

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING

111 COURT AVENUE - ROOM 120

FEBRUARY 16, 2016 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PERMITS

5. Renewal application for Class "C" Liquor License, Sunday Sales and Outdoor Service Area Permit for Woodland Hills Golf Course, 620 NE 66th Avenue.

PETITIONS

- *6. Petitions to suspend taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for the following:

P. Heard	1609 7 th St
C. Muhammed	Lot 25 Blk 3 Foundry Addn

- *7. Petitions to suspend taxes and special assessments for the following:

C. Accordino	4730 NE 31 st St
K. Kline	1239 E. 28 th St
J. Jones	1826 Logan Ave
V. Mastin	2211 E. 41 st St
D. McClure	4345 & 4355 NE Sheridan

8.

PUBLIC COMMENTS

RESOLUTIONS

- *9. Resolution approving contract with Amerigroup Iowa, Inc (community based case management).
- *10. Resolution suspending taxes and special assessments and authorizing Chairperson to sign the Application and Affidavit for Redemption of Parcel for 730 SE 25th Street (D. Pepel).
- *11. Resolution approving agreement with Keck Parking for lot located at 700 – 6th Street.
- *12. Resolution authorizing Downtown Community Alliance the use of the south parking lot of the Administration Building, the Wagner lot and the lot located at 120-2nd Avenue for the Farmer's Market.

- *13. Resolution accepting Quit Claim Deed from the City of Des Moines for property at 3010 - 6th Avenue for use as a community senior center.
- *14. Resolution approving amendment to Memorandum of Understanding with Iowa Department of Public Health for tuberculosis program funding.
- *15. Resolution approving agreement with Fexsteve Limited to address lead hazard repairs at 814 SE 8th Street (S. Robinson).
- *16. Resolution approving agreement with B & G Construction to address lead hazard repairs at 3511 SW 13th Street (G. Perez).
- *17. Resolution approving release of mortgage on 4017 Pleasant Street (S. Nessa).
- *18. Resolution approving release of mortgage on 1446 Wilson Avenue (Chettinger/Stines).
- *19. Resolution approving release of mortgage on 1814 – 10th Street (Malloy/Scott).
- *20. Resolution approving release of mortgage on 1334 Hull Avenue (M. Carmenatte).
- 21. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 8, 2016 on proposed FY 2016/2017 budget.
- *22. Resolution awarding Community Development Grant to the IMPACT Community Action Partnership, Inc.

COMMUNICATIONS

- *23. Notice of meeting from City of Bondurant regarding annexation request (S. Miller).

BUDGET ACTIONS

- 24. Memorandum of Budget Actions.

APPOINTMENTS

- 25. Memorandum of Appointments.

ADJOURNMENT

* Asterisk denotes attachments to items are on file in the Auditor's Office.

Applicant License Application (LC0033704)

Name of Applicant: <u>Woodland Hills Golf Course, LLC</u>		
Name of Business (DBA): <u>Woodland Hills Golf Course</u>		
Address of Premises: <u>620 NE 66th Ave (Carney)</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>
Business (515) <u>289-1326</u>		
Mailing Attn: <u>Legal Department</u>		
City <u>West Des Moines</u>	State <u>IA</u>	Zip: <u>50266</u>

Contact Person

Name <u>Christine Cordaro</u>		
Phone: (515) <u>280-2011</u>	Email <u>legalcorrespondence@hubbellrealty.com</u>	

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 02/28/2016

Expiration Date: 02/27/2017

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>		
Corporate ID Number: <u>306928</u>	Federal Employer ID <u>20.2351947</u>	

Ownership

James Hubbell

First Name: James Last Name: Hubbell
City: Des Moines State: Iowa Zip: 50315
Position: Owner
% of Ownership: 4.00% U.S. Citizen: Yes

Rick Tollakson

First Name: Rick Last Name: Tollakson
City: West Des Moines State: Iowa Zip: 50266
Position: Owner
% of Ownership: 2.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Nationwide Mutual Insurance Co</u>	#5
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insurance Company: Nationwide Mutual Insurance Co.

