

POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING

111 COURT AVENUE - ROOM 120

JUNE 21, 2016 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

**EASEMENT CONVEYANCE
FOUR MILE CREEK IMPROVEMENTS**

5. Resolution approving easement conveyances related to the WRA Four Mile Creek Improvements (north of Broadway).

PERMITS

6. Iowa Retail Permit Applications for Cigarette/Tobacco/Nicotine/Vapor for the following:

Outer Limits	6560 NE 14 th Street
Shop-N-Save	4685 NW 2 nd Street
Toad Valley Golf Course	237 NE 80 th St, Pleasant Hill

7.

PUBLIC COMMENTS

RESOLUTIONS

- *8. Resolution approving amendments for Judicial Mental Health Advocate services.
- *9. Resolution approving agreement with Innovative Learning Professionals to provide psychological evaluations at the juvenile detention center.
- *10. Resolution approving agreement with Iowa State University Extension and Outreach Division for nutrition education services for the Commodity Supplemental Food Program and the Senior Nutrition Program.
11. Resolution setting the annual service fee and service area for Polk County's Residential Recycling Program (Curb-It).

- *12. Resolution accepting contract with Iowa Department of Natural Resources regarding grant funding levels for the Air Quality Program for FY 17.
- 13. Resolution approving minor final subdivision plat of Friestad Plat 1.
- *14. Resolution approving lease renewal agreement with American Abstract and Title Company.
- *15. Resolution approving lease renewal agreement with Community Title, LLC.
- 16. Resolution creating an on-call Forensic Lab Assistant pool.
- *17. Resolution approving 28E agreement with the City of Windsor Heights (prosecution of misdemeanor offenses).
- 18. Resolution approving title transfer of mobile food pantry to Des Moines Area Religious Council (DMARC).
- 19. Resolution appointing individuals to various boards and commissions.
- *20. Resolution approving Community Development Grant to the Young Men's Christian Association of Greater Des Moines (YMCA).
- 21. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

- *22. Notice of proposed annexation of unincorporated territory into the City of Altoona.
- *23. Notice of hearing on application for annexation of property in the City of Ankeny (owned by David L. and Edna B. Hamlin).

BUDGET ACTIONS

- 24. Memorandum of Budget Actions.

APPOINTMENTS

- 25. Memorandum of Appointments.

ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

June 21, 2016

RESOLUTION

Moved by _____ Seconded by _____
that the following resolution be adopted:

WHEREAS, Waste Reclamation Authority (WRA) proposes to install and maintain stream bank stabilization along Four Mile Creek within the Four Mile Creek Greenbelt as set forth in the easements attached; and

WHEREAS, WRA has provided Polk County Conservation Board with easement documentation and survey describing the proposed easements; and

WHEREAS, a public hearing was held June 21, 2016 at the regularly scheduled meeting of the Polk County Board of Supervisors concerning the proposed easement conveyanceS on the following properties:

PROPERTY DESCRIPTION - TEMPORARY EASMENT

THAT PART OF THE EAST 1/2 OF THE SOUTHEAST 1/4 AND PART OF THE SOUTH 56 ACRES OF THE EAST 1/2 OF THE NORTHEAST 1/4 LYING SOUTH OF INTERSTATE HIGHWAY No. 80 ALL IN SECTION 17, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 17; THENCE NORTH 89°39'10" EAST ALONG THE SOUTH LINE OF SAID SOUTHEAST 1/4, 1321.31 FEET; THENCE NORTH 0°15'53" EAST, 170.01 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF NE 46TH AVENUE AND THE POINT OF BEGINNING; THENCE CONTINUING NORTH 00°15'53" EAST ALONG THE WEST LINE OF SAID EAST 1/2 OF THE SOUTHEAST 1/4, 2465.78 FEET TO A POINT ON THE NORTH LINE OF SAID SOUTHEAST 1/4; THENCE NORTH 00°15'16" EAST ALONG THE WEST LINE OF SAID SOUTH 56 ACRES OF THE EAST 1/2 OF THE NORTHEAST 1/4, 710.04 FEET; THENCE SOUTH 89°44'44" EAST, 180.00 FEET; THENCE SOUTH 81°32'47" EAST, 244.69 FEET; THENCE SOUTH 16°37'15" EAST, 346.16 FEET; THENCE SOUTH 09°39'21" WEST, 283.66 FEET; THENCE SOUTH 28°54'27" WEST, 167.59 FEET; THENCE SOUTH 03°37'46" WEST, 304.70 FEET; THENCE SOUTH 14°45'05" WEST, 196.95 FEET; THENCE SOUTH 00°06'01" WEST, 735.46 FEET; THENCE SOUTH 78°25'15" EAST, 233.38 FEET; THENCE SOUTH 51°09'51" EAST, 447.37 FEET; THENCE SOUTH 01°46'47" EAST, 414.06 FEET; THENCE SOUTH 13°33'03" WEST, 488.39 FEET TO A POINT ON SAID NORTHERLY RIGHT-OF-WAY LINE OF NE 46TH AVENUE; THENCE SOUTH 89°39'10" WEST ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, 131.95 FEET; THENCE N00°20'50" WEST CONTINUING ALONG SAID LINE, 70.00 FEET; THENCE SOUTH 89°39'10" WEST CONTINUING ALONG SAID LINE, 679.45 FEET TO THE POINT OF BEGINNING AND CONTAINING 40.68 ACRES (1,772,048 S.F.) MORE OR LESS.

PROPERTY DESCRIPTION - PERMANENT EASEMENT

A PART OF AN ACQUISITION PLAT AS RECORDED IN BOOK 9067, PAGE 982 AS FILED IN THE POLK COUNTY RECORDER'S OFFICE AND BEING IN THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 17, TOWNSHIP 79 NORTH, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 17; THENCE SOUTH 89°39'13" WEST ALONG THE SOUTH LINE OF SAID SOUTHEAST 1/4, A DISTANCE OF 800.44 FEET; THENCE NORTH 0°20'47" WEST, 170.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF NE 46TH STREET AND TO THE POINT OF BEGINNING; THENCE SOUTH 89°39'13" WEST ALONG SAID NORTH RIGHT-OF-WAY LINE, 245.00 FEET; THENCE NORTH 0°25'10" WEST, 284.00 FEET; THENCE NORTH 89°39'13" EAST, 239.69 FEET; THENCE NORTH 0°00'00" WEST, 403.86 FEET; THENCE NORTH 81°59'05" WEST, 272.65 FEET; THENCE NORTH 51°38'50" WEST, 130.79 FEET; THENCE

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NORTH 29°43'14" WEST, 177.28 FEET; THENCE NORTH 11°07'58" EAST, 453.97 FEET; THENCE NORTH 28°51'19" WEST, 106.50 FEET; THENCE NORTH 52°17'28" EAST, 232.61 FEET; THENCE SOUTH 38°12'12" EAST, 113.37 FEET TO THE EASTERLY LINE OF SAID ACQUISITION PLAT; THENCE SOUTH 0°06'04" WEST ALONG SAID EASTERLY LINE, 405.00 FEET; THENCE SOUTH 78°25'12" EAST ALONG SAID EASTERLY LINE, 24.03 FEET; THENCE SOUTH 23°19'11" WEST, 162.19 FEET; THENCE SOUTH 55°39'05" EAST, 109.96 FEET; THENCE NORTH 55°28'46" EAST, 254.11 FEET TO SAID EASTERLY LINE; THENCE SOUTH 51°09'48" EAST ALONG SAID EASTERLY LINE, 347.37 FEET; THENCE SOUTH 10°36'37" WEST, 677.67 FEET; THENCE SOUTH 51°43'27" WEST, 178.27 FEET; THENCE SOUTH 86°21'17" WEST, 88.13 FEET; THENCE SOUTH 0°20'49" EAST, 75.97 FEET TO THE POINT OF BEGINNING AND CONTAINING 13.23 ACRES (576,186 S.F.).

