

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
AUGUST 30, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PERMITS

5. New Outdoor Service Area One-Day Event Permits for Eddy's, 1360 NE 54th Avenue (events held September 3 & 17, 2016).
6. Renewal application for Class "B" Wine, Class "C" Beer, Class "E" Liquor and Sunday Sales Permits for GS Super Stop, 4923 Merle Hay Road.
7. New application for Special Event Class "B" Beer License and Outdoor Service Area Permit for Overtime Beerhouse, 11407 NW Jester Park Drive (Jester Park).

8.

PUBLIC COMMENTS

RESOLUTIONS

9. Resolution approving major final subdivision plat of Jester Ridge Estates Plat 1.
10. Resolution modifying position in the Health Department for the HUD Lead-Based Paint Hazard Control Grant.
11. Resolution modifying position within the Human Resources Department.
12. Resolution modifying positions within the Sheriff's Office.
13. Resolution approving the recommendations of the Polk County Assessor for allowances or denials of Disabled Veteran Tax Credits.
14. Resolution approving the recommendations of the Polk County Assessor for allowances or denials of Homestead Tax Credits.
15. Resolution approving the recommendations of the Polk County Assessor for allowances or denials of Military Tax Credits.

- *16. Resolution approving Community Development Grant for Easter Seals Society of Iowa.
- *17. Resolution approving Community Development Grant to the YMCA of Greater Des Moines.
- 18. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- 19. Notice of hearing on Voluntary Annexation in the City of Mitchellville (IA-KY LLC).
- *20. Notice of petition for annexation into the City of Polk City (MJR Development LLC).

BUDGET ACTIONS

- 21. Memorandum of Budget Actions.

APPOINTMENTS

- 22. Memorandum of Appointments.

ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

Applicant License Application (LC0032999)

Name of Applicant: <u>SE Enterprise, Inc.</u>		
Name of Business (DBA): <u>Eddy's</u>		
Address of Premises: <u>1360 NE 54th Ave</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>
Business	<u>(515) 975-2515</u>	
Mailing	<u>1330 ne54th ave</u>	
City <u>Des Moines</u>	State <u>IA</u>	Zip: <u>50313</u>

Contact Person

Name	<u>Stephen Edwards</u>		
Phone:	<u>(515) 975-2515</u>	Email	<u>eddyssportsbar@yahoo.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 02/13/2016

Expiration Date: 02/12/2017

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>289313</u>	Federal Employer ID	<u>74-3112676</u>

Ownership

Stephen Edwards

First Name: Stephen Last Name: Edwards
City: Des Moines State: Iowa Zip: 50313
Position: President
% of Ownership: 100.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>Tokio Marine Specialty Insurance Company</u>		
Policy Effective Date:	<u>02/13/2016</u>	Policy Expiration	<u>02/13/2017</u>
Bond Effective		Dram Cancel Date:	
Outdoor Service Effective	<u>09/03/2016</u>	Outdoor Service Expiration	<u>09/04/2016</u>
Temp Transfer Effective		Temp Transfer Expiration Date:	

#5

Applicant License Application (LE0002378)

Name of Applicant: <u>KC Preet, Inc.</u>		
Name of Business (DBA): <u>GS Super Stop</u>		
Address of Premises: <u>4923 Merle Hay Rd.</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50322</u>
Business <u>(515) 276-9062</u>		
Mailing <u>4711 Hillsdale Drive</u>		
City <u>Urbandale</u>	State <u>IA</u>	Zip: <u>50322</u>

Contact Person

Name <u>Khushwant Singh</u>		
Phone: <u>(515) 664-2599</u>	Email	<u>kcsingh26@yahoo.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 07/24/2016

Expiration Date: 07/23/2017

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>		
Corporate ID Number: <u>459386</u>	Federal Employer ID	<u>46-2973667</u>

Ownership

Khushwant Singh

First Name: Khushwant Last Name: Singh
City: Urbandale State: Iowa Zip: 50322
Position: Director
% of Ownership: 100.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Merchants Bonding Company</u>		
Policy Effective Date: <u>07/24/2016</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:	
Outdoor Service Effective	Outdoor Service Expiration	<u>#60</u>

Applicant License Application ()

Name of Applicant: <u>TenX Adventures LLC</u>		
Name of Business (DBA): <u>Overtime Beerhouse</u>		
Address of Premises: <u>11407 NW Jester Park Dr</u>		
City <u>Granger</u>	County: <u>Polk</u>	Zip: <u>50109</u>
Business	<u>(515) 278-1821</u>	
Mailing	<u>4810 86th St</u>	
City <u>Urbandale</u>	State <u>IA</u>	Zip: <u>50322</u>

Contact Person

Name <u>Kristi Cobb</u>		
Phone: <u>(515) 777-4735</u>	Email	<u>kristi@beerhouseia.com</u>

