POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MARCH 29, 2016 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

5. Resolution approving Quit Claim Deed for property at 3946 Clinton Ave (City of Des Moines).

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

6. Resolution approving Quit Claim Deed for property located behind 506 SW Ash Drive, Ankeny (A. Hallengren).

7. Resolution approving Quit Claim Deed for property located behind 514 SW Ash Drive, Ankeny (Hutchins).

8. Resolution approving Quit Claim Deed for property located behind 518 SW Ash Drive, Ankeny (H. Simmons).

9. Resolution approving Quit Claim Deed for property located behind 522 SW Ash Drive, Ankeny (L. Chopard).

PUBLIC HEARING
ZONING MAP AMENDMENT

10. Resolution approving Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from Neighborhood Commercial and Rural Residential Classification to Highway Commercial Classification for property located at northwest corner of SW Irvinedale Drive and NW 84th Avenue (Noelck/Grieve).

ORDINANCE
(FIRST READING)

11. Ordinance approving Zoning Map Amendment from Neighborhood Business and Rural Residential District to General Commercial District for property located at northwest corner of SW Irvinedale Drive and NW 84th Avenue (Noelck/Grieve).

PUBLIC HEARING
ZONING MAP AMENDMENT

12. Resolution approving Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from Agricultural Transition Classification to Rural Residential Classification for property located at the southwest corner of NW 44th Street and NW Lake Drive (McBride/McClure).

ORDINANCE
(FIRST READING)

13. Ordinance approving Zoning Map Amendment from Agricultural Transition District to Rural Residential District for property located at the southwest corner of NW 44th Street and NW Lake Drive (McBride/McClure).

PETITIONS

*14. Petitions to suspend taxes and special assessments and authorize Chairperson to sign the Application and Affidavit for Redemption of Parcel for the following:

C. Accordino	4730 NE 31st Street (correction to action taken at February 16, 2016 meeting)
M. Grother	2421 Lyon

*15. Petitions to suspend taxes and special assessments for the following:

S. Atterbury	2239 Lyon Street
E. Hill	3904 E. 28th Street
C. Hurd	425 SE Trilein Drive
J. Reed	3118 Wright Street
G. Watkins	3020 High Street
F. Wright	1224 Stephenson Way

16. **PUBLIC COMMENTS**

RESOLUTIONS

17. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

*18. Resolution adopting the FY17 Annual Service and Budget Plan for Mental Health, Intellectual Disability and Developmental Disability Services (MH/ID/DD).

19. Resolution suspending taxes and special assessments for property at 730 SE 25th St (D. Pepel) (correction to action taken at February 16, 2016 meeting).

20. Resolution approving major final subdivision plat of Autumn Ridge Plat 2.

21. Resolution approving major final subdivision plat of Autumn Ridge Plat 3.

22. Resolution approving major preliminary subdivision plat of Jester Ridge Estates.

*23. Resolution awarding bid for "Polk County Northside Community Center" to Ball Team, LLC of Urbandale, Iowa.

*24. Resolution approving agreement amendment with Alison Walding for emergency preparedness planning.

*25. Resolution approving agreement with AON Consulting, Inc. for services regarding administration of the medical insurance plan.

26. Resolution approving positions modifications in the Public Works Department.

*27. Resolution approving Community Development Grant for Calvin Community Foundation.

BUDGET ACTIONS

28. Memorandum of Budget Actions.

APPOINTMENTS

29. Memorandum of Appointments.

ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

Res. No. 35-16
March 29, 2016

103-521

RESOLUTION

Moved by _____, Seconded by _____that the following resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Des Moines to obtain this vacant parcel located at 3946 Clinton Avenue, Des Moines, Iowa, legally described as:

LOT 67 KNAPP PLACE

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to the City of Des Moines; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the Chairperson's signature.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice

Robert Rice, Director
Polk County Public Works

FISCAL NOTE: None

#5

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 35-16 approving a Quit Claim Deed to the City of Des Moines, File #103-521 (Dist. 100 Parcel 08025-000-000) vacant parcel located at 3946 Clinton Avenue, Des Moines, IA.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

Previous Action taken by the Board: On March 15, 2016 the Board approved a resolution for a public hearing to convey this parcel to City of Des Moines for a storm sewer project.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

Background: Polk County received a proposal from the City of Des Moines to obtain this parcel for a storm sewer project and other public purposes. Instead of providing easement Polk County desires to transfer the property to the City of Des Moines. Polk County received this parcel by Tax Deed in February of 1990. Parcel size is 50' x 148'. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Des Moines.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			N/A			

Additional Fiscal Note Information (optional):

3946 CLINTON AVE, DES
CLINTON AVE
4022
4018
4014
4010
4006
4004
4000
3950
3946
3942
3938
3928
3924
3920
3916
3912
3908
3904
3932
4053
4051
4037
4031
4021
4011
4001
3921
3909
4009
N
POLK
COUNTY
LEADING THE WAY
FT
592970.645y, 1593476.232x
100ft

Res. No. 31-16
March 29, 2016

97-241

RESOLUTION

Moved by _____, Seconded by _____that the following resolution be adopted:

WHEREAS, Polk County received a proposal from Aaron Hallengren to obtain this small parcel located behind 506 SW Ash Drive, Ankeny, Iowa legally described as:

A PARCEL OF LAND LOCATED IN THE NORTHEAST QUARTER, SECTION 23, T-80N, R-24W OF THE 5TH P.M., CROCKER TOWNSHIP, POLK COUNTY, IOWA AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE OF THE NE ¼ OF SECTION 23 AND 547.7 FT. NORTH OF THE CENTER OF SAID SECTION 23 (SAID POINT ALSO BEING KNOWN AS THE NW CORNER OF LOT 19, ANKENY VILLAGE PLAT TWO); THENCE NORTH ALONG THE WEST LINE OF ANKENY VILLAGE PLAT FOUR 315.00 FT. TO THE POINT OF BEGINNING; THENCE WEST 30.00 FT. TO THE WEST LINE OF LOT 12, WHALEN PLACE; THENCE NORTH ALONG SAID LINE 23.58 FT.; THENCE EAST 30.00 FT. TO THE WEST LINE OF LOT 30, ANKENY VILLAGE PLAT FOUR; THENCE SOUTH 23.58 FEET TO THE POINT OF BEGINNING; SAID PARCEL CONTAINING 0.016 ACRES, MORE OR LESS.

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Aaron Hallengren; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the chairperson's signature.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

#10

RECOMMENDED FOR APPROVAL:

Robert Rice, Director
Polk County Public Works

FISCAL NOTE: $50.00 to Real Estate Fund

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title:	Public Hearing Resolution No. 31-16 approving a Quit Claim Deed to Aaron Hallengren, File# 97-241 (Dist. 181 Parcel 00861-000-000) a small parcel located behind 506 SW Ash Drive, Ankeny, IA.
Agenda Date:	March 29, 2016
Contact Individual:	Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705
Previous Action taken by the Board:	On March 15, 2016 the Board approved a resolution for a public hearing to convey this parcel to Aaron Hallengren for $50.00
Board/Commission Actions:	N/A
Action Requested (Recommended):	Approve a Quit Claim Deed
Comply with Policy:	Yes, Proposal
Background:	Parcel size is .016 acres. Polk County received this parcel by Tax Deed in November of 1983. Parcel is sold by proposal for $50.00. Parcel is not buildable.
Action Impact:	Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Aaron Hallengren.
Fiscal Note:	$50.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			$50.00			

Additional Fiscal Note Information (optional):

506 SW ASH DR, ANKEN
409
413
407
410
414
501
418
417
504
505
422
421
507
506
SW ASH DR
509
510
513
514
517
518
521
522
525
526
529
SW DES MOINES ST
SW ELM ST
100ft
N
POLK
COUNTY
LEADING THE WAY
FT
629008.391y, 1610361.703x

Res. No. 32-16
March 29, 2016

97-241

RESOLUTION

Moved by _____, Seconded by _____that the following resolution be adopted:

WHEREAS, Polk County received a proposal from Nathan & Leah Hutchins to obtain this small parcel located behind 514 SW Ash Drive, Ankeny, Iowa legally described as:

A PARCEL OF LAND LOCATED IN THE NORTHEAST QUARTER, SECTION 23, T-80N, R-24W OF THE 5TH P.M., CROCKER TOWNSHIP, POLK COUNTY, IOWA AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE OF THE NE ¼ OF SECTION 23 AND 547.7 FT. NORTH OF THE CENTER OF SAID SECTION 23 (SAID POINT ALSO BEING KNOWN AS THE NW CORNER OF LOT 19, ANKENY VILLAGE PLAT TWO); THENCE NORTH ALONG THE WEST LINE OF ANKENY VILLAGE PLAT FOUR 210.0 FT. TO THE SW CORNER OF LOT 31, ANKENY VILLAGE PLAT FOUR AND THE POINT OF BEGINNING; THENCE WEST 30.0 FT. TO THE WEST LINE OF LOT 12, WHALEN PLACE; THENCE NORTH ALONG SAID LINE 105.0 FT.; THENCE EAST 30.0 FT. TO THE WEST LINE OF LOT 30, ANKENY VILLAGE PLAT FOUR; THENCE SOUTH 35.0 FT. TO THE NW CORNER OF LOT 31, ANKENY VILLAGE PLAT FOUR; THENCE SOUTH 70.0 FT. TO THE POINT OF BEGINNING; SAID PARCEL CONTAINING 0.072 ACRES, MORE OR LESS.

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Nathan & Leah Hutchins; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the chairperson's signature.

#7

POLK COUNTY BOARD OF SUPERVISORS:

_____

Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice

Robert Rice, Director
Polk County Public Works

FISCAL NOTE: $250.00 to Real Estate Fund

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title:	**Public Hearing** Resolution No. 32-16 approving a Quit Claim Deed to Nathan & Leah Hutchins, File# 97-241 (Dist. 181 Parcel 00861-000-000) a small parcel located behind 514 SW Ash Drive, Ankeny, IA.
Agenda Date:	March 29, 2016
Contact Individual:	Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705
Previous Action taken by the Board:	On March 15, 2016 the Board approved a resolution for a public hearing to convey this parcel to Nathan & Leah Hutchins for $250.00
Board/Commission Actions:	N/A
Action Requested (Recommended):	Approve a Quit Claim Deed
Comply with Policy:	Yes, Proposal
Background:	Parcel size is .072 acres. Polk County received this parcel by Tax Deed in November of 1983. Parcel is sold by proposal for $250.00. Parcel is not buildable.
Action Impact:	Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Nathan & Leah Hutchins.
Fiscal Note:	$250.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			$250.00			

Additional Fiscal Note Information (optional):

514 SW ASH DR, ANKEN
SW DES MOINES ST
SW ELM ST
SW ASH DR
409
410
407
413
414
501
504
418
505
422
507
506
513
514
517
518
521
522
525
526
529
100ft
FT
628971.499y, 1610311.789x
N
POLK
COUNTY

Res. No. 33-16
March 29, 2016

97-241

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County received a proposal from Harriett A. Simmons to obtain this small parcel located behind 518 SW Ash Drive, Ankeny, Iowa legally described as:

A PARCEL OF LAND LOCATED IN THE NORTHEAST QUARTER, SECTION 23, T-80N, R-24W OF THE 5TH P.M., CROCKER TOWNSHIP, POLK COUNTY, IOWA AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE OF THE NE ¼ OF SECTION 23 AND 547.7 FT. NORTH OF THE CENTER OF SAID SECTION 23 (SAID POINT ALSO BEING KNOWN AS THE NW CORNER OF LOT 19, ANKENY VILLAGE PLAT TWO); THENCE NORTH ALONG THE WEST LINE OF ANKENY VILLAGE PLAT FOUR 140.0 FT. TO THE SW CORNER OF LOT 32, ANKENY VILLAGE PLAT FOUR AND THE POINT OF BEGINNING; THENCE WEST 30.0 FT. TO THE WEST LINE OF LOT 12, WHALEN PLACE; THENCE NORTH ALONG SAID LINE 70.0 FT. THENCE EAST 30.0 FT. TO THE NW CORNER OF LOT 32, ANKENY VILLAGE PLAT FOUR; THENCE SOUTH 70.0 FT. ALONG THE WEST LINE OF SAID LOT TO THE POINT OF BEGINNING; SAID PARCEL CONTAINING 0.048 ACRES, MORE OR LESS.

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Harriett A. Simmons; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the chairperson's signature.

#8

POLK COUNTY BOARD OF SUPERVISORS:

_____

Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice

Robert Rice, Director
Polk County Public Works

FISCAL NOTE: $150.00 to Real Estate Fund

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: **Public Hearing** Resolution No. 33-16 approving a Quit Claim Deed to Harriett A. Simmons, File# 97-241 (Dist. 181 Parcel 00861-000-000) a small parcel located behind 518 SW Ash Drive, Ankeny, IA.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

Previous Action taken by the Board: On March 15, 2016 the Board approved a resolution for a public hearing to convey this parcel to Harriett A. Simmons for $150.00