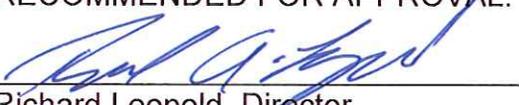
NOW THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors conveys by easement the above described property and the Chairperson is authorized to execute any and all instruments, as attached, related to the WRA Four Mile Creek Improvements - North of Broadway; and

BE IT FURTHER RESOLVED that the Chairperson of the Polk County Board of Supervisors authorizes the Polk County Conservation Board to record, as necessary, all necessary documents.

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chair

RECOMMENDED FOR APPROVAL:



Richard Leopold, Director
Polk County Conservation

APPROVED AS TO FORM



David Hibbard
Assistant Polk County Attorney

Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Agenda Memorandum

For 06/21/2016

Item Type & Title: Public Hearing: WRA Four Mile Creek bank Stabilization and infrastructure protection

Agenda Date: June 21, 2016

Contact Individual: Richard Leopold, Director, Polk County Conservation, 515-323-5322

Background: The WRA installed trunk sewer running along Four Mile Creek is threatened by continuing erosion of the stream bank. The proposed work will protect the existing sewer line and also provide protection for the nearby Gay Lea Wilson multipurpose recreational trail. The WRA will need both a temporary construction easement to perform the stabilization but also a permanent easement to allow maintenance and repair if required. There will be no impacts to the park that will interfere with the use of the land for park purposes.

The Conservation Board requests that the Board of Supervisor act to publish a notice of a public hearing on June 14 and then to hold that hearing on June 21, 2016 to grant the easements as requested by ITC Midwest LLC.

Action Impact: Convey easements as outlined to WRA.

Fiscal Note:

The WRA is using State Revolving Funds to cover 100% of the cost to stabilize and protect this segment of the stream corridor

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16							

Additional Fiscal Note Information (optional):N/A



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 6 / 30 / 2016 through June 30, 2017

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Outer Limits
Physical Location Address: 6560 NE 14th St City: Des Moines ZIP: 50313
Mailing Address: SAME City: _____ State: IA ZIP: _____
Business Phone Number: (515) 289-1745

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP: Boothill Enterprises
Mailing Address: 6560 NE 14th City: Des Moines State: IA ZIP: 50313
Phone Number: (____) _____ Fax Number: (____) _____ Email: _____

Retail Information:

Types of Sales: Over-the-counter Vending machine
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Rick Goulden Name (please print): _____
Signature: Rick Goulden Signature: _____
Date: 5-21-16 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$50.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Polk County

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: japledge@iowaabd.com
- Fax: 515-281-7375

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SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 7 / 1 / 16 through June 30, 2017.

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Shop n Save #5 LLC / Shop n Save
Physical Location Address: 4685 NW 2nd St. City: DES MOINES ZIP: 50313
Mailing Address: 4685 NW 2nd St. City: DES MOINES State: IA ZIP: 50313
Business Phone Number: (515) 528-8190

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP: Shop n Save #5 LLC
Mailing Address: 4685 NW 2nd St City: DES MOINES State: IA ZIP: 50263
Phone Number: (515) 528-8190 Fax Number: () Email: _____

Retail Information:

Types of Sales: Over-the-counter Vending machine
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): INDRA JEET SINGH Name (please print): _____
Signature: [Signature] Signature: _____
Date: 6/13/16 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 6 / 30 / 2016 through June 30, 2017

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Toad Valley Golf Course
Physical Location Address: 237 NE 40th St City: Pleasant Hill ZIP: 50327
Mailing Address: _____ City: Pleasant Hill State: IA ZIP: 50327
Business Phone Number: (515) 967-9575

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP: Toad Valley Golf Course, Inc
Mailing Address: 237 NE 40th St City: Pleasant Hill State: IA ZIP: 50327
Phone Number: (515) 967-9575 Fax Number: () _____ Email: _____

Retail Information:

Types of Sales: Over-the-counter Vending machine
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other golf course

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Allison George Name (please print): THOMAS BRADY
Signature: Allison George Signature: Thomas Brady
Date: 6/1/16 Date: 6/1/16

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

RESOLUTION

MOVED By _____ SECONDED By _____
that the following Resolution be adopted:

WHEREAS, effective July 1, 2014, Polk County entered into agreements with Kelly Yeggy (Judicial Mental Health Advocate) and Brett Michael (On-Call Judicial Mental Health Advocate to provide Judicial Advocate services and support, which expire June 30, 2017; and

WHEREAS, Polk County and Ms. Yeggy and Mr. Michael wish to amend said contracts to adjust compensation and expenses; and

WHEREAS, the total amount of these agreements would increase 3% in compensation with a total increase of 2.3% from \$122,011 to \$124,872; and

WHEREAS, Polk County entered into an agreement with Jasper and Marion Counties to share the expense of Judicial Advocate services and Polk County will be reimbursed for \$24,974 of the total cost of these services in FY16/17; and

WHEREAS, funds are available in Polk County's FY16/17 Budget for County Mental Health and Disability Services budget to provide these levels of service for said amendments.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves and authorizes the Chairperson to sign the attached amendment effective July 1, 2016.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson, Board of Supervisors/Date

SUBMITTED BY:



Susan Osby, Executive Director
Polk County Health Service, Inc.

APPROVED TO FORM:



County Attorney's Office -- Civil Bureau

FISCAL NOTE: FY16/17 – Requires expenditures of \$124,872 in FY16/17 for Advocate, On-call Advocate and Clerical services. Revenues are anticipated to be \$24,974 in FY16/17.

#8

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving and authorizing Chair to sign amendments for Judicial Mental Health Advocate services.

Agenda Date: June 21, 2016

Contact Individual: Susan Osby, Executive Director

Previous Action taken by the Board: The Board has approved agreements with Kelly Yeggy and Brett Michael that expire June 30, 2017. Ms. Yeggy and Mr. Michael and Polk County wish to amend their contracts effective July 1, 2016.

