

**POLK COUNTY BOARD OF SUPERVISORS AGENDA  
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING  
111 COURT AVENUE - ROOM 120  
MARCH 1, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

5. **PUBLIC COMMENTS**

**RESOLUTIONS**

6. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for March 15, 2016 regarding vacation of road right-of way on NW 4<sup>th</sup> Court (S. Reese).
- \*7. Resolution approving Cooperative Public Service Agreement with City of Ankeny for resurfacing improvement project on NE 94<sup>th</sup> Avenue.
- \*8. Resolution approving agreement amendment with Iowa Department of Public Health for Iowa Get Screened: Colorectal Cancer Program funding.
- \*9. Resolution approving amendment to Memorandum of Understanding with Iowa Department of Public Health for tuberculosis program funding.
- \*10. Resolution approving contract with Amerihealth Caritas Iowa, Inc. (services to Medicaid-eligible families).
- \*11. Resolution approving Business Associate Agreement with VertiQ Software, LLC.
12. Resolution abating taxes for space at the City's 5<sup>th</sup> and Keo parking ramp.
13. Resolution canceling tax sale certificate and abate total amount due for parcel of land in Des Moines (parcel 070.03975.000.000).
- \*14. Resolution awarding Community Development Grant to United Way of Central Iowa.

**BUDGET ACTIONS**

15. Memorandum of Budget Actions.

**APPOINTMENTS**

16. Memorandum of Appointments.

**ADJOURNMENT**

*\* Asterisk denotes attachments to items are on file in the Auditor's Office.*

RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, Polk County Public Works Department has received a request from Shelley Reese of 465 NW 55 Place to vacate a portion un-used road right-of-way easement adjacent to her property and along NW 4<sup>th</sup> Court located in Saylor Township, Section 10 of T-79-N, R-24-W, Polk County, Iowa; and

WHEREAS, said easement for public highway was obtained in 1953 and recorded in Book 2619, Page 141, and included a 20 feet x 33 feet tract within Lot 157 of Pinehill Plat 5; and

WHEREAS, said vacation must comply with Section 306.10 of the Code of Iowa; and

WHEREAS, the legal description of the road right-of-way within the unincorporated area of Polk County proposed to be vacated is as follows and is shown on the attached map:

Easement on NW 4<sup>th</sup> Court

A Parcel of land located in Pinehill Plat 5, an official plat in Section 10, Township North, Range-24-West of the 5<sup>th</sup> P.M., Saylor Twp., Polk County, Iowa and more specifically described as follows:

A tract of land in Lot 157 of Pinehill Plat 5, beginning at the northeast corner of said Lot 157; thence west 20 feet; thence south 33 feet; thence east 20 feet; thence north 33 feet along the west line of Lot C of Pinehill Plat 5, to the point of beginning; said parcel containing 0.015 acres, more or less. ;and

WHEREAS, said vacation will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, within the above described parcel for the right to service said utilities; and

WHEREAS, Section 306.11 of the Code of Iowa requires a public hearing be held before the vacation of a public roadway.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on the proposed vacation of said road right-of-way will be held at 9:30 A.M. on March 15<sup>th</sup>, 2016, at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, 111 Court Avenue, Room 120, Des Moines, Iowa; and

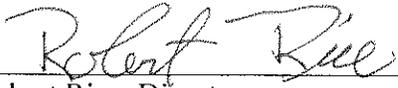
BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing, and to furnish the Polk County Engineer with an affidavit of publication.

POLK COUNTY BOARD OF SUPERVISORS:

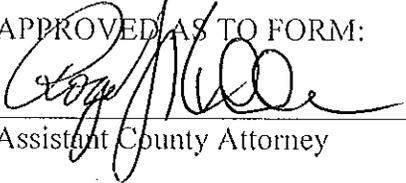
\_\_\_\_\_  
Chairperson

#6

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Assistant County Attorney

FISCAL IMPACT: None

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 19-16 to establish public hearing and publish notice to vacate a portion of NW 4<sup>th</sup> Court.