Classification Class B Beer (BB) (Includes Wine Coolers)

Term: 5 days

Effective Date: 09/02/2016

Expiration Date: 01/01/1900

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

Outdoor Service

Status of Business

Business Type: <u>Limited Liability Company</u>
Corporate ID Number: <u>00000</u> Federal Employer ID <u>473146735</u>

Ownership

Kristi Cobb

First Name: Kristi Last Name: Cobb
City: Johnston State: Iowa Zip: 50131
Position: Owner
% of Ownership: 49.00% U.S. Citizen: Yes

Nicholas Kuhn

First Name: Nicholas Last Name: Kuhn
City: Granger State: Iowa Zip: 50109
Position: Owner
% of Ownership: 51.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Illinois Union Insurance Company</u>
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RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the owners of land located in Section 4, Township 80 North, Range 25 West of the 5th P.M. (Jefferson Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Jester Ridge Estates Plat 1; and

WHEREAS, this major subdivision final plat proposes twelve (12) residential lots on 22.68 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the subdivision ordinance requirement for the provision of new public streets to access interior lots for major subdivision plats, and the subdivision ordinance requirement that flag lots shall not exceed three (3) acres in size for proposed Lots 1 and 11; and

WHEREAS, the owner/developer requests the following waivers from the subdivision ordinance requirements: 1.) Street waiver for a major subdivision plat. 2.) Waiver from the maximum flag lot size of 3 acres to allow Lot 1 to contain a total of 5.76 acres and Lot 11 to contain a total of 3.32 acres; and

WHEREAS, the Polk County Board of Supervisors on March 29, 2016 voted unanimously, with none absent, to approve the major preliminary subdivision plat of Jester Ridge Estates Plat 1 for 12 lots with the following waivers from the subdivision ordinance requirements: 1.) Street waiver for a major subdivision plat. 2.) Waiver from the maximum allowable flag lot size of three (3) acres for Lots 1 and 11; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved with the above noted waivers from the Polk County subdivision ordinance; and

WHEREAS, the Polk County Public Works Department has requested and received a warranty deed for road right-of-way, described as Street Lot 'A' (NW 115th Avenue) and Street Lot 'B' (NW 107th Street), within the subdivision plat of Jester Ridge Estates Plat 1; and

NOW, THEREFORE, BE IT RESOLVED that the major subdivision final plat of Jester Ridge Estates Plat 1, with the following waivers from the subdivision ordinance requirements: 1.) Street waiver for a major subdivision plat. 2.) Waiver from the maximum flag lot size of 3 acres for Lots 1 and 11, is hereby approved.

Sewer Service:	Individual septic systems
Water Service:	Xenia Rural Water
Zoning:	"RR" Rural Residential District
Platted by:	Mary H. Jaeger (owner/trustee) & Meadowbrook Builders, LLC / Cliff McClure (developer)
Location:	Located at the southwest corner of NW 107 th Street and NW 115 th Avenue; approximately ¾ of a mile southeast of Jester Park
Township:	Jefferson

#9

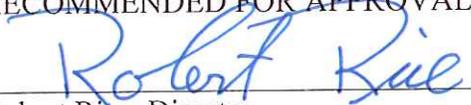
BE IT FURTHER RESOLVED that the Polk County Board of Supervisors hereby:

- 1) Accept Street Lot 'A' (NW 115th Avenue) and Street Lot 'B' (NW 107th Street) of Jester Ridge Estates Plat 1 into the Polk County Secondary Roads System; and
- 2) Accept the warranty deed for said streets (Lots 'A' and 'B') and authorize the Director of the Polk County Public Works Department to have the same recorded.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 131-16 approving the Final Plat of Jester Ridge Estates Plat 1, a major subdivision final plat.

Agenda Date: August 30, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: On March 29, 2016 the Polk County Board of Supervisors voted unanimously, with none absent, to approve the Preliminary Plat of Jester Ridge Estates Plat 1, in accordance with the Zoning Commission’s recommendation.

Action Requested (Recommended): Final Plat Approval.

Comply with Policy: Yes.

Background: The Plat proposes twelve (12) residential lots on 22.68 acres of land zoned “RR” Rural Residential District. All 12 lots have frontage onto either NW 107th Street or NW 115th Avenue. Ten of the lots have an access restriction requiring a shared driveway with the adjoining lot, effectively reducing the total number of driveway access points. The request for approval involves the following waivers from the subdivision ordinance: 1) Street waiver for a major subdivision plat, allowing lots to access existing roadways. 2) Waiver from the maximum flag lot size of 3 acres for Lot 1 (5.76 acres) and Lot 11 (3.32 acres).

Action Impact: Approval of the Final Plat allows for its recording, and dedicates new road right-of-way to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	N	N	N		

Additional Fiscal Note Information (optional):

Jester Ridge Estates
Final Plat

PLAT INFORMATION: This subdivision plat proposes 12 lots on 22.68 acres of land zoned “RR” Rural Residential District.

