

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE – ROOM 120
JULY 5, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

AWARDS

5. Employee of the Month Award – Shannon Archer, Polk County Attorney’s Office.

PERMITS

6. Renewal application for Class “B” Native Wine, Class “C” Beer, Class “E” Liquor and Sunday Sales Permit for Casey’s General Store #3075, 6981 NE 14th Street.
7. Renewal application for Class “C” Liquor, Sunday Sales and Outdoor Service Area Permit for Smokey D’s BBQ, 5055 NW 2nd Avenue.
8. New application for temporary one day premise transfer for 6 month Class “C” Liquor License for Smokey D’s BBQ, 160 NE 49th Place.

9.

PUBLIC COMMENTS

RESOLUTIONS

- *10. Resolution approving contract amendment with AmeriHealth Caritas Iowa, Inc. (community based case management).
- *11. Resolution approving contract with Iowa Department of Human Rights for FaDSS funding.
12. Resolution authorizing the Auditor’s Office to publish Notice of Public Hearing for July 19, 2016 on vacation of unused road right-of-way (NW 45th Avenue, Saylor Township).
- *13. Resolution approving agreement with Erika Redrovan for bi-lingual patient navigation services.
- *14. Resolution approving lease renewal for Iowa Title Company.
15. Resolution modifying position in the Public Works Department.

16. Resolution approving Spectra's FY 16/17 Capital Budget request for improvements at the Iowa Events Center.
17. Resolution approving title transfer of mobile food pantry to Des Moines Area Religious Council (deferred from June 21, 2016).
- *18. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

19. City of Ankeny Voluntary Annexation within the urbanized area of the City of Alleman.

BUDGET ACTIONS

20. Memorandum of Budget Actions.

APPOINTMENTS

21. Memorandum of Appointments.

ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

Applicant License Application (LE0002215)

Name of Applicant: <u>Casey's Marketing Company</u>		
Name of Business (DBA): <u>Casey's General Store #3075</u>		
Address of Premises: <u>6981 NE 14th St</u>		
City <u>Ankeny</u>	County: <u>Polk</u>	Zip: <u>50023</u>
Business	<u>(515) 289-1984</u>	
Mailing	<u>PO Box 3001</u>	
City <u>Ankeny</u>	State <u>IA</u>	Zip: <u>500218045</u>

Contact Person

Name <u>Michelle Rogness, Store Operations</u>		
Phone: <u>(515) 446-6728</u>	Email	<u>michelle.rogness@caseys.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 08/29/2016

Expiration Date: 08/28/2017

Privileges:

- Class B Native Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType: <u>Publicly Traded Corporation</u>
Corporate ID Number: <u>184278</u> Federal Employer ID <u>42-1435913</u>

Ownership

MICHAEL RICHARDSON

First Name: MICHAEL Last Name: RICHARDSON
City: PLEASANT HILL State: Iowa Zip: 50327
Position: PRESIDENT
% of Ownership: 0.00% U.S. Citizen: Yes

42-0935283 CASEY'S GENERAL STORES INC.

First Name: 42-0935283 Last Name: CASEY'S GENERAL STORES, INC.
City: ANKENY State: Iowa Zip: 50021-804
Position: OWNER
% of Ownership: 100.00% U.S. Citizen: Yes

ROBERT C. FORD

First Name: ROBERT C. Last Name: FORD

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City: DALLAS CENTER State: Iowa Zip: 50063
Position: VICE PRESIDENT
% of Ownership: 0.00% U.S. Citizen: Yes

JULIA L. JACKOWSKI

First Name: JULIA L. Last Name: JACKOWSKI
City: URBANDALE State: Iowa Zip: 50322
Position: SECRETARY
% of Ownership: 0.00% U.S. Citizen: Yes

James Pistillo

First Name: James Last Name: Pistillo
City: Urbandale State: Iowa Zip: 50323
Position: Treasurer
% of Ownership: 0.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>Merchants Bonding Company</u>		
Policy Effective Date:	<u>08/29/2016</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective	<u>2</u>	Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

Applicant License Application (LC0037779)

