

**POLK COUNTY BOARD OF SUPERVISORS AGENDA  
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING  
111 COURT AVENUE - ROOM 120  
JULY 19, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

**PUBLIC HEARING**

VACATE UNUSED ROAD RIGHT-OF-WAY (SAYLOR TOWNSHIP)

5. Resolution approving vacation of unused road right-of-way on NW 45<sup>th</sup> Avenue, Saylor Township and authorizing the Auditor to publish Notice of Public Auction to dispose of excess road right-of way.

**PERMITS**

6. Renewal application for Class "E" Liquor License and Sunday Sales for AV Superstop, LLC, 5120 NE 14<sup>th</sup> Street.

7.

**PUBLIC COMMENTS**

**RESOLUTIONS**

- \*8. Resolution approving contract renewals with various mental health providers (Broadlawns Medical Center, Community Support Advocates, Easter Seal Society, Eyerly-Ball Community Mental Health Services and Golden Circle Behavioral Health).
- \*9. Resolution approving a contract amendment with Broadlawns Medical Center.
10. Resolution approving the major final subdivision plat of Hillview.
11. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for August 2, 2016 regarding easement conveyance to the City of Ankeny (Carney Marsh Trail Connection Easement).
- \*12. Resolution approving agreement with Iowa Department of Public Health for Cities Readiness Initiative funding.
- \*13. Resolution approving lease renewal agreement for Lions Park Shelter in Altoona, Iowa.
14. Resolution approving financial institutions to be depositories of Polk County funds.

15. Resolution approving emergency capital repair funding requests for improvements at the Iowa Events Center.
- \*16. Resolution approving Community Development Grant to the Iowa Cubs 501(C)(3) Foundation.
17. Resolution approving Community Betterment Grant awards.

#### **COMMUNICATIONS**

- \*18. Notice of consultation meeting from the City of Des Moines regarding proposed 1st Amendment to the Urban Renewal Plan for the Fleur Drive Commercial Urban Renewal Area.

#### **BUDGET ACTIONS**

19. Memorandum of Budget Actions.

#### **APPOINTMENTS**

20. Memorandum of Appointments.

#### **ADJOURNMENT**

*\* Asterisk denotes attachments to items are on file in the Auditor's Office.*

R E S O L U T I O N

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, Polk County Public Works Department has received a request from Michael J. Harden and Elizabeth Harden to vacate un-used road right-of-way easement on NW 45<sup>th</sup> Avenue located in Saylor Township, Section 22, T-79-N, R-24-W, in Polk County, Iowa; and

WHEREAS, said right-of-way vacation must comply with Section 306.10 of the Code of Iowa; and

WHEREAS, a public hearing was held on July 19<sup>th</sup>, 2016 at the regularly scheduled meeting of the Polk County Board of Supervisors concerning a road vacation of the following legally described road right-of-way within the incorporated area of Polk County:

Along NW 45<sup>th</sup> Avenue

A Parcel of land located in the Northeast ¼ of the Northwest ¼ of Section 22, T-79-N, R-24-West of the 5<sup>th</sup> P.M., Saylor Township, Polk County, Iowa, more specifically described as:

The east 16.00 feet of the west 755.55 feet of Lot 12 of the official plat of the North ¾ of Section 22, Township 79, Range 24 West of the 5<sup>th</sup> P.M. said parcel containing 0.050 Acres, more or less; and

WHEREAS, said vacation will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, within the above described parcel for the right to service said utilities; and

WHEREAS, it is necessary to sell this vacated unused road right-of-way since Polk County owns the land by deed without warranty; and

WHEREAS, an appraisal of the unused road right-of-way has been completed and determined that the minimum values to be accepted for purchase is recommended at one dollar (\$1); and

WHEREAS, it is necessary to advertise and hold a public auction on said sale of vacated right-of-way.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors vacates the above described Polk County right-of-way on this date in accordance with the following:

- 1). That the Polk County Auditor be directed to advertise for a public auction to sell the vacated road right-of-way to be held on August 2, 2016 at 1:30 P.M. in the Polk County Public Works Office, 5885 NE 14<sup>th</sup> Street, Des Moines, Iowa; and
- 2). That the Polk County Auditor be authorized to furnish the Polk County Public Works Department with affidavits of publication.
- 3). That said minimum value to be accepted for said vacated road right-of-way shall be \$1.00

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POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice  
Robert Rice, Director  
Polk County Public Works

APPROVED AS TO FORM:

David Hubbard  
Assistant County Attorney

FISCAL IMPACT: None

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 104-16 to set date and advertise for a public auction to dispose of excess road right-of-way on NW 45 Avenue in Saylor Township.

**Agenda Date:** July 19, 2016

**Contact Individual:** Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

**Previous Action taken by the Board:** Res. 99-16, dated July 5, 2016 to set public hearing to review proposed road right-of-way vacation.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Set date and advertise for a public auction to dispose of excess road right-of-way on NW 45 Avenue and establish \$1 as minimum purchase price.

**Comply with Policy:** Yes- Sec. 306 of the Code of Iowa

**Background:** Section 306.10 of the Code of Iowa requires a public auction be held to sell used road right-of-way acquired by deed. Resolution directs the Polk County Auditor to advertise for a public auction to sell the vacated road right-of-way on August 2<sup>nd</sup>, 2016 at 1:30 P.M. in the Polk County Public Works Office, 5885 NE 14<sup>th</sup> Street, Des Moines, Iowa furnish the Public Works Department with affidavits of publication. Also establishes the minimum value to be accepted for said vacated road right-of-way at \$1.00

**Action Impact:** Allows vacation process to proceed as per the Code of Iowa.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		N	N	N		

**Additional Fiscal Note Information (optional):**

## Notice of Public Auction

A public auction will be held on August 2<sup>nd</sup>, 2016, at 1:30 P.M. at the Polk County Public Works Office, 5885 NE 14<sup>th</sup> Street, Des Moines, Iowa. The auction will be regarding the proposed sale of vacated road right-of-way, no longer in public use, known as the following legally described road right-of-way within the incorporated area of Polk County:

### Along NW 45<sup>th</sup> Avenue

A Parcel of land located in the Northeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 22, T-79-N, R-24-West of the 5<sup>th</sup> P.M., Saylor Township, Polk County, Iowa, more specifically described as:

The east 16.00 feet of the west 755.55 feet of Lot 12 of the official plat of the North  $\frac{3}{4}$  of Section 22, Township 79, Range 24 West of the 5<sup>th</sup> P.M. said parcel containing 0.050 Acres, more or less.