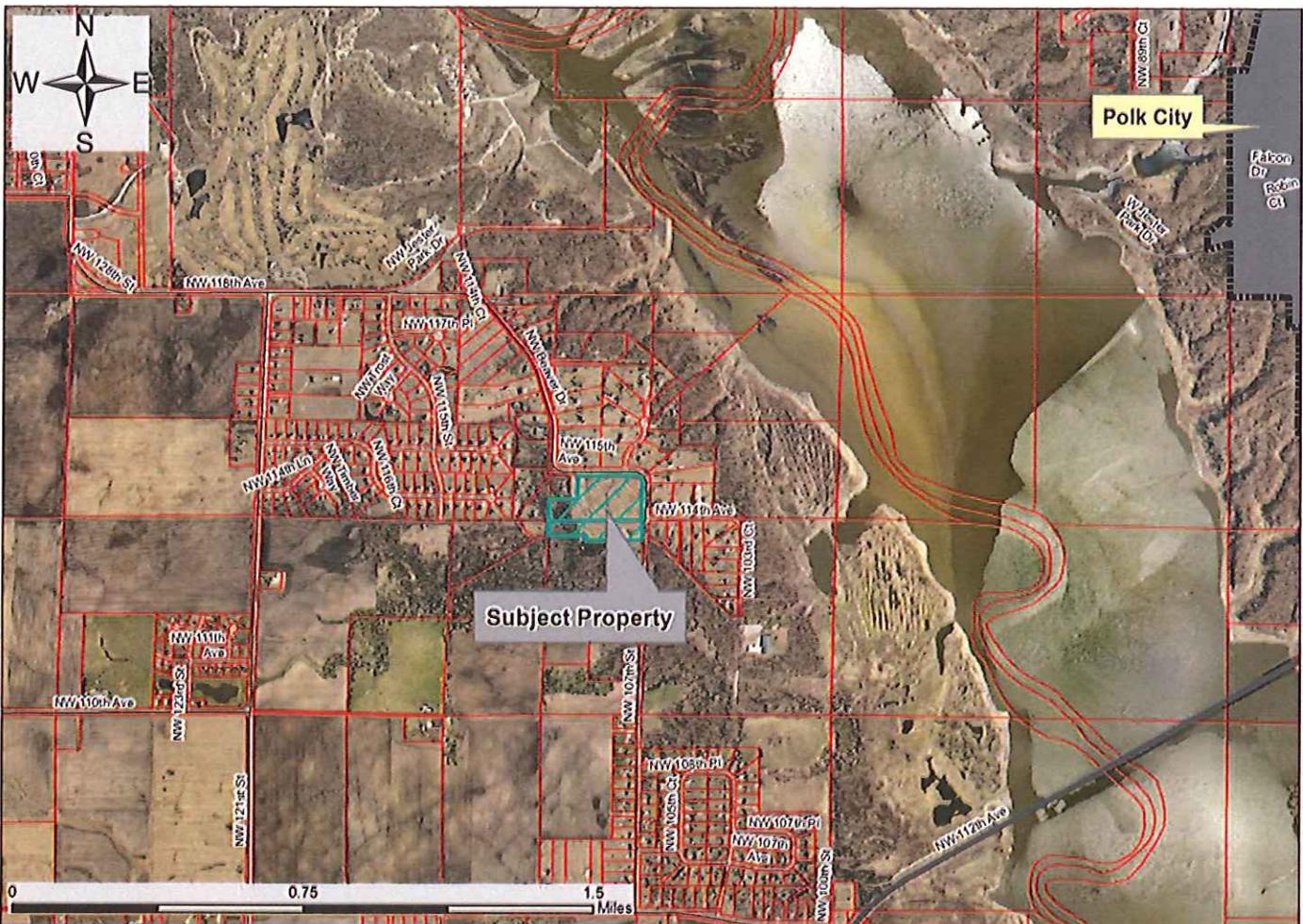
SEWER: Individual septic systems

WATER: Xenia Rural Water

TOWNSHIP: Jefferson

OWNER/DEVELOPER: Mary H. Jaeger (owner/trustee)
& Meadowbrook Builders, LLC / Cliff McClure (developer)

Vicinity Map:



RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Board of Supervisors, by resolution dated 4/19/16, approved application for a U.S. Department of Housing and Urban Development (HUD) Lead-Based Paint Hazard Control Grant in the amount of \$2,867,500 over a three year period, and

WHEREAS, on 7/20/16 Polk County was notified by HUD of the grant award of \$2,857,500 and plans to obligate the funds by 9/15/16, and

WHEREAS, the Director of Public Health is requesting two (2) new positions in order to assist in meeting operational needs of the grant program, and

WHEREAS, continued authorization for the positions is contingent upon continued grant funding, and

WHEREAS, the Department of Human Resources recommends the following position modifications:

- Create one (1) grant funded Lead Inspector, AFSCME grade 19, range \$53,534-\$70,156 contingent on continued grant funding.
- Create one (1) grant funded Community Health Educator, AFSCME grade 18, range \$51,128-\$66,962 contingent on continued grant funding.