Name of Applicant: <u>Absolute Flavors LLC</u>		
Name of Business (DBA): <u>Smokey D's BBQ</u>		
Address of Premises: <u>5055 NW 2nd Avenue</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>
Business	<u>(515) 243-2747</u>	
Mailing	<u>5055 NW 2nd Avenue</u>	
City <u>Des Moines</u>	State <u>IA</u>	Zip: <u>50313</u>

Contact Person

Name	<u>Darren Warth</u>		
Phone:	<u>(515) 710-6227</u>	Email	<u>darren@smokeydsbbq.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/01/2016

Expiration Date: 07/31/2017

Privileges:

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>341839</u>	Federal Employer ID	<u>20-8487259</u>

Ownership

Darren Warth

First Name: Darren Last Name: Warth
City: Des Moines State: Iowa Zip: 50313
Position: Co-Owner
% of Ownership: 50.00% U.S. Citizen: Yes

Sherry Warth

First Name: Sherry Last Name: Warth
City: Des Moines State: Iowa Zip: 50313
Position: Co-Owner
% of Ownership: 50.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Tokio Marine Specialty Insurance Company

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LC0042497)

Name of Applicant: <u>Absolute Flavors LLC</u>		
Name of Business (DBA): <u>Smokey D's BBQ</u>		
Address of Premises: <u>81 NW 49th Place</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>
Business	<u>(515) 243-2747</u>	
Mailing	<u>5055 NW 2nd Street</u>	
City <u>Des Moines</u>	State <u>IA</u>	Zip: <u>50313</u>

Contact Person

Name	<u>Darren Warth</u>		
Phone:	<u>(515) 710-6227</u>	Email	<u>darren@smokeydsbbq.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 6 months

Effective Date: 07/16/2016

Expiration Date:

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

Business Type:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>341839</u>	Federal Employer ID	<u>20-8487259</u>

Ownership

Darren Warth

First Name: Darren Last Name: Warth
City: Des Moines State: Iowa Zip: 50313
Position: Owner
% of Ownership: 50.00% U.S. Citizen: Yes

Sherry Warth

First Name: Sherry Last Name: Warth
City: Des Moines State: Iowa Zip: 50313
Position: Owner
% of Ownership: 50.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>Founders Insurance Company</u>		
Policy Effective Date:	<u>07/16/2016</u>	Policy Expiration	<u>07/18/2016</u>

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Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

RESOLUTION

MOVED By _____ SECONDED By _____
that the following Resolution be adopted:

WHEREAS, effective March 1, 2016, Polk County entered into a contract with AmeriHealth Caritas Iowa, Inc., which expires December 31, 2016 with automatic renewal; and

WHEREAS, Polk County and above listed managed care organization wish to amend their contract to increase the rate from \$49.87 to \$51.00 per fifteen-minute unit for community based case management; and

WHEREAS, it is estimated for this year revenue of \$6,000,000 if all current or new clients sign up with this managed care organization; and

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves and authorizes the Chairperson to sign the attached contract amendment effective July 1, 2016.

POLK COUNTY BOARD OF SUPERVISORS

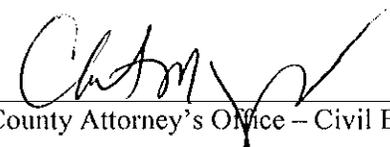
Chairperson, Board of Supervisors/Date

SUBMITTED BY:



Susan Osby, Executive Director
Polk County Health Services, Inc.

APPROVED TO FORM:



County Attorney's Office -- Civil Bureau

FISCAL NOTE: FY16/17 – Anticipated revenue to be determined

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving and authorizing Chair to sign contract amendment with AmeriHealth Caritas Iowa, Inc.

Agenda Date: July 5, 2016

Contact Individual: Susan Osby

Previous Action taken by the Board: The Board has approved a contract, effective March 1, 2016 with AmeriHealth Caritas Iowa, Inc.

Board/Commission Actions: The Board has approved a contract with AmeriHealth Caritas Iowa, Inc.

Action Requested (Recommended): Approval

Comply with Policy: This action is required to amend current contract.

Background: Polk County entered into an agreement with the above mentioned managed care organization. The managed care organization and Polk County wish to amend said contract to adjust the rate from \$49.87 to \$51.00 per fifteen-minute unit.