**Agenda Date:** March 1, 2016

**Contact Individual:** Kurt D. Bailey, P.E., Polk County Public Works, 286-3705

**Previous Action taken by the Board:** None Required

**Board/Commission Actions:** None Required

**Action Requested (Recommended):** Establishment of public hearing and publish notice of proposed vacation of un-used road right-of-way.

**Comply with Policy:** Yes, authorized by Chapter 306.10 of the Iowa Code.

**Background:** The Public Works Department received a request from Shelley Reese of 465 NW 55 Place to vacate a portion un-used road right-of-way easement adjacent to her property and along NW 4<sup>th</sup> Court located in Saylor Township, Section 10 of T-79-N, R-24-W, Polk County, Iowa. This easement for public highway was obtained in 1953 and recorded in Book 2619, Page 141, and included a 20 feet x 33 feet tract within Lot 157 of Pinehill Plat 5. If approved, this vacation will be made with reservations of right-of-way easements for existing public utilities, including electric, gas, communication, cable TV, water and sanitary sewer, within the above described parcel for the right to service said utilities. Section 306.11 of the Code of Iowa requires a public hearing be held before the vacation of a public roadway.

**Action Impact:** Sets date and time of Public Hearing and directs Auditor to publish the attached notice of hearing, and to furnish Public Works Department with an affidavit of publication.

**Fiscal Note:** None at this time.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	NA	N	N	N		

**Additional Fiscal Note Information (optional):**

## Notice of Public Hearing

A public hearing will be held on March 15<sup>th</sup>, 2016 at 9:30 A.M. at the regularly scheduled meeting of the Polk County Board of Supervisors, Polk County Administrative Office Building, Room 120, 111 Court Avenue, Des Moines, Iowa. The hearing will be regarding the proposed vacation of a portion of the unused N.W. 4<sup>th</sup> Court roadway easement located in Section 10, Township-79-North, Range-24-West.

The legal description of the proposed easement vacation and reclassification of road right-of-way is as follows:

Along NW 4<sup>th</sup> Court – Parcel 1

A Parcel of land located in Pinehill Plat 5, an official plat in Section 10, Township North, Range-24-West of the 5<sup>th</sup> P.M., Saylor Twp., Polk County, Iowa and more specifically described as follows:

A tract of land in Lot 157 of Pinehill Plat 5, beginning at the northeast corner of said Lot 157; thence west 20 feet; thence south 33 feet; thence east 20 feet; thence north 33 feet along the west line of Lot C of Pinehill Plat 5, to the point of beginning; said parcel containing 0.015 acres, more or less.

The proposed vacation is made with the reservations of right-of-way easements for existing public utilities (electric, gas, communications cable TV, water and sanitary sewer) within the above described parcels for the right to service said utilities.

All interested persons are encouraged to attend this hearing. The meeting room is accessible to persons with disabilities. Written comments on this proposal may also be submitted prior to the hearing. Questions regarding this hearing or the availability of documentation may be directed to the Polk County Public Works Office at 515-286-3705.



RESOLUTION

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, a portion of NE 94<sup>th</sup> Avenue is a joint jurisdictional roadway between Polk County and the City of Ankeny and is in need of repair; and

WHEREAS, this project is included in the proposed 2016/2017 Public Works Five (5) Year (2016-2021) Farm-To-Market and Secondary Road Capital Improvement Program; and

WHEREAS, to assure funds for this project are included in the City of Ankeny's proposed 2016/2017 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Ankeny for the Hot Mix Asphalt resurfacing of NE 94<sup>th</sup> Avenue which details the funding and project development responsibilities of each party.

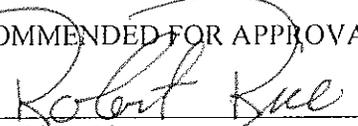
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Ankeny and administer the agreement on behalf of Polk County.