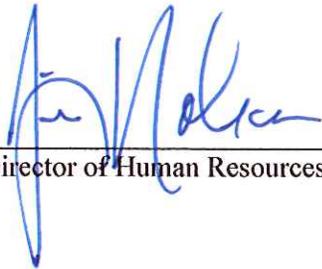
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves creation of the above positions, contingent on continued grant funding, and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Jim Nahas, Director of Human Resources

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position modifications in the Public Health Department for the HUD Lead-Based Paint Hazard Control Grant

Agenda Date: 8/30/16

Contact Individuals: Jim Nahas, Director of Human Resources

Previous Action taken by the Board: By resolution dated 4/19/16, approved application for a U.S. Department of Housing and Urban Development (HUD) Lead-Based Paint Hazard Control Grant for \$2,867,500.

Action Requested (Recommended): Create two (2) grant funded position: one (1) Lead Inspector AFSCME grade 19 and one (1) Community Health Educator, AFSCME grade 18, contingent on continued grant funding.

Comply with Policy:

Background: The Public Health Department submitted an application for a U.S. Department of Housing and Urban Development (HUD) Lead-Based Paint Hazard Control Grant following Board approval on 4/19/16. The funds requested were \$2,867,500 over a three (3) year period. On 7/20/16 Polk County was notified they have been awarded grant funding of \$2,857,500 to be obligated by 9/15/16.

Action Impact: Creates one (1) grant funded Lead Inspector position, AFSCME grade 19, range \$53,534-\$70,156 contingent on continued grant funding; creates one (1) grant funded Community Health Educator, AFSCME grade 18, range \$51,128-\$66,962 contingent on continued grant funding.

Fiscal Note: Positions to be cover by grant funds, no additional funds are requested.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated	Anticipated	Budget Amendment Required? (Y/N)	If Amendment is Required,	
			Expense	Revenue		Expense Account Code	Revenue Account Code
16/17	Y	2	\$127,279	\$127,279 grant funds	Y	10223018	HUD Grant funds \$955,833
17/18	Y	2	\$167,427	\$167,427 grant funds	Y	10223018	HUD Grant funds \$955,833
18/19	Y	2	\$175,435	\$175,435 grant funds	Y	10223018	HUD Grant funds \$955,833

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the incumbent of the Compensation Administrator position within the Human Resources Department is retiring 12/30/16, and

WHEREAS, the Director of Human Resources considers this position critical to operations of the department, and

WHEREAS, the Director is requesting a side-by-side position that will be used to develop a replacement for the Compensation Administrator to ensure continued operational efficiency, and

WHEREAS, the side-by-side position will continue until such time as the Compensation Administrator retires, and

WHEREAS, the Director of Human Resources requests the following position modifications:

- Create one (1) side-by-side Classification/Compensation Specialist, Excluded grade 23, range \$73,103-\$96,273.
- Upon vacancy, reclassify the Compensation Administrator position, Excluded grade 26, range \$84,204-\$111,030 to Compensation Specialist to be used as Compensation Administrator trainee, Excluded grade 23, range \$73,103-\$96,273 until such time as deemed appropriate by the Board of Supervisors to return the position to the Compensation Administrator full performance level.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:

Jim Nahas, Director of Human Resources

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications within the Department of Human Resources

Agenda Date: 8/30/16

Contact Individual: Jim Nahas, Director of Human Resources

Previous Action taken by the Board:

Action Requested (Recommended): Create one (1) Side-by-Side Compensation Specialist (Administrator-Trainee), Excluded grade 23; upon vacancy, temporarily reclassify one (1) Compensation Administrator, Excluded grade 26 to Compensation Specialist (Administrator-Trainee), Excluded grade 23 until such time as deemed appropriate by the Board of Supervisors to return the position to the administrator full performance level.

Comply with Policy:

Background: The incumbent of the Compensation Administrator will be retiring 12/30/16 after 20 years in Human Resources. The Director of Human Resources considers this position critical to operations of the department and is requesting a side-by-side position that will be used to develop a replacement to ensure continued operational efficiency. Upon vacancy, the Compensation Administrator position Excluded grade 26 will be reclassified to Compensation Specialist (Administrator-Trainee), Excluded grade 23 until such time as deemed appropriate by the Board of Supervisors to return the position to the administrator full performance level.