Action Impact: The contract amendment will allow Polk County to be reimbursed at a higher rate for community based case management services from AmeriHealth Caritas Iowa, Inc.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
Original Contracts 15/16	Yes	\$0	TBD	Y		
Amended Contracts 16/17	Yes	\$0	TBD	Y		

RESOLUTION

Approved by _____, Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the Department of Community, Family & Youth Services, through its Family Enrichment Center (FEC) program, provides comprehensive case management and family support services to 189 participants; and,

WHEREAS, Polk County receives funding for the FEC program from Federal funds that are distributed by the State of Iowa Department of Human Rights. The most recent grant funding proposal was a three year agreement (July 1, 2013 – June 30, 2016) which was approved by the Polk County Board of Supervisors on August 6, 2013; and,

WHEREAS, the current agreement expires June 30, 2016 and a new three year contract has been submitted and approved by the Division of Community Action Agencies through the Iowa Department of Human Rights to be effective July 1, 2016 through June 30, 2019; and,

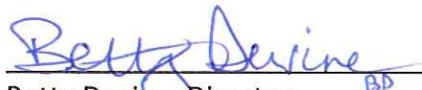
WHEREAS, the Division of Community Action Agencies through the Department of Human Rights has awarded \$722,425 in FaDSS/TANF funding to FEC for FY 16-17; and,

NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Supervisors approves the FaDSS contract for FY 16-17 and directs the County Auditor to take the necessary steps to effectuate said agreement.

POLK COUNTY BOARD OF SUPERVISORS

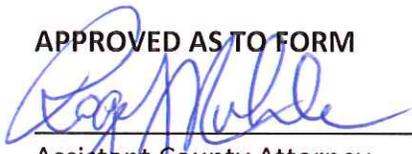
Tom Hockensmith, Chairperson

SUBMITTED BY



Betty Devine, Director
Community, Family & Youth Services

APPROVED AS TO FORM



Assistant County Attorney
Civil Division

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RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County Public Works Department has received a request from Michael J. Harden and Elizabeth Harden to vacate un-used road right-of-way easement on NW 45th Avenue located in Saylor Township, Section 22, T-79-N, R-24-W, in Polk County, Iowa; and

WHEREAS, said right-of-way vacation must comply with Section 306.10 of the Code of Iowa; and

WHEREAS, the legal description of the road right-of-way easement within the unincorporated area of Polk County proposed to be vacated is as follows:

Along NW 45th Avenue

A Parcel of land located in the Northeast ¼ of the Northwest ¼ of Section 22, T-79-N, R-24-West of the 5th P.M., Saylor Township, Polk County, Iowa, more specifically described as:

The east 16.00 feet of the west 755.55 feet of Lot 12 of the official plat of the North ¾ of Section 22, Township 79, Range 24 West of the 5th P.M. said parcel containing 0.050 Acres, more or less; and

WHEREAS, said vacation will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, within the above described parcel for the right to service said utilities; and

WHEREAS, Section 306.11 of the Code of Iowa requires a public hearing be held before the vacation of a public right-of-way.

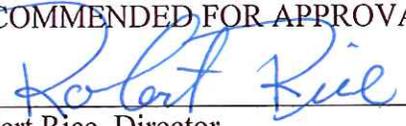
NOW, THEREFORE, BE IT RESOLVED that a public hearing on the proposed vacation of said road right-of-way will be held at 9:30 A.M. on July 19, 2016, at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Engineer with an affidavit of publication.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

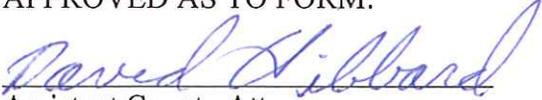
RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

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APPROVED AS TO FORM:

A handwritten signature in blue ink, reading "David Hilliard", written over a horizontal line.

Assistant County Attorney

FISCAL IMPACT: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 99-16 to establish public hearing and publish notice to vacate un-used road right-of-way on NW 45th Avenue in Saylor Township.

Agenda Date: July 5, 2016

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None Required

Board/Commission Actions: None Required

Action Requested (Recommended): Establishment of public hearing and publish notice to vacate.

Comply with Policy: Yes, authorized by Chapter 306.10 of the Iowa Code.