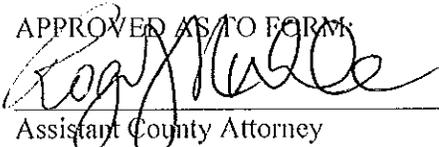
POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Assistant County Attorney

FISCAL NOTE: None at this time.

Estimated Costs based on jurisdiction

Polk County Public Works FY 16/17 costs	\$171,000
City of Ankeny costs	\$99,000
<hr/> Total Estimated Project Cost	<hr/> \$270,000

Polk County Public Works costs to be included in the proposed FY 2016/2017 Capital Improvement Budget and Program.

# 7

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 18-16 to approve a Cooperative Public Service Agreement with the City of Ankeny for 2016 HMA Improvement Project on NE 94<sup>th</sup> Avenue.

**Agenda Date:** March 1, 2016

**Contact Individual:** Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

**Previous Action taken by the Board:** None Required

**Board/Commission Actions:** None Required

**Action Requested (Recommended):** Approve the terms of the Cooperative Public Service agreement, adopt the agreement, and authorize the Chairperson to execute the agreement on behalf of Polk County.

**Comply with Policy:** Yes

**Background:** A portion of NE 94<sup>th</sup> Avenue is a joint jurisdictional roadway between Polk County and the City of Ankeny and is in need of repair. This project is included in the proposed 2016/2017 Public Works Five (5) Year (2016-2021) Farm-To-Market and Secondary Road Capital Improvements Program. To assure funds for this project are included in the City of Ankeny's proposed 2016/2017 budget and capital improvement program, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Ankeny for the Hot Mix Asphalt resurfacing of NE 94<sup>th</sup> Avenue which details the funding and project development responsibilities of each party.

**Action Impact:** Allows development of the project to continue and assures the City of Ankeny's participation.

**Fiscal Note:** Estimated Costs based on jurisdiction  
 Polk County Public Works FY 16/17 costs \$171,000  
 City of Ankeny costs \$ 99,000  
 Total Estimated Project Cost \$270,000  
 Polk County Public Works costs to be included in the proposed FY 2016/2017 Capital Improvement Budget and Program.

Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16						
16/17	Y	\$171,000		N		

**Additional Fiscal Note Information (optional):**

RESOLUTION

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

That the following Resolution be adopted:

WHEREAS, preventative health screenings serve to save lives and reduce long term costs of health care in the community; and

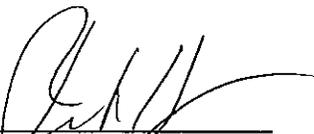
WHEREAS, the Iowa Department of Public Health (IDPH) launched the Iowa Get Screened: Colorectal Cancer Program six years ago to provide colorectal cancer awareness and screenings to uninsured and under-insured Iowans ages 50-64 who qualify; and

WHEREAS, IDPH originally allocated \$11,100 in grant funding to Polk County to enroll and provide screening services for up to 55 eligible participants for the project period July 1, 2015 through June 30, 2016, and

WHEREAS, this amendment decreases the contract by \$5,000 for a new contract total of \$6,100 and amends the number of participants receiving services from 55 to 30.

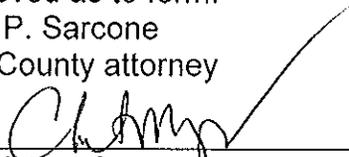
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors/Board of Health approve Contract #5886CRC02, Amendment 1 with the Iowa Department of Public Health for the Iowa Get Screened: Colorectal Cancer Program and authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.

  
\_\_\_\_\_  
Rick Kozin  
Public Health Director

By \_\_\_\_\_  
Chair  
Polk County Board of Supervisors /Board of Health

Approved as to form:  
John P. Sarcone  
Polk County attorney

By   
\_\_\_\_\_  
Assistant County Attorney

Fiscal Note: 15/16Expenses/Revenues \$6,100

#8

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Agreement Amendment with Iowa Department of Public Health for Iowa Get Screened: Colorectal Cancer Program funding.