Action Impact: Creates one (1) side-by-side Compensation Specialist, Excluded grade 23, range \$73,103-\$96,273; upon vacancy, temporarily reclassifies Compensation Administrator, Excluded grade 26, range \$84,204-\$111,030, to Compensation Specialist (Administrator-Trainee), Excluded grade 23, range \$73,103-\$96,273 until such time as deemed appropriate by the Board of Supervisors to return the position to the administrator full performance level.

Fiscal Note: General funds are requested to cover the costs of the side-by-side position.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17	Y	1	35,049		Y	10129000	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____

That the following Resolution be adopted:

WHEREAS, the Sheriff's Office has reviewed the operations of the Planning & Development and Civil Divisions and is recommending creation of a new position that they believe will optimize efficiency of operations while meeting increased service demands, and

WHEREAS, the addition of the new criminal courts project has increased demand for staffing, training and planning/development, and

WHEREAS, legislation and mandates from the State and Federal level regarding criminal justice and law enforcement will require increased research, planning and resources for implementation of programs, and

WHEREAS, the Department of Human Resources recommends creation of a new job classification of Senior, Management Analyst-Sheriff to be assigned to the Excluded unit and receive benefits accordingly, and

WHEREAS, the Department of Human Resources supports the following position modification:

- Create one (1) Senior Management Analyst-Sheriff position, Excluded grade 23, range \$73,103-\$96,273.
- Transfer the incumbent of the Civil Process Manager, Management grade 23, range \$73,103-\$96,273. No change in pay.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Jim Nahas, Director of Human Resources

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification within the Sheriff's Office

Agenda Date: 8/30/16

Contact Individual: Jim Nahas, Director of Human Resources

Previous Action taken by the Board:

Action Requested (Recommended): Create one (1) Senior Management Analyst-Sheriff (new job classification), Excluded grade 23, range \$73,103-\$96,273; transfer the incumbent of the Civil Process Manager, Management grade 23, range \$73,103-\$96,273 to the new position. No change in pay.

Comply with Policy:

Background: The Sheriff's Office has reviewed the operations of the Planning & Development and Civil Divisions and is recommending creation of a new position that they believe will optimize efficiency of operations and meet increased service demands. The addition of the new criminal courts project has increased demand for staffing, training, planning/development. They also anticipate legislation and mandates from the State and Federal level regarding criminal justice and law enforcement training and reforms that require a great deal of research, planning and resources for implementation. The proposed position would be assigned lead liaison work with the Civil/Courts Services Division.

Action Impact: Creates one (1) Senior Management Analyst- Sheriff (new job classification), Excluded grade 23, range \$73,103-\$96,273

Fiscal Note: No new funding is being requested for this position.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17	Y	1					
17/18	Y	0					

Additional Fiscal Note Information (optional): The expense for this position will be offset by line item reductions in the FY1617 final budget amendment.

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.15, providing for the Disabled Veteran Tax Credit; and,

WHEREAS, the Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2016, payable in 2017 and 2018 the Polk County Assessor has received claims for 110 parcels and based upon application of statutory criteria recommends 101 parcels for approval and 9 parcels for denial.

NOW, THEREFORE BE IT RESOLVED, that the recommendations of the Polk County Assessor regarding acceptance and denial for the Disabled Veteran Tax Credit be accepted and adopted.

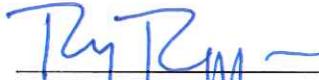
BE IT FURTHER RESOLVED, that the Polk County Assessor be directed to communicate to all claimants that were denied the specific statutory reason for denial.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

POLK COUNTY BOARD OF SUPERVISORS

Chair

SUBMITTED BY:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:



Assistant County Attorney

FY17/18 #
Fiscal Impact: none

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and denials of Disabled Veteran Tax Credits.

Agenda Date: August 30, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and disallowances of the Disabled Veteran Tax Credits.

Background: There is a Disabled Veteran Tax Credit under Iowa Code 425.15 that provides a property tax credit on the homestead of an eligible veteran. The Credit is available for certain disabled veterans or their surviving spouse or child that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2016, payable in 2017 and 2018, the Polk County Assessor has received claims for 110 parcels and based upon application of statutory criteria recommends 101 parcels for allowance and 9 parcels for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of the Disabled Veterans Tax Credits.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
17/18	Y				N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 425.1, providing for the Homestead Tax Credit; and,

WHEREAS, the Credit is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2016, payable in 2017 and 2018 the Polk County Assessor has received claims for 7,744 parcels and based upon application of statutory criteria recommends 7,744 parcels for approval and 0 parcels for denial.