Board/Commission Actions: Funds are available in Polk County's FY16/17 budget for County Mental Health, Disabilities Services to provide these levels of services.

Action Requested (Recommended): Approval

Comply with Policy: This action is required to amend the agreements enter into by said parties effective July 1, 2014 through June 30, 2017.

Background: Polk County entered into agreements with Kelly Yeggy and Brett Michael effective July 1, 2014 through June 30, 2017. The contractors and Polk County wish to amend said agreements to adjust compensation and expenses for FY16/17.

Action Impact: The agreements will increase the contractors' compensation 3% with an overall increase of 2.3% from \$122,011 to \$124,872 in FY16/17. Anticipated revenue from Jasper and Marion Counties will offset \$24,974 of the total cost.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
FY15/16	Yes	\$122,011	\$26,842	Y		
FY16/17	Yes	\$124,872	\$24,974	Y		

RESOLUTION

MOVED BY _____, SECONDED BY _____,
that the following Resolution be approved:

WHEREAS, Polk County Youth Services' detention clients are in need of court ordered psychological evaluation services by a qualified professional; and,

WHEREAS, the evaluations are a necessary and routine component of the juvenile court process; and,

WHEREAS, the ability to provide on-site psychological evaluations helps the courts process juvenile cases in a timely manner and helps reduce the length of stay in detention; and,

WHEREAS, Innovative Learning Professionals (ILP), an agency qualified to conduct psychological evaluations with youth, has agreed to provide on-site evaluation services for the period of July 1, 2016 through June 30, 2019; and,

WHEREAS, the cost of these services shall not exceed \$32,915 for FY 16/17, \$33,902 for FY 17/18, and \$34,919 for FY18/19.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves the attached agreement with ILP and directs the County Auditor to take the necessary steps to effectuate said agreement.

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chairperson

SUBMITTED BY



Betty Devine, Director
Community, Family and Youth Services

APPROVED AS TO FORM



Assistant County Attorney
Civil Division

Fiscal note:

#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County and Innovative Learning Professionals to provide Psychological Evaluations at the Polk County Juvenile Detention Center.

Agenda Date: June 21, 2016

Contact Individual: Dan Larson, Program Administrator
Community, Family and Youth Services
286-2100

Previous Action taken by the Board: A similar agreement was approved by the Board on February 4, 2014.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background: Polk County Juvenile Detention Center, a division of the Department of Community, Family and Youth Services, requires the services of an on-site psychologist for youth. There are few qualified clinicians who are familiar with the juvenile court system and are willing to provide evaluative services in a detention setting. Innovative Learning Professionals (ILP), represented by Dr. David Beeman, Ph.D., is a uniquely qualified agency and is willing to provide these services in a detention setting. Juvenile Court Services and Polk County are the funding sources for these on-site evaluations. The term of this agreement is July 1, 2016 through June 30, 2019.

Action Impact: Polk County benefits from this agreement because access to timely mental health evaluations reduces lengths of stay in detention and helps expedite court case processing.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$32,915		Y	10233302.76470	
17/18	Y	\$33,902		Y	10233302.76470	
18/19	Y	\$34,919		Y	10233302.76470	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____,
that the following Resolution be approved:

WHEREAS, the County receives federal Title III funds to provide nutrition education programs for older adults and additional federal funds to provide nutrition information to families; and,

WHEREAS, the Commodity Supplemental Food Program and the Elderly Nutrition program both have the need for professional nutrition education ; and,

WHEREAS, the Iowa State University Extension and Outreach Division is uniquely qualified to provide the required nutritional education for the two programs for the period of July 1, 2016 through June 30, 2019; and,

WHEREAS the cost of this agreement shall not exceed \$15,526 for FY 16/17, \$15,992 for FY 17/18 and \$16,472 for FY 18/19; and,

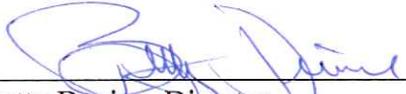
WHEREAS, this agreement is contingent upon the availability of budgeted funds, satisfactory performance by the service provider and the provider’s continued compliance with the contract terms.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the attached agreement with Iowa State University Extension and Outreach Division, and authorizes the County Auditor to effectuate said agreement.

POLK COUNTY BOARD OF SUPERVISORS

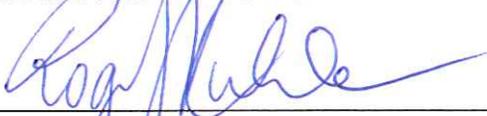
Tom Hockensmith, Chairperson

SUBMITTED BY



Betty Devine, Director
Community, Family and Youth Services

APPROVED AS TO FORM



Assistant Polk County Attorney
Civil Division

#10

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County and Iowa State University Extension and Outreach Division for Nutrition Education Services for the Commodity Supplemental Food Program and the Senior Nutrition Program.

Agenda Date: June 21, 2016

Contact Individual: Doug Stodgel, Program Administrator
(515) 286-3407

Previous Action taken by the Board: A similar agreement was approved by the Board of June 3, 2014.

Board/Commission Actions:

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background: Iowa State University Extension and Outreach Division (ISUE) has successfully provided nutrition education for the Commodity Supplemental Foods Program (CSFP) and the Senior Nutrition Program (SNP), meeting the requirements of our federal regulations. The current contract terminates as of June 30, 2016. ISUE desires to continue to provide nutrition education through a monthly newsletter for the SNP and CSFP. The term of this agreement is July 1, 2016 through June 30, 2019.

Action Impact: Approval of this agreement will allow nutrition education to be provided to both Senior Services' Elderly Nutrition program and the Commodity Supplemental Food Program through a monthly newsletter.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$15,526		N	10233113.76470 (\$10,402) 10233402.76470 (\$5,124)	
17/18	Y	\$15,992		N	10233113.76470 (\$10,715) 10233402.76470 (\$5,277)	
18/19	Y	\$16,472		N	10233113.76470 (\$11,036) 10233402.76470 (\$5,436)	

Additional Fiscal Note Information (optional): This agreement uses federal funding provided to the County through a Title III B contract with Aging Resources of Central Iowa.

RESOLUTION

Moved by _____, Second by _____ that the following resolution be adopted:

WHEREAS, Chapter 30 of the Polk County Code of Ordinances-Residential Recycling was adopted in April of 2002 and amended in April of 2009; and

WHEREAS, the area served in unincorporated Polk County has not changed, however, the cost of providing the service has changed and the collection schedule must be changed; and

WHEREAS, the fee decrease of \$.01 per month is calculated based on nationally published Consumer Price Indexes (CPI) and fuel index that is a provision of the MWA contract with Waste Management for collection services.