Said vacation will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, within the above described parcel for the right to service said utilities.

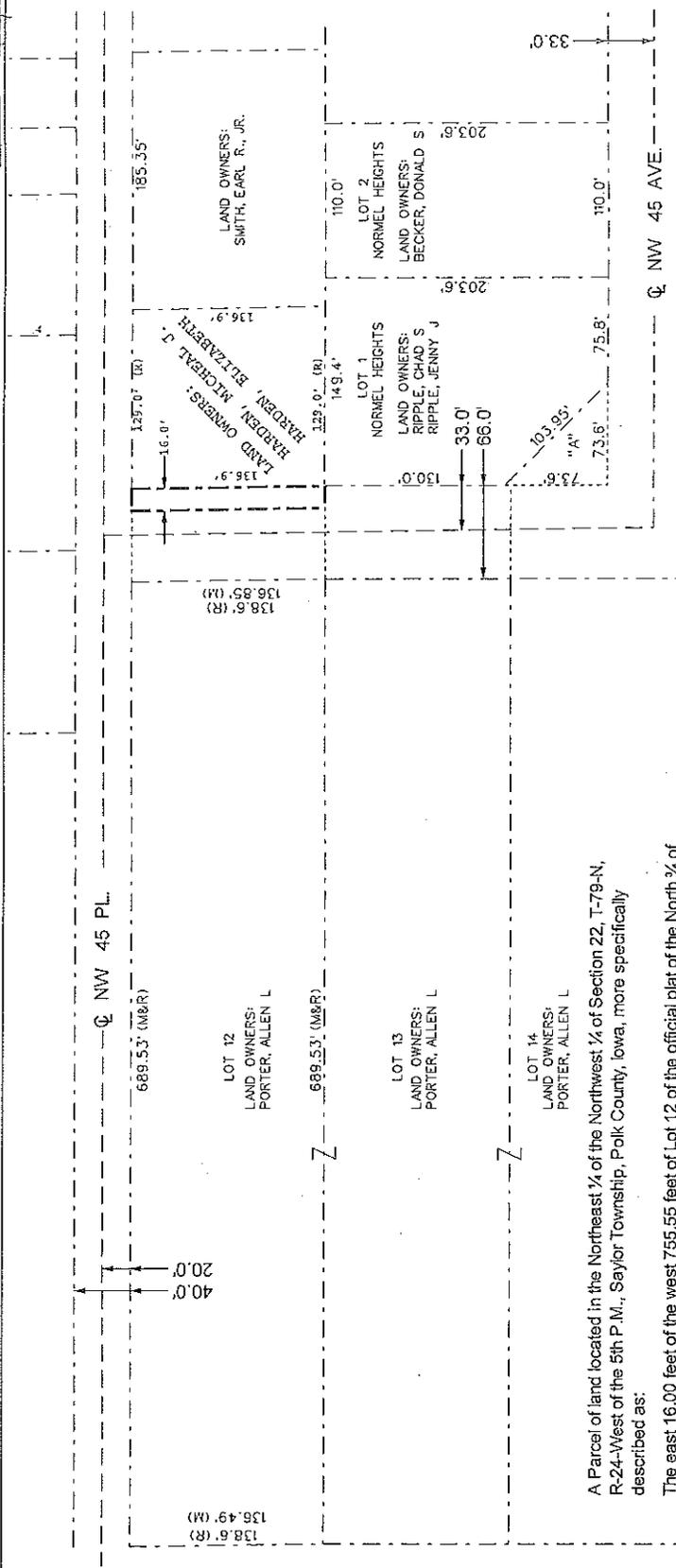
All interested persons are encouraged to attend this auction. The minimum value to be accepted for said vacated road right-of-way shall be \$1.00. Questions regarding this auction or the availability of documentation may be directed to the Polk County Public Works Office at 515-286-3705.

POLK COUNTY  
**PLAT FOR RIGHT OF WAY VACATION**

OWNER POLK COUNTY SECTION 22, T 79 N, R 24 W TOTAL AREA OF QUIT CLAIM DEED 0.05 ACRES

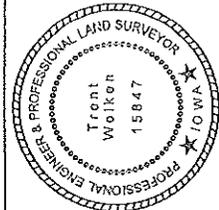
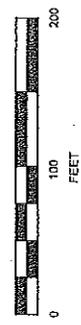
PURCHASER HARDEN, MICHAEL J.  
HARDEN, ELIZABETH

DRAWN BY TRW DATE 09/23/16  
 CHECKED BY TRW DATE 09/23/16



A Parcel of land located in the Northeast 1/4 of the Northwest 1/4 of Section 22, T-79-N, R-24-West of the 5th P.M., Saylor Township, Polk County, Iowa, more specifically described as:  
 The east 16.00 feet of the west 755.55 feet of Lot 12 of the official plat of the North 1/2 of Section 22, Township 79, Range 24 west of the 5th P.M. said parcel containing 0.050 Acres, more or less.

- LEGEND
- ▲ SECTION CORNER - AS NOTED
  - SET SURVEY MARKER
  - ⊙ FOUND SURVEY MARKER



I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

*Trent Woiken*  
 (Signature)  
 Trent Woiken  
 License number 15847  
 My license renewal date is December 31, 2016

6/23/16  
 (Date)

Pages or sheets covered by this seal: THIS SHEET

Applicant License Application ( LE0002632 )

Name of Applicant:	<u>AV Superstop, LLC</u>		
Name of Business (DBA):	<u>AV Superstop, LLC</u>		
Address of Premises:	<u>5120 NE 14th Street</u>		
City	<u>Des Moines</u>	County:	<u>Polk</u> Zip: <u>50313</u>
Business	<u>(515) 265-0558</u>		
Mailing	<u>5120 NE 14th Street</u>		
City	<u>Des Moines</u>	State	<u>IA</u> Zip: <u>50313</u>