Background: Polk County Public Works Department has received a request from Michael J. Harden and Elizabeth Harden to vacate un-used road right-of-way easement on NW 45th Avenue located in Saylor Township, Section 22, T-79-N, R-24-W. Public Works recommends approval of this road vacation which will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, within the described parcels for the right to service existing utilities.

Action Impact: Sets date and time of Public Hearing and directs Auditor to publish the attached notice of hearing, and to furnish the Public Works Department with an affidavit of publication.

Fiscal Note: None

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	N	N	N		

Additional Fiscal Note Information (optional):

Notice of Public Hearing

A public hearing will be held on July 19th, 2016 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa. The hearing will be regarding the proposed vacation of un-used road right-of-way easement on NW 45th Avenue located in Saylor Township, Section 22 of T-79-N, R-24-W, Polk County, Iowa. The legal description of the proposed easement vacation of road right-of-way is as follows:

Along NW 45th Avenue

A Parcel of land located in the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 22, T-79-N, R-24-West of the 5th P.M., Saylor Township, Polk County, Iowa, more specifically described as:

The east 16.00 feet of the west 755.55 feet of Lot 12 of the official plat of the North $\frac{3}{4}$ of Section 22, Township 79, Range 24 West of the 5th P.M. said parcel containing 0.050 Acres, more or less.

Said proposed vacation is made with the reservations of right-of-way easements for existing public utilities (electric, gas, communications, cable TV, water and sanitary sewer) within the above described parcels for the right to service said utilities. For additional information, contact Polk County Public Works at (515)286-3705.

RESOLUTION

Moved by _____

Seconded by _____

That the following Resolution be adopted:

WHEREAS, many patients require assistance navigating the health screening and care system; and

WHEREAS, Polk County approved an agreement with Ms. Erika Redrovan, effective December 1, 2015 for bi-lingual patient navigation services; and

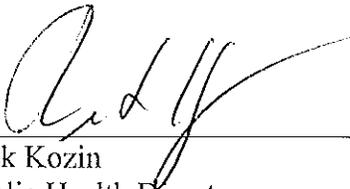
WHEREAS, Polk County Health Department has identified additional opportunities to use Ms. Redrovan's bi-lingual language skills and customer service expertise beyond the original scope of the agreement; and

WHEREAS, the amended terms of this contract are effective beginning July 21, 2016 through September 30, 2016 and the total additional amount shall not exceed \$1,705.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the Amendment to the Agreement for Professional Services with Ms. Erika Redrovan and authorizes the Chairperson to sign the Amendment.

By _____

Chair
Polk County Board of Supervisors/Board of Health



Rick Kozin
Public Health Director

Approved as to form:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

By  _____
Assistant County Attorney

FISCAL NOTE:

FY 16/17 Expenses \$1,705

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment to Agreement with Ms. Erika Redrovan for Bi-Lingual (English/Spanish) Patient Navigation Services

Agenda Date: July 5, 2016

Contact Individual: Kari Lebeda Townsend, (515) 286-2018

Previous Action taken by the Board: Agreement approved, effective 12/1/2015

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Helping individuals receive health services is one of the ten essential functions of a local health department.

Background: An agreement was approved with Erika Redrovan, effective December 1, 2015 to provide Bi-Lingual navigation services, which helps to ensure that patients receive culturally and linguistically competent care that is confidential, respectful, compassionate, and mindful of the patient's safety.

Additional opportunities to use Ms. Redrovan's bi-lingual and customer service skills that were not included in the original agreement have been identified, and added to the scope of work with this amendment.

The original contract was for an amount not to exceed \$27,500. The amended agreement is for an amount not to exceed \$29,205. The termination date for the agreement remains unchanged at September 15, 2016.

Action Impact: Through the Polk County Health Department efforts and the work of the consultant, more patients will receive improved access to screening, diagnostic and treatment services; and receive referrals to needed support services to address barriers to their health care.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Y	\$20,500	\$27,500	N	10223019.77440	10223019.58190
16/17	Y	\$8,705	\$0	N	10223019.77440	10223019.58190

Additional Fiscal Note Information:

Source of Funding: National Susan G. Komen for the Cure
Iowa Affiliate of Susan G. Komen Breast for the Cure

RESOLUTION

Moved by _____ Seconded by _____ that
the following Resolution be adopted:

WHEREAS, Iowa Title Company, 1415 28th Street, Suite 140, West Des Moines,
IA, 50266, has requested to rent Room 210 in the Polk County Administrative Office Building at
the agreed upon price of \$224.25 per month; and

WHEREAS, the General Services Department has prepared a new two (2) year
lease with Iowa Title Company.