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

RESOLUTION

MOVED By _____ SECONDED By _____
that the following Resolution be adopted:

WHEREAS, Amerigroup Iowa, Inc. is one of the three managed care organizations that have been selected by the State of Iowa to privatize Medicaid; and

WHEREAS, Amerigroup Iowa, Inc. has requested to contract with Polk County to provide community based case management; and

WHEREAS, Polk County currently contracts with Iowa Medicaid Enterprise and Magellan of Iowa to provide targeted case management and subcontracts with ChildServe Community Options, Community Support Advocates, Easter Seal Society of Iowa and Link Associates to provide the targeted case management service; and

WHEREAS, the managed care contract with Magellan of Iowa will terminate on December 31, 2015; and

WHEREAS, Polk County Health Services has prepared a contract between Polk County and Amerigroup of Iowa, Inc. effective February 1, 2016 through January 31, 2017 with automatic renewal; and

WHEREAS, it is estimated for this year revenue could be \$6,000,000 if all current or new clients sign up with this managed care organization; and

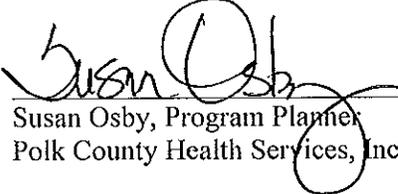
WHEREAS, a contract between Amerigroup Iowa, Inc. and Polk County will allow Polk County to provide community based case management to Polk County residents not currently receiving targeted case management; and

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves and authorizes the Chairperson to sign the attached contract effective February 1, 2016.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson, Board of Supervisors/Date

SUBMITTED BY:



Susan Osby, Program Planner
Polk County Health Services, Inc.

Approved as to form:

JOHN P. SARCONI

POLK COUNTY ATTORNEY

BY 

Assistant Polk County Attorney

FISCAL NOTE: FY15/16 – Anticipates revenue to be determined.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving and authorizing Chair to sign a contract with Amerigroup Iowa, Inc.

Agenda Date: February 16, 2016

Contact Individual: Susan Osby

Previous Action taken by the Board: No previous action, this will be a new contract with Amerigroup Iowa, Inc.

Board/Commission Actions: As recommended by the Polk County Health Services Board.

Action Requested (Recommended): Approval

Comply with Policy:

Background: Amerigroup Iowa, Inc. is a private managed care organization who would like to contract with Polk County to provide community based case management. Polk County subcontracts with ChildServe Community Options, Community Support Advocates, Easter Seal Society of Iowa and Link Associates to provide the community based case management service and will receive revenue from the managed care organization. Because the State of Iowa is privatizing Medicaid, Polk County Health Services is recommending a contract with Amerigroup Iowa, Inc. in order for Polk County to continue to provide and receive payment for community based case management services.

Action Impact: The contract will allow Polk County to be reimbursed for community based case management services from Amerigroup Iowa, Inc. It also allows Polk County to provide community based case management to Polk County residents not currently receiving targeted case management.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY 15/16	Yes	\$0	TBD	Y		

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Human Services has delivered the attached State ordered Tax Suspensions to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Human Services orders the suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

WHEREAS, the petitioner also requests the Board, pursuant to Section 447.9 of the Iowa Code, to order the Polk County Auditor to redeem said real estate from the holder(s) of a certificate(s) of purchase of said real estate by payment by Polk County to said holder (s), the amount necessary to redeem under Iowa Code Section 447.1. That the real estate be redeemed by Polk County in the amount of \$ 5882.77

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

SUBMITTED BY:

By: _____

Chairperson



Betty Devine, Director
Polk County Department of
Community, Family, and Youth Services

Darrell Pepel
NAME

730 SE 25th St.
ADDRESS

Des Moines, IA 50317
CITY, STATE, ZIP

Fiscal Impact:

If approved Polk County would not receive \$ 6,365.99 in tax revenue which is apportioned between the city, the school district and the County as provided by law. Polk County has received \$ 000 in Disabled and Senior Citizens Tax Credit which was apportioned between the city, the school district, and county as prescribed by law.

#10

RESOLUTION

Moved by _____ Seconded by _____ that the
Following Resolution be adopted:

WHEREAS, Polk County owns a 107 stall parking lot known as 700 6th St., Des Moines
Iowa; and

WHEREAS, Polk County and Keck Parking have agreed that Keck Parking shall operate
said parking lot subject to certain terms and conditions; and

WHEREAS, Keck Parking will operate said lot commencing April 14th, 2016 for a period
of two (2) years, under the terms and conditions presented therein.