Contact Person

Name	<u>Shina Chauhan</u>		
Phone:	<u>(515) 779-6414</u>	Email	<u>avsuperstop@yahoo.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 07/15/2016

Expiration Date: 07/14/2017

Privileges:

Class E Liquor License (LE)

Sunday Sales

Status of Business

Business Type:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>477875</u>	Federal Employer ID	<u>46-5511360</u>

Ownership

Varinder Rathour

First Name: Varinder

Last Name: Rathour

City: Johnston

State: Iowa

Zip: 50131

Position: owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>Merchants Bonding Company</u>		
Policy Effective Date:	<u>07/15/2016</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective	<u>2</u>	Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

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RESOLUTION

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, Polk County has the responsibility to pay for services to certain persons with mental illness, intellectual disabilities and/or developmental disabilities; and

WHEREAS, the Polk County Board of Supervisors and Polk County Health Services previously approved three-party contracts with Broadlawns Medical Center, Community Support Advocates, Easter Seal Society, Eyerly Ball Mental Health Services, and Golden Circle Behavioral Health (a coalition of Eyerly-Ball and Goodwill Industries) to provide services within the integrated services program; and

WHEREAS, Polk County and Broadlawns Medical Center, Community Support Advocates, Easter Seal Society, Eyerly Ball Mental Health Services, and Golden Circle Behavioral Health (a coalition of Eyerly-Ball and Goodwill Industries) wish to renew said contracts; and

WHEREAS, the proposed contracts identify the anticipated number of units and third party payments to reflect current utilization and third party payments; and

WHEREAS, the total amount of the services purchased through these contracts would remain the same with the total contract amount being \$5,042,414; and

WHEREAS, funds are available in Polk County's FY16/17 Budget for County Mental Health and Disabilities Services to provide these levels of service; and

WHEREAS, the Executive Committee of Polk County Health Services, Inc., has approved these contract renewals.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves and authorizes the Chairperson to sign the attached contract renewals with Broadlawns Medical Center, Community Support Advocates, Easter Seal Society, Eyerly Ball Mental Health Services, and Golden Circle Behavioral Health (a coalition of Eyerly-Ball and Goodwill Industries) effective July 1, 2016.

POLK COUNTY BOARD OF SUPERVISORS

By \_\_\_\_\_  
Chairperson

SUBMITTED BY:

By Susan Osby  
Susan Osby, Executive Director  
Polk County Health Services, Inc.

APPROVED AS TO FORM:

By Ch. Amgen  
County Attorney's Office - Civil Bureau

Fiscal Note: FY16/17 - Requires expenditures that will total \$5,042,414 in County Mental Health and Disabilities Services Funds

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# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving and authorizing Chair to sign contract renewals with Broadlawns Medical Center, Community Support Advocates, Easter Seal Society, Eyerly Ball Community Mental Health Services, and Golden Circle Behavioral Health (a coalition of Eyerly-Ball and Goodwill Industries) for \$5,042,414.

**Agenda Date:** July 19, 2016

**Contact Individual:** Susan Osby

**Previous Action taken by the Board:** The Board has previously approved 3-party contracts with PCHS and Integrated Services Agency providers.

**Board/Commission Actions:** Funds as recommended by the Polk County Health Services Board are available in Polk County's FY16/17 budget for County Mental Health and Disabilities Services Funds to provide these levels of service.

**Action Requested (Recommended):** Approval

**Comply with Policy:** This action is required to approve new contracts.

**Background:** Polk County Board of Supervisors and Polk County Health Services previously approved three-party contracts with Broadlawns Medical Center, Community Support Advocates, Easter Seal Society, Eyerly Ball Community Mental Health Services and Golden Circle Behavioral Health (a coalition of Eyerly-Ball and Goodwill Industries) to provide services through an integrated services program. The Polk County Health Services Executive Committee has approved these contract renewals and recommends that the above contracts be renewed effective July 1, 2016, to adjust the anticipated number of units and third party payments to reflect current utilization and actual costs.

**Action Impact:** The total amount of the contract renewals would remain the same at \$5,042,414.

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Yes	\$5,042,414		Y		
16/17	Yes	\$5,042,414		Y		

**RESOLUTION**

MOVED By \_\_\_\_\_ SECONDED By \_\_\_\_\_  
that the following Resolution be adopted:

WHEREAS, effective July 1, 2014, Polk County entered into a contract with Broadlawns Medical Center, which expire June 30, 2017; and

WHEREAS, Polk County and Broadlawns Medical Center wish to amend said contract to provide mobile crisis team and respite, civil commitment prescreening, 23 hour crisis observation center and crisis stabilization center services; and

WHEREAS, the total amount of the services purchased through this contract would increase 218.5% from \$1,117,283 to \$3,559,412; and

WHEREAS, the services identified were previously provided by Eyerly Ball Mental Health Services; and

WHEREAS, funds are available in Polk County's FY16/17 Budget for County Mental Health and Disabilities Services to provide these levels of services.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves and authorizes the Chairperson to sign the attached contract amendment with Broadlawns Medical Center effective July 1, 2016.

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson, Board of Supervisors/Date

SUBMITTED BY:

  
\_\_\_\_\_  
Susan Osby, Executive Director  
Polk County Health Services, Inc.

APPROVED TO FORM:

  
\_\_\_\_\_  
County Attorney's Office - Civil Bureau

FISCAL NOTE: FY16/17 -- Requires expenditures that will total \$3,559,412 in County Mental Health and Disabilities Services Funds.

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving and authorizing Chair to sign a contract amendment with Broadlawns Medical Center.

**Agenda Date:** July 19, 2016

**Contact Individual:** Susan Osby

**Previous Action taken by the Board:** The Board has approved contracts with the above listed provider.

**Board/Commission Actions:** Funds as recommended by the Polk County Health Services Board are available in Polk County's FY16/17 Budget for County Mental Health and Disabilities Services to provide these levels of services.

**Action Requested (Recommended):** Approval

**Comply with Policy:** This action is required to amend the current contract.

**Background:** Polk County entered into an agreement with the above mentioned provider. The provider agency and Polk County wish to amend said contract to provide mobile crisis team and respite, civil commitment prescreening, 23 hour crisis observation center and crisis stabilization center services effective July 1, 2016. These services were previously provided by Eyerly Ball Mental Health Services.