Board/Commission Actions: N/A

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

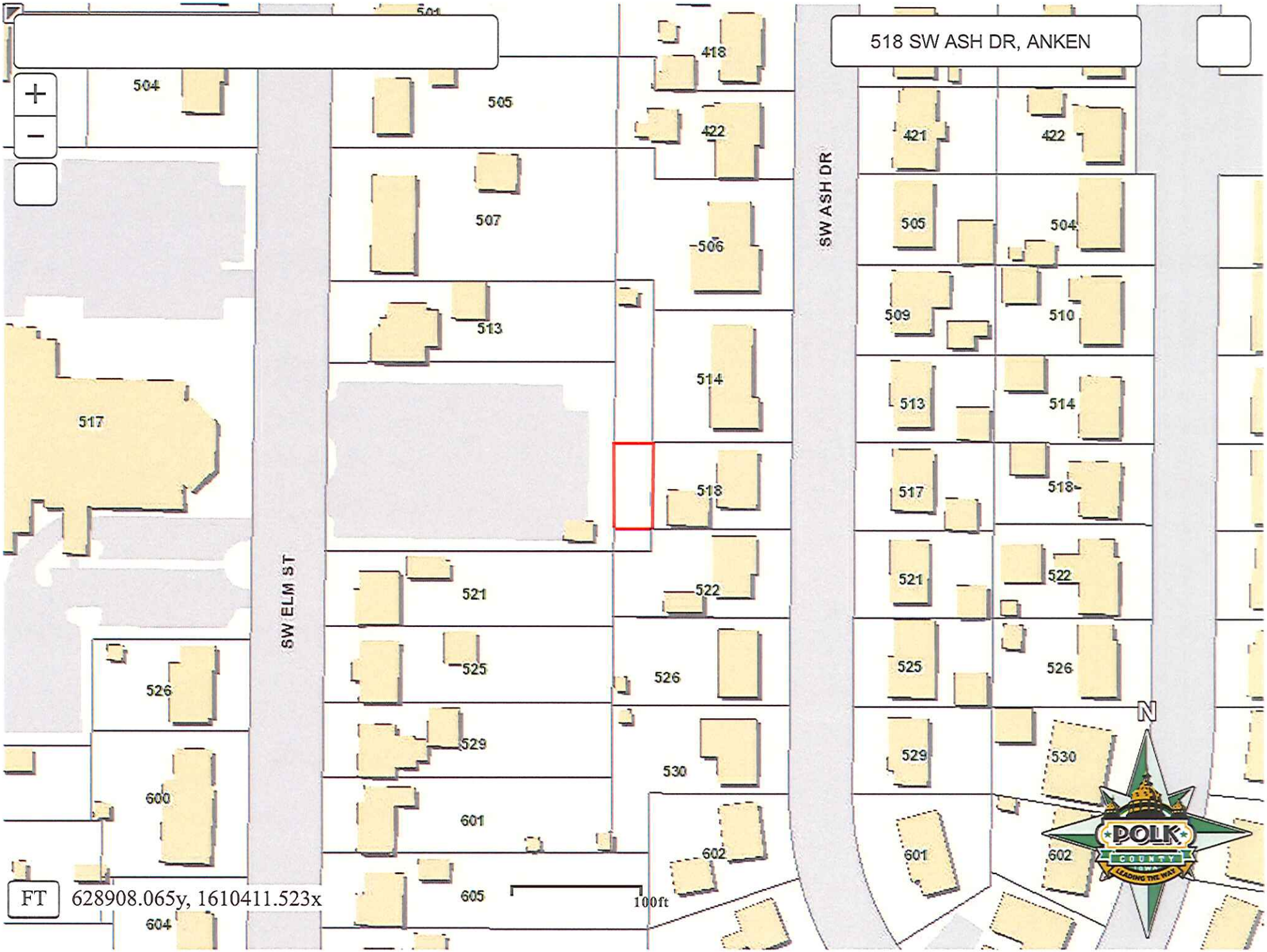
Background: Parcel size is .048 acres. Polk County received this parcel by Tax Deed in November of 1983. Parcel is sold by proposal for $150.00. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Harriett A. Simmons.

Fiscal Note: $150.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			$150.00			

Additional Fiscal Note Information (optional):


518 SW ASH DR, ANKEN
SW ELM ST
SW ASH DR
504
505
418
422
507
506
513
514
517
518
521
522
525
526
529
530
600
601
602
605
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421
422
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504
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522
525
526
529
530
601
602
N
POLK
COUNTY
IOWA
LEADING THE WAY
FT
628908.065y, 1610411.523x
100ft

Res. No. 34-16
March 29, 2016

97-241

RESOLUTION

Moved by _____, Seconded by _____that the following resolution be adopted:

WHEREAS, Polk County received a proposal from Lois L. Chopard to obtain this small parcel located behind 522 SW Ash Drive, Ankeny, Iowa legally described as:

A PARCEL OF LAND LOCATED IN THE NORTHEAST QUARTER, SECTION 23, T-80N, R-24W OF THE 5TH P.M., CROCKER TOWNSHIP, POLK COUNTY, IOWA AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WEST LINE OF THE NE ¼ OF SECTION 23 AND 547.7 FT. NORTH OF THE CENTER OF SAID SECTION 23 (SAID POINT ALSO BEING KNOWN AS THE NW CORNER OF LOT 19, ANKENY VILLAGE PLAT TWO); THENCE NORTH ALONG THE WEST LINE OF ANKENY VILLAGE PLAT FOUR 140.0 FT. TO THE NW CORNER OF LOT 33, ANKENY VILLAGE PLAT FOUR AND THE POINT OF BEGINNING; THENCE SOUTH 18.0 FT. ALONG SAID LINE; THENCE WEST 30.0 FT. TO THE WEST LINE OF LOT 12, WHALEN PLACE; THENCE NORTH ALONG SAID LINE 18.0 FT. THENCE EAST 30.0 FT. TO THE POINT OF BEGINNING; SAID PARCEL CONTAINING 0.012 ACRES, MORE OR LESS.

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Lois L. Chopard; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the chairperson's signature.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

#9

RECOMMENDED FOR APPROVAL:

Robert Rice

Robert Rice, Director
Polk County Public Works

FISCAL NOTE: $50.00 to Real Estate Fund

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 34-16 approving a Quit Claim Deed to Lois L. Chopard, File# 97-241 (Dist. 181 Parcel 00861-000-000) a small parcel located behind 522 SW Ash Drive, Ankeny, IA.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

Previous Action taken by the Board: On March 15, 2016 the Board approved a resolution for a public hearing to convey this parcel to Lois L. Chopard for $50.00

Board/Commission Actions: N/A

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

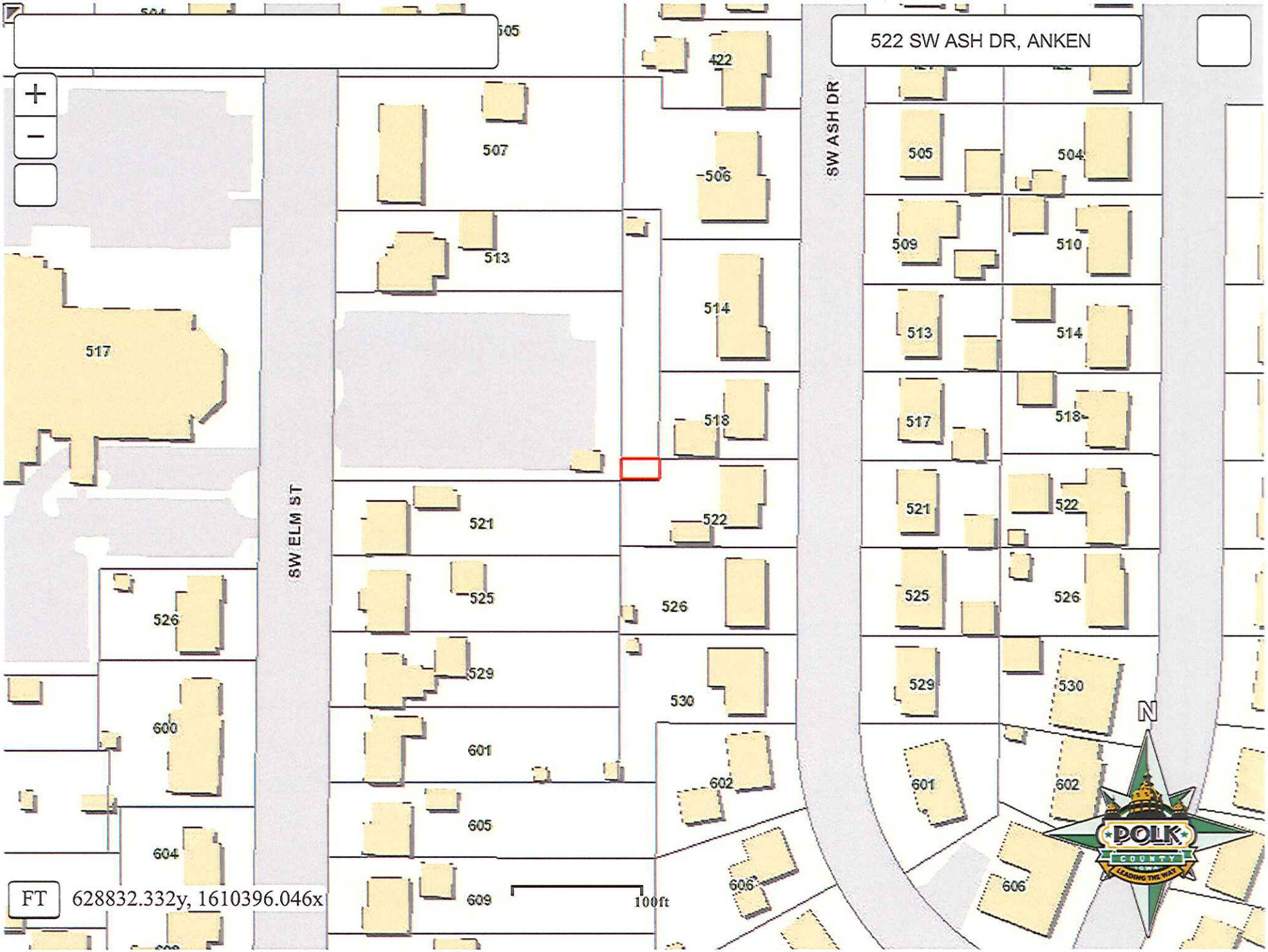
Background: Parcel size is .012 acres. Polk County received this parcel by Tax Deed in November of 1983. Parcel is sold by proposal for $50.00. Parcel is not buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Lois L. Chopard.

Fiscal Note: $50.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			$50.00			

Additional Fiscal Note Information (optional):


522 SW ASH DR, ANKEN
SW ELM ST
SW ASH DR
422
505
507
506
513
514
517
518
521
522
525
526
529
530
600
601
602
604
605
606
609
504
509
510
FT 628832.332y, 1610396.046x
100ft
N
POLK COUNTY

Res. No. 37-16
March 29, 2016

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors adopted the Polk County 2030 Comprehensive Plan on May 9, 2006; and

WHEREAS, a Polk County 2030 Comprehensive Plan Future Land Use Map Amendment was initiated by James and Nicole Noelck (owners) of 6641 N. Winwood Drive, Johnston, IA and David and Linda Grieve (owners) of 1633 NW 84th Avenue, Ankeny, IA to reclassify the subject property located at 1633 NW 84th Avenue, Ankeny, IA at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township; and

WHEREAS, the Polk County Zoning Commission met on February 22, 2016, and voted six (6) for, zero (0) against with one (1) absent to recommend approval of the Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from Neighborhood Commercial Classification and Rural Residential Classification to the Highway Commercial Classification; and

NOW, THEREFORE, BE IT RESOLVED that an amendment to the Polk County 2030 Comprehensive Plan Future Land Use Map (Attachment A) to reclassify the following described property located at 1633 NW 84th Avenue, Ankeny, IA at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township from Neighborhood Commercial Classification and Rural Residential Classification to the Highway Commercial Classification be approved.

The legal description of the subject property and rezoning area is as follows:

PART OF THE E½ OF THE NE¼ NE¼ OF SECTION 28, Crocker Township

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR ACTION:

Robert Rice
Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

David Hubbard
Assistant County Attorney

Fiscal Impact: None

#10

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 37-16 Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from Neighborhood Commercial Classification and Rural Residential Classification to the Highway Commercial Classification for the subject property located at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: At their February 22, 2016 meeting, the Zoning Commission voted six (6) for, zero (0) against with one (1) absent to recommend approval of the Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from Neighborhood Commercial Classification and Rural Residential Classification to the Highway Commercial Classification and the Polk County Zoning Map Amendment from "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District for the subject property located at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Perennial Gardens, a local landscaping business, operates on the subject property which is comprised of two separate parcels. The area containing the existing business is zoned Neighborhood Business while the open space on the property is zoned Rural Residential. The business is considered a legal, non-conforming use, and as such is not permitted to expand or undergo significant improvements.

Action Impact: Approval of the rezoning petition would bring the current use into compliance with the Ordinance and allow for future improvements and expansion.

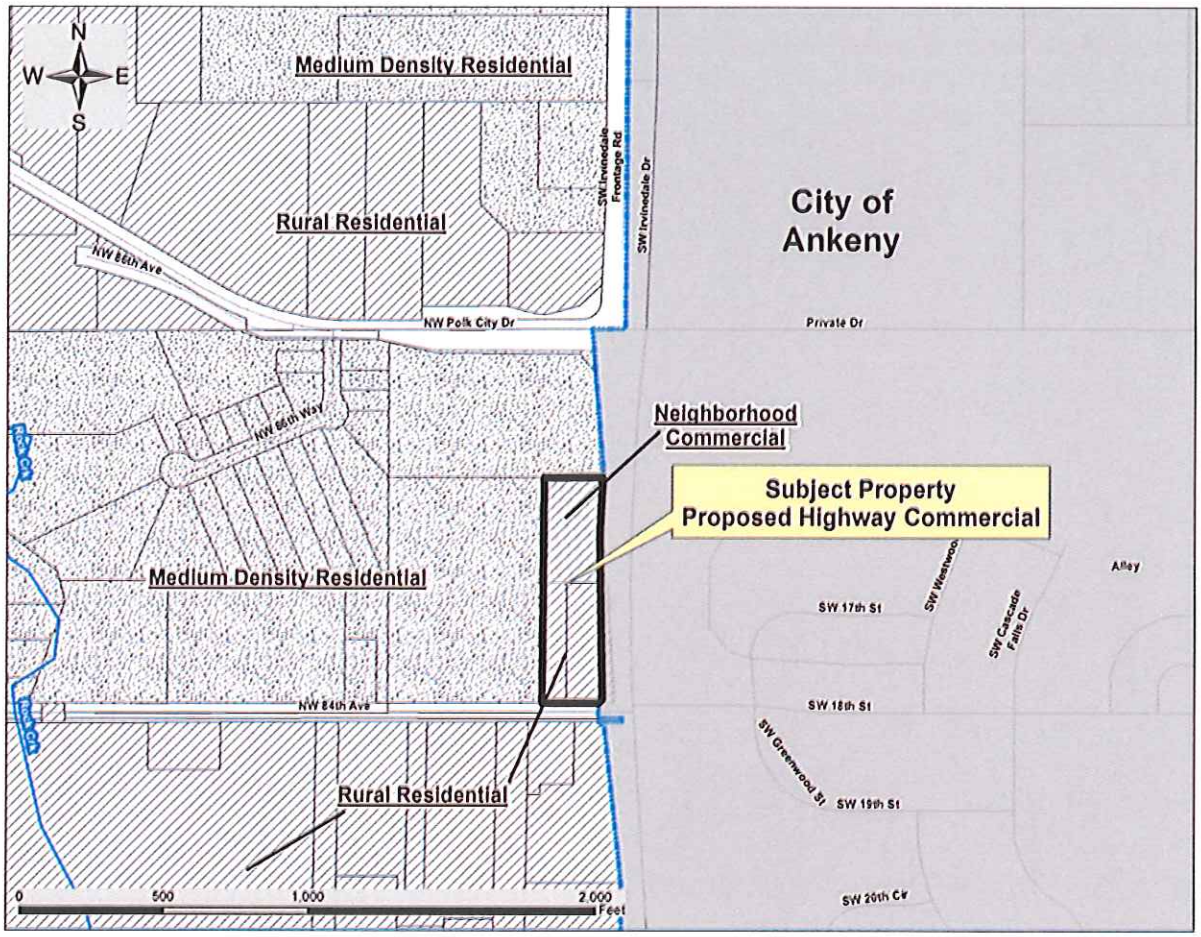
Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	N	N	N		

Attachment A:

Polk County Comprehensive Plan Future Land Use Map Amendment

(Map – Existing Future Land Use)



Property Address:
1633 NW 84th Avenue, Ankeny

Legal Description:
Part of the E½ of the NE¼ NE¼ of Section 28, Crocker Township

Existing Future Land Use Map Classification:
Neighborhood Commercial and Rural Residential

Proposed Future Land Use Map Classification:
Highway Commercial

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the petitioners, James and Nicole Noelck (owners) of 6641 N. Winwood Drive, Johnston, IA and David and Linda Grieve (owners) of 1633 NW 84th Avenue, Ankeny, IA are requesting a Zoning Map Amendment from "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District for the subject property located at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, February 22, 2016 at 7:00 P.M., at the meeting room of the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence both in favor and opposed to the Zoning Map Amendment, voted six (6) for, zero (0) against, with one (1) absent to recommend approval to the Polk County Board of Supervisors that the Zoning Map Amendment from the "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District be **approved**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, March 29, 2016 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

11

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District for the subject property legally described as follows:

PART OF THE E½ OF THE NE¼ NE¼ OF SECTION 28, Crocker Township.