**Agenda Date:** 3/01/2016

**Contact Individual:** Scott Slater, 286-3752

**Previous Action taken by the Board:** Original contract approved by BOS on 8/4/2015.

**Board/Commission Actions:** N/A

**Action requested:** Approval

**Comply with Policy:** Helping people receive health services is one of the ten essential functions of a local health department.

**Background:** Six years ago, the Iowa Department of Public Health (IDPH) launched an Iowa Get Screened: Colorectal Cancer Program provide to provide colorectal cancer awareness and screenings to uninsured and underinsured Iowans ages 50-64 who meet program eligibility requirements. Polk County was been awarded grant funds of \$11,100 to enroll 55 eligible participants and receives \$200 for enrolled patients who complete testing.

**Action Impact:** This amendment decreases the contact by \$5,000 and reduces the number of eligible participants from 55 to 30.

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
1516	Y	6,100	6,100	N	10223011.77440	10223011.52480

**Additional Fiscal Note Information (optional):** State dollars

RESOLUTION

MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

That the following Resolution be adopted:

WHEREAS, tuberculosis is a communicable disease that is a threat to the public health of the residents of Polk County; and

WHEREAS, the Iowa Department of Public Health allocated funds of \$2,975 to Polk County for continuation of the Polk County tuberculosis detection and prevention program for the period of July 1, 2015 through June 30, 2016 through a Memorandum Of Understanding (MOU).

WHEREAS, previous amendments corrected the mailing address on the MOU and increased funding to \$6,575; and

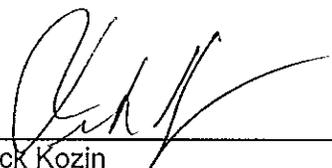
WHEREAS, this third amendment changes the grantee's name listed on the MOU from Polk County Health Department to Polk County Board of Health.

NOW, THEREFORE, BE IT RESOLVED: That the Polk County Board of Supervisors /Board of Health approves MOU-2016-TB02, Amendment 3 with the Iowa Department of Public Health to continue to conduct tuberculosis prevention outreach activities in the community and authorizes the Chairperson to sign the agreement.

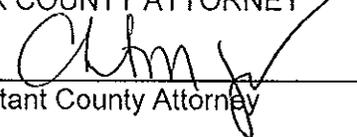
NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this Application or distribution.

POLK COUNTY BOARD OF SUPERVISORS

By \_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Rick Kozin  
Director of Public Health

Approved as to form:  
JOHN P. SARCONI  
POLK COUNTY ATTORNEY

BY   
\_\_\_\_\_  
Assistant County Attorney

FISCAL NOTE: FY 15/16 Revenue/Expenses: no change

#9

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Amendment to Memorandum of Understanding (MOU) with Iowa Department of Public Health for Tuberculosis Program funding

**Agenda Date:** 3/01/2016

**Contact Individual:** Scott Slater, 286-3752

**Previous Action taken by the Board:** Original MOU approved by BOS on 10/20/2015 and amended 12/15/2015 and 2/16/2016.

**Board/Commission Actions:** None

**Action Requested (Recommended):** Approval

**Comply with Policy:** Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

**Background:** The Iowa Department of Public Health provided funding to cover some of the costs related to detection and prevention of tuberculosis in Polk County. The amount awarded for the contract year July 1, 2015 through June 30, 2016 was \$2,975 and later amended to \$6,575

**Action Impact:** This amendment updates the name as written on the MOU from Polk County Health Department to Polk County Board of Health.