NOW, THEREFORE, BE IT RESOLVED that the boundaries of the service area where the CURB IT! Program is provided in the unincorporated portion of Polk County are as shown on the map which was attached to Resolution 106-15 dated June 23, 2015 and includes eligible households accessing the roads shown on the map; and

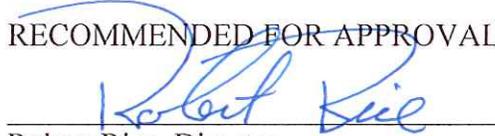
BE IT FURTHER RESOLVED that new homes within the service area are added to the CURB-IT program as they become occupied; and

BE IT FURTHER RESOLVED that the annual service fee for each eligible household, beginning on July 1, 2016, is set at \$30.96 plus the administrative cost of collection and reimbursement by the Des Moines Water Works not to exceed \$0.80 per month per eligible household in the Des Moines Water Works service area.

POLK COUNTY BOARD OF SUPERVISORS:

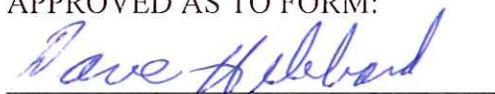
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

Fiscal Note: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 94-16 sets the annual service fee and service area for Polk County's Residential Recycling Program (Curb-it)

Agenda Date: June 21, 2016

Contact Individual: Bret Vandelune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: Annual Curb-it Resolution

Board/Commission Actions: N/A

Action Requested (Recommended): Establish the annual service fee and collection schedule for the Curb It program July 1, 2016- June 30, 2017

Comply with Policy: Yes

Background: Chapter 30 of the Polk County Code of Ordinances- Residential Recycling was adopted in April, 2002 and amended June 2009. The cost of providing the service has changed and the collection schedule must be changed. The fee decrease of \$.01 per month is calculated based on nationally published Consumer Price Indexes (CPI) and fuel index that is a provision of the Metro Waste Authority contract with Waste Management for collection services. No new areas were added in the 2015 year, therefore no map is provided with this resolution. New homes along the existing route are added according to the requirements of Chapter 30. The boundaries of the service area where the CURB IT! Program is provided in the unincorporated portion of Polk County are as shown on the map which was attached to Resolution 106-15 dated June 23, 2015 and includes eligible households accessing the roads shown on the map. Detailed maps of the service area and the list of eligible households are available at the Public Works office.

Action Impact: By this resolution, the Polk County Board of Supervisors approve the annual service fee for each eligible household, beginning on July 1, 2016, is set at \$30.96 plus the administrative cost of collection and reimbursement by the Des Moines Water Works not to exceed \$0.80 per month per eligible household in the Des Moines Water Works service area.

Fiscal Note: None.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		259,800	259,800			

Additional Fiscal Note Information (optional): Due to the decrease in the fee, expenses and receipts are anticipated to be less than previous year, however, we continually add new customers as new homes are built in the service area.

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Polk County has conducted an approved Air Quality Program since June 12, 1980; and

WHEREAS, the Contract (17ESDAQBCIIAM-0002) between Polk County and the Iowa Department of Natural Resources (DNR) for the purpose of collection and assessment of air quality data, the permitting of sources of air emissions, the enforcement of emission limits, and the monitoring of air quality standards has been negotiated, reviewed, and mutually agreed upon by both parties.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the Contract with the DNR to provide funding for the Air Quality Program as specified in Iowa Code § 455B.145 and 567 Iowa Administrative Code (IAC) Chapter 27 and authorizes the Chairperson to execute the agreement on behalf of Polk County.

POLK COUNTY BOARD OF SUPERVISORS:

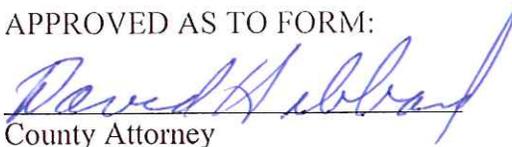
Chairperson

RECOMMENDED FOR ACTION:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



County Attorney

Fiscal Impact:

Federal Grants and DNR Title V Funding (\$885,887) are provided in the Contract.
Local Program match of \$347,747

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 92-16 to accept the Contract (17ESDAQBCIIAM-0002) with the Iowa Department of Natural Resources (IDNR) to specify the grant funding levels for the Air Quality Program within Polk County for FY17.

Agenda Date: June 21, 2016

Contact Individual: Jeremy Becker, Air Quality Engineer, Polk County Public Works, 286-2263

Previous Action taken by the Board: Approved and signed previous contract (16ESDAQBCIIAM-0002) with the DNR for FY16.

Board/Commission Actions: N/A

Action Requested (Recommended):

1. Approve the Contract with the Iowa Department of Natural Resources (IDNR) to provide funding for the Air Quality Program as specified in Iowa Code § 455B.145 and 567 Iowa Administrative Code (IAC) Chapter 27.
2. Authorize Chairperson to sign (3) copies of the Contract with the DNR.

Comply with Policy: Yes.

Background: The parties have entered into this Contract to specify the grant funding levels, extent and manner of cooperation between the two agencies in conducting programs for the abatement, control, and prevention of air pollution within Polk County. Particular emphasis is placed on the collection and assessment of information regarding air quality, the permitting of sources of air emissions, the enforcement of emission limits, and the maintenance of ambient air quality standards. Polk County has conducted an approved Air Quality Program since June 12, 1980.

Action Impact: By approval of this Contract the Polk County Board of Supervisors ensures that the Local Program meets the conditions necessary to operate the Local Program as specified in Iowa Code § 455B.145 and 567 Iowa Administrative Code (IAC) Chapter 27

Fiscal Note: The Local Program grant match funds are non-general fund monies and are generated from the Public Works Department schedule of fees.

Category	105 Federal Grant Funds	DNR Title V Funds	103 Federal Grant Funds	Local Program Match	Total
Total	\$169,909	\$695,978	\$20,000	\$347,747	\$1,233,634

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$1,233,634	\$1,233,634	N		

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the owner of land located in Section 8, Township 80 North, Range 25 West of the 5th P.M., Polk County, Iowa, wishes to subdivide and plat the land into a minor final subdivision plat known as Friestad Plat 1; and

WHEREAS, this minor final subdivision plat proposes one (1) residential lot and one (1) Outlot on 15 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed and approved the minor preliminary subdivision plat on January 12, 2016; and

WHEREAS, the Polk County Public Works Department has reviewed the minor final subdivision plat and recommends that it be approved.

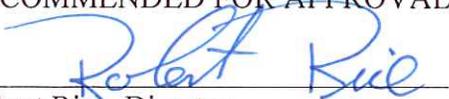
NOW, THEREFORE, BE IT RESOLVED that the minor final subdivision plat of Friestad Plat 1, is hereby approved.

Sewer Service:	Individual Septic Systems
Water Service:	Xenia Rural Water District
Zoning:	"ER" Estates Residential District
Platted by:	Peak Development Corporation
Engineer:	Civil Design Advantage
Location:	Located approximately 1,000 feet north of the northeast corner of NW 121st Street and NW 102nd Avenue
Township:	Jefferson

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 93-16 approving the Final Plat of Friestad Plat 1, a minor subdivision final plat.

Agenda Date: June 21, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: On January 12, 2016 the Polk County Public Works Department approved the Preliminary Plat of Friestad Plat 1.