BE APPROVED.

POLK COUNTY BOARD OF SUPERVISORS:

_____

Tom Hockensmith, Chairperson

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. 1st reading on Polk County Zoning Map Amendment from "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District for the subject property located at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: At their February 22, 2016 meeting, the Zoning Commission voted six (6) for, zero (0) against with one (1) absent to recommend approval of the Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from Neighborhood Commercial Classification and Rural Residential Classification to the Highway Commercial Classification and the Polk County Zoning Map Amendment from "NB" Neighborhood Business District and "RR" Rural Residential District to the "GC" General Commercial District for the subject property located at the northwest corner of SW Irvinedale Drive and NW 84th Avenue in Section 28 of Crocker Township.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Perennial Gardens, a local landscaping business, operates on the subject property which is comprised of two separate parcels. The area containing the existing business is zoned Neighborhood Business while the open space on the property is zoned Rural Residential. The business is considered a legal, non-conforming use, and as such is not permitted to expand or undergo significant improvements.

Action Impact: Approval of the rezoning petition would bring the current use into compliance with the Ordinance and allow for future improvements and expansion.

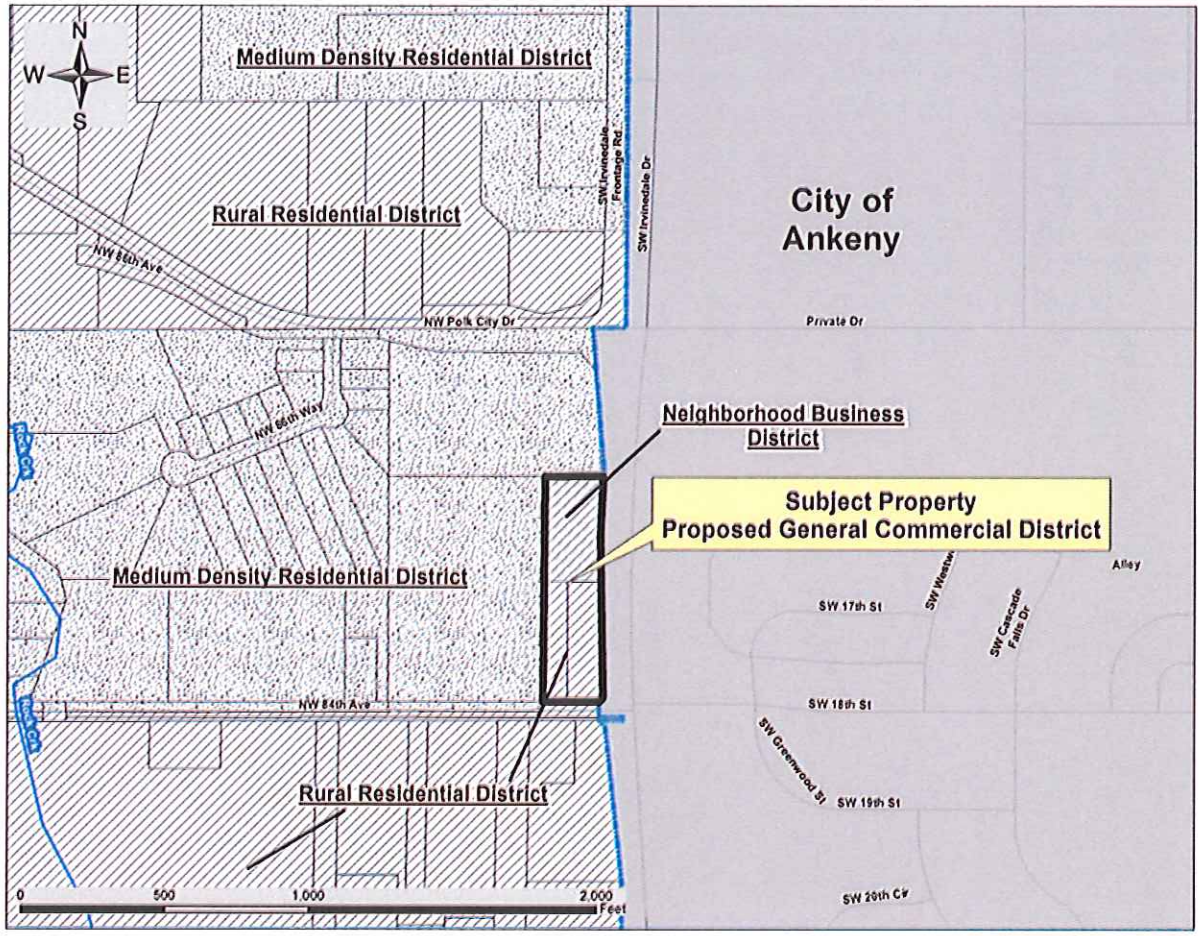
Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment

(Map – Existing Zoning)



Property Address:
1633 NW 84th Avenue, Ankeny

Legal Description:
Part of the E½ of the NE¼ NE¼ of Section 28, Crocker Township

Existing Zoning:
"NB" Neighborhood Business District & "RR" Rural Residential District

Proposed Zoning:
"GC" General Commercial District

Res. No. 36-16
March 29, 2016

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors adopted the Polk County 2030 Comprehensive Plan on May 9, 2006; and

WHEREAS, a Polk County 2030 Polk Comprehensive Plan Future Land Use Map Amendment was initiated by Margaret McBride (owner), 10080 NW Lake Drive, Polk City, Iowa, and Cliff McClure, McClure and Associates Inc. (prospective buyer), P.O. Box 607, Ankeny, Iowa represented by Snyder & Associates, 2727 SW Snyder Boulevard, Ankeny, Iowa to reclassify the subject property located at the southwest corner of NW 44th Street and NW Lake Drive in Section 18 of Crocker Township; and

WHEREAS, the Polk County Zoning Commission met on February 22, 2016, and voted six (6) for, zero (0) against with one (1) absent to recommend approval of the Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Agricultural Transition Classification to the Rural Residential Classification; and

NOW, THEREFORE, BE IT RESOLVED that an amendment to the Polk County 2030 Comprehensive Plan Future Land Use Map (Attachment A) to reclassify the following described property located at the southwest corner of NW 44th Street and NW Lake Drive in Section 18 of Crocker Township from the Agricultural Transition Classification to the Rural Residential Classification be approved.

The legal description of the subject property and rezoning area is as follows:

PART OF THE E1/2 OF THE NE1/4NE1/4 OF SECTION 18, Crocker Township

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR ACTION:

Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

Assistant County Attorney

Fiscal Impact: None

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 36-16 Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Agricultural Transition Classification to the Rural Residential Classification for the subject property located at the southwest corner of NW 44th Street and NW Lake Drive, Section 18, Crocker Township. The Petitioners are Margaret McBride and Cliff McClure of McClure and Associates.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: At their February 22, 2016 meeting, the Zoning Commission voted six (6) for, zero (0) against with one (1) absent to recommend approval of the Polk County 2030 Comprehensive Plan Future Land Use Map Amendment from the Agricultural Transition Classification to the Rural Residential Classification for the subject property located at the southwest corner of NW 44th Street and NW Lake Drive, Section 18, Crocker Township. Eight cards were returned in opposition and one in support from adjacent property owners.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The Polk County 2030 Comprehensive Plan designated the subject property as Agricultural Transition Classification. The requested Rural Residential Classification for the subject property is consistent with the Polk County 2030 Comprehensive Plan's desire for compatible land uses in the Northwest Area as well as maintaining character of the surrounding properties. The projections in which the future land use designation was based may need correcting in consideration of the current availability of water services for this area and the conclusion that sanitary sewer services are not planned for this location. If the subject property is ever annexed into the City of Polk City, the requested change is consistent with the City's comprehensive plan designation of Low Density Residential and individual wastewater systems are considered acceptable by Polk City in areas where sanitary sewer services are unlikely to occur.

Action Impact: If rezoning petition is approved, the neighborhood would maintain a rural residential character and the property would reflect the existing subdivision to the south.

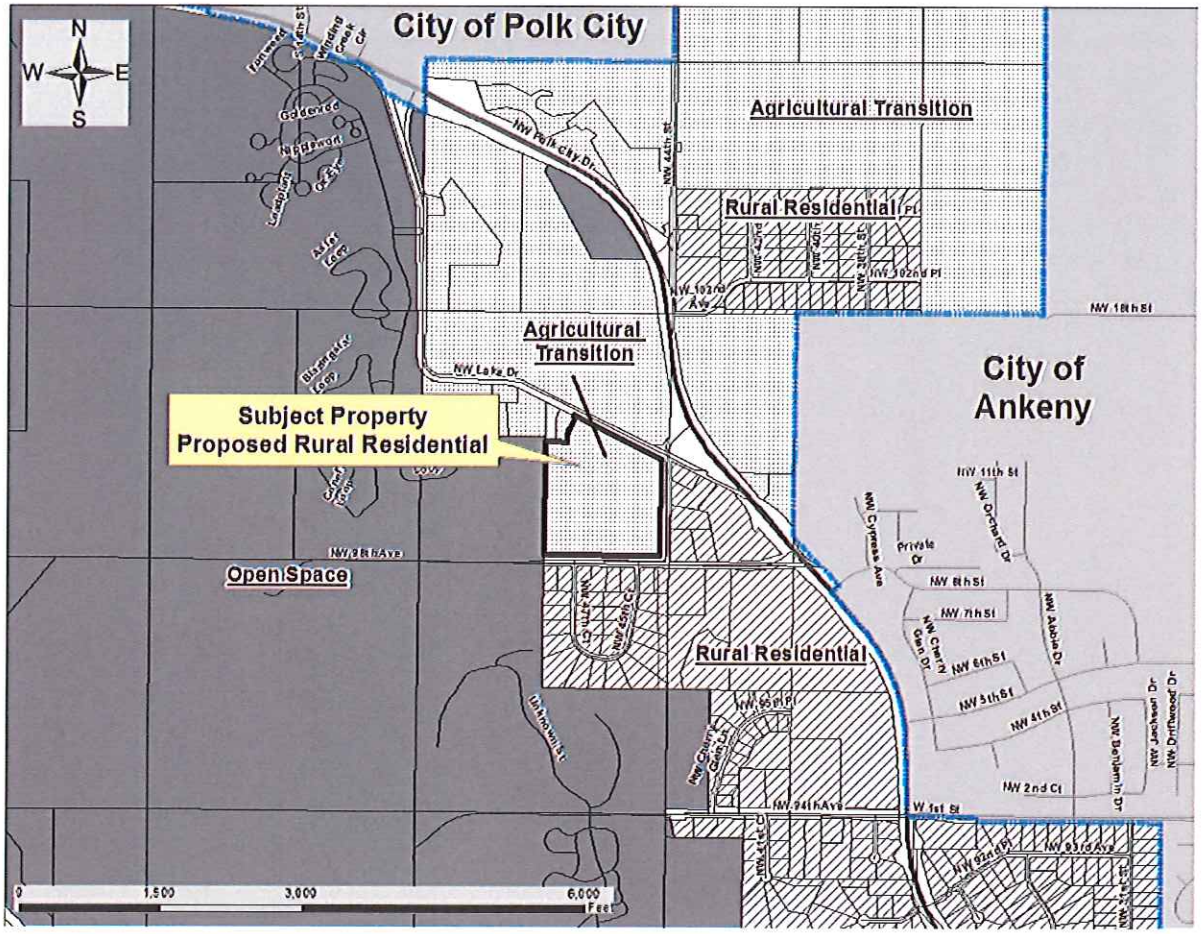
Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	N	N	N		

Attachment A:

Polk County Comprehensive Plan Future Land Use Map Amendment

(Map – Existing Future Land Use)



Property Address:
Generally located at the SW corner of NW 44th Street and NW Lake Drive in Section 18, Crocker Township

Legal Description:
Part of the E½ of the NE¼ NE¼ of Section 18, Crocker Township

Existing Future Land Use Map Classification:
Agricultural Transition

Proposed Future Land Use Map Classification:
Rural Residential

ORDINANCE NO.

WHEREAS, on August 28, 2007, the Polk County Board of Supervisors adopted the Zoning Ordinance and Map for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the petitioners, Margaret McBride (owner), 10080 NE Lake Drive, Polk City, Iowa, and Cliff McClure, McClure and Associates Inc. (prospective buyer), P.O. Box 1159, Ankeny, Iowa represented by Snyder & Associates, 2727 SW Snyder Boulevard, P.O. Box 1159, Ankeny, Iowa are requesting a Polk County Zoning Map Amendment from the "AT" Agricultural Transition District to the "RR" Rural Residential District for the subject property located at the southwest corner of NW 44th Street and NW Lake Drive, Section 18, Crocker Township; and

WHEREAS, a Zoning Map Amendment was reviewed and heard by the Polk County Zoning Commission on Monday, February 22, 2016 at 7:00 P.M., at the meeting room of the Polk County Public Works Department, Planning Division, 5885 N.E. 14th Street, Des Moines, Iowa, due and timely notice published as provided by law; and

WHEREAS, the Polk County Zoning Commission, after hearing the evidence both in favor and opposed to the Zoning Map Amendment, voted six (6) for, zero (0) against, with one (1) absent to recommend approval to the Polk County Board of Supervisors that the Zoning Map Amendment from the "AT" Agricultural Transition District to the "RR" Rural Residential District be **approved**; and

WHEREAS, the Zoning Map Amendment was heard by the Polk County Board of Supervisors on Tuesday, March 29, 2016 at 9:30 A.M., in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa, due and timely notice published as provided by law.