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of
Supervisors does herein approve the renewing of the Lease Agreement for office space to be
used by Iowa Title Company beginning July 1, 2016 through June 30, 2018 and authorizes the
Chairperson to sign the Agreement.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

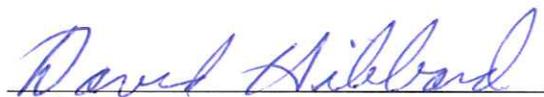
1617-001

SUBMITTED BY:



John Rowen, Director
Polk County General Services

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL NOTE: Impact to the County is generated
 revenue in the annual amount of
 \$2,691.00 for the Administration
 Building lease.

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Lease renewal for Iowa Title Company.

Agenda Date: July 5, 2016

Contact Individual: John Rowen, Director of General Services

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Continue lease of space at Administrative Building.

Comply with Policy: N/A

Background: Iowa Title Company leases their current space in Room 210 in the Polk County Administrative Office Building.

Action Impact: The proposed renewal will extend the agreement for two years; July 1, 2016 through June 30, 2018. The rate will be \$224.25 per month at the Administrative Building. The rate reflects a 0% increase per square foot from the previous lease agreement.

Fiscal Note: Annual rent amount totals \$2691.00 to be paid by Iowa Title Company.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N		\$2,691.00	NA		
17/18	N		\$2,691.00	NA		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Department of Public Works recently had a vacant Administrative Supervisor position, and

WHEREAS, the Director of Public Works reviewed the operations of the Administrative staff who currently report to the Planning & Development Division Manager, and

WHEREAS, the Director proposes separating the administrative function from the Planning & Development Division and creating a new Administrative Services Division reporting to the Director, and

WHEREAS, the Director proposes utilizing the PW Budget Analyst position as the division manager, and

WHEREAS, the Public Works Department indicates that this will enable greater management oversight of administrative functions and increase operational efficiency, and

WHEREAS, the Human Resource Department has reviewed the proposed duties and recommends a new job classification of PW Business Manager to be assigned to the management unit (copy attached), and

WHEREAS, for the following position modification is requested:

- Delete one (1) PW Budget Analyst, Excluded grade 24, range \$76,633-\$100,954 and reallocate the funds to create one (1) PW Business Manager (new job classification- copy attached), Management grade 27, range \$88,298-\$116,447.

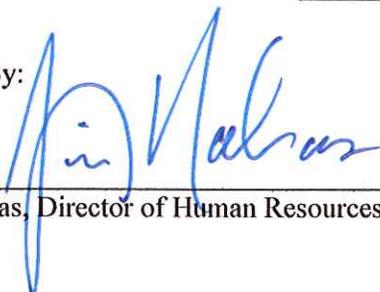
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



James Nahas, Director of Human Resources

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Modification of a Position in the Public Works Department

Agenda Date: 7/5/16

Contact Individual: Jim Nahas, Director of Human Resources

Previous Action taken by the Board:

Action Requested (Recommended): Approve creation of an Administrative Services Division and replacing the PW Budget Analyst position with a PW Business Manager to serve as the Administrative Services Division Manager.

Comply with Policy:

Background: The Director of Public Works has reviewed administrative operations following a vacancy in the Administrative Supervisor position. The function currently reports to the Planning & Development Division. The Director proposes creating a separate division for administrative services which he believes will allow for greater management oversight and efficiency of operations. He requests that the PW Analyst position (who reports directly to him) serve as the proposed division manager. The Department of Human Resources reviewed the position duties and created of a new job classification of PW Business Manager (copy attached).

Action Impact: Delete one (1) PW Budget Analyst, Excluded grade 24, range \$76,633-\$100,954 and reallocate the funds to create one (1) PW Business Manager, Management grade 27, range \$88,298-\$116,447.