Action Requested (Recommended): Final Plat Approval

Comply with Policy: Yes

Background: The Plat proposes one (1) residential lot and one (1) Outlot on 15 acres of land zoned "ER" Estate Residential District. The plat contains approximately .75 acres of new right of way dedication.

Action Impact: Approval of the Final Plat allows for recording and dedication of the public street to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	N	N	N		

Additional Fiscal Note Information (optional):

Friestad Plat 1
Final Plat

PLAT INFORMATION: This subdivision plat proposes one (1) Lot and one (1) Outlot on 15 acres of land zoned "ER" Estate Residential District.

SEWER: Individual Septic Systems

WATER: Xenia Rural Water District

TOWNSHIP: Jefferson

SURVEYOR/ENGINEER: Civil Design Advantage

OWNER/DEVELOPER: Peak Development Corporation

Vicinity Map:



RESOLUTION

Moved by _____ Seconded by _____
that the following Resolution be adopted:

WHEREAS, American Abstract & Title Company, 1840 NW 118th Street, Suite 210, Clive, Iowa has requested to continue renting Room 275 in the Polk County Administrative Office Building at the agreed upon price of \$438.92 per month; and a section of the basement of the Polk County Courthouse for \$83.53 per month; and

WHEREAS, the General Services Department has prepared a new two (2) year leases with American Abstract & Title Co.

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors does herein approve the renewing of the Lease Agreements for office space to be used by American Abstract & Title Company beginning July 1, 2016 through June 30, 2018 and authorizes the Chairperson to sign the Leases.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

15/16 -026

SUBMITTED BY:



John Rowen, Director
Polk County General Services

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL NOTE: Impact to the County is generated revenue in the annual amount of \$6,269.40 for both the Administrative Office Building and Courthouse Leases.

14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Lease renewal for American Abstract & Title Company.

Agenda Date: June 21, 2016

Contact Individual: John Rowen, Director of General Services

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Continue the lease of space to American Abstract & Title Company at the Administration Building and Courthouse.

Comply with Policy: N/A

Background: American Abstract & Title Company leases their current space at the Courthouse and room 275 in the Polk County Administrative Office Building.

Action Impact: The proposed renewal will extend the agreements for another two (2) years; July 1, 2016 through June 30, 2018. The rate will be \$438.92 per month at the Administrative Building and \$83.53 per month for space at the Courthouse. The new rate reflects a 0% increase from the previous lease agreement.

Fiscal Note: Annual rent amount totals \$6,269.40 to be paid by American Abstract & Title Company.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	NA		\$6,269.40	NA		
17/18	NA		\$6,269.40	NA		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____ that
the following Resolution be adopted:

WHEREAS, Community Title, LLC, 4900 University Suite 110, West Des Moines, Iowa, has requested to rent Room 239 in the Polk County Administrative Office Building at the agreed upon price of \$550.08 per month; and

WHEREAS, the General Services Department has prepared a new two (2) year lease with Community Title, LLC.

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors does herein approve the renewing of the Lease Agreement for office space to be used by Community Title, LLC, beginning July 1, 2016 through June 30, 2018 and authorizes the Chairperson to sign the Agreement.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

15/16-025

SUBMITTED BY:



John Rowen, Director
Polk County General Services

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL NOTE: Impact to the County is generated
 revenue in the annual amount of
 \$6,601.00 for the Administration
 Building.

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Lease renewal for Community Title, LLC.

Agenda Date: June 21, 2016

Contact Individual: John Rowen, Director General Services

Previous Action taken by the Board:

Board/Commission Actions: N/A

Action Requested (Recommended): Continue lease of space at Administrative Building to Community Title, LLC.

Comply with Policy: N/A

Background: Community Title, LLC leases their current space in Room 239 at the Polk County Administrative Office Building.

Action Impact: The proposed renewal will extend the agreement for an additional two (2) years; July 1, 2016 through to June 30, 2018. The rate will be \$550.08 per month at the Administrative Building. The rate reflects a 0% increase per square foot from the previous lease agreement.

Fiscal Note: Annual rent amount totals \$6,601.00 to be paid by Community Title, LLC.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N		\$6,601.00	NA		
17/18	N		\$6,601.00	NA		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Medical Examiner's Office has one (1) Part-time 30 hr. week Forensic Laboratory Assistant position, and

WHEREAS, the Medical Examiner has a need for on-call staff on a sporadic basis to cover during absences of the incumbent, and

WHEREAS, the Medical Examiner had previously used vendors to provide the service, and

WHEREAS, the Human Resources Department recommends converting the services from vendors to Polk County on-call employees, and

WHEREAS, the Medical Examiner desires to recruit/select employees for a pool of on-call Forensic Lab Assistants who will be paid on a fee for service basis, and

WHEREAS, an Employment Agreement as to the terms/conditions of the fee for service casual employment (sample attached) for each selected candidate will be submitted to the Board of Supervisors for approval, and

WHEREAS, the Medical Examiner indicates budgeted funds are available and will be used to fund this pool, and

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the creation of an on-call pool for Forensic Lab Assistants and use of the attached employment agreement and directs the Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chairperson

Submitted By:



Jim Nahas, Director of Human Resources

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of On-Call Forensic Lab Assistant Pool

Agenda Date: 6/21/16

Contact Individual: Jim Nahas, Director of Human Resources

Previous Action taken by the Board: Resolution dated 5/10/16, approved on-call Forensic Lab Assistant rate of \$150 per autopsy (fee for service rate).

Action Requested (Recommended): Approve creation of On-Call Forensic Lab Assistant employee pool and the proposed Fee for Service Employment Agreement to be used.

Comply with Policy:

Background: The Medical Examiner desires to employ on-call Forensic Lab Assistants on a fee for service basis to fill in for absence of the Forensic Lab Assistant. On-Call Services had historically been on a vendor basis but upon the advice of Human Resources, the Medical Examiner proposes use of on-call Polk County employees working under employment agreements. The proposed Fee for Service Employment Agreement (attached) will be completed by each selected candidate and submitted to the Board of supervisors for approval.

Action Impact: Employs on-call Forensic Lab Assistant under a fee for service employment agreement.

Fiscal Note: Medical Examiner will use existing budgeted funds for the costs.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16	Y						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED By _____ **SECONDED** by _____ that the following Resolution be adopted.

WHEREAS, Polk County, Iowa has had a 28E agreement with the City of Windsor Heights, Iowa whereby the Polk County Attorney agreed to prosecute certain levels of misdemeanor offenses occurring in that city which agreement has expired by its terms; and

WHEREAS, the City of Windsor Heights desires to enter into a similar agreement effective July 1, 2016, for a term of five (5) years which delineates which entity will prosecute what kind of cases that occur in the city of Windsor Heights, Iowa; and

WHEREAS, the Polk County Attorney's Office has negotiated a new 28E Agreement with the City of Windsor Heights, Iowa in the form attached hereto and requests it be approved by the Board of Supervisors, effective July 1, 2016, for a term of five (5) years as set forth therein;

NOW, THEREFORE BE IT RESOLVED that the Board Chair is authorized to sign the contract between the City of Windsor Heights, Iowa and Polk County, Iowa in the form attached hereto, to begin July 1, 2016.