#13

NOW, THEREFORE, BE IT ORDAINED that the Zoning Map Amendment (Attachment A) from the "AT" Agricultural Transition District to the "RR" Rural Residential District for the subject property legally described as follows:

PART OF THE E1/2 OF THE NE1/4NE1/4 OF SECTION 18, Crocker Township.

BE APPROVED.

POLK COUNTY BOARD OF SUPERVISORS:

_____

Tom Hockensmith, Chairperson

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Ordinance No. 1st reading on Zoning Map Amendment from the "AT" Agricultural Transition District to the "RR" Rural Residential District for the subject property located at the southwest corner of NW 44th Street and NW Lake Drive, Section 18, Crocker Township. Petitioners are Margaret McBride and Cliff McClure of McClure and Associates.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Zoning Commission at their February 22, 2016 meeting voted six (6) for, zero (0) against with one (1) absent to recommend approval of the Zoning Map Amendment from the "AT" Agricultural Transition District to the "RR" Rural Residential District for the subject property located at the southwest corner of NW 44th Street and NW Lake Drive, Section 18, Crocker Township. Eight cards were returned in opposition and one in support from adjacent property owners.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The Polk County 2030 Comprehensive Plan designated the subject property as Agricultural Transition Classification. The requested Rural Residential Classification for the subject property is consistent with the Polk County 2030 Comprehensive Plan's desire for compatible land uses in the Northwest Area as well as maintaining character of the surrounding properties. The projections in which the future land use designation was based may need correcting in consideration of the current availability of water services for this area and the conclusion that sanitary sewer services are not planned for this location. If the subject property is ever annexed into the City of Polk City, the requested change is consistent with the City's comprehensive plan designation of Low Density Residential, and individual wastewater systems are considered acceptable by Polk City in areas where sanitary sewer services are unlikely to occur.

Action Impact: If rezoning petition is approved, the neighborhood would maintain a rural residential character and the property would reflect the existing subdivision to the south.

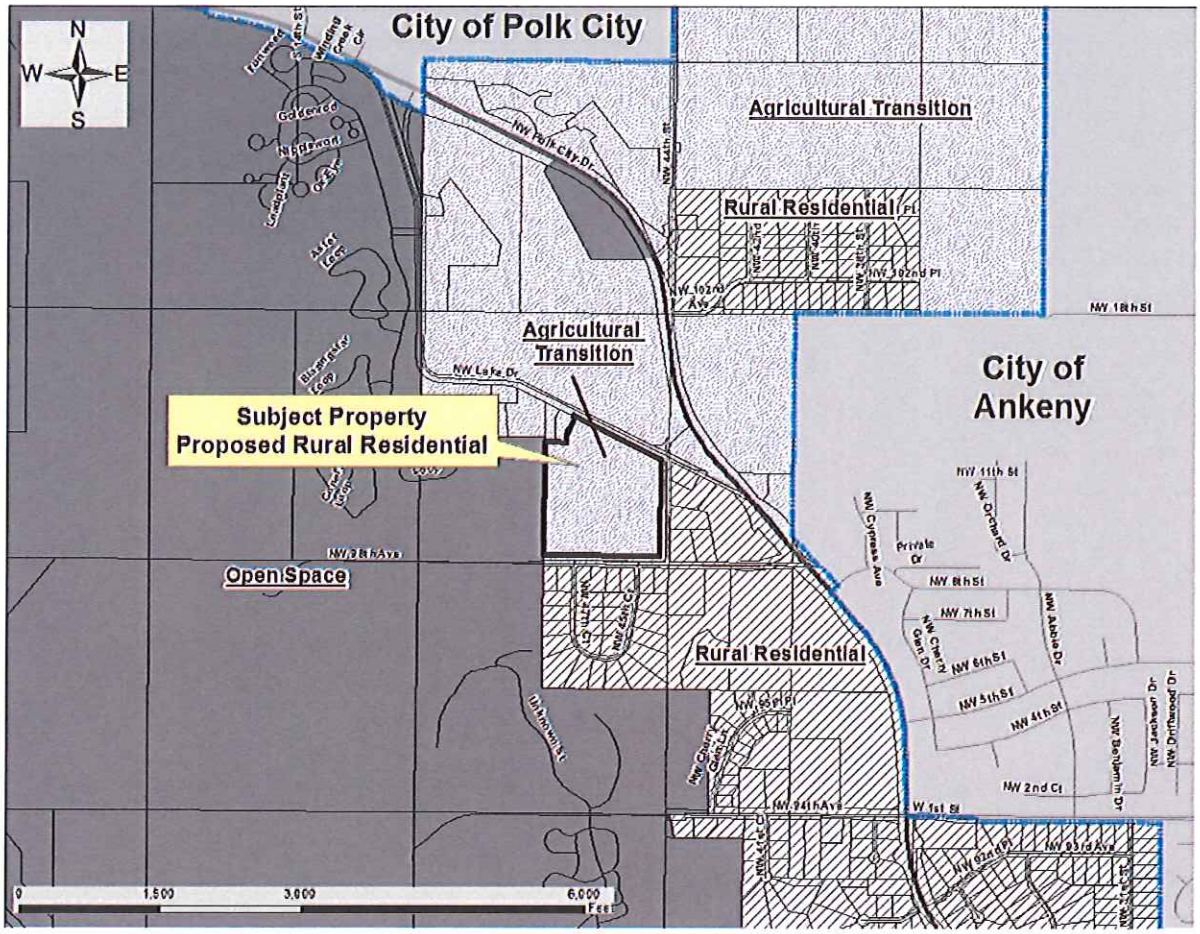
Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	N	N	N		

Attachment A:

Polk County Zoning Map Amendment

(Map – Existing Zoning)



Property Address:
Generally located at the SW corner of NW 44th Street and NW Lake Drive in Section 18, Crocker Township

Legal Description:
Part of the E½ of the NE¼ NE¼ of Section 18, Crocker Township

Existing Zoning:
"AT" Agricultural Transition District

Proposed Zoning:
"RR" Rural Residential District

RESOLUTION

Moved by_____ Seconded by_____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Supervisors does hereby approve the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund for these individuals.

POLK COUNTY BOARD OF SUPERVISORS

By_____
Chairperson

Log #334

SUBMITTED BY:

POLK COUNTY HEALTH SERVICES, INC.

_____
Susan Osby, Program Planner

Fiscal Impact $131,311.00 from the MHDS Services Fund.

#17

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

Agenda Date: 3/29/2016

Contact Individual: Annie Uetz, Director of Case Management

Previous Action taken by the Board: NA

Board/Commission Actions: Approved by Service Appeal Board

Action Requested (Recommended): Approval

Comply with Policy: Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

Background: Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Board of Supervisors in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

Action Impact: The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summery outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Y	$131,311.00	$0	N		
16/17	Y	$124,173.00	$0	N		

Additional Fiscal Note Information (optional):

MEMORANDUM OF MH/MR/DD SERVICE APPROVAL
POLK COUNTY SERVICE APPEAL BOARD

Client ID	2223	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$727.20
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$8,726.40
Units	20 Monthly		***Start and End Date***	3 /1 /2016 ***to***	2 /28/2017

Client ID	9510	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$727.20
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$8,726.40
Units	20 Monthly		***Start and End Date***	3 /1 /2016 ***to***	2 /28/2017

Client ID	14993	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$545.40
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$6,544.80
Units	15 Monthly		***Start and End Date***	3 /1 /2016 ***to***	2 /28/2017

Client ID	33422	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$545.40
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$6,544.80
Units	15 Monthly		***Start and End Date***	3 /1 /2016 ***to***	2 /28/2017

Client ID	33940	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$363.60
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$4,363.20
Units	10 Monthly		***Start and End Date***	3 /1 /2016 ***to***	2 /28/2017

Client ID	41151	***County Portion***	100%	***Unit Rate***	$8.10
Provider	Mom's Meals, Ankeny			***Maximum Monthly Cost***	$121.50
Service	3399b Mobile Meals			***Maximum Cost of***	$1,458.00
Units	15 Monthly		***Start and End Date***	4 /1 /2016 ***to***	3 /31/2017

Client ID	42447	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$545.40
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$1,090.80
Units	15 Monthly		***Start and End Date***	3 /1 /2016 ***to***	4 /30/2016

Client ID	46300	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$545.40
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$3,272.40
Units	15 Monthly		***Start and End Date***	3 /1 /2016 ***to***	8 /31/2016

Client ID	49907	***County Portion***	100%	***Unit Rate***	$5.30
Provider	Comfort Keepers (QHealth LLC), Pleasant Hill			***Maximum Monthly Cost***	$318.00
Service	3299g CDAC (100% County)			***Maximum Cost of***	$318.00
Units	60 Monthly		***Start and End Date***	12/1 /2015 ***to***	12/31/2015

Client ID	51511	***County Portion***	100%	***Unit Rate***	$55.00
Provider	Vita Services/City View/Park Haven, Des Moines			***Maximum Monthly Cost***	$1,705.00
Service	6514a RCF 16+ Beds			***Maximum Cost of***	$6,820.00
Units	31 Monthly			***Start and End Date***	11/2 /2015 *to* 2 /17/2016

Client ID	63912	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$727.20
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$4,363.20
Units	20 Monthly			***Start and End Date***	3 /1 /2016 *to* 8 /31/2016

Client ID	64639	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$727.20
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$8,726.40
Units	20 Monthly			***Start and End Date***	3 /1 /2016 *to* 2 /28/2017

Client ID	66817	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$363.60
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$4,363.20
Units	10 Monthly			***Start and End Date***	3 /1 /2016 *to* 2 /28/2017

Client ID	70098	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$545.40
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$545.40
Units	15 Monthly			***Start and End Date***	3 /1 /2016 *to* 3 /31/2016

Client ID	71711	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$545.40
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$6,544.80
Units	15 Monthly			***Start and End Date***	3 /1 /2016 *to* 2 /28/2017

Client ID	71815	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$727.20
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$8,726.40
Units	20 Monthly			***Start and End Date***	3 /1 /2016 *to* 2 /28/2017

Client ID	75489	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$727.20
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$8,726.40
Units	20 Monthly			***Start and End Date***	3 /1 /2016 *to* 2 /28/2017

Client ID	78094	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$363.60
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$4,363.20
Units	10 Monthly			***Start and End Date***	3 /1 /2016 *to* 2 /28/2017

Client ID	78121	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$727.20
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$8,726.40
Units	20 Monthly			***Start and End Date***	3 /1 /2016 *to* 2 /28/2017

Client ID	82232	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$545.40
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$6,544.80
Units	15 Monthly			***Start and End Date*** 3 /1 /2016 ***to*** 2 /28/2017	

Client ID	82279	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$545.40
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$6,544.80
Units	15 Monthly			***Start and End Date*** 3 /1 /2016 ***to*** 2 /28/2017	

Client ID	83437	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$727.20
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$8,726.40
Units	20 Monthly			***Start and End Date*** 3 /1 /2016 ***to*** 2 /28/2017	

Client ID	83664	***County Portion***	100%	***Unit Rate***	$36.36
Provider	Strong Foundations, Des Moines			***Maximum Monthly Cost***	$545.40
Service	4536b Peer Support (Individual/Hourly)			***Maximum Cost of***	$6,544.80
Units	15 Monthly			***Start and End Date*** 3 /1 /2016 ***to*** 2 /28/2017	

SUBMITTED BY: $131,311.00

Susan Osby, Program Planner

RESOLUTION

Moved by _____ Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the provision and funding of services for persons with mental illness, intellectual, or developmental disabilities are a county responsibility under Iowa law; and

WHEREAS, Iowa Code Section 331.393(2) requires each region to develop and submit for approval by the Iowa Department of Human Services an annual service and budget plan for mental health and disability services; and

WHEREAS, the Board of Directors of Polk County Health Services, Inc., acting as Polk County's Regional Mental Health and Disability Services Advisory Board pursuant to the provisions of Iowa Code Section 331.390(1)e, recommends that the Board of Supervisors approve the FY16 Annual Service and Budget Plan.

NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Supervisors does hereby approve the recommended FY17 Annual Service and Budget Plan for mental health and disability services and directs Polk County Health Services, Inc. to submit the plan for approval by the Iowa Department of Human Services.

POLK COUNTY BOARD OF SUPERVISORS

By_____
Chairperson

SUBMITTED BY:

By_____
Susan Osby, Acting Executive Director
Polk County Health Services, Inc.

APPROVED AS TO FORM:

By_____
Polk County Attorney's Office

Fiscal Impact: Failure to submit the Annual Budget and Service Plan portion of the Regional Management Plan would result in the loss of any appropriated state revenues (currently $0) for Fund 10.

f:\word\Supvrs\Resol\Regional Mgmt Plan FY2017 Annual Plan Budget

#18

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution adopting the FY17 Annual Service and Budget Plan for Mental Health, Intellectual Disability, and Developmental Disability Services.

Agenda Date: March 29, 2016

Contact Individual: Susan Osby
Polk County Health Services
243-4560

Previous Action taken by the Board: In March 2016, the Board approved the FY17 Budget.

Board/Commission Actions: Reviewed and recommended by the PCHS Board.

Action Requested (Recommended): Approval.

Comply with Policy: Iowa law requires a Regional Management Plan with three components: (a) a Policy and Procedures Manual; (b) an Annual Service and Budget Plan; and (c) an Annual Report. The FY17 Annual Service and Budget Plan is due to the Iowa Department of Human Services by April 1.

Background: The Polk County Regional Management Plan describes the management and administration of the Polk County Regional Service System. The FY17 Annual Service and Budget Plan describes the services to be provided and the amounts budgeted for the fiscal year ending June 30, 2017. It also lists the access points, care coordination agencies, crisis services, and provider network.

Action Impact: Adoption of the FY17 Annual Service and Budget Plan will keep Polk County in compliance with the law and DHS regulations.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		$0	$0			

Additional Fiscal Note Information (optional): Failure to comply would result in the loss of all Fund 10 revenues from the state.

F:\word\suprv\agendamemo\Board Memo Regional Mgt Plan Budget 2016.03.29.doc

RESOLUTION

Moved By _____ Seconded By _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the State Department of Human Services has delivered the attached State ordered Tax Suspensions to the Polk County Department of Community and Family Services; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors that when the State Department of Human Services orders the suspension of the collection of property taxes of residents of Polk County under the provisions of Chapter 427.9 of the Code of Iowa, that the property owners receive all property tax credits for which they are qualified; and,

WHEREAS, the Polk County Department of Community and Family Services has provided the required documentation as outlined in Board Resolution of July 14, 1987.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors directs the Treasurer to suspend the collection of property taxes as indicated in the attached documents.