Fiscal Note: The costs for the position modification will be covered under current Public Works budgeted funds and no additional funds are requested. Costs savings resulted from placement of a new Administrative Supervisor on 7/11/16 at entry of the range to replace the prior incumbent who was at the maximum of the range.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16	Y	0	0		N	200267001	10266300
16/17	Y	0	0		N	200267001	10266300

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, as owner of the Iowa Events Center complex, Polk County is party to a Master Lease Agreement with Spectra for all aspects of management at Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center; and,

WHEREAS, pursuant to the Lease Agreement, Polk County is responsible for funding all Capital Repairs at the Iowa Events Center; and,

WHEREAS, Spectra is required to submit annual Capital Budget requests to the County for building maintenance and upgrades; and,

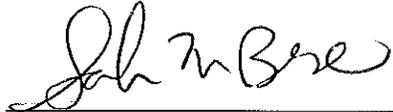
WHEREAS, the capital repairs request presented by Spectra have now been reviewed by Polk County staff and consultants and appropriate changes have been made to the submitted requests; and,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the attached Spectra Capital Budget requests for FY 16/17.

POLK COUNTY BOARD OF SUPERVISORS

Chair

SUBMITTED BY:



Sarah Boese
Board Executive Assistant
FY16/17

Fiscal Impact: \$537,250



POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Spectra's FY16/17 Capital Budget requests for improvements at the Iowa Events Center.

Agenda Date: July 5, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: June 9, 2015

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: As owner of the Iowa Events Center the Polk County Board of Supervisors has a Master Lease agreement with Spectra, who has submitted budgets for FY16/17 capital repairs at Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center.

Action Impact: The passage of this resolution approves capital repair requests from Spectra.

Fiscal Note: Approves \$537,250 expenditure.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17			\$537,250		N	2950950100.79100	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is committed to eliminating hunger in Polk County particularly amongst children and the homeless and to that end it has adopted the "Partnership for a Hunger-Free Polk County" initiative; and,

WHEREAS, the Board believes that the inability of the community to conveniently access food assistance is one of the chief roadblocks to meeting the needs of the needy residents of Polk County; and,

WHEREAS, the Des Moines Area Religious Council (DMARC) is a human service non-profit corporation which works within the community to meet basic human needs for greater Des Moines residents regardless of ethnicity or religious beliefs; and,

WHEREAS, DMARC has identified a mobile food pantry as an effective solution in helping needy residents access food assistance in targeted neighborhoods; and,

WHEREAS, the Polk County General Services department has purchased and retrofitted a truck and trailer that will be the mobile pantry.

WHEREAS, it is the desire of the Polk County Board of Supervisors to transfer the title of the mobile pantry truck and trailer to the Des Moines Area Religious Council for the duration of time that it is used as a mobile pantry; and,

WHEREAS, if the truck and trailer are no longer used as a mobile pantry the Des Moines Area Religious Council will transfer the title back to Polk County if an alternative and agreed upon use is not found; and,

WHEREAS, Polk County makes no warranty as to the suitability of any donated vehicle for any intended use; and

WHEREAS, Des Moines Area Religious Council agrees to accept all responsibility for the vehicle and release Polk County of all responsibility of any kind; and

WHEREAS, Des Moines Area Religious Council agrees to transfer vehicle title prior to taking possession.

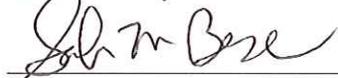
NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves the disposition of the mobile pantry truck and trailer to the Des Moines Area Religious Council.

17

POLK COUNTY BOARD OF SUPERVISORS

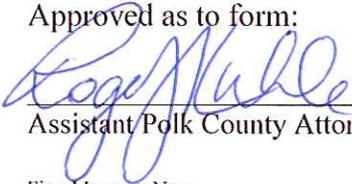
Tom Hockensmith, Chair

Submitted by:



Sarah Boese
Board Executive Assistant

Approved as to form:



Assistant Polk County Attorney

Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the title transfer of the mobile food pantry to Des Moines Area Religious Council.

Agenda Date: July 5, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Des Moines Area Religious Council is a human service non-profit corporation which works within the community to meet basic human needs for greater Des Moines residents regardless of ethnicity or religious beliefs. They have proposed a mobile food pantry that will make regularly scheduled visits to neighborhoods that do not have access to food assistance. Polk County General Services has purchased and retrofitted a truck and trailer that will serve as the mobile food pantry.