Approved this _____ day of _____, 2016.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:

Polk County Attorney

By Ralph Marasco
Ralph E. Marasco
Assistant County Attorney

#17

POLK COUNTY BOARD OF SUPERVISORS
Agenda Memorandum

Item Type & Title: 28E Agreement between Polk County, Iowa and City of Windsor Heights, Iowa

Agenda Date:

Contact Individual: Name and Title Roger J. Kuhle

Department	Polk County Attorney
Phone	286-3331

Background: Polk County, Iowa has had a 28E agreement with the City of Windsor Heights, Iowa whereby the Polk County Attorney prosecuted certain levels of misdemeanor offenses occurring in that city which the City might have otherwise prosecuted itself. The agreement has expired by its terms in 2014. The City and County Attorney have negotiated a new 28E Agreement in the form attached hereto identifying certain offenses that the city will prosecute and those to be handled by the County Attorney. The County Attorney requests it be approved by the Board of Supervisors, effective upon being executed by both parties for a term of five (5) years.

Action Impact: \$0.00

Fiscal Note: Fiscal Impact: \$0.00

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors is committed to eliminating hunger in Polk County particularly amongst children and the homeless and to that end it has adopted the "Partnership for a Hunger-Free Polk County" initiative; and,

WHEREAS, the Board believes that the inability of the community to conveniently access food assistance is one of the chief roadblocks to meeting the needs of the needy residents of Polk County; and,

WHEREAS, the Des Moines Area Religious Council (DMARC) is a human service non-profit corporation which works within the community to meet basic human needs for greater Des Moines residents regardless of ethnicity or religious beliefs; and,

WHEREAS, DMARC has identified a mobile food pantry as an effective solution in helping needy residents access food assistance in targeted neighborhoods; and,

WHEREAS, the Polk County General Services department has purchased and retrofitted a truck and trailer that will be the mobile pantry.

WHEREAS, it is the desire of the Polk County Board of Supervisors to transfer the title of the mobile pantry truck and trailer to the Des Moines Area Religious Council for the duration of time that it is used as a mobile pantry; and,

WHEREAS, if the truck and trailer are no longer used as a mobile pantry the Des Moines Area Religious Council will transfer the title back to Polk County if an alternative and agreed upon use is not found; and,

WHEREAS, Polk County makes no warranty as to the suitability of any donated vehicle for any intended use; and

WHEREAS, Des Moines Area Religious Council agrees to accept all responsibility for the vehicle and release Polk County of all responsibility of any kind; and

WHEREAS, Des Moines Area Religious Council agrees to transfer vehicle title prior to taking possession.

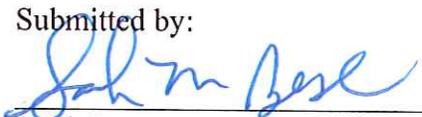
NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves the disposition of the mobile pantry truck and trailer to the Des Moines Area Religious Council.

#18

POLK COUNTY BOARD OF SUPERVISORS

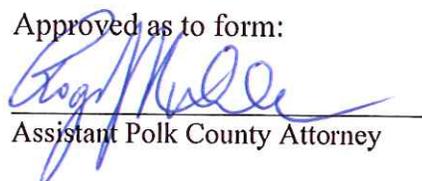
Angela Connolly, Chair

Submitted by:



Sarah Boese
Board Executive Assistant

Approved as to form:



Assistant Polk County Attorney

Fiscal Impact: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving the title transfer of the mobile food pantry to Des Moines Area Religious Council.

Agenda Date: June 21, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Des Moines Area Religious Council is a human service non-profit corporation which works within the community to meet basic human needs for greater Des Moines residents regardless of ethnicity or religious beliefs. They have proposed a mobile food pantry that will make regularly scheduled visits to neighborhoods that do not have access to food assistance. Polk County General Services has purchased and retrofitted a truck and trailer that will serve as the mobile food pantry.

Action Impact: Approves the title transfer of the mobile pantry to the Des Moines Area Religious Council.

Fiscal Note: None

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16	Y		NA	NA	N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has the responsibility to appoint representatives to certain boards, committees and commissions, and

WHEREAS, appointments are necessary to fill the following positions.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby appoints the individual named below, effective upon passage of this Resolution, to the board specified and the indicated term.

Organization

Term Expires

Des Moines Regional Transit Authority (DART)

Angela Connolly, Primary

Mark Wandro, Alternate

6/30/20

6/30/20

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chair

SUBMITTED BY:



Sarah Boese
Board Executive Assistant

FY15/16 #

Fiscal Impact: None

19

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Appointing individuals to serve as Polk County's representative on various Boards and Commissions.

Agenda Date: June 21, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: 10/22/13

Board/Commission Actions: N/A

Action Requested (Recommended): Appoints individuals to represent Polk County on various boards and commissions.

Comply with Policy: Yes

Background: The Polk County Board of Supervisors is responsible for appointing individuals to represent Polk County on various Boards and Commissions. This resolution appoints the individuals outlined in the attached resolution for the term indicated.

Action Impact: Appoints individuals as Polk County's representative on various boards and commissions.

Fiscal Note: None

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N					
16/17						

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____

that the following Resolution be adopted:

WHEREAS, the Young Men’s Christian Association of Greater Des Moines provides programs that develop a healthy spirit, mind and body for all; and,

WHEREAS, the Young Men’s Christian Association of Greater Des Moines is requesting financial support to assist with the Wellmark YMCA Aquatic Center Project located at 501 Grand Avenue , Des Moines, Iowa; and,

WHEREAS, the Young Men’s Christian Association of Greater Des Moines grant funding will be directed toward the construction of a 50 meter swimming pool and stadium seating for the Wellmark YMCA Aquatic Center. The financial support of this project will allow the swimming pool area to be open and accessible to Polk County residents; and,

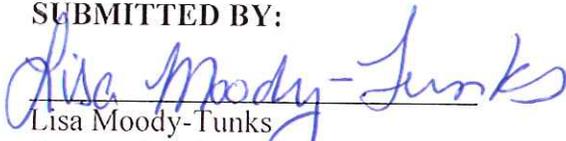
WHEREAS, it is the desire of the Polk County Board of Supervisors to approve a \$500,000.00 Community Development Grant to the Young Men’s Christian Association of Greater Des Moines; and,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves a \$500,000.00 Community Development Grant to the Young Men’s Christian Association of Greater Des Moines and authorizes the Chair to sign the attached agreement.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:



Assistant County Attorney

Fiscal Impact: Expenditure of \$500,000.00 from Gaming Revenue

#20

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant to the Young Men's Christian Association of Greater Des Moines.