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors does
hereby approve the Agreement between Polk County and Keck Parking and directs the
Chairperson to execute the same.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

1516-012

Submitted by:


John Rowen, Director
Polk County General Services

#11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of Parking Agreement between Polk County and Keck Parking for lot located at 700 6th St., Des Moines, Iowa.

Agenda Date: February 16, 2016

Contact Individual: John Rowen, Director General Services

Background: The original Parking Agreement was approved on September 23rd, 2014 and is to expire on April 14, 2016. The purpose of this agreement is for Keck to operate the parking lot, subject to certain terms and conditions.

Action Impact: This would be a two year agreement, starting April 14, 2016. Keck would retain 50% of the total monthly receipts less sales tax.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15-16				24,000			
16-17				24,000			
17-18				24,000			

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____, that the following Resolution be adopted

WHEREAS, the Downtown Farmers Market brings local farmers and the community together and attracts thousands of people to the downtown area every Saturday morning during the months of May 7, 2016 – October 29, 2016; and

WHEREAS, the Downtown Community Alliance is requesting the use of the South parking lot of the Administration Building, the Wagner Lot and the use of the lot located at 120 2nd Avenue during Farmers Market hours; and

WHEREAS, General Services has developed an agreement with the Downtown Community Alliance for the use of the South parking lot of the Polk County Administration Building, the Wagner lot and the 120 2nd Avenue parking lot for Farmers Market vendor staging; and

WHEREAS, the aforementioned would be used for the farmer's staging and easy accessibility to their farmers market product(s).

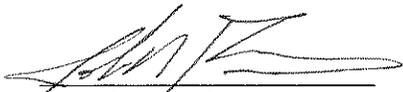
NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Polk County Board of Supervisors approves the agreement as described in the attached documentation and authorizes the Chairperson to sign the agreement.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

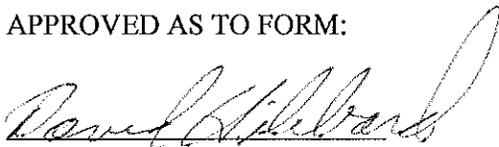
15/16-011

SUBMITTED BY:



John Rowen, Director
Department of General Services

APPROVED AS TO FORM:



Assistant County Attorney

Fiscal Note: No fiscal impact to the County.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Downtown Community Alliance, the use of the South parking lot of the Administration Building, the Wagner lot and the lot located at 120 2nd Avenue.

Agenda Date: February 16, 2016

Contact Individual: John Rowen, Director of General Services
286-3131

Previous Action taken by the Board:

Board/Commission Actions:

Action Requested (Recommended): This Resolution authorizes the attached agreement with the Downtown Community Alliance, for use of the South parking lot of the Administration Building, Wagner lot and the 120 2nd Avenue parking lot for vendors of the Farmers Market, every Saturday morning; 5:00 am – 1:00 pm, May 7, 2016-October 29, 2016.

Comply with Policy:

Background: It was requested by the Downtown Community Alliance, for the use of the South parking lot, the Wagner lot and the lot located at 120 2nd Avenue during the Farmers Markets. The lot would be used for farmer's vehicles, supplies and vendor staging.

Action Impact:

Fiscal Note: No fiscal impact to the County.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16		NA	NA			
16/17		NA	NA			

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____ that
the following Resolution be adopted:

WHEREAS, at the request of Polk County, in consideration of \$1.00 and an agreement to the public use as a community center, the City of Des Moines, Iowa has executed a Quit Claim Deed in favor of Polk County to a portion of a vacated North-South alley west of 6th Avenue in the City of Des Moines together with a property locally known as 3010 6th Avenue to be used by Polk County as a community senior center subject to the City reserving an easement for existing utilities until such time as they are abandoned or relocated; and

WHEREAS, it is in the best interest of the County to have this property available to be utilized in meeting current and future needs of the Community, Family & Youth Services Department; and

WHEREAS, Polk County has reached a tentative agreement to accept the property as provided in the Quit Claim Deed, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors does herein approve the acceptance of the aforesaid Quit Claim Deed subject to the reservations contained therein.