Action Impact: Approves the title transfer of the mobile pantry to the Des Moines Area Religious Council.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16	Y		NA	NA	N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 16-17 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

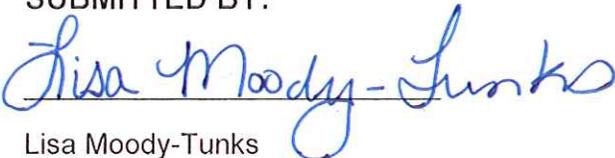
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$25,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$25,000.00 from the Community Betterment fund, FY 16-17

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: July 5, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Awards June 21, 2016-\$30,400.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached July 5, 2016 Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY16-17 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$25,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		\$25,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Awards

July 5, 2016

Dallas Center-Grimes Education Foundation	\$3,500.00
Governor's District Alliance	\$2,500.00
John R. Grubb YMCA	\$5,000.00
Junior Achievement of Central Iowa	\$8,000.00
Metro Arts Alliance of Greater Des Moines	\$2,500.00
Windsor Heights Foundation	\$3,500.00

TOTAL \$25,000.00

CITY DEVELOPMENT BOARD
STATE OF IOWA

IN THE MATTER OF THE CITY OF ANKENY)	
VOLUNTARY ANNEXATION WITHIN THE)	NO. UA16-12 / ANKENY
URBANIZED AREA OF THE CITY OF ALLEMAN)	
)	NOTICE OF MEETING TO CONSIDER
)	VOLUNTARY ANNEXATION WITHIN AN
)	URBANIZED AREA
)	

TO: Cities of Ankeny and Alleman, Polk County Board of Supervisors, Polk County Attorney, Des Moines Area Metropolitan Planning Organization, Iowa State Attorney General, Iowa Department of Transportation and affected public utilities.

You and each of you are hereby notified that the City Development Board will, pursuant to Iowa Code Section 368.7, consider the above captioned matter at its regular meeting at 1:00 p.m. on July 13, 2016, at the Iowa Economic Development Authority, 200 East Grand Avenue, 2nd Floor Main Conference Room, Des Moines, Iowa. A copy of a map and legal description of the annexation territory is enclosed.

At said meeting, the City Development Board in its deliberations on approval or disapproval of said annexation, may take note of public documents or other evidence and shall give any interested party opportunity to present evidence or comment orally or in writing all in accord with Section 263-7.7, I.A.C. The City Development Board invites oral or written comments relative to the petition on or before the meeting date as noted above.

To participate in this meeting via teleconference, dial 866-685-1580; when prompted, enter conference code 5152424815 followed by #. You should then be connected to the meeting.

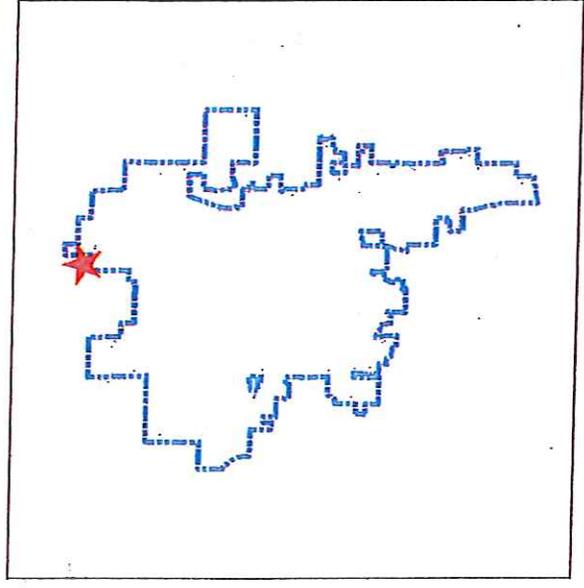
Should you have questions regarding this notice, please contact the City Development Board at 515/725-3126.