NOW, THEREFORE BE IT RESOLVED, that the recommendations of the Polk County Assessor regarding acceptance and denial for the Homestead Tax Credit be accepted and adopted.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

POLK COUNTY BOARD OF SUPERVISORS

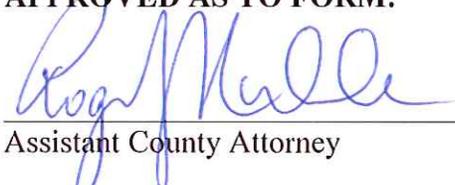
Chair

SUBMITTED BY:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:



Assistant County Attorney

FY17/18 #
Fiscal Impact: none

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and denials of the Homestead Tax Credits.

Agenda Date: August 30, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and disallowances of the Homestead Tax Credits.

Background: There is a Homestead Tax Credit under Iowa Code 425.1 that provides a property tax credit on the homestead of an eligible property owner. The Credit is available for certain property owners that satisfy specific statutory criteria. To receive this Credit, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2016, payable in 2017 and 2018, the Polk County Assessor has received claims for 7,744 parcels and based upon application of statutory criteria recommends 7,744 parcels for allowance and 0 parcels for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of the Homestead Tax Credits.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
17/18	Y				N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the General Assembly of Iowa enacted legislation, now codified in Iowa Code 426A, providing for the Military Service Tax Exemption; and,

WHEREAS, the Exemption is available for certain property owners that satisfy specific statutory criteria; and,

WHEREAS, to receive this Exemption, property owners must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria; and,

WHEREAS, for taxable year 2016, payable in 2017 and 2018 the Polk County Assessor has received claims for 851 parcels and based upon application of statutory criteria recommends 851 parcels for approval and 0 parcels for denial.

NOW, THEREFORE BE IT RESOLVED, that the recommendations of the Polk County Assessor regarding acceptance and denial for the Military Service Tax Exemption be accepted and adopted.

BE IT FURTHER RESOLVED, that this information be conveyed to the Polk County Auditor as required by statute.

POLK COUNTY BOARD OF SUPERVISORS

Chair

SUBMITTED BY:



Randy Ripperger
Polk County Assessor

APPROVED AS TO FORM:



Assistant County Attorney

FY17/18 #
Fiscal Impact: none

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and denials of the Military Tax Credits.

Agenda Date: August 30, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Item Type & Title: Resolution approving the recommendations of the Polk County Assessor for allowances and disallowances of the Military Service Tax Exemptions.

Background: There is a Military Service Tax Exemption under Iowa Code 426A that provides a property tax exemption on the property of an eligible military veteran. The Exemption is available for certain military veterans that satisfy specific statutory criteria. To receive this Exemption, military veterans must file a claim with the County Assessor, who then recommends allowance or disallowance of the claim to the County Auditor and County Board of Supervisors based upon the statutory criteria. For taxable year 2016, payable in 2017 and 2018, the Polk County Assessor has received claims for 851 parcels and based upon application of statutory criteria recommends 851 parcels for allowance and 0 parcels for disallowance.

Action Impact: The passage of this resolution approves the recommendations of the Polk County Assessor for allowances and disallowances of the Military Service Tax Exemption.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
17/18	Y				N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, Easter Seals Society of Iowa provides exceptional services to ensure all people with disabilities or special needs, and their families, have equal opportunities to live, learn and play in their communities; and,

WHEREAS, Easter Seals Society of Iowa is requesting financial support to assist with the renovation of the Camp Sunnyside swimming pool located at 401 NE 66th Avenue, Des Moines, Iowa; and,

WHEREAS, Easter Seals Society of Iowa is currently unable to have the Camp Sunnyside swimming pool open due to safety issues. The financial support of this project will allow the swimming pool to be open and accessible for adults and children with disabilities and special needs; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to approve a \$200,000.00 Community Development Grant to Easter Seals Society of Iowa; and,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves a \$200,000.00 Community Development Grant to the Easter Seals of Iowa and authorizes the Chair to sign the attached agreement.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Lisa Moody-Tunks

Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

[Signature]

Assistant County Attorney

Fiscal Impact: Expenditure of \$200,000.00 from Gaming Revenue

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Easter Seals Society of Iowa.

Agenda Date: August 30, 2016

Contact Individual: Lisa Moody-Tunks, Grant Administrator
 Polk County Board of Supervisors
 515-286-2272

Previous Action taken by the Board: Community Development Grant-September 17, 2013 for \$100,000.00.

Action Requested (Recommended): Award a \$200,000.00 Community Development Grant to Easter Seals Society of Iowa.

Comply with Policy: Yes

Background: Easter Seals Society of Iowa is seeking a Polk County Community Development Grant to assist with the renovation of Camp Sunnyside swimming pool located at 401 NE 66th Avenue, Des Moines, Iowa. This project will enhance and improve the quality of life for adults and children with disabilities and special needs.