POLK COUNTY BOARD OF SUPERVISORS

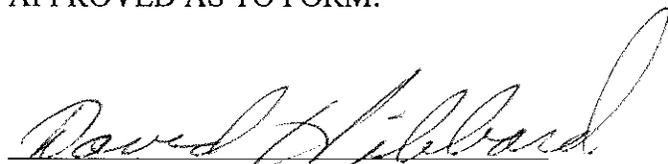
Chairperson
1516-013

SUBMITTED BY:



John Rowen, Director
Polk County General Services

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL NOTE: \$1.00 one time capital expense

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Acceptance of Quit Claim Deed from City of Des Moines for property at 3010 6th Ave., for use as a community senior center.

Agenda Date: February 16, 2016

Contact Individual: John Rowen, Director General Services

Background:

Action Impact: Acceptance of this Quit Claim Deed for property at 3010 6th Ave. will utilize current and future needs of Community, Family & Youth Services Department.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following Resolution be adopted:

WHEREAS, tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County; and

WHEREAS, the Iowa Department of Public Health allocated funds of \$2,975 to Polk County for continuation of the Polk County tuberculosis detection and prevention program for the period of July 1, 2015 through June 30, 2016 through a Memorandum Of Understanding (MOU).

WHEREAS, a previous amendment corrected the mailing address on the MOU; and

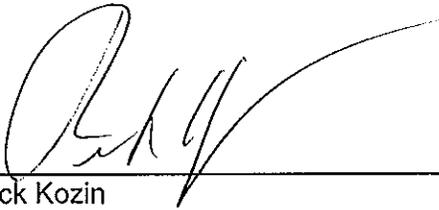
WHEREAS, this second amendment increases the funding by \$3,600 for a new total of \$6,575.

NOW, THEREFORE, BE IT RESOLVED: That the Polk County Board of Supervisors /Board of Health approves MOU-2016-TB02, Amendment 2 with the Iowa Department of Public Health to continue to conduct tuberculosis prevention outreach activities in the community and authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.

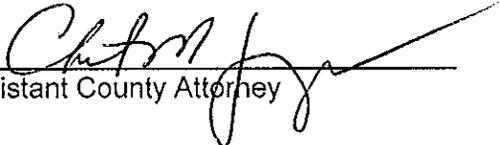
POLK COUNTY BOARD OF SUPERVISORS

By _____
Chairperson



Rick Kozin
Director of Public Health

Approved as to form:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

BY 
Assistant County Attorney

FISCAL NOTE: FY 15/16 Revenue/Expenses: Inc of \$3,600

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment to Memorandum of Understanding (MOU) with Iowa Department of Public Health for Tuberculosis Program funding

Agenda Date: 2/16/2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original MOU approved by BOS on 10/20/2015 and amended 12/15/2015.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: The Iowa Department of Public Health provides for funding to cover some of the costs related to detection and prevention of tuberculosis in Polk County. The amount awarded for the contract year July 1, 2015 through June 30, 2016 was \$2,975.

Action Impact: This amendment increases the funding by \$3,600 to \$6,575 allowing for reimbursement of staff time to perform Directly Observed Therapy (DOT) on individuals with active Tuberculosis needing treatment.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	6,575	6,575	N	10223011.74290	10223011.52480

Additional Fiscal Note Information (optional)

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 814 SE 8th St., Des Moines, IA 50309.

WHEREAS, bids were solicited through public notice, were received by 2:00 PM on 2/2/2016; and publicly opened and read by the General Services Department; and

WHEREAS, the following bids were received:

MD Construction	\$ 8,070.00
Precision Builders	\$ 4,000.00
B & G Construction	\$ 3,400.00
Fexsteve Limited	\$ 3,270.00

WHEREAS, the lowest responsive bid was submitted by **Fexsteve Limited** and

WHEREAS, the bids were reviewed and approved by Polk County Health Department; and

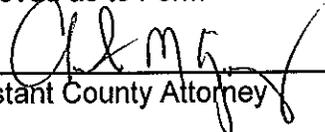
WHEREAS, the Polk County Health Department has reviewed the bid proposal and recommends acceptance of the bid for **\$3,270.00** from **Fexsteve Limited**.

