recommends the following position modification:

- Modify one (1) Part-Time 24+ (.75 FTE) grant funded Counselor position to Full-Time (1FTE).
- Modify one (1) Part-time 24+ (.75 FTE) grant funded Counselor-Outreach position to Full-Time (1FTE).
- Positions will be eliminated when grant funds are expended.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Jim Nahas, Director of Human Resources

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Community, Family, and Youth Services Department

Agenda Date: 8/2/16

Contact Individual: Jim Nahas, Director of Human Resources

Previous Action taken by the Board: Created one (1) Part-time 30 hours per week grant funded Counselor-Outreach position by resolution dated 11/19/13. Created one (1) Part-time 30 hour per week grant funded Counselor-Outreach by resolution dated 11/3/15.

Action Requested (Recommended): Increase hours of grant funded Counselor (pos #3106) and Counselor-Outreach (pos # 3153) from 30 hour per week (.75FTE) to full-time 40 hours per week contingent upon continued grant funding.

Comply with Policy:

Background: The Community, Family, and Youth Services Department grant funding has increased for FY16/17 for the part-time 24+ Counselor and Counselor-Outreach assigned to Victim Advocacy. The Director is requesting to convert both positions to full-time status. Both the part-time positions created are funded under the same grant, when the funds are expended both positions will be eliminated. There is no guarantee that grant funds will extend past FY16/17.

Action Impact: Converts both the Part-Time Counselor (#3106) and Part-Time Counselor-Outreach (#3153) from Part-time 30 hour per week (.75FTE) to Full-Time (1 FTE) contingent upon continued grant funding.

Fiscal Note: Costs covered by grant funds. Positions will be eliminated when grant funds are expended.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17	Y	.50	35,068	35,068	Y	10233412	Grant funds

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

Organization

Term Expires

Polk County Conservation Board
Diana Baratta, 2514 NW 3rd St., Ankeny IA 50023

1/05/20

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chair

SUBMITTED BY:



Sarah Boese
Board Executive Assistant

FY16/17 #
Fiscal Impact: None



POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: August 2, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: 4/12/2016

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individual to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N					
16/17						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, Douglas Avenue Coalition is a partnership between businesses, neighborhood associations, non-profits and residents committed to the development of vibrant, viable businesses along Douglas Avenue between the Des Moines River and Merle Hay Road in Des Moines, Iowa, and;

WHEREAS, Douglas Avenue Coalition is seeking a Community Development Grant to assist with the development of a Comprehensive Corridor Plan, and;

WHEREAS, the Douglas Avenue Corridor Project is a public/private partnership designed to serve both citizens, business and property owners, and local governments by successfully completing a corridor plan that will provide a clear vision for the corridor, inspire enthusiasm and participation from current and perspective business owners, and;

WHEREAS, Polk County Community Development funding will be directed toward the cost related to consultant fees for the development and implementation of the Douglas Avenue Comprehensive Corridor Plan, and;

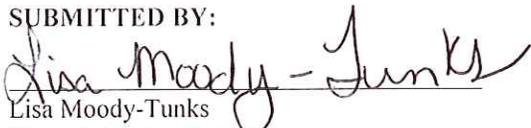
WHEREAS, the Polk County Board of Supervisors desires to provide a grant to Douglas Avenue Coalition in the amount of \$25,000.00 to assist with a Comprehensive Corridor Plan.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves a grant in the amount of \$25,000.00 to Douglas Avenue Coalition to assist in funding the Douglas Avenue Comprehensive Corridor Plan and authorizes the Chair to sign the attached agreement.

POLK COUNTY BOARD OF SUPERVISORS

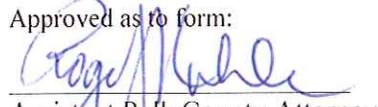
Tom Hockensmith, Chair

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Approved as to form:



Assistant Polk County Attorney

Fiscal Impact: Expenditure of \$25,000.00 from Gaming Revenue

#25

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Douglas Avenue Coalition.