**Fiscal Note:**

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N			N	10223011.74290	10223011.52480

**Additional Fiscal Note Information (optional)**

RESOLUTION

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, Polk County Health Department provides services to Medicaid-eligible families; and

WHEREAS, Polk County currently contracts with Iowa Medicaid Enterprise (IME) for these services; and

WHEREAS, IME is transitioning to a managed care model as of April 1, 2016 and contracting with organizations to ensure services are provided; and

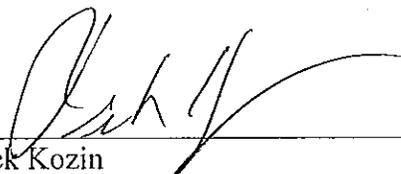
WHEREAS, Polk County Health Department seeks to maximize choices for Medicaid –eligible members seeking services; and

WHEREAS, Amerihealth Caritas Iowa, Inc. is one of the managed care organizations selected by the State of Iowa for Medicaid and they have requested to contract with Polk County to provide services to their members;

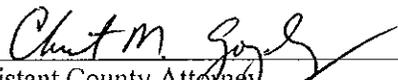
NOW, THEREFORE, BE IT RESOLVED: That the Polk County Board of Supervisors/Board of Health approves and authorizes Chairperson to sign the contract.

POLK COUNTY BOARD OF SUPERVISORS

By \_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Rick Kozin  
Director of Public Health

Approved as to form:  
John P. Sarcone  
Polk County Attorney

By   
\_\_\_\_\_  
Assistant County Attorney

FISCAL NOTE:

#10

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving contract with Amerihealth Caritas Iowa, Inc

**Agenda Date:** 3/01/2016

**Contact Individual:** Scott Slater, 286-3752

**Previous Action taken by the Board:** No previous action, this will be a new contract

**Board/Commission Actions:** None

**Action Requested (Recommended):** Approval

**Comply with Policy:** Yes

**Background:** Polk County currently contracts with Iowa Medicaid Enterprises (IME) to provide services for Medicaid Eligible members. IME is transitioning to a managed care model as of April 1, 2016 and has entered into contracts with managed care organizations to ensure services continue to be provided in the community.

Amerihealth Caritas Iowa, Inc. is one of the managed care organizations selected by the State of Iowa and they have requested to contract with Polk County to provide clinic services to their members.

Annual revenue from Medicaid is \$50,000/year.

**Action Impact:** This contract will allow Polk County, through the health department, to be reimbursed for clinical services it provides to Amerihealth Caritas Iowa, Inc. members.

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
	Y					

**Additional Fiscal Note Information (optional):**

**RESOLUTION**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

That the following Resolution be adopted:

WHEREAS, VertiQ Software LLC is the developer of software used by the Polk County Medical Examiner; and

WHEREAS, VertiQ has entered into an agreement with Polk County Information Technology to upgrade Polk County Medical Examiner's OME to the most current version of CME, CME-V3 for its in-house server; and

WHEREAS, VertiQ, as part of the upgrade, will map the Medical Examiner's data elements from Polk County's current CME system to the fields existing in the CME-V3 database. The Medical Examiner's database contains Protected Health Information "PHI"; and

WHEREAS, VertiQ, Polk County Medical Examiner and Polk County Information Technology intend to enter in a Business Associate Agreement for the purpose of complying with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"); and

NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors, approves and authorizes the Chairperson to sign the Business Associate Agreement.

**POLK COUNTY BOARD OF SUPERVISORS**

By \_\_\_\_\_  
Chair  
Polk County Board of Supervisors

SUBMITTED BY:

  
Anthony Jefferson  
Director, IT

Approved as to form:  
John P. Sarcone  
Polk County Attorney

By   
Assistant County Attorney

Fiscal Note:

# 11

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Business Associate Agreement between Polk County, Iowa and VertIQ

**Agenda Date:**

**Contact Individual:** Anthony Jefferson

**Previous Action taken by the Board:** None

**Board/Commission Actions:** Authorize Chair to sign agreement

**Action Requested (Recommended):** Approval

**Comply with Policy:** Yes

**Background:** VertIQ Software LLC is the developer of software used by the Polk County Medical Examiner. VertIQ has entered into an agreement with Polk County Information Technology to upgrade Polk County Medical Examiner's OME to the most current version of CME, CME-V3 for its in-house server. As part of the upgrade, VertIQ will map the Medical Examiner's data elements from Polk County's current CME system to the fields existing in the CME-V3 database. The Medical Examiner's database contains Protected Health Information "PHI". VertIQ, Polk County Medical Examiner and Polk County Information Technology intend to enter in a Business Associate Agreement for the purpose of complying with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