NOW, THEREFORE, BE IT RESOLVED that the bid for **\$3,270.00** from **Fexsteve Limited** is hereby accepted and the Chairperson is authorized to sign the contract.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form
By 

Assistant County Attorney

Fiscal Note: FY 14/15 revenue \$0.00
FY 14/15 expenses \$3,270.00

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of agreement to address lead hazard repairs at 814 SE 8th St., Des Moines, IA 50309.

Agenda Date: 2/16/2016

Contact Individual: Joelle Stolte, 286-3749

Previous Action taken by the Board: Board of Supervisors approved a program for lead hazard control program in June of 2006.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention falls within a priority area for Healthy Polk, Polk County Health Department and Polk County.

Background: In 2006, Polk County began a Lead-Based Paint Hazard Control Program for remediation of housing units in Polk County for the purpose of remediating lead hazards in homes with children less than six years of age. The program was established as both a collaborative program with funding partners as well as an independent program controlled by Polk County.

Sharron Robinson owns a property **814 SE 8th St., Des Moines, IA 50309**. Sharron Robinson has one child under the age of six. A lead inspection conducted by Polk County Health Department identified lead hazards in the interior doors and trim, windows and eaves. Bids were solicited through a public notice and publicly opened on **2/2/2016**. The following bids were received:

MD Construction	\$ 8,070.00
Precision Builders	\$ 4,000.00
B & G Construction	\$ 3,400.00
Fexsteve Limited	\$ 3,270.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Fexsteve Limited** in the amount of **\$3,270.00**. **Fexsteve Limited** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2015-16	Y	\$3,270.00		N	10223017.77490.04	

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at 3511 SW 13th St., Des Moines, IA 50309.

WHEREAS, bids were solicited through public notice, were received by 2:00 PM on 2/2/2016; and publicly opened and read by the General Services Department; and

WHEREAS, the following bids were received:

Fexsteve Limited	\$ 7,800.00
Precision Builders	\$ 6,950.00
B & G Construction	\$ 6,300.00

WHEREAS, the lowest responsive bid was submitted by **B & G Construction** and

WHEREAS, the bids were reviewed and approved by Polk County Health Department; and

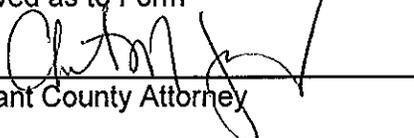
WHEREAS, the Polk County Health Department has reviewed the bid proposal and recommends acceptance of the bid for **\$6,300.00** from **B & G Construction**.

NOW, THEREFORE, BE IT RESOLVED that the bid for **\$6,300.00** from **B & G Construction** is hereby accepted and the Chairperson is authorized to sign the contract.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form
By 

Assistant County Attorney

Fiscal Note: FY 14/15 revenue \$0.00
FY 14/15 expenses \$6,300.00

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of agreement to address lead hazard repairs at 3511 SW 13th St., Des Moines, IA 50309.

Agenda Date: 2/16/2016

Contact Individual: Joelle Stolte, 286-3749

Previous Action taken by the Board: Board of Supervisors approved a program for lead hazard control program in June of 2006.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention falls within a priority area for Healthy Polk, Polk County Health Department and Polk County.

Background: In 2006, Polk County began a Lead-Based Paint Hazard Control Program for remediation of housing units in Polk County for the purpose of remediating lead hazards in homes with children less than six years of age. The program was established as both a collaborative program with funding partners as well as an independent program controlled by Polk County.

Gicel Perez owns a property **3511 SW 13th St., Des Moines, IA 50309**. Gicel Perez has one child under the age of six. A lead inspection conducted by Polk County Health Department identified lead hazards in the interior doors and trim, windows and eaves. Bids were solicited through a public notice and publicly opened on 2/2/2016. The following bids were received:

Fexsteve Limited	\$ 7,800.00
Precision Builders	\$ 6,950.00
B & G Construction	\$ 6,300.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **B & G Construction** in the amount of **\$6,300.00**. **B & G Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2015-16	Y	\$6,300.00		N	10223017.77490.04	

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

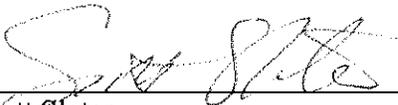
WHEREAS, if the homeowner remains in the home for the applicable number of years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$5,521.00 was entered into December 5th, 2013, by Stacie Nessa; and

WHEREAS, the owner has paid in full the 3-year mortgage recorded in Book 15162 page 540-549 against property located at 4017 Pleasant Street, Des Moines, IA, 50312 and the homeowner has met all the requirements of the forgivable loan/grant.