Agenda Date: August 2, 2016

Contact Individual: Lisa Moody-Tunks, Grant Administrator
 Polk County Board of Supervisors
 515-286-2272

Previous Action taken by the Board: Community Betterment Grant May 3, 2016-\$3,000.00.

Action Requested (Recommended): Award a \$25,000.00 Community Development Grant to Douglas Avenue Coalition.

Comply with Policy: Currently in legal process to apply for IRS Designation Letter.

Background: Douglas Avenue Coalition is seeking a Polk County Community Development Grant to assist with the development of a Comprehensive Corridor Plan for Douglas Avenue between the Des Moines River and Merle Hay Road in Des Moines, Iowa. The project will enhance and improve the quality of life for the citizens of Polk County.

Action Impact: The passage of this resolution will award \$25,000.00, to Douglas Avenue Coalition and authorizes the Chair to sign attached agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		\$25,000.00			4010932.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, the Urbandale Community Action Network is a catalyst for positive community action by implementing programs that are beneficial to Urbandale residents; and,

WHEREAS, Urbandale Community Action Network is requesting funding for an all inclusive playground and Miracle League Field Project located at 4935 78th St., Urbandale, Iowa. The miracle league field and playground will benefit adults and children in the Des Moines area. This project will assist special needs children and allows the integration of children with and without disabilities to play at the same site; and,

WHEREAS, there are thousands of children and adults in the metropolitan area who are physically challenged and would benefit from having access to the Miracle League Field; and,

WHEREAS, this project will benefit adults and children with special needs living throughout Polk County; and,

WHEREAS, the City of Urbandale approved funding on July 19, 2016 committing \$75,000.00 toward the construction of the Miracle League Project; and,

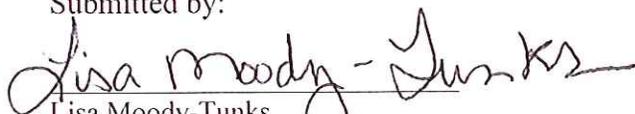
WHEREAS, the Polk County Board of Supervisors desires to participate in and assist in the development of the Miracle League Field and all inclusive playground; and,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves a Community Development Grant in the amount of \$75,000.00 to the Urbandale Community Action Network for the construction of the Miracle League Field and all inclusive playground and authorizes the Chair to sign the attached agreement.

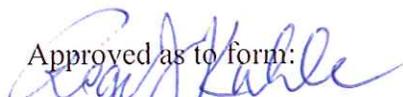
POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chair

Submitted by:


Lisa Moody-Tunks
Grant Administrator

Approved as to form:


Assistant Polk County Attorney
Fiscal Impact Expenditure of \$75,000.00 from Gaming Revenue

#26

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Community Development Grant to the Urbandale Community Action Network for the development of an all inclusive playground and Miracle League Field Project.

Agenda Date: August 2, 2016

Contact Individual: Lisa Moody Tunks
Grant Administrator
286-2272

Previous Action taken by the Board: Community Betterment Grant Award-June 23, 2016-\$18,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approves a \$75,000.00 Community Development Grant to the Urbandale Community Action Network.

Comply with Policy: Yes

Background: The Urbandale Community Action Network is requesting funding for an all inclusive playground and Miracle League Fields Project located at 4935 78th St., Urbandale, Iowa. This project will assist special needs children and allows the integration of children with and without disabilities to play at the same site. Also, there will be benefits for adults with disabilities to have access to a field to participate in baseball activities. The Polk County Board of Supervisors desires to participate in and assist in the project.