**Action Impact:** The contract amendment will purchase services totaling \$3,559,412 in County Mental Health and Disabilities Services, an increase of 218.5%.

**Fiscal Note:**

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
Original Contract 15/16	Yes	\$1,117,283	\$0	Y		
Amended Contract 16/17	Yes	\$3,559,412	\$0	Y		

RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, the owners of land located in Section 8, Township 78 North, Range 22 West of the 5<sup>th</sup> P.M. (Camp Township), Polk County, Iowa, wish to subdivide and plat their land into a major final subdivision plat known as Hillview; and

WHEREAS, this major final subdivision plat proposes three (3) residential lots on 3.94 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except for the subdivision ordinance requirement for the provision of new public streets to access interior lots for major subdivision plats; and

WHEREAS, the owner/developer requests a waiver from the subdivision ordinance requirements for the following: 1.) Street waiver for a major subdivision plat; and

WHEREAS, the Polk County Board of Supervisors on April 26, 2016 voted unanimously, with none absent, to approve the major preliminary subdivision plat of Hillview, with a waiver from the subdivision ordinance requirement that new public streets be provided to access interior lots for major subdivision plats; and

WHEREAS, the Polk County Public Works Department has reviewed the major final subdivision plat and recommends that it be approved with the above noted waiver from the Polk County subdivision ordinance; and

WHEREAS, the Polk County Public Works Department has requested and received a warranty deed for road right-of-way, described as Lot 'A' (SE 6<sup>th</sup> Avenue) and Lot 'B' (SE 92<sup>nd</sup> Street), within the subdivision plat of Hillview.

NOW, THEREFORE, BE IT RESOLVED that the major final subdivision plat of Hillview, with a subdivision ordinance waiver from the interior street requirement for major subdivision plats, is hereby approved.

Sewer Service:	Individual septic systems
Water Service:	Des Moines Water Works
Zoning:	"RR" Rural Residential District
Platted by:	Glenn R. and Donna R. and Russell V. Thomas
Location:	Southwest corner of SE 6 <sup>th</sup> Avenue and SE 92 <sup>nd</sup> Street
Township:	Camp

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors hereby:

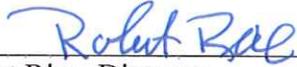
- 1) Accept street Lot 'A' (SE 6<sup>th</sup> Avenue) and street Lot 'B' (SE 92<sup>nd</sup> Street) of Hillview subdivision into the Polk County Secondary Roads System; and
- 2) Accept the warranty deed for said streets and authorize the Director of the Polk County Public Works Department to have the same recorded.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

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RECOMMENDED FOR APPROVAL:



\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

FISCAL NOTE: No cost to the County

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 103-16 approving the major final subdivision plat of Hillview.

**Agenda Date:** July 19, 2016

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** On April 26, 2016 the Polk County Board of Supervisors voted unanimously, with none absent, to approve the Preliminary Plat of Hillview.

**Action Requested (Recommended):** Approval.

**Comply with Policy:** Yes.

**Background:** The Plat proposes three (3) residential lots 3.94 acres of land zoned "RR" Rural Residential District. The Plat involves no new public streets. Lot 1 contains an existing house fronting SE 6<sup>th</sup> Avenue, and Lots 2 and 3 will create development rights for two (2) new single-family dwellings fronting SE 92<sup>nd</sup> Street.