Agenda Date: June 21, 2016

Contact Individual: Lisa Moody-Tunks
Grant Administrator
Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Betterment Grant Awards April 26, 2016- MCA Supportive Housing Campus \$5,000.00 and John R. Grubb YMCA \$5,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Awarding a \$500,000.00 Community Development Grant to Young Men's Christian Association of Greater Des Moines.

Comply with Policy: Yes

Background: The Young Men's Christian Association of Greater Des Moines is requesting a Community Development Grant to assist with the Wellmark YMCA Aquatic Center project located at 501 Grand Avenue, Des Moines, Iowa. The focus of the project is to complete the construction of a 50 meter swimming pool and stadium seating. This project will enhance the quality of life for children and families in our community.

Action Impact: This resolution will award \$500,000.00 to the Young Men's Christian Association of Greater Des Moines to assist with Wellmark YMCA Aquatic Center Project and authorizes the Chair to sign the attached agreement.

Fiscal Note: \$500,000.00 from the Community Development Fund.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated	Anticipated	Budget Amendment Required? (Y/N)	If Amendment is Required,	
			Expense	Revenue		Expense Account Code	Revenue Account Code
15/16	Y		\$500,000.00			40109032.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED** by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 15-16 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

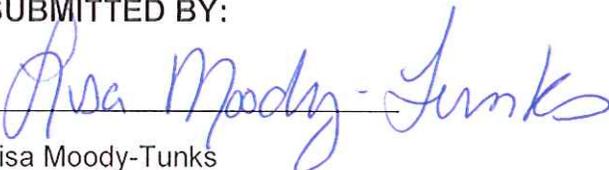
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$30,400.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$30,400.00 from the Community Betterment fund, FY 15-16

#21

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: June 21, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Awards June 14, 2016-\$57,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached June 21, 2016 Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY15-16 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$30,400.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16		\$30,400.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
June 21, 2016

Central Iowa High Adventures Foundation, Inc.	\$4,000.00
Keep Iowa Beautiful	\$3,000.00
North of Grand Neighborhood Association	\$3,500.00

Pleasant Hill Police Department	\$15,000.00
The Salvation Army	\$3,900.00
Urbandale Optimist Club	\$1,000.00

TOTAL	\$30,400.00
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FRANK SMITH LAW OFFICE

4215 Hubbell Avenue
Des Moines, Iowa 50317
Phone: (515) 265-6210
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Frank Murray Smith
Attorney and Counselor at Law

June 13, 2016

Re: Proposed Annexation of Unincorporated Territory in Polk County into the City of Altoona, Iowa

To whom it may concern:

I represent the City of Altoona concerning the annexation matters referenced herein.

The City of Altoona is considering annexation of the territory described in the document labeled "Legal Description" which is enclosed with this correspondence and marked Exhibit 1. Also enclosed are two (2) maps of the properties comprising the annexation territory – one showing their relationship to the City of Altoona (Exhibit 2) and the other showing their relationship to Altoona and surrounding communities (Exhibit 3).

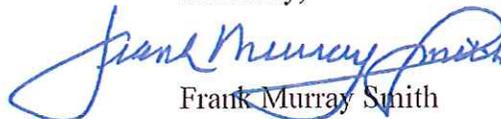
Also enclosed are the voluntary Annexation Applications which are marked Exhibit 4.

Finally, enclosed is a *Notice of Public Hearing* regarding this annexation matter that is marked Exhibit 5.

Please note that the Altoona City Council will consider this annexation matter at a public hearing scheduled for July 5, 2016, commencing at 6:30 p.m., in the City Council Chambers at 407 8th Street SE, Altoona, IA.

Please take notice of all of the foregoing and govern your actions regarding this matter as you deem necessary.

Sincerely,



Frank Murray Smith

FMS\abz
Enclosures

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**NOTICE OF PUBLIC HEARING ON AN APPLICATION FOR ANNEXATION
OF PROPERTY OWNED BY DAVID L HAMLIN AND EDNA B HAMLIN**

TO: ALL CITIZENS AND RESIDENTS OF THE CITY OF ANKENY, IOWA, AND TO ALL OTHER PERSONS WHO MAY BE ENTITLED TO NOTICE OF THE FILING OF AN APPLICATION FOR ANNEXATION UNDER THE PROVISIONS OF IOWA CODE SECTION 368.7.

YOU ARE HEREBY NOTIFIED that an application for annexation has been made and is under consideration by the City of Ankeny by the following property owners of tract of land, legally described as follows:

LEGAL DESCRIPTION:

S-1/2 N 1/2 NE 1/4 SW 1/4 SEC. 29-80-23

AND

N 1/2 N 1/2 NE 1/4 SW 1/4 LESS RD. SEC 29-80-23

AND

THAT REAL ESTATE WHICH LIES BETWEEN THE EAST LOT LINE OF THE NORTH HALF (N 1/2) OF THE NORTHEAST QUARTER (NE 1/4) OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 29, TOWNSHIP 80, RANGE 23 WEST OF THE 5TH P.M., AND NE BERWICK DRIVE, ALL IN SECTION 29, TOWNSHIP 80, RANGE 23 WEST OF THE 5TH P.M., POLK COUNTY, IOWA

LAYMAN'S DESCRIPTION

Approximately 20.4 (+/-) of land adjacent to the southeast quadrant of Ankeny, generally located east of SE Clover Ridge Drive, south of SE 20th Street and west of the NE Berwick Drive.

WHEREAS, it was understood by the applicants that all streets, alleys, boulevards, sewers, water service and other public utilities located within the above described real estate were to be installed at the sole expense of the developer of said real estate; and

WHEREAS, it appears that owners are the only titleholders of the respective, above-described real estate; and

WHEREAS, that Section 368.5, Code of Iowa, 2015, provides that cities may, in connection with an annexation, annex property owned by the State of Iowa and county. The following described property is additional territory to be annexed owned by the State of Iowa or Polk County:

LEGAL DESCRIPTION:

NE BERWICK DRIVE WEST OF THE STREET CENTERLINE ADJACENT TO THE PROPOSED ANNEXATION AREA

LAYMAN'S DESCRIPTION

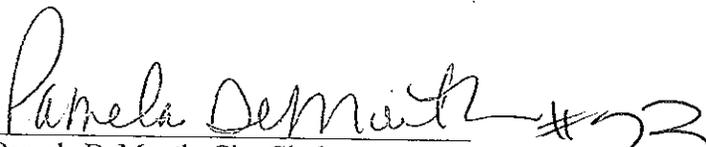
Right-of-way adjacent to the annexation area