Action Impact: Approves a \$75,000.00 Community Development Grant to the Urbandale Community Action Network and authorizes the Chair to sign the attached agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Ongoing Commitment? (Y/N)	If Amendment is Required,	
				Expense Account Code	Revenue Account Code
16/17	N	\$75,000.00	N	40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 16-17 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$13,500.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Lisa Moody-Tunks

Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$13,500.00 from the Community Betterment fund, FY 16-17

#27

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: August 2, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Awards July 19, 2016-\$16,500.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached August 2, 2016 Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY16-17 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$13,500.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		\$13,500.00		N		40109033.79410

Additional Fiscal Note Information (optional):

**Community Betterment Grant Awards
August 2, 2016**

8th & College Connections	\$5,000.00
Des Moines European Heritage Association	\$1,000.00
Greater Des Moines Partnership	\$5,000.00
Ingersoll Grand Self-Supporting Municipal Improvement District	\$2,500.00

TOTAL \$13,500.00

CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ALTOONA) NO. NC16-13 / ALTOONA
VOLUNTARY ANNEXATION INCLUDING)
NON-CONSENTING OWNERS WITHIN THE) NOTICE OF MEETING TO CONSIDER
URBANIZED AREA OF THE CITIES OF) VOLUNTARY ANNEXATION
PLEASANT HILL AND DES MOINES)

TO: Cities of Altoona, Pleasant Hill and Des Moines, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa Attorney General, Iowa Department of Transportation, Public Utilities and Interested Persons.

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on August 10, 2016, in the 2nd Floor Smart Conference Room, Iowa Economic Development Authority, 200 East Grand Avenue, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

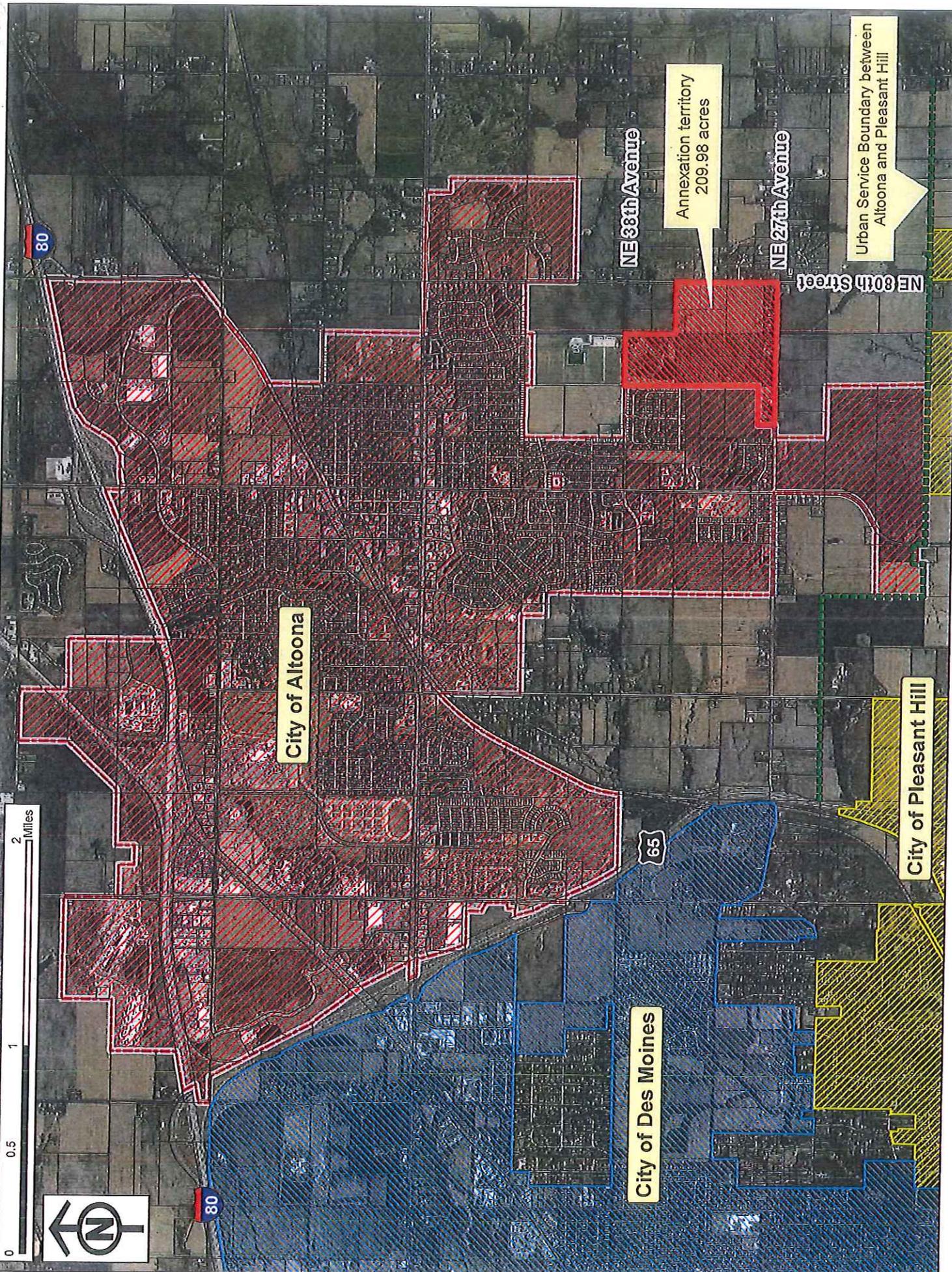
To participate in this meeting via teleconference, dial 866-685-1580; when prompted, enter conference code 5152424815 followed by #. You should then be connected to the meeting.