**Action Impact:** Approval of the Final Plat allows for its recording.

**Fiscal Note:** None.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	N	N	N		

**Additional Fiscal Note Information (optional):**

## Hillview Final Plat

**PLAT INFORMATION:** This subdivision plat proposes 3 lots on 3.94 acres of land zoned “RR” Rural Residential District.

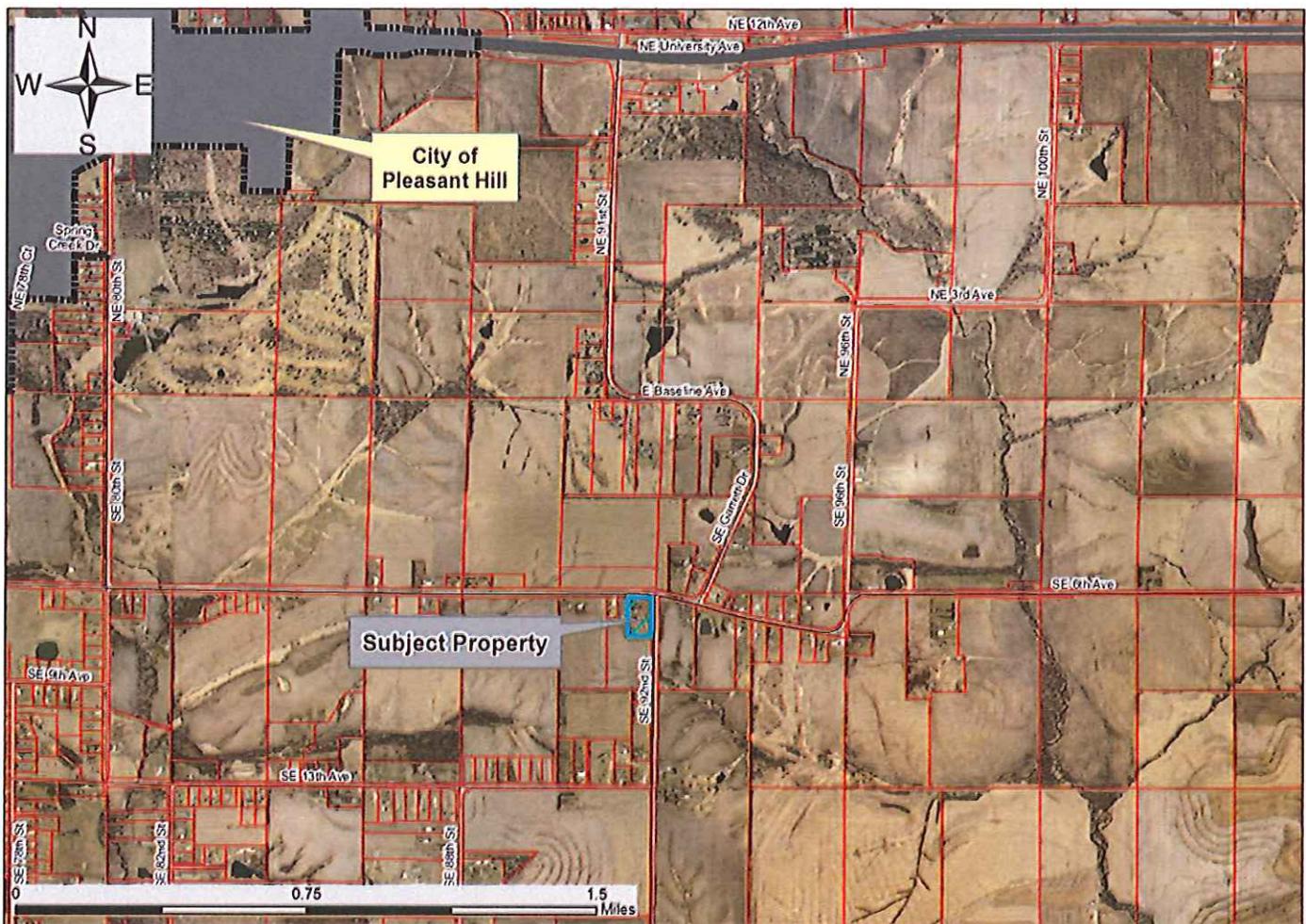
**SEWER:** Individual septic systems

**WATER:** Des Moines Waterworks

**TOWNSHIP:** Camp

**OWNER/DEVELOPER:** Russell V. & Glenn R. & Donna R. Thomas (owners)

### Vicinity Map:



RESOLUTION

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ that the following resolution be adopted;

WHEREAS, City of Ankeny proposes to construct a trail connection to the Gay Lea Wilson Trail at Carney Marsh as set forth in the permanent easement for multiuse trail right-of-way attached; and

WHEREAS, Polk County Conservation Board desires to give to City of Ankeny a permanent easement for multiuse trail right-of-way whereby property located within the Polk County Conservation Board-managed land known as Carney Marsh, 698 SE 54th St., Ankeny, Iowa, will be conveyed by easement to City of Ankeny for the purpose of constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining a multiuse trail, together with all necessary appurtenances thereto over the following described property:

A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 36, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT "P" OF CASSIDY HEIGHTS PLAT 1, AN OFFICIAL PLAT; THENCE SOUTH 88°08'22" EAST ALONG THE NORTH LINE OF SAID LOT "P" EXTENDED EASTERLY APPROXIMATELY 79.8 FEET TO THE EAST LINE OF SAID SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 36 AND BEING THE EAST PROPERTY LINE CURRENTLY OWNED BY POLK COUNTY CONSERVATION BOARD; THENCE SOUTH ALONG SAID EAST LINE APPROXIMATELY 24 FEET TO THE INTERSECTION OF THE SOUTH LINE OF SAID LOT "P" EXTENDED EASTERLY AND SAID EAST LINE OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 36; THENCE NORTH 88°08'22" WEST ALONG SAID SOUTH LINE OF SAID LOT "P" EXTENDED EASTERLY APPROXIMATELY 82.9 FEET TO THE SOUTHEAST CORNER OF SAID LOT "P"; THENCE NORTHEASTERLY ALONG THE EAST LINE OF SAID LOT P AND ALONG A CURVE CONCAVE WESTERLY WHOSE RADIUS IS 3,767.55 FEET, WHOSE ARC LENGTH IS 24.12 FEET AND WHOSE CHORD BEARS NORTH 7°38'13" WEST, 24.12 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.04 ACRES (1,9525 S.F.) MORE OR LESS.

WHEREAS, Polk County Conservation Board determined at its May 11, 2016 meeting that the proposed permanent easement will not interfere with park purposes; and

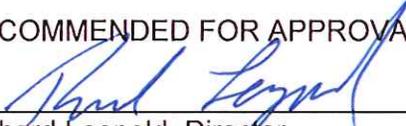
WHEREAS, a public hearing on the proposed easement conveyance is necessary for the disposition of property and has been scheduled for August 2, 2016 at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa; and

NOW, THEREFORE BE IT RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Conservation Board with an affidavit of publication.

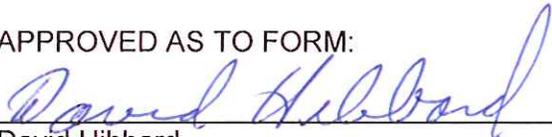
POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Tom Hockensmith, Chair

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Richard Leopold, Director  
Polk County Conservation Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
David Hibbard  
Assistant Polk County Attorney

# | |

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

July 19, 2016

**Item Type & Title:** Easement - Carney Marsh Trail Connection Easement

**Agenda Date:** July 19, 2016

**Contact Individual:** Richard Leopold, Polk County Conservation

**Previous Action taken by the Board:** No previous action.

**Action Requested (Recommended):**

That the Board of Supervisors set the public hearing and Board action required to grant a trail easement to the City of Ankeny for the purpose of constructing an access trail connection from Cassidy Heights subdivision across Polk County owned property to the Gay Lea Wilson Trail at Carney Marsh.

**Background**

The original trail was developed prior to the more recent urban development. In response to the lack of off-road access and responding to requests from neighbors the City of Ankeny has requested an easement to connect the adjacent residential development to the trail at the north edge of Carney Marsh.