POLK COUNTY BOARD OF SUPERVISORS

SUBMITTED BY:

By _____
Chair

Betty Devine, Director
Polk County Department of
Community, Family, and Youth Services

Darrell Pepel
NAME

730 S E 25th St.
ADDRESS

Des Moines, Iowa 50317
CITY, STATE, ZIP

FISCAL IMPACT:
If approved Polk County would not receive $ **482.72** in tax revenue
Which is apportioned between the city, the school district, and the county
As provided by the law. Polk County has received **0** in Disabled
And Senior Citizens Tax Credit which was apportioned between the city,
The school district and county as provided by law.

#19

Res. No. 39-16
March 29, 2016

RESOLUTION

Moved by _____, Seconded by_____ that the following resolution be adopted:

WHEREAS, the owners of land located in Section 33, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major final subdivision plat known as Autumn Ridge Plat 2; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; except for the subdivision ordinance requirement that public utility easements shall be placed along the side and rear yards; and

WHEREAS, the owner/developer requests a waiver from the subdivision ordinance requirements for the following: 1) A waiver to allow public utility easements to be placed along the frontage of Lots 1-13; and

WHEREAS, the Polk County Board of Supervisors on April 14, 2015 voted unanimously, with none absent, to approve the major preliminary subdivision plat of Autumn Ridge Plat 1 for 89 lots with a waiver from the subdivision ordinance requirements to allow placement of public utility easements along the frontage of lots as indicated on the preliminary plat; and

WHEREAS, this phase of the major final subdivision plat proposes 13 residential lots and one (1) outlot on 20.11 acres of land; and

WHEREAS, roadway Lot 'A', (including an extension of NW 19th Street and NW 73rd Place) is being dedicated and deeded to Polk County for roadway purposes once all subdivision construction improvements are approved and completed; and

WHEREAS, the Polk County Public Works Department has entered into an agreement to inspect the construction under the Subdivision Inspection Agreement with WCK-AR, L.C., owner/developer, dated July 10, 2015, which states that Polk County will accept the proposed roadway, including the storm sewer systems and associated appurtenances upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the developer has submitted financial surety guaranteeing that all remaining construction improvements will be completed; and

WHEREAS, the Polk County Public Works Department has reviewed the major final subdivision plat and recommends that it be approved with the above noted waiver from the subdivision ordinance.

NOW, THEREFORE, BE IT RESOLVED that the major final subdivision plat of Autumn Ridge Plat 2, with a subdivision ordinance waiver to allow public utility easements to be placed along the frontage of Lots 1-13 of the major final subdivision plat, is hereby approved.

Sewer Service:	Polk County Sanitary Sewer
Water Service:	Des Moines Water Works
Zoning:	"LDR" Low Density Residential District
Platted by:	WCK-AR LC (William C. Knapp, L.C.)
Location:	Located north of NW 72nd Place and south of Ankeny city limits approximately 200 feet west of NW 16th Street.
Township:	Crocker

#20

POLK COUNTY BOARD OF SUPERVISORS:

_____

Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice

Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 39-16 approving the Final Plat of Autumn Ridge Plat 2, a major subdivision final plat.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: On April 14, 2015 the Polk County Board of Supervisors voted unanimously with none absent to approve the Preliminary Plat of Autumn Ridge Plat 1 for 89 total lots.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: The Plat proposes 13 residential lots and one (1) outlot on 20.11 acres of land zoned "LDR" Low Density Residential District. Public streets will be dedicated and deeded once all subdivision construction improvements are approved and completed in accordance with the Subdivision Inspection Agreement. Financial surety is on file for all remaining improvements.

Action Impact: Approval of the Final Plat allows for its recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	N	N	N		

Additional Fiscal Note Information (optional):

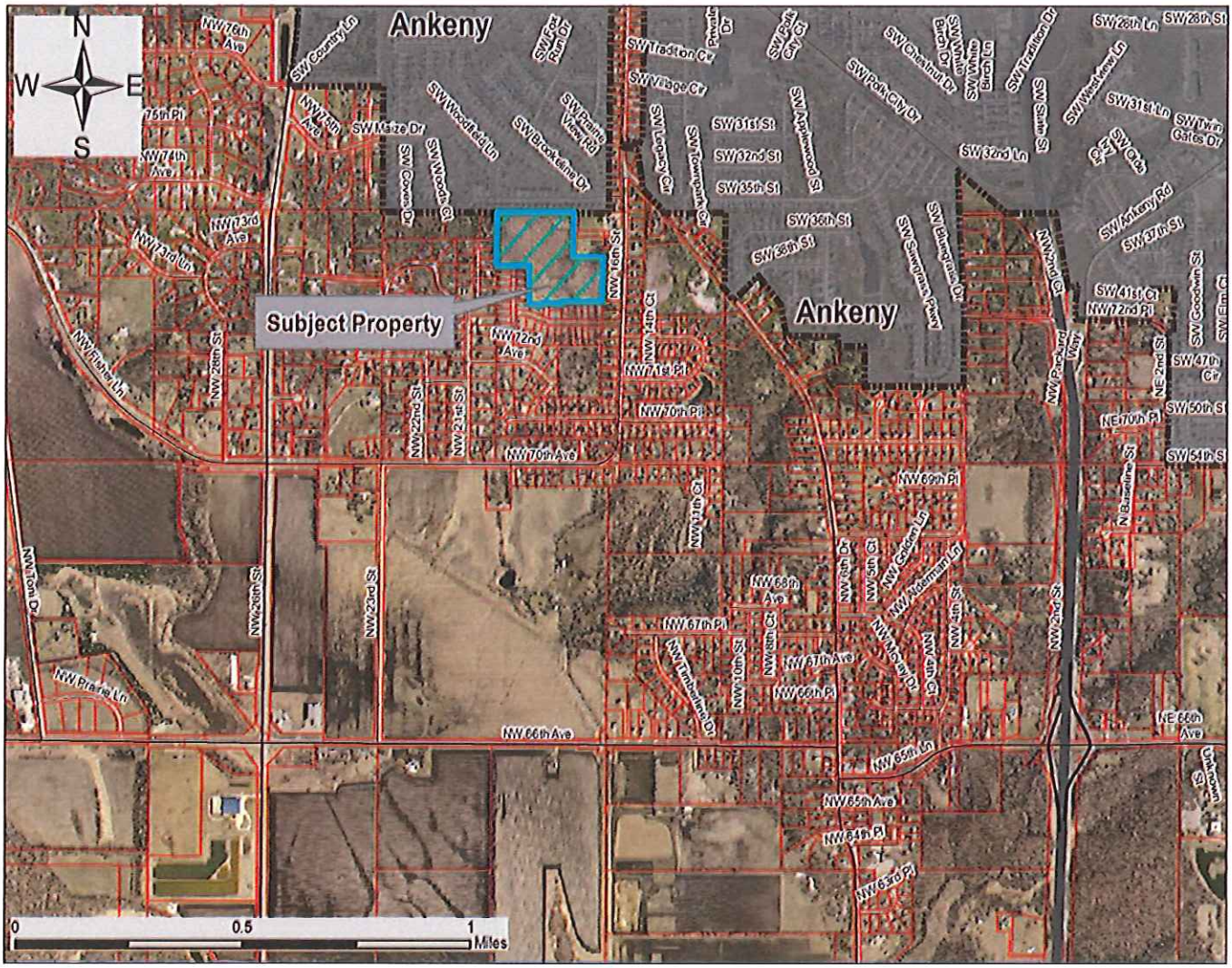
AUTUMN RIDGE PLAT 2

Final Plat

PLAT INFORMATION: This subdivision plat proposes 13 lots on 20.11 acres of land and is zoned "LDR" Low Density Residential District.

TOWNSHIP: Crocker

OWNER/DEVELOPER: Knapp Properties



FINAL PLAT
AUTUMN RIDGE PLAT 2
POLK COUNTY, IOWA
SHEET 1 of 1

OWNER / APPLICANT
HOKAN, LC
5000 HEMPSTEAD PARKWAY, SUITE 400
WEST DES MOINES, IA 50266
PH. 515-226-0033
CONTACT: MS. AIMEE STAUDT

LEGAL DESCRIPTION
ALL OF OUTLOT 'Z', AUTUMN RIDGE PLAT 1, AN OFFICIAL PLAT, POLK COUNTY, IOWA.
TOTAL ACREAGE = 20.30 ACRES

ZONING
LDR - LOW DENSITY RESIDENTIAL

ZONING REQUIREMENTS
LDR MINIMUM REQUIREMENTS
AREA = 10,000 S.F. (ONE FAMILY)
WIDTH = 75' MIN. AT SETBACK LINE
FRONT YARD SETBACK = 25'
SIDE YARD SETBACK = 10'
REAR YARD SETBACK = 25'
MAXIMUM BUILDING HEIGHT = 35'
MAXIMUM BUILDING COVERAGE = 30%

AREA
884,110 SQ. FT / 20.30 ACRES

SETBACKS
FRONT YARD SETBACK = 25'
SIDE YARD SETBACK = 10'
REAR YARD SETBACK = 25'

NOTES:
1. LOT 'A' TO BE DEEDED TO POLK COUNTY, IOWA FOR STREET PURPOSES.
2. THIS PLAT IS NOT WITHIN A FLOOD PLAIN AS DETERMINED BY FEMA MAP # 19153C0305E, REVISED NOVEMBER 16, 2012.
3. POLK COUNTY DOES NOT REQUIRE OR ISSUE PERMITS FOR SIDEWALK AND DOES NOT ACCEPT THE LIABILITY AND/OR RESPONSIBILITY FOR THE CONSTRUCTION, PLACEMENT, REPAIR OR MAINTENANCE THEREOF OF ANY STREET SIDEWALK INSTALLED IN THE PLAT BY ANY HOME OWNER.
4. IF IN THE FUTURE THIS PROJECT IS ANNEXED INTO THE CITY OF ANKENY, THE RESIDENTS OF THIS PLAT SHALL BE RESPONSIBLE FOR STREET LIGHT INSTALLATION.
5. ALL MAILBOXES LOCATED WITHIN POLK COUNTY ROAD RIGHT-OF-WAY MUST BE OF BREAKAWAY DESIGN.
6. ACCESS TO EACH LOT IS RESTRICTED TO THE PUBLIC STREETS IDENTIFIED AS LOT 'A'.
7. MAINTENANCE OF ALL DRAINAGE EASEMENTS SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER.
8. CULVERTS TO BE USED FOR CROSSING DRAINAGE EASEMENTS MUST BE DESIGNED BY A LICENSED PROFESSIONAL ENGINEER.
9. POST-DEVELOPMENT RUNOFF WILL NOT ADVERSELY AFFECT DOWNSTREAM DRAINAGE FACILITIES OR PROPERTY.
10. ANY EXISTING DRAINAGE FACILITIES THAT ARE DISTURBED MUST BE RESTORED OR REPAIRED BY THE PROPERTY OWNER.
11. AFTER THE ROAD IS CONSTRUCTED, ALL SERVICES TO UTILITIES LOCATED ON THE OPPOSITE SIDE OF THE ROADWAY MUST BE BORED UNDER THE ROADWAY AT THE LOT OWNERS EXPENSE.
12. THE HOMEOWNER'S ASSOCIATION WILL BE RESPONSIBLE FOR THE MAINTENANCE AND REPAIR OF THE DETENTION BASINS AND DETENTION OUTLET FACILITIES.
13. THE HOMEOWNER'S ASSOCIATION WILL BE RESPONSIBLE FOR THE MAINTENANCE AND REPAIR OF ALL PRIVATE STORM SEWERS.
14. THE PLAT BOUNDARY AND ALL LOTS MEET THE CODE OF IOWA CLOSURE REQUIREMENTS.

FLOOD ZONE DESIGNATION
ZONE 'X'
FEMA FLOOD INSURANCE RATE MAP,
PANEL 19153C0305E REVISED NOVEMBER 16, 2012

LEGEND

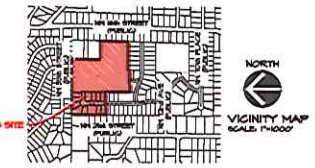
	PLAT BOUNDARY
	LOT LINES
	SECTION LINES
	CENTERLINE
▲	SECTION CORNER
●	FOUND CORNER, 1/2" DIA. I.R. W/YELLOW CAP #18644
○	SET CORNER 1/2" DIA. I.R. W/YELLOW CAP #18644
I.R.	IRON ROD
G.P.	GAS PIPE
D.	DEEDED DISTANCE
M.	MEASURED DISTANCE
P.	PREVIOUSLY RECORDED DISTANCE
P.U.E.	PUBLIC UTILITY EASEMENT
P.O.B.	POINT OF BEGINNING
(25)	ADDRESS
B.S.L.	BUILDING SETBACK LINE
M.O.E.	MINIMUM OPENING ELEVATION

CERTIFICATION

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

JERRY P. OLIVER, 7844, MY LICENSE RENEWAL DATE IS DECEMBER 31, 2019. PAGES OR SHEETS COVERED BY THIS SEAL: THIS SHEET ONLY.