**Action Impact:** Polk County will comply with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA")

**Fiscal Note:**

Fiscal Year	Budget -ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment ? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Y	\$42,000		Y		

**Additional Fiscal Note Information (optional):**

- Project funded from the IT Project budget
- Annual maintenance paid from IT budget

# RESOLUTION

MOVED BY \_\_\_\_\_ SECOND BY \_\_\_\_\_

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

**WHEREAS**, the City of Des Moines entered into a lease agreement with Des Moines Daycare, LLC for space at the City's 5<sup>th</sup> and Keo Parking Ramp, parcel 030.03746.003.000, and;

**WHEREAS**, the tenant was responsible for payment of all property taxes, and;

**WHEREAS**, on December 31, 2015 the city terminated the lease with the daycare for non-payment of rent, and;

**WHEREAS**, the daycare was forced to close their business and vacate the premises with no remaining assets to aid in the recovery of past due rent or property taxes, and;

**WHEREAS**, in future lease agreements the City will be responsible for paying the property taxes by including the amount of property taxes as a portion of the monthly rental amount, and;

**WHEREAS**, Iowa Code Section 445.16, unnumbered paragraph three, requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

**NOW, THEREFORE, BE IT RESOLVED** by the Polk County Board of Supervisors that in compliance with 445.16, Code of Iowa, the Polk County Treasurer is directed to abate the total amount due as defined in 445.1(7) on parcel 030.03746.003.000, and correct the tax records accordingly.

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson

RECOMMENDED BY:

  
\_\_\_\_\_  
Ben Lacey, CPA, CGMA  
CEO, Polk County Treasurer

#12

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Property Tax Abatement – City of Des Moines

**Agenda Date:** March 01, 2016

**Contact Individual:** Ben Lacey

**Previous Action taken by the Board:  
Board/Commission Actions:**

**Action Requested (Recommended):** Approval to abate property taxes, accrued late interest, and fees against property held by a political subdivision of the State of Iowa.

**Comply with Policy:** Compliance with Iowa Code Section 445.16.

**Background:**

The City of Des Moines entered into a lease agreement for space at the City’s 5<sup>th</sup> and Keo Parking ramp. The tenant was responsible for paying property taxes. The city terminated the lease due to non-payment of rent. The business renting the space closed and has no assets to aid in recovery of past due rent or property taxes. In future lease agreements the City will be responsible for paying the property taxes by including the amount of property taxes as a portion of the monthly rental amount. Under the provisions of Iowa Code 445.16 the Treasurer has determined it is impractical to pursue collection of the property taxes due and recommends abatement of the total amount due.

**Action Impact:**

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

**Additional Fiscal Note Information (optional):** Abate taxes, late interest and fees totaling \$7,969.00 (tax \$7,626; late interest \$343)

**RESOLUTION**

**MOVED BY** \_\_\_\_\_ **SECONDED BY** \_\_\_\_\_

**THAT THE FOLLOWING RESOLUTION BE ADOPTED:**

**WHEREAS**, Polk County is holding tax sale certificate 2001-0003425 for parcel 070.03975.000.000 for delinquent taxes from the 2000 and 2001 tax years; and,

**WHEREAS**, a condemnation was processed on the parcel September 16, 2015; and,

**WHEREAS**, Iowa Code Section 445.16, unnumbered paragraph three, requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

**NOW, THEREFORE, BE IT RESOLVED**, by the Polk County Board of Supervisors that in compliance with 445.16, Code of Iowa, in reference to parcel 070.03975.000.000, the Polk County Real Estate Department is directed to return tax sale certificate 2001-0003425 to the Treasurer. The Polk County Treasurer is directed to cancel tax sale certificate 2001-0003425, abate the total amount due as defined in 445.1(7) on parcel 070.03975.000.000, and correct the tax records accordingly.