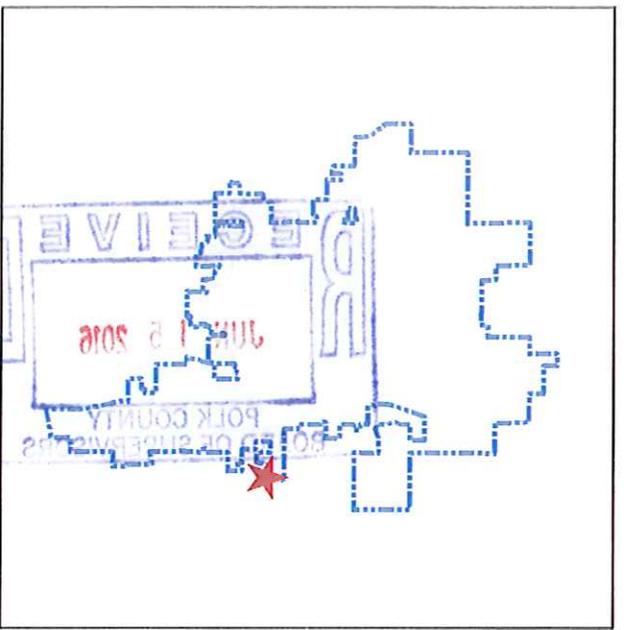
YOU ARE FURTHER NOTIFIED that the applications for annexation for the above properties are on file with the City of Ankeny City Clerk at 410 West First Street, Ankeny, IA 50023 and may be viewed during normal business hours from 8 AM to 5 PM Monday through Friday.

YOU ARE FURTHER AND SPECIFICALLY NOTIFIED that a hearing before City Council on the above described Application for Annexation has been set to commence on the 5th day of July, 2016, at 5:00 P.M. in the City Council Chambers 410 W 1st Street, in the City of Ankeny, Iowa, at which time and place any person wishing to speak for or against said Application will be given the opportunity to be heard.

YOU ARE FURTHER NOTIFIED that a copy of said Applications are on file in the Ankeny City Clerk's office, and may be examined by any interested person during regular business hours.

DATED this 6th day of June, 2016

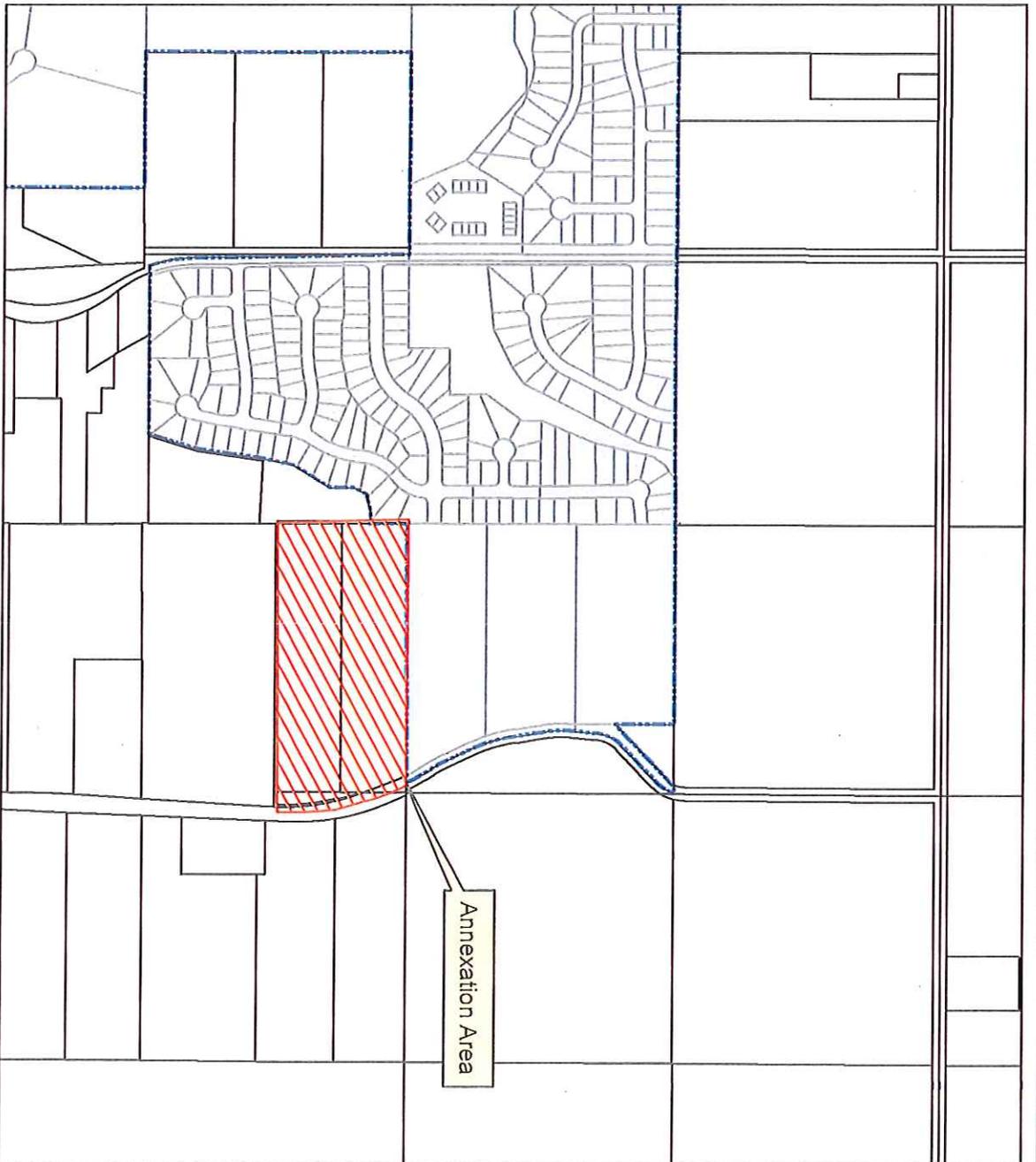

Pamela DeMouth, City Clerk



Vicinity Map

LEGAL DESCRIPTION
 S 1/2 N 1/2 NE 1/4 SW 1/4 SEC. 29-80-23
 AND
 N 1/2 N 1/2 NE 1/4 SW 1/4 LESS RD. SEC 29-80-23
 AND
 THAT REAL ESTATE WHICH LIES BETWEEN THE EAST
 LOT LINE OF THE NORTH HALF (N 1/2) OF THE
 NORTHEAST QUARTER (NE 1/4) OF THE SOUTHWEST
 QUARTER (SW 1/4) OF SECTION 29, TOWNSHIP 80,
 RANGE 23 WEST OF THE 5TH P.M., AND NE
 BERWICK DRIVE, ALL IN SECTION 29, TOWNSHIP
 80, RANGE 23 WEST OF THE 5TH P.M.,
 POLK COUNTY, IOWA
 AND
 NE BERWICK DRIVE WEST OF THE
 STREET CENTERLINE ADJACENT
 TO THE PROPOSED ANNEXATION
 AREA

Property Owner:
 David L Hamlin and Edna B Hamlin



1 inch = 822.718 feet

Annexation Map

City of Ankeny

Hamlin Annexation

Sheet No. 1 of 1	City of Ankeny, Iowa Planning and Building Department
	Drawn By: EB
	Checked by:
	Date: April 5, 2016