CURVE DATA						
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD	CH. BEARING
C1	43°56'59"	115.00'	34.56'	13.88'	34.40'	N21°02'34"W
C2	10°29'59"	171.00'	31.34'	15.72'	31.30'	N48°01'04"W
C3	49°26'01"	171.00'	49.30'	26.84'	44.03'	N82°46'44"E
C4	19°39'16"	171.00'	58.66'	29.68'	58.38'	N62°22'22"E
C5	25°56'59"	171.00'	38.44'	11.16'	38.30'	S59°50'41"E
C6	43°46'59"	115.00'	34.56'	13.04'	34.03'	S60°22'49"E
C7	90°00'00"	25.00'	15.84'	25.00'	49.87'	S45°16'57"W
C8	90°00'00"	25.00'	15.84'	25.00'	39.27'	S45°16'57"W



IOWA ONE CALL
1-800-292-8989

NORTH
SCALE: 1"=200'
WHEN PRINTED ON 11"x17" SHEET
22"x34" SHEET SCALE: 1"=100'

DATE:	DECEMBER 16, 2013
DATE OF SURVEY:	
DESIGNED BY:	JPO
DRAWN BY:	HEH

REVISIONS		
1	2014-02-11	
2	2014-03-10	
3		
4		
5		
6		

CEC
Civil Engineering Consultants, Inc.
2300 86th Street Unit 12 Des Moines Iowa 50322
515 276 4884 Fax 515 276 7084 mail@ceciowa.com

AUTUMN RIDGE PLAT 2
POLK COUNTY, IOWA
FINAL PLAT

SHEET 01 OF 01

P-7234

Q:\PROJECTS\7200\P234_CO Drawings\Civil\Survey\PLAT 2\P234 FINAL PLAT 2.dwg 11/25/2013 11:29:29 AM, plotted by: LL

Res. No. 40-16
March 29, 2016

RESOLUTION

Moved by _____, Seconded by_____ that the following resolution be adopted:

WHEREAS, the owners of land located in Section 33, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major final subdivision plat known as Autumn Ridge Plat 3; and

WHEREAS, this major final subdivision plat proposes six (6) residential lots on 6.6 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except for the subdivision ordinance requirement that public utility easements be placed along the side and rear yards; and

WHEREAS, the owner/developer requests a waiver from the subdivision ordinance requirements for the following: 1.) A waiver to allow public utility easements to be located along the frontage of Lots 1-6; and

WHEREAS, the Polk County Board of Supervisors on July 14, 2015 voted unanimously, with none absent, to approve the major preliminary subdivision plat of Autumn Ridge Plat 3 for 6 lots with a waiver from the subdivision ordinance requirements to allow placement of public utility easements along the frontage of the lots as indicated on the preliminary plat; and

WHEREAS, the Polk County Public Works Department has reviewed the major final subdivision plat and recommends that it be approved with the above noted waiver from the Polk County subdivision ordinance; and

WHEREAS, the subdivision road right-of-way, Lot 'A', (NW 71st Place) is proposed to be dedicated and deeded to Polk County for roadway purposes once all subdivision construction improvements are approved and completed; and

WHEREAS, the Polk County Public Works Department inspected said construction under the Subdivision Inspection Agreement with WCK-AR, L.C., dated July 10, 2015, with said agreement stating that Polk County will accept the proposed roadway, sanitary sewer and storm sewer systems and associated appurtenances upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the Polk County Public Works Department has conducted a traffic and engineering investigation and recommends that the following traffic control conditions be established:

1) A"25 mph" speed limit on NW 71st Place be established
2) A "STOP" condition be placed on southbound NW 71st Place at NW 72nd Avenue
3) A "NO PARKING" condition be established on the south side of NW 71st Place through the cul-de-sac
4) A "NO PARKING DURING SNOW REMOVAL" restriction be established on the north side of NW 71st Place.

#21

NOW, THEREFORE, BE IT RESOLVED that the major final subdivision plat of Autumn Ridge Plat 3, with a subdivision ordinance waiver to allow public utility easements to be located along the frontage of Lots 1-6 of the major final subdivision plat, is hereby approved.

Sewer Service:	Polk County Sanitary Sewer
Water Service:	Des Moines Water Works
Zoning:	"LDR" Low Density Residential District
Platted by:	WCK-AR LC (William C. Knapp, L.C.)
Location:	Located approximately 200 feet west of NW 16th Street and east of the junction of NW 72nd Avenue and NW Albirtie Drive.
Township:	Crocker

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors hereby:

1) Accept Lot 'A' of the new interior subdivision roadway of Autumn Ridge Plat 3, into the Polk County Secondary Roads System; and
2) Accept the warranty deed for said street (Lot 'A') and authorize the Director of the Polk County Public Works Department to have the same recorded; and
3) Hereby establish a "25 mph" speed limit on NW 71st Place; and
4) Hereby establish a "STOP" condition on southbound NW 71st Place at NW 72nd Avenue; and
5) Hereby establish a "NO PARKING" condition on the south side of NW 71st Place through the cul-de-sac; and
6) Hereby establish a "NO PARKING DURING SNOW REMOVAL" restriction on the north side of NW 71st Place.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice

Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 40-16 approving the Final Plat of Autumn Ridge Plat 3, a major subdivision final plat.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: On July 14, 2015 the Polk County Board of Supervisors voted unanimously with none absent to approve the Preliminary Plat of Autumn Ridge Plat 3.

Action Requested (Recommended): Final Plat Approval

Comply with Policy: Yes

Background: The Plat proposes six (6) residential lots on 6.6 acres of land zoned "LDR" Low Density Residential District. The plat contains approximately 250 feet of new public street.

Action Impact: Approval of the Final Plat allows for recording and dedication of the public street to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	N	N	N		

Additional Fiscal Note Information (optional):

AUTUMN RIDGE PLAT 3

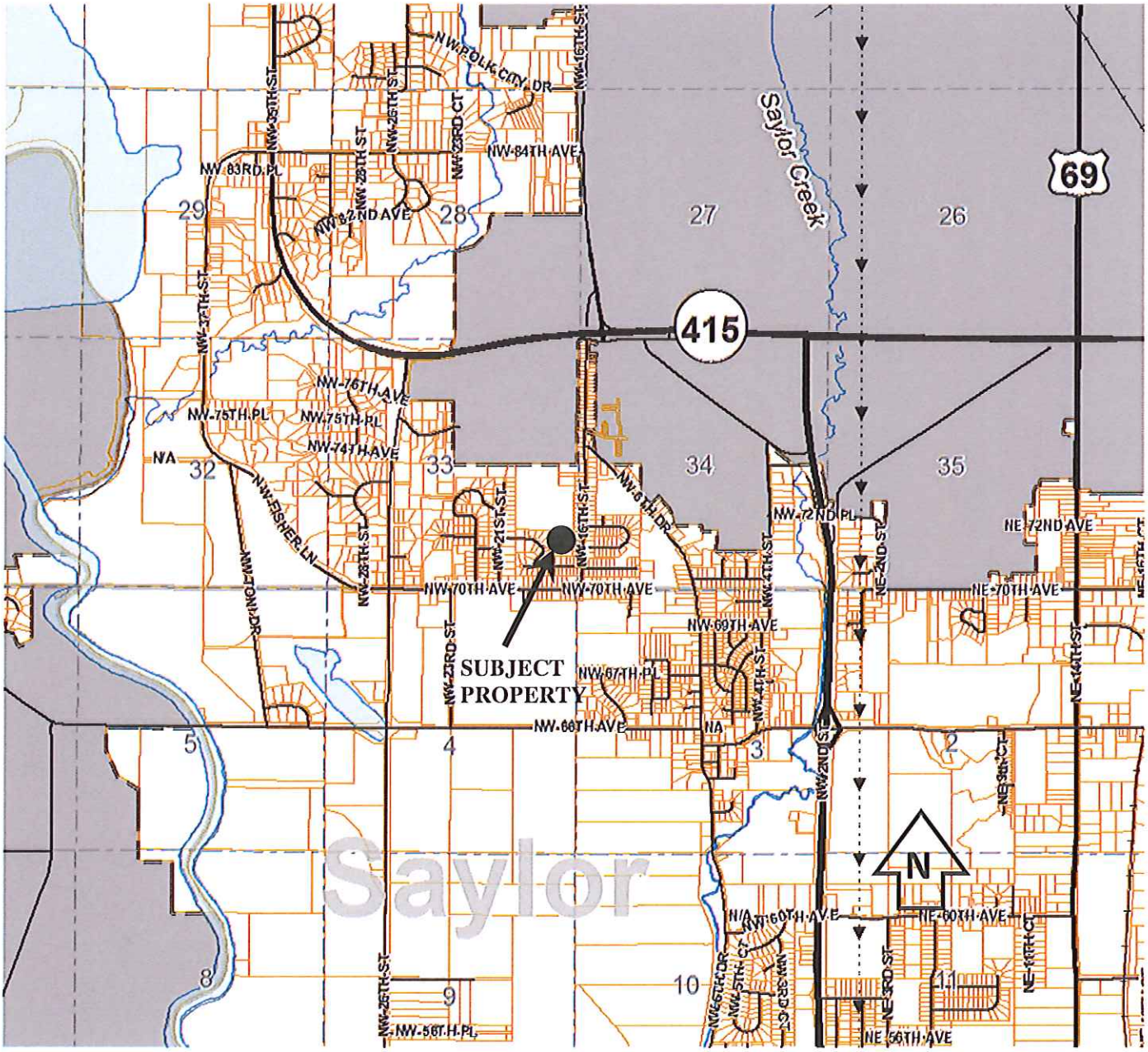
Preliminary Plat

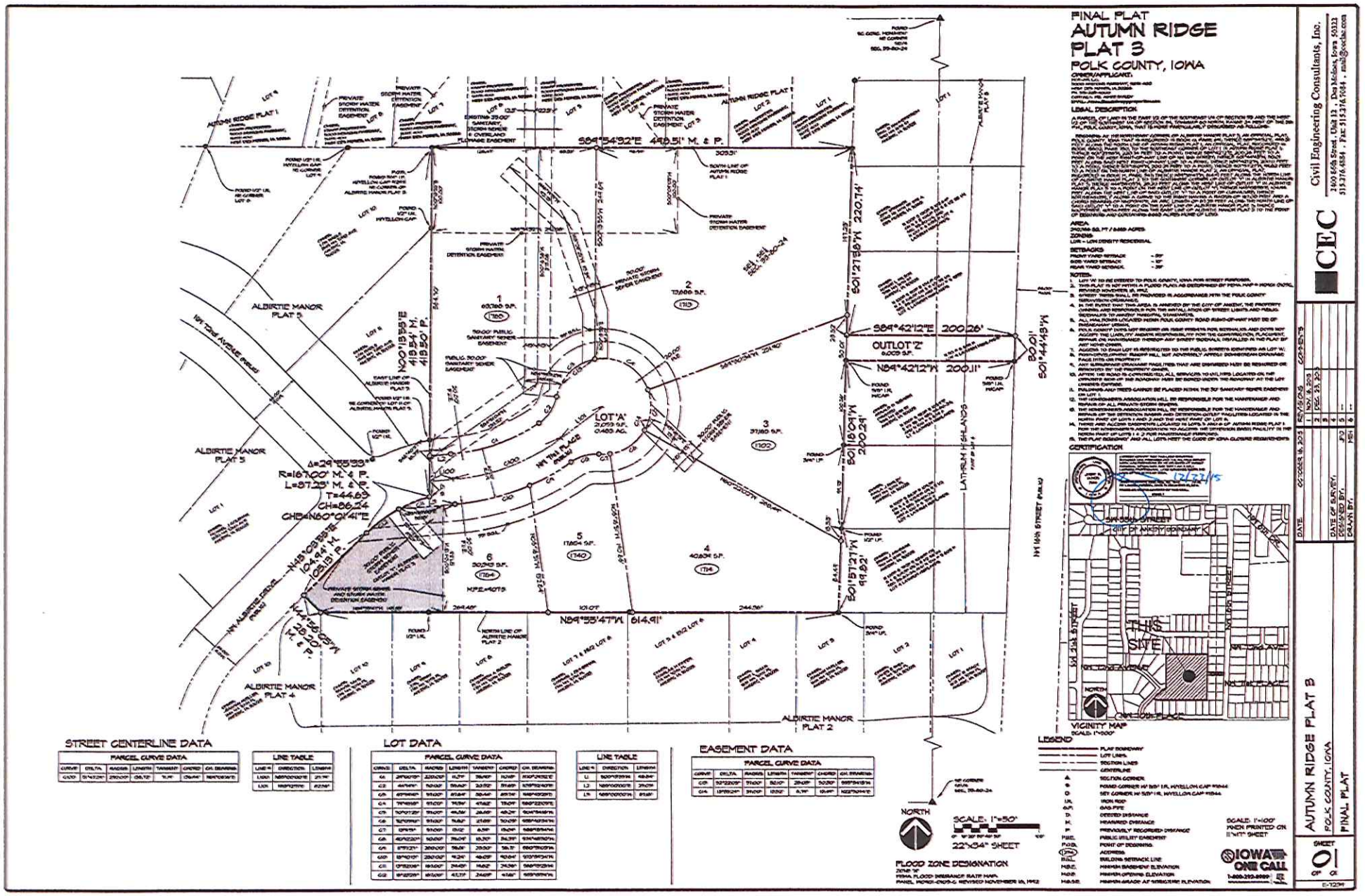
PLAT INFORMATION: This subdivision plat proposes 6 lots and one outlot on 6.6 acres of land and is zoned LDR – Low Density Residential District. This subdivision plat proposes a short cul-de-sac roadway off of Albertie Drive.

SEWER: Sanitary sewer **WATER:** Des Moines Water Works

TOWNSHIP: Crocker

OWNER/DEVELOPER: WCK-AR, L.C. **SURVEYOR/ ENGINEER:** Civil Engineering Consultants, Inc.





STREET CENTERLINE DATA

PARCEL CURVE DATA

CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD	CH. BEARING
C170	51°43'29"	250.00'	225.72'	121.49'	218.14'	N65°09'36"E

LINE TABLE

LINE #	DIRECTION	LENGTH
L100	N65°09'36"E	29.76'
L101	N65°09'36"E	60.74'

LOT DATA

PARCEL CURVE DATA

CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD	CH. BEARING
C1	29°00'07"	220.00'	111.37'	56.90'	110.19'	S70°42'02"E
C2	44°14'11"	70.00'	54.06'	28.52'	52.73'	S75°52'40"E
C3	67°34'45"	170.00'	200.47'	112.64'	188.94'	N68°49'28"E
C4	79°49'59"	170.00'	118.29'	69.62'	109.00'	S80°22'05"E
C5	70°01'28"	170.00'	103.76'	59.24'	97.47'	N34°54'49"E
C6	52°07'59"	170.00'	154.67'	83.69'	149.39'	N88°49'34"E
C7	12°15'11"	170.00'	36.36'	18.24'	36.29'	S62°15'54"E
C8	40°42'24"	170.00'	120.76'	63.10'	118.24'	S76°48'30"E
C9	27°17'21"	200.00'	95.26'	48.57'	94.36'	S80°39'24"E
C10	13°40'07"	250.00'	59.64'	29.99'	59.49'	S70°39'24"E
C11	12°52'08"	191.00'	214.01'	114.62'	214.36'	S88°10'29"E
C12	61°27'09"	191.00'	204.77'	112.69'	195.07'	N59°18'54"E

LINE TABLE

LINE #	DIRECTION	LENGTH
L1	S00°13'55"W	49.84'
L2	N89°00'00"E	39.01'
L3	N89°00'00"E	81.61'

EASEMENT DATA

PARCEL CURVE DATA

CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD	CH. BEARING
C13	52°22'09"	211.00'	82.10'	41.69'	80.20'	S88°54'51"W
C14	10°59'24"	314.00'	120.62'	60.79'	119.89'	N22°54'44"E

Res. No. 38-16
March 29, 2016

RESOLUTION

Moved by _____, Seconded by_____ that the following resolution be adopted:

WHEREAS, the owners of land located in Section 4, Township 80 North, Range 25 West of the 5th P.M. (Jefferson Township), Polk County, Iowa, wish to subdivide and plat their land into a major preliminary subdivision plat known as Jester Ridge Estates; and

WHEREAS, the major preliminary subdivision plat proposes 12 lots on 22.68 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the subdivision ordinance requirement for the provision of new public streets to access interior lots for major subdivision plats and the subdivision ordinance requirement that flag lots shall not exceed three (3) acres in size for proposed Lots 1 and 11; and

WHEREAS, the owner/developer requests the following waivers from the subdivision ordinance requirements: 1) Street waiver for a major subdivision plat; and 2) Waiver from the maximum allowable flag lots size of three (3) acres for Lots 1 and 11; and

WHEREAS, the Polk County Zoning Commission on February 22, 2016, recommended approval of the preliminary subdivision plat to the Board of Supervisors by a vote of five (5) for and one (1) against with one (1) absent.