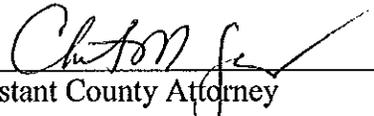
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors releases the mortgage on 4017 Pleasant Street, Des Moines, IA, 50312, authorizes the Chair of the Board of Supervisors to sign the attached release, and requests the Auditor to record this release.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on 4017 Pleasant Street in Des Moines.

Agenda Date: February 16, 2016

Contact Individual: Joelle Stolte, 286-3749

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on December 5, 2013

Action Requested (Recommended): Approve the release of mortgage and lien on property located at 4017 Pleasant Street, Des Moines, IA 50312

Comply with Policy: Yes

Background:

Through Polk County’s Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. For properties completed after August 2013, when the amount used to remediate is less than or equal to \$20,000 a three -year declining is placed against the property by Polk County in the form of a forgivable lien. For every year that the homeowner stays in the house, a percentage of the cost of the mortgage is forgiven. A mortgage in the amount of \$5,521.00 under a 3-year forgivable loan was entered into on December 5, 2013, by Stacie Nessa, recorded in Book 15162 pages 540-549. The owner of the home has paid the remaining balance of \$3,680.85 and has paid in full the amount of \$5,521.00, to which the owner has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at 4017 Pleasant Street, Des Moines, IA 50312.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2015-16	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a five-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

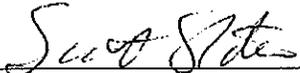
WHEREAS, if the homeowner remains in the home for five years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$9,759.00 was entered into February 10th, 2011, by Gerald Chettinger and Paige E. Stines and

WHEREAS, the owner has paid in full the 5-year mortgage recording in Book 13808 page 249-257 against property located at 1446 Wilson Ave., Des Moines, IA, 50316 and the homeowner has met all the requirements of the forgivable loan/grant.

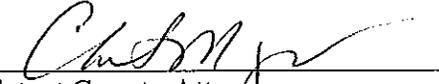
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors releases the mortgage on 1446 Wilson Ave., Des Moines, IA, 50316, authorizes the Chair of the Board of Supervisors to sign the attached release, and requests the Auditor to record this release.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on 1446 Wilson Ave in Des Moines.

Agenda Date: February 16, 2016.

Contact Individual: Joelle Stolte, 286-3749

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on February 10, 2011

Action Requested (Recommended): Approve the release of mortgage and lien on property located at 1446 Wilson Ave. , Des Moines, IA 50316

Comply with Policy: Yes

Background:

Through Polk County’s Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Regardless of the amount used to remediate a property prior to August, 2013 all properties have a five-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a five-year forgivable lien. For every year that the homeowner stays in the house, a percentage of the cost of the mortgage is forgiven. A mortgage in the amount of \$9,759.00 was entered into on February 10, 2011, by Gerald Chettinger and Paige E. Stines, recorded in Book 13808 pages 249-257. The owner of the home has paid in full the amount of \$9,759.00, to which the owner has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at 1446 Wilson Ave., Des Moines, IA 50316.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2015-16	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ **Seconded by** _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a five-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

WHEREAS, if the homeowner remains in the home for five years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$4,391.00 was entered into December 10th, 2010, by Melissa A. Malloy and Randolph J. Scott; and

WHEREAS, the owner has paid in full the 5-year mortgage recording in Book 13766 page 1-9 against property located at 1814 10th Street, Des Moines, IA, 50314 and the homeowner has met all the requirements of the forgivable loan/grant.

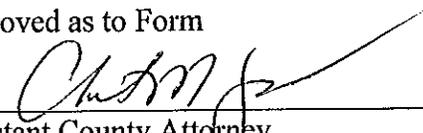
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors releases the mortgage on 1814 10th Street, Des Moines, IA, 50314, authorizes the Chair of the Board of Supervisors to sign the attached release, and requests the Auditor to record this release.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on 1814 10th Street in Des Moines.