This proposal includes some land without the consent of the owners. The Board will review the proposal for compliance with Iowa Code Section 368.7 and schedule a public hearing for a later date if it is found to be in proper form. You will be notified of the hearing date. Should you have questions regarding this notice, please call 515/725-3126.

CITY DEVELOPMENT BOARD



Matt Rasmussen, Administrator
City Development Board



City of Altoona

City of Des Moines

City of Pleasant Hill

Annexation territory
209.98 acres

Urban Service Boundary between
Altoona and Pleasant Hill

NE 38th Avenue

NE 27th Avenue

NE 80th Street



65

80

80



NOTICE OF PUBLIC HEARING
AND MEETING OF THE
GRANGER CITY COUNCIL
TO CONSIDER APPLICATIONS FOR
VOLUNTARY ANNEXATION OF REAL ESTATE

Mr. Tom Hockensmith, Chair
Polk County Board of Supervisors
111 Court Avenue, Room 300
Des Moines, Iowa 50309

CERTIFIED MAIL
7013 2630 0000 5443 9049

Dear Mr. Hockensmith:

Angela K. Tedesco and John F. Tedesco, trustees of the Angela K. Tedesco and John F. Tedesco Revocable Intervivos Trust; James Ralph Wheeler, trustee of the James Ralph Wheeler Living Trust; David R. Wheeler; and Harney Industries, Inc. (as purchaser of portions of the property described therein) have filed with the City of Granger, Iowa, Applications for Voluntary Annexation of certain real estate owned (or being purchased) by them adjacent to the present municipal corporate boundary.

A copy of the Application is enclosed, together with a vicinity map showing the location of the parcels of real estate in relationship to the current boundaries of the City.

The Granger City Council will conduct a Public Hearing on the Application at its regular meeting at 7 o'clock p.m. on Wednesday, August 10, 2016, at the Granger City Hall at 1906 Main Street, Granger, Iowa, and will then take action on the Application. A copy of the Notice of Public Hearing also is enclosed.

This Notice is given pursuant to Section 368.7(2) of the Code of Iowa that requires that the City provide by certified written notice of the filing of the Applications and the holding of the public hearing to the Chair of the County Board of Supervisors at least 14 business days before the Council meeting.

Dated this 19th day of July, 2016.



Ralph R. Brown
Granger City Attorney
P.O. Box 250
Dallas Center, Iowa 50063
Telephone: (515) 992-3728
FAX: (515) 992-3971
ralphbrown@dallascenterlawyers.com

Enclosures

#29