NOW, THEREFORE, BE IT RESOLVED that the major preliminary subdivision plat of Jester Ridge Estates is hereby approved.

Sewer Service:	On-site wastewater treatment systems
Water Service:	Xenia Rural Water
Zoning:	"RR" Rural Residential District
Platted by:	Mary H. Jaeger (owner/trustee) & Meadowbrook Builders, LLC (developer)
Engineer:	Snyder & Associates
Location:	Southwest corner of NW 107th Street and NW 115th Avenue
Township:	Jefferson

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice
_____
Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

#22

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 38-16 approving the Preliminary Plat of Jester Ridge Estates, a major preliminary subdivision plat.

Agenda Date: March 29, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on February 22, 2016, and voted five (5) for, one (1) against with one (1) absent to recommend approval of the Preliminary Plat of Jester Ridge Estates.

Action Requested (Recommended): Approval of the Preliminary Plat of Jester Ridge Estates.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes 12 lots on 22.68 acres of land zoned "RR" Rural Residential District. The layout contains four (4) flag lots, and all lots front the existing public streets of either NW 107th Street or NW 115th Avenue. No new streets are proposed. Shared driveways are utilized to limit the number of access points.

Action Impact: Approval of the Preliminary Plat allows the applicants to move forward with site grading and utilities, and also allows for the submittal of a final plat. Following staff's review the final plat will come before the Board for approval prior to recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	N	N	N		

Additional Fiscal Note Information (optional):

Jester Ridge Estates
Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes 12 lots on 22.68 acres of land zoned "RR" Rural Residential District.

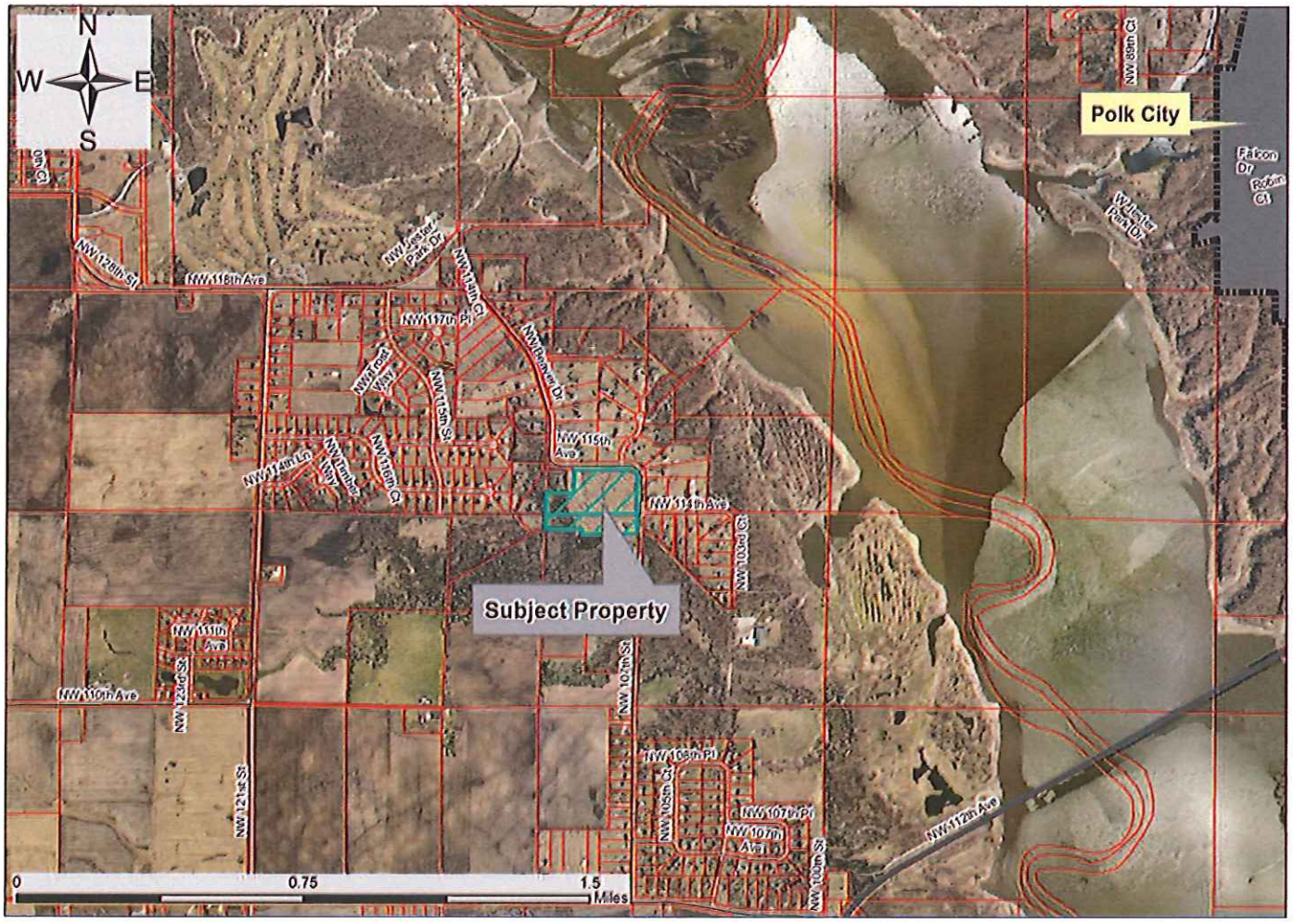
SEWER: Individual septic systems

WATER: Xenia Rural Water

TOWNSHIP: Jefferson

OWNER/DEVELOPER: Mary H. Jaeger (owner/trustee) & Meadowbrook Builders, LLC / Cliff McClure (developer)

Vicinity Map:



JESTER RIDGE ESTATES

PRELIMINARY PLAT - 2016

LEGEND

Features	Existing	Proposed
Spot Elevation	93.0	93.0
Contour Elevation	93	93
Fence (Barbed, Field, Hog)		
Fence (Chain Link)		
Fence (Wood)		
Fence (Silt)		
Tree Line		
Tree Stump		
Deciduous Tree or Shrub		
Coniferous Tree or Shrub		
Communication	C(*)	C
Overhead Communication	OC(*)	OC
Fiber Optic	FO(*)	FO
Underground Electric	E(*)	E
Overhead Electric	OE(*)	OE
Gas Main with Size	4" G(*)	4" G
High Pressure Gas Main with Size	4" HPG(*)	4" HPG
Water Main with Size	8" W(*)	8" W
Sanitary Sewer with Size	8" S(*)	8" S
Duct Bank	DUCT(*)	
Test Hole Location for SUE w/ID	TH1	

MAPPED UTILITIES
C1(D) - Century Link
C2(D) - Iowa Network Services
G1(D) - Consumers Energy
G2(D) - Mid American Energy
W1(D) - Des Moines Water Works
OE - Mid American Energy Overhead Electric
E1(D) - Mid American Energy Underground Electric

(*) Denotes the survey quality service level for utilities

	Existing	Proposed
Sanitary Manhole		
Storm Sewer with Size	12" ST	12" ST
Storm Manhole		
Single Storm Sewer Intake		
Double Storm Sewer Intake		
Fire Hydrant		
Fire Hydrant on Building		
Water Main Valve		
Water Service Valve		
Well		
Utility Pole		
Guy Anchor		
Utility Pole with Light		
Utility Pole with Transformer		
Street Light		
Yard Light		
Electric Box		
Electric Transformer		
Traffic Sign		
Communication Pedestal		
Communication Manhole		
Communication Handhole		
Fiber Optic Manhole		
Fiber Optic Handhole		
Gas Valve		
Gas Manhole		
Gas Apparatus		
Fence Post or Guard Post		
Underground Storage Tank		
Above Ground Storage Tank		
Sign		
Satellite Dish		
Mailbox		
Soil Boring		

Survey	Found	Set
Section Corner		
1/2" Rebar, 19710 (Unless Otherwise Noted)		
ROW Marker		
ROW Rail		
Control Point	CP	
Bench Mark		
Platted Distance	P	
Measured Bearing & Distance	M	
Recorded As	R	
Deed Distance	D	
Calculated Distance	C	
Minimum Protection Elevation	MPE	
Centerline		
Section Line		
1/4 Section Line		
1/4 1/4 Section Line		
Easement Line		

UTILITY QUALITY SERVICE LEVELS

QUALITY LEVELS OF UTILITIES ARE SHOWN IN THE PARENTHESES WITH THE UTILITY TYPE AND WHEN APPLICABLE, SIZE. THE QUALITY LEVELS ARE BASED ON THE CI/ ASCE 38-02 STANDARD.

QUALITY LEVEL (D) INFORMATION IS DERIVED FROM EXISTING UTILITY RECORDS OR ORAL RECOLLECTIONS.

QUALITY LEVEL (C) INFORMATION IS OBTAINED BY SURVEYING AND PLOTTING VISIBLE ABOVE-GROUND UTILITY FEATURES AND USING PROFESSIONAL JUDGMENT IN CORRELATING THIS INFORMATION WITH QUALITY D INFORMATION.

QUALITY LEVEL (B) INFORMATION IS OBTAINED THROUGH THE APPLICATION OF APPROPRIATE SURFACE GEOPHYSICAL METHODS TO DETERMINE THE EXISTENCE AND APPROXIMATE HORIZONTAL POSITION OF SUBSURFACE UTILITIES.

QUALITY LEVEL (A) IS HORIZONTAL AND VERTICAL POSITION OF UNDERGROUND UTILITIES OBTAINED BY ACTUAL EXPOSURE OR VERIFICATION OF PREVIOUSLY EXPOSED SUBSURFACE UTILITIES, AS WELL AS THE TYPE, SIZE, CONDITION, MATERIAL, AND OTHER CHARACTERISTICS.

UTILITY WARNING

THE UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND/OR RECORDS OBTAINED. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED.

N

1"=2000'

VICINITY MAP

CONTROL POINTS

IOWA STATE PLANE SOUTH COORDINATE SYSTEM
NAD83(2011)(EPOCH 2010.00) IARTN DERIVED - US SURVEY FEET

CP1 N=644464.59 E=1568005.42
FOUND MAG NAIL IN CENTERLINE/CENTERLINE OF NW 114TH AVE. & NW 115TH ST.

CP2 N=645103.07 E=1567074.24
SET MAG NAIL IN SOUTH PAINT LINE OF NW 115TH AVE, APPROXIMATELY 75' WEST OF MAILBOX FOR #10911, AND APPROXIMATELY 100' EAST OF MAILBOX FOR #10979.

CP3 N=644215.95 E=1567225.15
SET 1/2" REBAR WITH RED PLASTIC CAP AT SW CORNER OF FIELD, APPROXIMATELY 50' SNE OF CORNER POST WITH FENCE NORTH, SOUTH, & WEST.

BENCHMARKS

NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88 - GEOID12A)
IARTN DERIVED - US SURVEY FEET

BM1 ELEV=937.97
SET RR SPIKE IN 2ND POWER POLE EAST OF NW BEAVER DR, ON NORTH SIDE OF 115TH AVE.

BM2 ELEV=919.00
FOUND 60D NAIL IN POWER POLE WITH DOUBLE GUY ANCHORS, WEST SIDE OF NW 107TH ST, NORTH SIDE OF NW 114TH AVE.

PROPERTY DESCRIPTION

A PART OF PARCEL "D" AS FILED IN BOOK 12407, PAGE 863 OF THE POLK COUNTY RECORDER'S OFFICE AND BEING IN THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHWEST FRACTIONAL 1/4 AND THE NORTH 200 FEET OF THE WEST 520 FEET AND THE EAST 800 FEET OF THE NORTH 275 FEET OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 ALL BEING IN SECTION 4, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE 5TH P.M, POLK COUNTY, IOWA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE CENTER OF SAID SECTION 4 ALSO BEING THE SOUTHEAST CORNER OF SAID PARCEL "D"; THENCE SOUTH 03° 02' 18" WEST ALONG THE EAST LINE OF SAID EAST 800 FEET OF THE NORTH 275 FEET, 276.38 FEET TO THE SOUTH LINE OF SAID EAST 800 FEET OF THE NORTH 275 FEET; THENCE SOUTH 89° 21' 49" WEST ALONG SAID SOUTH LINE, 799.68 FEET TO THE WEST LINE OF SAID EAST 800 FEET OF THE NORTH 275 FEET; THENCE NORTH 00° 27' 47" WEST ALONG SAID WEST LINE 74.96 FEET TO THE SOUTH LINE OF SAID NORTH 200 FEET OF THE WEST 520 FEET; THENCE SOUTH 89° 21' 02" WEST ALONG SAID SOUTH LINE, 507.29 FEET TO THE WEST LINE OF SAID NORTH 200 FEET OF THE WEST 520 FEET; THENCE NORTH 02° 52' 11" EAST ALONG SAID WEST LINE, 201.77 FEET TO THE SOUTHWEST CORNER OF SAID SOUTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHWEST FRACTIONAL 1/4 ALSO BEING THE SOUTHWEST CORNER SAID PARCEL "D"; THENCE NORTH 01° 46' 33" EAST ALONG THE WEST LINE OF SAID PARCEL "D", 300.90 FEET TO THE SOUTHWEST CORNER OF PARCEL "F" AS FILED IN BOOK 13463, PAGE 302 OF THE POLK COUNTY RECORDER'S OFFICE; THENCE NORTH 89° 25' 36" EAST ALONG THE SOUTH LINE OF SAID PARCEL "F", 285.00 FEET; THENCE SOUTH 01° 46' 33" WEST CONTINUING ALONG SAID SOUTH LINE, 12.00 FEET; THENCE NORTH 89° 25' 36" EAST CONTINUING ALONG SAID SOUTH LINE, 98.00 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL "F"; THENCE NORTH 01° 46' 33" EAST ALONG THE EAST LINE OF SAID PARCEL "F", 372.00 FEET TO THE NORTHEAST CORNER OF SAID PARCEL "F"; THENCE NORTH 89° 25' 36" EAST ALONG THE NORTH LINE OF SAID PARCEL "D", 757.81 FEET; THENCE EASTERLY ALONG SAID NORTH LINE AND ALONG A CURVE CONCAVE SOUTHEASTERLY WHOSE RADIUS IS 170.00 FEET, WHOSE ARC LENGTH IS 275.46 FEET AND WHOSE CHORD BEARS SOUTH 44° 09' 14" EAST, 246.30 FEET TO THE EAST LINE OF SAID PARCEL "D"; THENCE SOUTH 02° 14' 00" WEST ALONG SAID EAST LINE, 481.48 FEET TO THE POINT OF BEGINNING AND CONTAINING 24.02 ACRES (1,046,261 S.F.) AND BEING SUBJECT TO 1.34 ACRES (58,259 S.F.) OF ROADWAY EASEMENT.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

OWNER

MARY H JAEGER (TRUSTEE)
5390 NW 66TH AVE
JOHNSTON, IA 50131
PHONE: (515) 278-5611

DEVELOPER

MEADOWBROOK BUILDERS, LLC.
P.O. BOX 607
ANKENY, IOWA 50021
CONTACT: CLIFF MCCLURE
PHONE: (515) 979-0022

ENGINEER/SURVEYOR

SNYDER AND ASSOCIATES, INC.
2727 SNYDER BLVD
ANKENY, IOWA 50021
CHAD D. DEVORE, P.E.
ERIN D. GRIFFIN, P.L.S.
(515) 964-2020

BULK REGULATIONS

MINIMUM LOT AREA = 40,000 SF
YARD SETBACKS
FRONT = 50'
SIDE = 15'
REAR = 50'
MINIMUM LOT WIDTH = 140'

ZONING CLASSIFICATION

RR - RURAL RESIDENTIAL DISTRICT

FEMA FLOOD ZONE CLASSIFICATION

ZONE A - PANEL NUMBER 190901 0025 B
ZONE C - PANEL NUMBER 190901 0025 B
THE SITE IS ZONE C/ZONE X EXCEPT FOR THE SMALL AREA OF ZONE A WITHIN THE DRAINAGE EASEMENT ON THE SOUTHERN HALF OF LOT 1. THE ZONE A AREA IS SHOWN ON SHEET 2.