Action Impact: The passage of this resolution will award \$200,000.00 to Easter Seals Society of Iowa and authorizes the Chair to sign attached agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		\$200,000.00			4010932.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Young Men's Christian Association of Greater Des Moines provides quality services to the youth in our community; and,

WHEREAS, the Young Men's Christian Association of Greater Des Moines is requesting additional financial support to assist with the repair of the roof to the swimming pool area and replacement of carpeting in the main corridor located at the John R. Grubb YMCA at 1611 11th Street, Des Moines, Iowa; and,

WHEREAS, the Young Men's Christian Association of Greater Des Moines is currently unable to have the John R. Grubb YMCA swimming pool open due to safety issues. The financial support of this project will allow the swimming pool area to be open and accessible to Polk County residents; and,

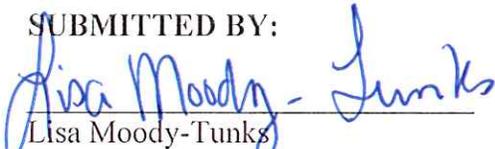
WHEREAS, it is the desire of the Polk County Board of Supervisors to approve a \$53,874.00 Community Development Grant to the Young Men's Christian Association of Greater Des Moines; and,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves a \$53,874.00 Community Development Grant to the Young Men's Christian Association of Greater Des Moines and authorizes the Chair to sign the attached agreement.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:



Assistant County Attorney

Fiscal Impact: Expenditure of \$53,874.00 from Gaming Revenue

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to the Young Men's Christian Association of Greater Des Moines.

Agenda Date: August 30, 2016

Contact Individual: Lisa Moody-Tunks
Grant Administrator
Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Development Grant Award-June 21, 2016
\$500,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Awarding a \$53,874.00 Community Development Grant to Young Men's Christian Association of Greater Des Moines.

Comply with Policy: Yes

Background: The Young Men's Christian Association of Greater Des Moines is requesting a Community Development Grant to assist with repair of the pool ceiling, roof and carpet replacement in the main corridor area located at the John R. Grubb YMCA at 1611 11th Street, Des Moines, Iowa. The repairs are required for the pool to be accessible and safe for the youth and public.

Action Impact: This resolution will award \$53,874.00 to the Young Men's Christian Association of Greater Des Moines to assist with the repair of the pool ceiling and roof and authorizes the Chair to sign the attached agreement.

Fiscal Note: \$53,874.00 from the Community Development Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated	Anticipated	Budget Amendment Required? (Y/N)	If Amendment is Required,	
			Expense	Revenue		Expense Account Code	Revenue Account Code
16/17	Y		\$53,874.00			40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____ that

the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 16-17 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$1,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Lisa Moody-Tunks

Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$1,000.00 from the Community Betterment fund, FY 16-17

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: August 30, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Awards August 23, 2016-\$11,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached August 30, 2016 Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY16-17 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$1,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		\$1,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
August 30, 2016

Bondurant Chamber of Commerce

\$1,000.00

TOTAL

\$1,000.00



City of Mitchellville
204 Center Ave. N.
PO BOX 817
Mitchellville, IA 50169-0817
PH (515) 967-2935
FAX (515) 967-2631

NOTICE TO INTERESTED PARTIES FROM MITCHELLVILLE CITY COUNCIL

August 18, 2016

Polk County Board of Supervisors
111 Court Ave
Des Moines, IA 50309

Proper notification was not given for the previous public hearing on the voluntary annexation described below. The Mitchellville City Council will hold another public hearing and have another vote on the annexation.

The City Council of Mitchellville, Iowa has received a request for voluntary annexations into the city limits of the City of Mitchellville, Iowa. The request for annexation was submitted by IA-KY LLC, W. Edward Craig, President.

The properties are located in Beaver Township Section 2 and Section 3, Polk County, Iowa:

Property 1: Lot Two of the Official Plat of the South Half of the Southeast Quarter Parcel and the Southeast Quarter of the Southwest Quarter, all in Section Three Township 79 North Range 22, West of the 5th P.M. Subject to the restrictions and easement of record.

And Northeast one-quarter of the Southwest one-quarter lying South of the Railroad Right-of-Way in Section 3, Township 79 North, Range 22 West of the 5th P.M. in Polk County, containing 1.2 acres or less. This annexation also includes all adjacent road right-of-way to the centerline of the adjacent road segments of NE 104th St. and NE 62nd Ave.

Property 2: That part of the 100 foot wide Railroad right-of-way lying in the South ½ of Section 2, Township 79 North, Range 22 West, of the 5th P.M. in Polk County, Iowa. Parcel 140/00047-999-000: that part of the 100 foot wide Railroad right-of-way lying in the Southeast ¼ of Section 3, Township 79 North, Range 22 West, of the 5th P.M. in Polk County, Iowa.

The Mitchellville City Council will meet on Monday September 19, 2016 at 7:00 PM, in the City Council Chambers at Mitchellville City Hall, 204 Center Ave. N., to take action by resolution, at which time you may submit your views on the matter in person, in writing, by representative or email at mville-cityhall@mitchellville.org.