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson

RECOMMENDED BY:



\_\_\_\_\_  
Ben Lacey, CPA, CGMA  
CEO, Polk County Treasurer

#13

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Cancel county held tax sale and abate total amount due

**Agenda Date:** March 01, 2016

**Contact Individual:** Ben Lacey

**Previous Action taken by the Board:  
Board/Commission Actions:**

**Action Requested (Recommended):** Approval to cancel 2001 Polk County tax sale on parcel 070.03975.000.000 and abate total amount due.

**Comply with Policy:** Compliance with Iowa Code Section 445.16.

**Background:**

Polk County currently holds a 2001 tax sale certificate on parcel 070.03975.000.000. A condemnation was processed on parcel 070.03975.000.000 September 16, 2015 by the City of Des Moines. Under the provisions of Iowa Code 445.16 the treasurer has determined it is impractical to pursue collection of the tax sale and delinquent taxes.

**Action Impact:**

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

**Additional Fiscal Note Information (optional):** Abate taxes, late interest and fees totaling \$421.00 (tax \$112; late interest \$237; fees \$72).

**RESOLUTION**

**MOVED** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_  
that the following Resolution be adopted:

**WHEREAS**, United Way of Central Iowa improves lives by uniting the caring power of our community. They assist individuals and families to achieve their potential through education, income stability and healthy lives; and,

**WHEREAS**, United Way of Central Iowa is requesting a Polk County Community Development Grant to assist with scholarship funding for low income Polk County residents to attend BRIDGES to Success High School Equivalency Diploma Program; and,

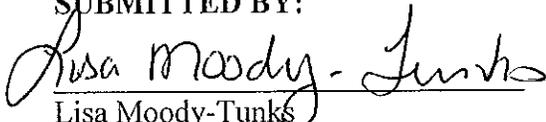
**WHEREAS**, United Way of Central Iowa has partnered with DMACC to provide the BRIDGES to Success High School Equivalency Diploma Program in central Iowa; and,

**WHEREAS**, it is the desire of Polk County to provide funding of \$25,000.00 to the United Way of Central Iowa to assist in their efforts to provide educational opportunities to their clients which will enhance their abilities for employment; and,

**NOW, THEREFORE BE IT RESOLVED**, that the Polk County Board of Supervisors hereby approves a Community Development Grant in the amount of \$25,000.00 to United Way of Central Iowa for in Polk County and authorizes the Chair to sign the attached agreement.

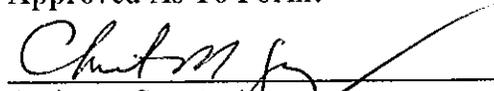
**POLK COUNTY BOARD OF SUPERVISORS**

**SUBMITTED BY:**

  
\_\_\_\_\_  
Lisa Moody-Tunks  
Grant Administrator

\_\_\_\_\_  
Chairperson

**Approved As To Form:**

  
\_\_\_\_\_  
Assistant County Attorney

FY 15/16  
Fiscal Impact \$25,000.00 from the Community Development Fund

#14

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution awarding a Community Development Grant to United Way of Central Iowa.

**Agenda Date:** March 1, 2016

**Contact Individual:** Lisa Moody-Tunks  
Grant Administrator  
286-2272

**Previous Action taken by the Board:** January 14, 2014- Community Development Award \$25,000.00.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Provide a \$25,000.00 grant to United Way of Central Iowa for the BRIDGES to Success High School Equivalency Diploma Program in central Iowa.

**Comply with Policy:** Yes

**Background:** United Way of Central Iowa is requesting a Community Development Grant to assist with scholarship funding for low income Polk County residents to attend BRIDGES to Success High School Equivalency Diploma Program.

**Action Impact:** Passage of this resolution awards \$25,000.00 in Community Development Grant funds in FY 13/14 to United Way of Central Iowa to support

**Fiscal Note:** \$25,000.00 from the Community Development Fund.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			\$25,000.00		40109032..79410	

**Additional Fiscal Note Information (optional):**