Agenda Date: February 16, 2016

Contact Individual: Joelle Stolte, 286-3749

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on December 13, 2010

Action Requested (Recommended): Approve the release of mortgage and lien on property located at 1814 10th Street, Des Moines, IA 50314

Comply with Policy: Yes

Background:

Through Polk County’s Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Regardless of the amount used to remediate a property prior to August, 2013 all properties have a five-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a five-year forgivable lien. For every year that the homeowner stays in the house, a percentage of the cost of the mortgage is forgiven. A mortgage in the amount of \$4,391.00 was entered into on December 13, 2010, by Melissa A. Malloy and Randolph J. Scott, recorded in Book 13766 pages 1-9. The owner of the home has paid in full the amount of \$4,391.00, to which the owner has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at 1814 10th Street, Des Moines, IA 50314.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2015-16	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, once a property has been remediated a five-year declining mortgage in the amount of the lead remediation costs is placed against the property by Polk County; and

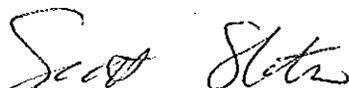
WHEREAS, if the homeowner remains in the home for five years, the amount of the mortgage is forgiven; and

WHEREAS, a mortgage in the amount of \$5,040.00 was entered into February 10th, 2011, by Maria D. Carmenatte; and

WHEREAS, the owner has paid in full the 5-year mortgage recording in Book 13798 page 399-407 against property located at 1334 Hull Ave., Des Moines, IA, 50316 and the homeowner has met all the requirements of the forgivable loan/grant.

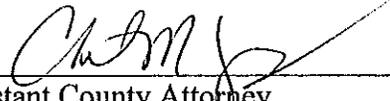
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors releases the mortgage on 1334 Hull Ave., Des Moines, IA, 50316, authorizes the Chair of the Board of Supervisors to sign the attached release, and requests the Auditor to record this release.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approve the release of a mortgage on 1334 Hull Ave in Des Moines.

Agenda Date: February 16, 2016

Contact Individual: Joelle Stolte, 286-3749

Previous Action taken by the Board: Yes

Board/Commission Action: The Board of Supervisors approved assistance on February 10, 2011

Action Requested (Recommended): Approve the release of mortgage and lien on property located at 1334 Hull Ave. , Des Moines, IA 50316

Comply with Policy: Yes

Background:

Through Polk County’s Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes. Regardless of the amount used to remediate a property prior to August, 2013 all properties have a five-year declining mortgage in the amount of the lead remediation costs. This amount is placed against the property by Polk County in the form of a five-year forgivable lien. For every year that the homeowner stays in the house, a percentage of the cost of the mortgage is forgiven. A mortgage in the amount of \$5,040.00 was entered into on February 10, 2011, by Maria D. Carmenatte, recorded in Book 13798 pages 399-407. The owner of the home has paid in full the amount of \$5,040.00, to which the owner has met all requirements of the agreement.

Action Impact:

Approving this Resolution authorizes the release of the mortgage on the property at 1334 Hull Ave., Des Moines, IA 50316.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2015-16	Y	N/A	N/A	N		

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has developed a proposed budget for FY 2016/2017 and

WHEREAS, as provided in Section 331.434 of the *Code of Iowa*, Polk County is required to hold a public hearing on the proposed budget,

NOW, THEREFORE, BE IT RESOLVED that the proposed FY 2016/2017 budget, as detailed on the official state form, is to be published by the County Auditor in the designated official newspapers;

BE IT FURTHER RESOLVED that a public hearing on the proposed FY 2016/2017 budget is hereby scheduled for 9:30 a.m., March 8, 2016, in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:

Deb Anderson

Deb Anderson
Budget Manager

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing Auditor's Office to publish notice of public hearing on proposed FY 2016/2017 budget

Agenda Date: February 16, 2016

Contact Individual: Deb Anderson

Previous Action taken by the Board: Budget deliberations throughout January 2016

Board/Commission Actions: N/A

Action Requested (Recommended): Authorize publication of public hearing

Comply with Policy: Yes

Background: Polk County is required under the Code of Iowa to certify the succeeding fiscal year's budget by March 15th. To provide public notice of the proposed budget, this resolution authorizes the Auditor's Office to publish notice of the meeting date and a budget summary in the County's official newspapers. A public hearing on the budget is scheduled for March 8, 2016.