Sincerely,
Mitchellville City Council

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NOTICE OF PETITION FOR ANNEXATION

YOU ARE HEREBY NOTIFIED that on the 12th day of September 2016, the City Council of Polk City will hold a public meeting on petition submitted to the City of Polk City, Iowa by MJR Developments LLC.

- 1) For Voluntary Annexation from owners of the following properties located north of NW Hugg Drive:
 - a. Sally Jensen parcel, 12737 NW Hugg Drive, comprising approximately 5.29 acres
 - b. MJR Developments, LLC parcel, located north and east of the Sally Jensen parcel, comprising approximately 59.40 acres

YOU ARE FURTHER NOTIFIED that said petitions will come before the City Council on September 12, 2016 at 6:30 p.m.

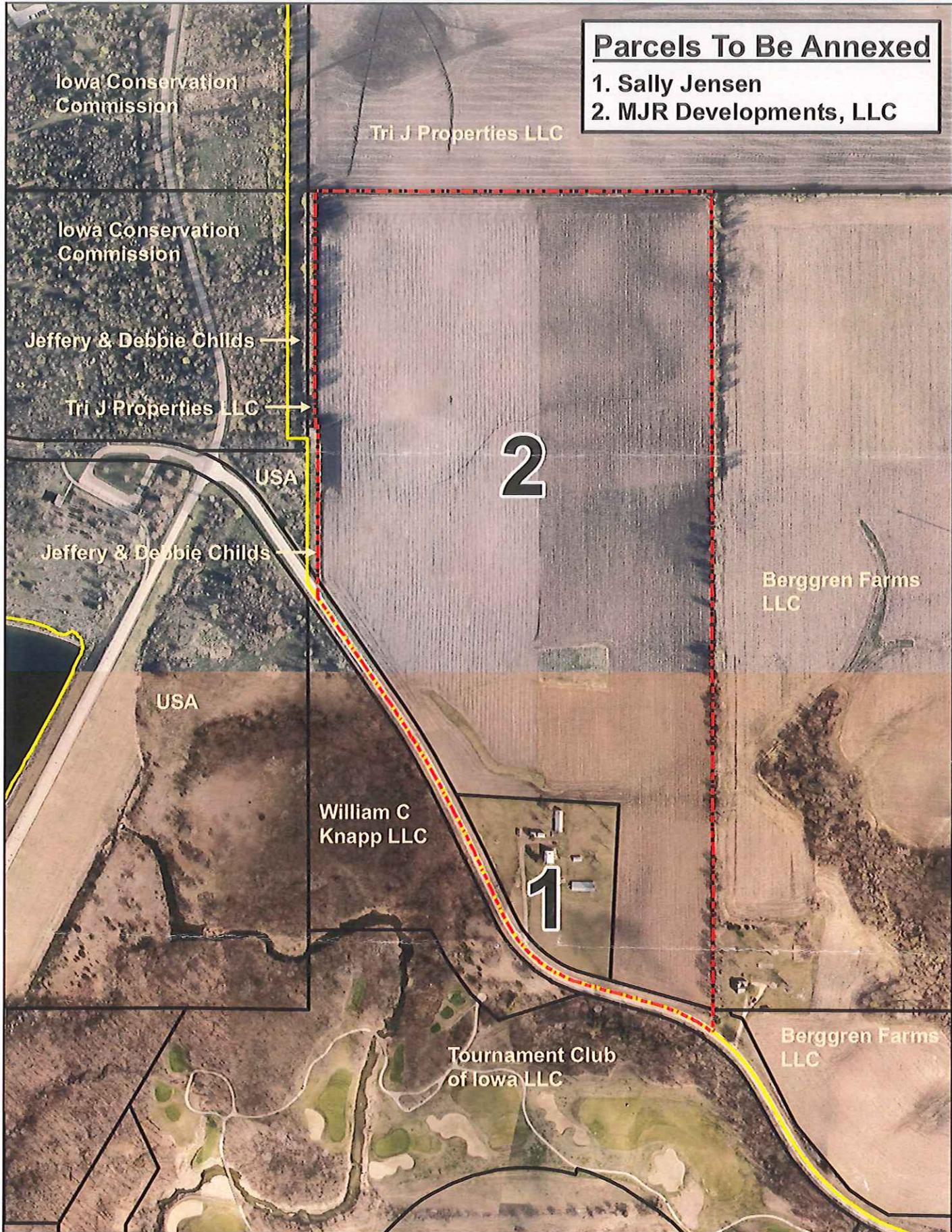
DATED this 12th day of September 2016

Jenny Gibbons, City Clerk

#20

Parcels To Be Annexed

1. Sally Jensen
2. MJR Developments, LLC



- Parcel Lines
- Annexation Boundary
- Current Corporate Limits

Exhibit "B" Annexation Territory