Action Impact:

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	None	None	N		

## NOTICE FOR PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held on August 2, 2016 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, 50309, on granting a permanent easement to the City of Ankeny for multiuse trail right-of-way on property located within the Polk County Conservation Board-managed land known as Carney Marsh, 698 SE 54th St., Ankeny, Iowa, described as:

A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 36, TOWNSHIP 80 NORTH, RANGE 24 WEST OF THE 5TH P.M., NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT "P" OF CASSIDY HEIGHTS PLAT 1, AN OFFICIAL PLAT; THENCE SOUTH 88°08'22" EAST ALONG THE NORTH LINE OF SAID LOT "P" EXTENDED EASTERLY APPROXIMATELY 79.8 FEET TO THE EAST LINE OF SAID SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 36 AND BEING THE EAST PROPERTY LINE CURRENTLY OWNED BY POLK COUNTY CONSERVATION BOARD; THENCE SOUTH ALONG SAID EAST LINE APPROXIMATELY 24 FEET TO THE INTERSECTION OF THE SOUTH LINE OF SAID LOT "P" EXTENDED EASTERLY AND SAID EAST LINE OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 36; THENCE NORTH 88°08'22" WEST ALONG SAID SOUTH LINE OF SAID LOT "P" EXTENDED EASTERLY APPROXIMATELY 82.9 FEET TO THE SOUTHEAST CORNER OF SAID LOT "P"; THENCE NORTHEASTERLY ALONG THE EAST LINE OF SAID LOT P AND ALONG A CURVE CONCAVE WESTERLY WHOSE RADIUS IS 3,767.55 FEET, WHOSE ARC LENGTH IS 24.12 FEET AND WHOSE CHORD BEARS NORTH 7°38'13" WEST, 24.12 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.04 ACRES (1,9525 S.F.) MORE OR LESS.

Persons wishing further information should contact the Polk County Conservation Board, Office of the Director, 515-323-5300.

RESOLUTION

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

That the following Resolution be adopted:

WHEREAS, the Iowa Department of Public Health has received federal funds to assist local public health with upgrading systems to respond to bioterrorism and has allocated such funds to Polk County through its Cities Readiness Initiative (CRI) for the tenth year; and

WHEREAS, these funds will be used to enhance mass dispensing and vaccination planning, training, and exercise efforts within the Des Moines/West Des Moines CRI-MSA (Metropolitan Statistical area) jurisdictions of Dallas, Guthrie, Madison, Polk and Warren counties; and

WHEREAS, Polk County has been appropriated \$156,000 for the contract period July 1, 2016 through June 30, 2017.

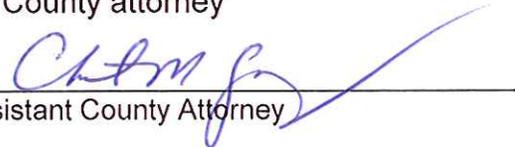
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors/Board of Health approves Contract #5887BT211 with Iowa Department of Public Health for the Cities Readiness Initiative grant contract and authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: that the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.

By \_\_\_\_\_  
Chair  
Polk County Board of Supervisors

  
\_\_\_\_\_  
Rick Kozin  
Public Health Director

Approved as to form:  
John P. Sarcone  
Polk County attorney

By   
\_\_\_\_\_  
Assistant County Attorney

Fiscal Note: \$156,000

#12

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Agreement with Iowa Department of Public Health (IDPH) for Cities Readiness Initiative funding

**Agenda Date:** 7/19/2016

**Contact Individual:** Scott Slater, 286-3752

**Previous Action taken by the Board**

**Board/Commission Actions:** None

**Action Requested (Recommended):** Approval

**Comply with Policy:** The federal government has extended grant funds through states to Metropolitan Statistical Areas (MSA) throughout the United States to improve operational capabilities to respond to a public health disaster.

**Background:** During the past several years, all levels of public health have been conducting intense bioterrorism and disaster preparedness planning. The Cities Readiness Initiative (CRI) purpose is to enhance preparedness at all levels of government and to provide a consistent nationwide approach at all levels of government to prepare for, respond to, and recover from large scale public health emergencies. This is the tenth year that Polk County has received funding for this initiative. Polk County is the fiscal agent for the 5 county CRI/MSA which includes Polk, Dallas, Warren, Madison and Guthrie counties.

**Action Impact:** These funds allow the health department to employ a full-time disaster preparedness coordinator and complete grant requirements which include: continued work on public health preparedness capability #8- medical countermeasure dispensing; working with the other CRI- MSA counties to review and revise mass vaccination/mass dispensing plans; participate in an annual review/assessment of the current mass dispensing plan by IDPH and coordinate the development of a multi-year CRI-MSA education and exercise plan.

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
1617	Y	156,000	156,000	Y	10223040.74281	10223040.52480

**Additional Fiscal Note Information (optional):** Funding Source 100% Federal Cat # 93.074

RESOLUTION

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors, as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, Polk County and the City of Altoona entered into a 28E Agreement for the operation of a congregate meal site at the Lions Park Shelter, 507 - 13th Avenue SW, Altoona, Iowa 50009; and

WHEREAS, the 28E Agreement for use of the above-mentioned property expires on June 30, 2016 with an option for an extension of up to three years; and

WHEREAS, on July 5, 2016 the City of Altoona approved the Renewal Addendum extending the agreement through June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors approves the terms of the attached Renewal Addendum, adopts the addendum and authorizes the Chairperson to execute the addendum on behalf of Polk County; and

BE IT FURTHER RESOLVED, the General Services Department returns a signed copy of the agreement to the City of Altoona and administers the agreement on behalf of Polk County.

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson  
1617 - 002

SUBMITTED BY:

  
\_\_\_\_\_  
John Rowen, Director  
Polk County General Services Department

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Assistant County Attorney

#13

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Lease Agreement Renewal for the Lions Park Shelter in Altoona, Iowa.

**Agenda Date:** July 19, 2016

**Contact Individual:** John Rowen, Director General Services

**Previous Action taken by the Board:** none

**Board/Commission Actions:** none

**Action Requested (Recommended):** Approval

**Comply with Policy:** n/a

**Background:** Polk County and the City of Altoona entered into a 28E Agreement for the operation of a congregate meal site at the Lions Park Shelter, 507 - 13th Avenue SW, Altoona, Iowa 50009. The 28E Agreement for the use of the above mentioned property expires on June 30, 2016 with an option for an extension for up to three (3) years. On July 5, 2016, the City of Altoona approved a renewal addendum extending the agreement through June 30, 2019.

**Action Impact:** Approval of the terms of the attached renewal addendum adopts the addendum and authorizes the Chairperson to execute the addendum on behalf of Polk County.

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
1617						
1718						
1819						

**Additional Fiscal Note Information (optional):**

RESOLUTION

MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

That the following resolution be adopted:

Whereas, Section 12C.1 and 12C.2 of the Code of Iowa requires that the Board of Supervisors approve the financial institutions that are to be depositories of Polk County funds and the maximum amount which may be kept on deposit in each depository.