Action Impact: Authorizes publication of a public hearing on the proposed FY 16/17 budget

Fiscal Note: No fiscal impact at this time. After the March 8th public hearing, it is anticipated the Board will vote to certify a budget for FY 16/17.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, IMPACT Community Action Partnership Inc. is working to eliminate poverty through empowering vulnerable populations, building collaborations and advocating for social change, and;

WHEREAS, IMPACT Community Action Partnership Inc. is seeking a grant from Polk County to assist with delivery of services which includes opening a new site location at 3226 University Avenue, Des Moines, Iowa. The site will have a food pantry accessible to Polk County residents, and;

WHEREAS, IMPACT Community Action Partnership Inc. is requesting funding for, but not limited to, the purchase of a used vehicle to deliver food to all their food pantry locations and provide supportive services. Funding will also be directed toward supplies and office equipment for their new site, and;

WHEREAS, it is the desire of the Polk County Board of Supervisors to approve a Community Development Grant to the IMPACT Community Action Partnership Inc. and assist with the delivery of services; and,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves a grant in the amount of \$39,310.00 to IMPACT Community Action Partnership Inc. and authorizes the Chair to sign the attached letter of agreement; and,

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chair

Submitted by:

Lisa Moody-Tunks

Lisa Moody-Tunks
Grant Administrator

Approved as to form:

Clinton Gray

Assistant Polk County Attorney

Fiscal Impact: Expenditure of \$39,310.00 from the Community Development Fund.

#22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution awarding a Community Development Grant to the IMPACT Community Action Partnership Inc.

Agenda Date: February 16, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
286-2272

Previous Action taken by the Board: January 12, 2016 Community Betterment Grant Award-\$2,000.00.

Action Requested (Recommended): Approval of a \$39,310.00 Community Development Grant to IMPACT Community Action Partnership Inc.

Comply with Policy: Yes

Background: IMPACT Community Action Partnership Inc. has requested a Polk County Community Development Grant to assist with the delivery of services which includes opening a new site located at 3226 University Avenue, Des Moines, Iowa. The new site will provide a food pantry to better serve the needs in our community. Funding will also be directed toward the purchase of a used vehicle to transport food and supplies to all their food pantry sites.

Action Impact: Passage of this resolution awards \$39,310.00 to the IMPACT Community Action Partnership Inc. and authorizes the Chair to sign attached agreement.

Fiscal Note: \$39,310.00 from the Community Development Fund.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	\$39,310.00		N	40109032.79410	

Additional Fiscal Note Information (optional):

City OF Bondurant

200 Second Street, Northeast
Post Office Box 37
Bondurant, Iowa 50035-0037

Phone: (515) 967-2418
FAX: (515) 967-5732

E-mail: info@cityofbondurant.com
Website: www.cityofbondurant.com

Mayor:
Curt Sullivan

City Administrator:
Mark Arentsen

Council Member:
Doug Elrod
Wes Enos
Jen Keeler
Brian Lohse
Bob Peffer

City Attorney:
David E. Brick

City Engineer:
Bob Veenstra Jr.

February 4, 2016

Polk County Board of Supervisors
111 Court Ave., Room 300
Des Moines, IA 50309

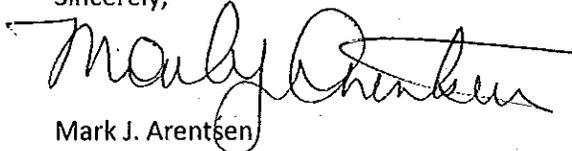
VIA Certified Mail

Dear Sirs;

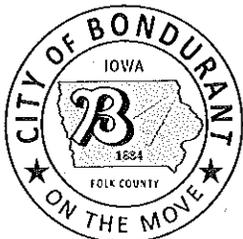
Please be advised that the City of Bondurant is pursuing annexation of property described in the attached Notice and shown on the enclosed map. A copy of the Annexation Petition is also enclosed. The property contains approximately 42 acres and is located immediately west of the Bondurant-Farrar high school on Grant St. in Bondurant. A Resolution approving the annexation will be considered at the March 7, 2016 City Council meeting.

Please contact me if you have any questions or comments about this issue.

Sincerely,



Mark J. Arentsen
City Administrator



#23