CITY DEVELOPMENT BOARD



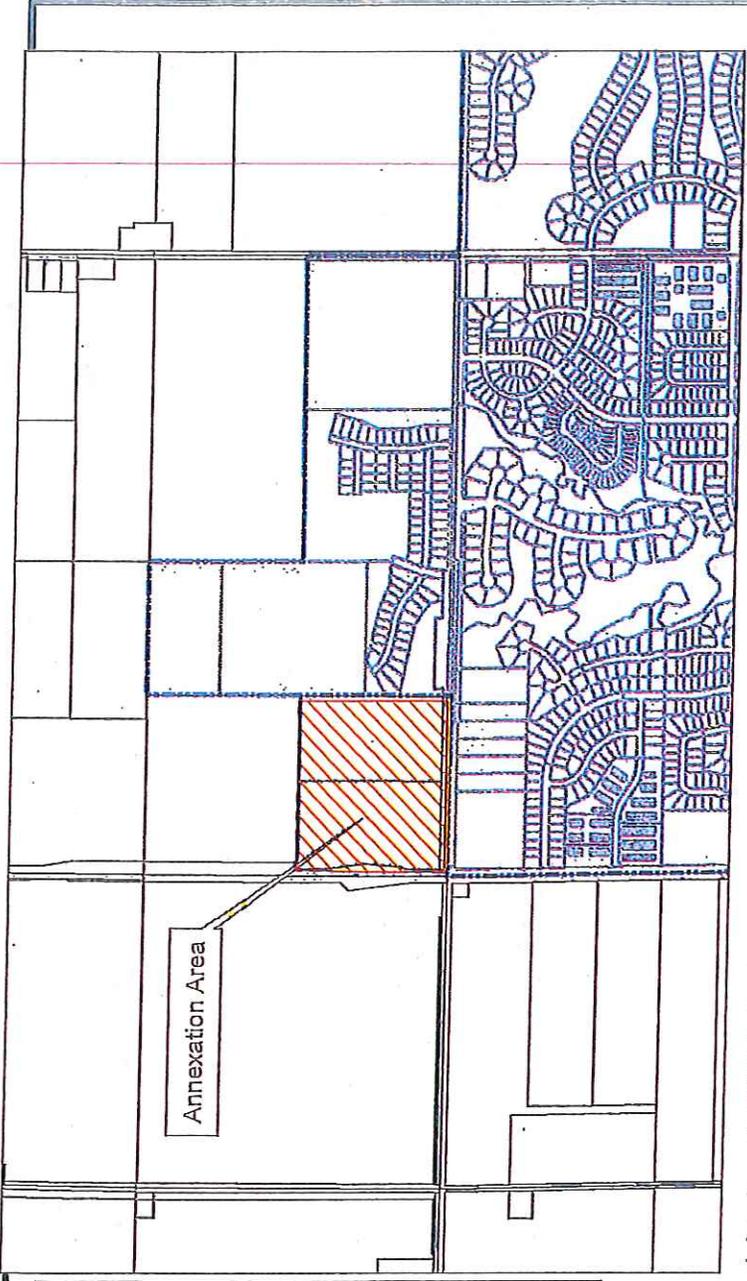
Matt Rasmussen, Administrator
City Development Board

#19



Vicinity Map

Property Owner:
Denny Elwell Family LC (Parcel B) and
Dennis and Manda J Elwell (Parcel C)



Annexation Area

1 inch = 1,512.5 feet

Annexation Map

LEGAL DESCRIPTION
 PARCEL B OF THE PLAT OF SURVEY RECORDED IN BOOK 10265, PAGE 116 BEING A PART OF THE SOUTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 36, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND CONTAINING 21.09 ACRES (918,528 S.F.)

AND

PARCEL C OF THE PLAT OF SURVEY RECORDED IN BOOK 10265, PAGE 116 BEING A PART OF THE SOUTHWEST ¼ AND OF THE SOUTHEAST ¼ OF THE SOUTHWEST 1/4 . ALL BEING IN SECTION 36, TOWNSHIP 81 NORTH, RANGE 24 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND CONTAINING 21.09 ACRES (918,528 S.F.)

US HIGHWAY 69 EAST OF THE STREET CENTERLINE AND NE 54TH STREET NORTH OF THE STREET CENTERLINE ADJACENT TO THE PROPOSED ANNEXATION AREA

City of Ankeny

Elwell Family Annexation

City of Ankeny, Iowa Planning and Building Department	
Drawn By: EB	Checked by:
Sheet No. 1 of 1	Date: April 7, 2015