NOW, THEREFORE, BE IT RESOLVED that the appropriate elected officials/department heads are hereby authorized to deposit the Polk County funds in amounts not to exceed the maximum approved for each respective financial institution (as listed on Attachment A).

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson

SUBMITTED BY:

  
\_\_\_\_\_  
Mary Maloney  
Polk County Treasurer

#14

**POLK COUNTY BOARD OF SUPERVISORS**  
**Tuesday Agenda Memorandum**  
 Due the prior Wednesday at noon

**Item Type & Title:** Resolution, Approved Depositories

**Agenda Date:** July 19, 2016

**Contact Individual:** Kyle Rice

**Previous Action taken by the Board:  
Board/Commission Actions:** Last approved version dated 1/12/16

**Action Requested (Recommended):** Approval

**Comply with Policy:** Investment Policy Dated 1-12-16

**Background:** Required per Iowa Code 12C.1

**Action Impact:**

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
14/15						
15/16						

**Additional Fiscal Note Information (optional):**

POLK COUNTY  
Summary of Depositories  
As of July 19, 2016

<u>Depository Bank Name</u>	<u>Location of Bank</u>	<u>Maximum Balance</u>
<u>County Auditor:</u>		
West Bank	West Des Moines, Iowa	\$ 50,000
<u>County Sheriff:</u>		
U.S. Bank	Des Moines, Iowa	\$ 20,000
Community State Bank	Des Moines, Iowa	\$ 600,000
Bank of America, NA	Des Moines, Iowa	\$ 5,000,000
<u>County Attorney:</u>		
Bank of America, NA	Des Moines, Iowa	\$ 10,000
<u>Conservation:</u>		
Grinnell State Bank	Polk City, Iowa	\$ 200,000
Legacy Bank	Altoona, Iowa	\$ 50,000
<u>Iowa Events Center (Facility &amp; Op Accts):</u>		
Bank of America, NA	Des Moines, Iowa	\$ 3,000,000
<u>Treasurer:</u>		
Bank Iowa	Altoona, Iowa	\$ 500,000
Bank of America, NA	Des Moines, Iowa	\$ 450,000,000
Bank of the West	Des Moines, Iowa	\$ 50,000,000
Bankers Trust Company	Des Moines, Iowa	\$ 225,000,000
City State Bank	Norwalk, Iowa	\$ 4,000,000
Community State Bank	Des Moines, Iowa	\$ 10,000,000
Great Western Bank	Clive, Iowa	\$ 2,000,000
Legacy Bank	Altoona, Iowa	\$ 2,000,000
First American Bank	Des Moines, Iowa	\$ 50,000,000
First National Bank	West Des Moines, Iowa	\$ 4,000,000
Community Bank	Des Moines, Iowa	\$ 2,000,000
Freedom Financial Bank	West Des Moines, Iowa	\$ 2,000,000
Iowa State Bank	Des Moines, Iowa	\$ 10,000,000
Central Bank	Des Moines, Iowa	\$ 20,000,000
MetaBank	Des Moines, Iowa	\$ 2,000,000
Grinnell State Bank	Polk City, Iowa	\$ 2,000,000
Principal Bank	Des Moines, Iowa	\$ 50,000,000
U.S. Bank	Des Moines, Iowa	\$ 50,000,000
Wells Fargo, Iowa NA	Des Moines, Iowa	\$ 50,000,000
West Bank	West Des Moines, Iowa	\$ 50,000,000

**RESOLUTION**

**MOVED** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

that the following Resolution be adopted:

**WHEREAS**, as owner of the Iowa Events Center complex, Polk County is party to a Master Lease Agreement with Spectra for all aspects of management at Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center; and,

**WHEREAS**, pursuant to the Lease Agreement, Polk County is responsible for funding all Capital Repairs at the Iowa Events Center; and,

**WHEREAS**, the Board of Supervisors approved the submitted Capital Repairs Budget on July 5, 2016; and,

**WHEREAS**, since this approval one of the three chillers in Wells Fargo Arena has become unusable and essential to maintain operations; and,

**WHEREAS**, the anticipated cost of repairing the chiller is estimated at less than \$65,000; and,

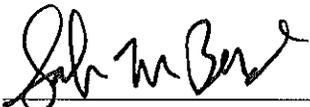
**WHEREAS**, Spectra has requested up to \$65,000 emergency Capital Repair funding to fix the chiller.

**NOW, THEREFORE, BE IT RESOLVED** that the Polk County Board of Supervisors hereby approves the expenditure of up to \$65,000 for the chiller repair at Wells Fargo Arena to be paid from the ticket surcharge fund.

**POLK COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
Chair

**SUBMITTED BY:**

  
\_\_\_\_\_

Sarah Boese  
Board Executive Assistant  
FY16/17

Fiscal Impact: \$65,000

#15

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving Emergency Capital repair funding requests for improvements at the Iowa Events Center.

**Agenda Date:** July 19, 2016

**Contact Individual:** Sarah Boese, Board Executive Assistant  
Board of Supervisors  
286-3895

**Previous Action taken by the Board:** None

**Board/Commission Actions:** N/A

**Comply with Policy:** Yes

**Background:** As owner of the Iowa Events Center the Polk County Board of Supervisors has a Master Lease agreement with Spectra to manage Wells Fargo Arena, Hy-Vee Hall and Community Choice Credit Union Convention Center. Under this agreement, Polk County is responsible for all capital repairs. The annual Capital Repair budget was approved on July 5 and since that time one of the three chillers in Wells Fargo Arena has become unusable. Spectra is requesting emergency funding not to exceed \$65,000 to repair this chiller in order to maintain operations.

**Action Impact:** The passage of this resolution approves capital repair requests from Spectra.

**Fiscal Note:** Approves up to \$65,000 expenditure.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17			\$65,000		N	2950950100.77492	

**Additional Fiscal Note Information (optional):**

**RESOLUTION**

**MOVED** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

that the following Resolution be adopted:

**WHEREAS**, the Iowa Cubs 501 (C) (3) Foundation is an Iowa non-profit corporation which promotes the game of baseball through youth baseball programs, sponsorship, scholarship, facilities and maintenance of facilities, and;

**WHEREAS**, the Iowa Cubs 501 (C) (3) Foundation promotes a better quality of life and community by providing activities for kids and quality facilities, and;

**WHEREAS**, the Iowa Cubs 501 (C) (3) Foundation has requested a grant from Polk County to assist in funding the services they provide. Polk County Community Development funding will be spent on youth baseball facilities within Polk County. Iowa, and;

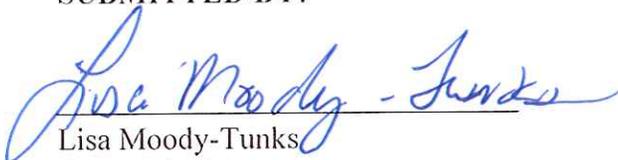
**WHEREAS**, the Polk County Board of Supervisors is supportive of the Iowa Cubs 501 (C) (3) Foundation and recognizes the important role they play for the youth in our community.

**NOW, THEREFORE BE IT RESOLVED** that the Polk County Board of Supervisors hereby approves a grant in the amount of \$85,000.00, to the Iowa Cubs 501 (C) (3) Foundation and authorizes the Chair to sign the attached agreement.

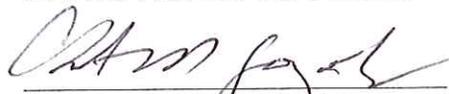
**POLK COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
Chairperson

**SUBMITTED BY:**

  
\_\_\_\_\_  
Lisa Moody-Tunks  
Grant Administrator

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Assistant Polk County Attorney

FY 16/17

Fiscal Impact: \$85,000.00 from Community Development Funds.

#160

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving a Community Development Grant to the Iowa Cubs 501 (C) (3) Foundation.

**Agenda Date:** July 19, 2016

**Contact Individual:** Lisa Moody-Tunks  
Grant Administrator  
Board of Supervisors  
515-286-2272

**Previous Action taken by the Board:** July 9, 2013- Iowa Cubs Foundation Community Betterment Award \$2,000.00.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approval of an \$85,000.00 Community Development Grant to the Iowa Cubs 501 (C) (3) Foundation.

**Comply with Policy:** Yes

**Background:** The Iowa Cubs 501 (C) (3) Foundation is an Iowa non-profit corporation which promotes the game of baseball through youth programs, sponsorship, scholarship, facilities and maintenance of facilities.

**Action Impact:** This resolution will award \$85,000.00 to the Iowa Cubs 501 (C) (3) Foundation for youth baseball programs and maintenance of facilities and authorizes the Chair to sign the attached agreement.

**Fiscal Note:**

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated	Anticipated	Budget Amendment Required? (Y/N)	If Amendment is Required,	
			Expense	Revenue		Expense Account Code	Revenue Account Code
16/17			\$85,000.00			40109032.79410	

Additional Fiscal Note Information (optional):

# RESOLUTION

MOVED by \_\_\_\_\_ SECONDED by \_\_\_\_\_ that  
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 16-17 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

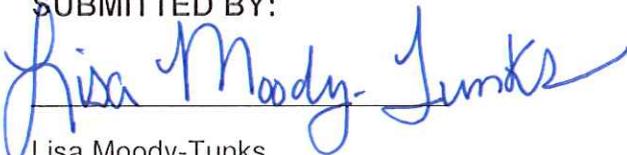
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$16,500.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson

SUBMITTED BY:



Lisa Moody-Tunks  
Grant Administrator

Fiscal Impact: \$16,500.00 from the Community Betterment fund, FY 16-17

#17

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution Approving Community Betterment Grant Awards.

**Agenda Date:** July 19, 2016

**Contact Individual:** Lisa Moody-Tunks,  
Grant Administrator  
Polk County Board of Supervisors  
286-2272

**Previous Action taken by the Board:** Community Betterment Awards July 12, 2016-\$14,000.00.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approval of the attached July 19, 2016 Community Betterment Grant Award List.

**Comply with Policy:** Yes

**Background:** Polk County has funding for Community Betterment projects in the FY16-17 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

**Action Impact:** Passing of this resolution approves awarding \$16,500.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		\$16,500.00		N		40109033.79410

**Additional Fiscal Note Information (optional):**

Community Betterment Grant Awards  
July 19, 2016

Beaverdale Betterment Coalition	\$5,000.00
Metro Arts Alliance of Greater Des Moines	\$500.00
West Des Moines Historical Society	\$11,000.00

TOTAL	\$16,500.00
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July 12, 2016

Polk County Administration Building  
% Mark Wandro, Polk County Administrator  
Room 390  
111 Court Avenue  
Des Moines, IA 50309

Re: Consultation Meeting on the Proposed 1<sup>st</sup> Amendment to the Urban Renewal Plan for the Fleur Drive Commercial Urban Renewal Area

Dear Mr. Wandro:

The City of Des Moines is proposing to adopt the 1<sup>st</sup> Amendment to the Urban Renewal Plan for the Fleur Drive Commercial Urban Renewal Area. The plan area generally encompasses the commercial area located on the east side of Fleur Drive extending north from McKinley Avenue to the intersection with Stanton Avenue.

The purpose of the proposed First Amendment is to amend the expiration date of the Urban Renewal Plan; to update the Financial Condition Report to reflect the anticipated use of tax increment funds in the future; and, to add an Appendix C – "Approved Economic and Redevelopment Activities" which provides a summary of projects proposed to receive tax increment revenues from the Fleur Drive Commercial Urban Renewal Area.

The consultation meeting has been set for:

Wednesday, July 20th at 3 pm  
OED Conference Room located on the second floor of temporary City Hall  
400 E Court Avenue Des Moines, IA

You may submit a written recommendation for modification of the proposed division of revenue from the tax increment by delivering such recommendation to the City Clerk within seven days following consultation meeting.

The City will make a written response to any such recommendations no later than seven days prior to the public hearing. The public hearing will be held on August 8, 2016 at 5:00 p.m. in the Council Chambers, City Hall. At that time, the City Council will consider the proposed urban renewal plan amendment and all comments, recommendations and responses regarding the proposed plan.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Sanders".

Scott E. Sanders  
City Manager

cc: Bret Vandelune, Land Use Manager, Polk County

#18