NOTES

SOURCE OF WATER SUPPLY - XENIA RURAL WATER ASSOCIATION
ON-SITE SEWAGE DISPOSAL - INDIVIDUAL ON-SITE SEWAGE DISPOSAL SYSTEM

1. IF THIS AREA IS ANNEXED BY THE CITY OF POLK CITY, THE OWNERS OF THE LOTS ARE HEREBY NOTIFIED THAT THEY WILL BE RESPONSIBLE FOR SIDEWALK AND STREET LIGHT INSTALLATION AS PER MUNICIPAL STANDARDS.
2. POLK COUNTY DOES NOT REQUIRE OR ISSUE PERMITS FOR SIDEWALKS AND DOES NOT ACCEPT THE LIABILITY AND/OR RESPONSIBILITY FOR CONSTRUCTION, PLACEMENT, REPAIR, OR MAINTENANCE THEREOF OF ANY STREET SIDEWALK INSTALLED IN THE PLAT BY ANY HOME OWNER.
3. MAINTENANCE OF ALL DRAINAGE EASEMENTS SHALL BE THE RESPONSIBILITY OF THE INDIVIDUAL PROPERTY OWNER.
4. SUBSURFACE DRAINAGE FACILITIES THAT ARE DISTURBED MUST BE RESTORED OR REROUTED BY THE INDIVIDUAL LOT OWNER.
5. RELOCATION OF ANY ENTRANCE OR UTILITY TO CONFORM TO THE REQUIREMENTS OF THIS PLAT WILL BE AT THE DEVELOPERS EXPENSE.
6. IT SHALL BE THE DEVELOPERS RESPONSIBILITY TO APPLY FOR AND OBTAIN ANY STORM WATER DISCHARGE PERMITS FROM THE IOWA DEPARTMENT OF NATURAL RESOURCES AS REQUIRED FOR THIS PROJECT.
7. ALL MAILBOXES LOCATED IN POLK COUNTY ROAD RIGHT-OF-WAY MUST BE OF BREAKAWAY DESIGN.
8. WATER SERVICE TO THE SUBDIVISION SHALL BE PROVIDED BY XENIA RURAL WATER. ALL WATER INSTALLATION TO BE IN ACCORDANCE WITH XENIA RURAL WATER ASSOCIATION RULES AND REGULATIONS.
9. DUE TO SOIL TYPES, LIMITATIONS, AND DISTURBANCE, ALTERNATIVE SEPTIC SYSTEMS MAY BE REQUIRED. INDIVIDUAL WASTEWATER TREATMENT SYSTEMS SHALL BE DESIGNED BY AN ENGINEER.
10. ANY ACCESS RESTRICTION MAY BE REVISED OR REMOVED BY THE POLK COUNTY PUBLIC WORKS DEPARTMENT.
11. STREET LOTS A & B SHALL BE DEDICATED TO POLK COUNTY FOR ROADWAY PURPOSES.
12. NO INDIVIDUAL LOT ENTRANCE SHALL BE ALLOWED WITHIN 150 FEET FROM THE C-C INTERSECTION OF TWO PUBLIC ROADWAYS CONNECTING OUTSIDE THE PLAT OR WITHIN 70 FEET FROM THE C-C INTERSECTION OF TWO PUBLIC ROADWAYS WITHIN THE PLAT.
13. THE PUBLIC IMPROVEMENTS SHALL BE CONSTRUCTED AS PER THE 2016 STATEWIDE URBAN DESIGN STANDARDS FOR PUBLIC IMPROVEMENTS (SUDAS). ALL WATER MAIN SHALL BE CONSTRUCTED AS PER THE XENIA RURAL WATER ASSOCIATION STANDARD SPECIFICATIONS.
14. POST DEVELOPMENT RUNOFF WILL NOT ADVERSELY AFFECT DOWNSTREAM DRAINAGE FACILITIES OR PROPERTY OWNERS.
15. NO GRADING SHALL OCCUR ON ADJACENT PROPERTIES WITHOUT THE WRITTEN CONSENT OF THE AFFECTED PROPERTY OWNER.
16. ALL SERVICES TO UTILITIES LOCATED ON THE OPPOSITE SIDE OF THE ROADWAY MUST BE BORED UNDER THE ROADWAY AT THE LOT OWNER'S EXPENSE.
17. CULVERTS TO BE USED FOR CROSSING DRAINAGE EASEMENTS MUST BE DESIGNED BY A REGISTERED PROFESSIONAL ENGINEER.
18. GRADING CONTRACTOR WILL BE REQUIRED TO PROVIDE A 4-YEAR MAINTENANCE BOND FOR EROSION CONTROL. THE IDNR STORM WATER DISCHARGE PERMIT WILL BE REQUIRED PRIOR TO GRADING OPERATIONS.
19. THE FOLLOWING LOTS SHALL HAVE A COMMON DRIVEWAY LOCATION FOR ACCESS TO EACH LOT AS IDENTIFIED BY THE JOINT ACCESS EASEMENTS: LOTS 1 AND 2, LOTS 3 AND 4, LOTS 5 AND 6, LOTS 8 AND 9, AND LOTS 10 AND 11.
20. THE DRIVEWAY ACCESS TO LOT 7 SHALL BE LOCATED WITHIN 80' OF THE NW LOT CORNER OR WITHIN 140' OF THE SE LOT CORNER.
21. THE DRIVEWAY ACCESS TO LOT 12 SHALL BE LOCATED WITHIN 65' OF THE NE LOT CORNER.

CHAD D. DEVORE 16007 LICENSED PROFESSIONAL ENGINEER IOWA

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Chad D. Devore, P.E. Date
License Number 16007
My License Renewal Date is December 31, 2017
Pages or sheets covered by this seal:
SHEETS 1-4

ERIN D. GRIFFIN 19710 LICENSED LAND SURVEYOR IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Erin D. Griffin, PLS Date
License Number 19710
My License Renewal Date is December 31, 2016
Pages or sheets covered by this seal:
SHEETS 1-3

MARK	REVISION	DATE	BY
2	REVISED AS PER POLK COUNTY COMMENTS	03/15/16	AWS
1	REVISED AS PER POLK COUNTY COMMENTS	03/22/16	DJD

Engineer: CDD | Checked By: BKC | Scale: 1"= 2000'
Technician: AWS | Date: 02/03/16 | Field Bk: Pg:

JESTER RIDGE ESTATES
PRELIMINARY PLAT - 2016
POLK COUNTY, IOWA
SNYDER & ASSOCIATES, INC.
2727 S.W. SNYDER BLVD.
ANKENY, IOWA 50023
515-964-2020 | www.snyder-associates.com

Project No: 1151003
Sheet 1 of 4

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, on August 11, 2015, Polk County awarded a contract to Shive Hattery, Inc for "Architectural Services for a Northside Community Center"; and

WHEREAS, on March 15, 2016 Polk County received six (6) bids for the construction of the Northside Community Center; and

WHEREAS, General Services and the project architect, Shive Hattery, have reviewed the bids; and

WHEREAS, General Services recommends accepting the lowest responsive and responsible bid in the base bid amount of Three Million Three Hundred Twenty Three Thousand Dollars ($3,323,000.00) submitted by Ball Team, LLC of Urbandale, Iowa.

NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors does hereby award the project to Ball Team, LLC and authorizes the chairperson to sign the attached contractual documents.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

15/16 - 015

_____
John Rowen, Director
Polk County General Services

APPROVED AS TO FORM:

_____
Assistant County Attorney

FISCAL NOTE:

#23

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution awarding Bid No. 470-1516 "Polk County Northside Community Center" to Ball Team, LLC of Urbandale, Iowa.

Agenda Date: March 29, 2016

Contact Individual: John Rowen
Director, General Services
286-3131

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy:

Background: On August 11, 2015, Polk County awarded a contract to Shive Hattery, Inc for "Architectural Services for a Northside Community Center." On March 15, 2016 Polk County received six (6) bids for the construction of the Northside Community Center and Ball Team, LLC of Urbandale, Iowa was the lowest responsive and responsible bidder.

Action Impact: This Resolution awards the project to Ball Team, LLC of Urbandale, Iowa in the base bid amount of $3,323,000.00, and authorizes the chairperson to sign the contract.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Y	$750,000.00				
16/17	Y	$2,573,000.00				

Additional Fiscal Note Information (optional):

Client: Polk County, Iowa
Project Name: Polk County Northside Community Center
Bid No. 470-1516

Bid Date & Time: 03.15.2016, 2:00 PM, CST
Location: Polk County Administrative Office Building — Room 120
S-H Project No.: 4152240

SHIVEHATTERY
ARCHITECTURE + ENGINEERING

I hereby certify that this document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Architect under the laws of the State of Iowa.

Kurt M. Hagge Name:
06647 Registration #:

Name / Address of Bidder	Addendum #1	Addendum #2	Bid Security	TSB Form	Non-Collusion Affidavit	Bidder Status	BASE BID AMOUNT	Survey / Staking Allowance	Contaminated Soils Allowance (If Encountered)
Ball Team, LLC 10550 New York Avenue, Suite 100 Urbandale, Iowa 50322	X	X	X	X	X	X	$3,323,000.00	$13,750.00	$2,500.00
Edge Commercial, LLC 3155 SE Miehe Drive, Suite 2 Grimes, Iowa 50111	X	X	X	X	X	X	$4,766,000.00	$13,750.00	$5,540.00
Henning Paric Commercial, LLC 5800 Merle Hay Road, Suite 14 Johnston, Iowa 50131	X	X	X	X	X	X	$3,502,700.00	$13,750.00	$5,000.00
Lansink Construction, Inc. 5967 Merle Hay Road Johnston, Iowa 50131	X	X	X	X	X	X	$3,690,000.00	$13,750.00	$5,250.00
Two Rivers Group, Inc. 1301 1st Avenue North Altoona, Iowa 50009	X	X	X	X	X	X	$4,370,000.00	$13,750.00	$5,250.00
Venter Spooner, Inc. 6500 NW Beaver Drive Johnston, Iowa 50131	X	X	X	X	X	X	$3,798,800.00	$13,750.00	$5,500.00

R E S O L U T I O N

MOVED BY_____SECONDED BY_____

That the following Resolution be adopted:

WHEREAS, In 2015, the Iowa Department of Public Health (IDPH) awarded funding to the Polk County Board of Health for infectious disease emergency preparedness and response planning; and

WHEREAS, Polk County entered in to a contract with Ms. Walding to provide planning assistance in the development and implementation of components of the health department's response plans; and

WHEREAS, the terms of the contract were October 13, 2015 through September 30, 2016 with the total amount not to exceed $69,000; and

WHEREAS, this amendment extends the contract date to December 31, 2016 and adjusts dates of performance deliverables. The funded amount remains unchanged.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors/Board of Health approves the first amendment to the Agreement for Professional Services with Ms. Alison Walding and authorizes the Chairperson to sign the Agreement.

POLK COUNTY BOARD OF SUPERVISORS/
BOARD OF HEALTH

By_____
Chairperson

_____
Rick Kozin
Director of Public Health

Approved as to form:
John P. Sarcone
Polk County attorney

By_____
Assistant County Attorney

Fiscal Impact: Revenue/Expenses: No change

#24

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Amendment to Agreement with Ms. Alison Walding for Emergency Preparedness Planning

Agenda Date: 3/29/2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original contract approved by BOS on 10/13/2015

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County entered into an agreement with the Iowa Department of Public Health (IDPH) in July 2015 for funding to continue to assure readiness and response to Ebola Virus Disease and other highly infectious diseases. There were specific allocations in the funding for the local board of health, as well as local hospitals and emergency medical services. The total contract amount over a 17 month period was $237,679.

In October, 2015, Polk County entered in to an agreement with Ms. Walding to assist Polk County Health Department in continuing to develop its infectious disease response plans through June 30, 2016 for an amount not to exceed $69,000.

IDPH has subsequently extended the original contract with Polk County until June 30, 2017. Ms. Walding's agreement is now being extended an additional three months, through December 31, 2016, and the dates of performance deliverables have been adjusted.

Action Impact: Polk County will be better prepared to plan for and respond to public health threats in the community.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N					
16/17	N					

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Department of Human Resources desires to ensure that Polk County is receiving the most competitive cost for benefit administration from vendors/carriers, and

WHEREAS, in an effort to reduce costs to Polk County, Human Resources plans to solicit competitive bids for administration of our medical insurance plan, and

WHEREAS, Human Resources recommends securing the services or a professional benefit insurance consultant to assist in soliciting bids, negotiating costs, and coordinating implementation of plans if needed, and

WHEREAS, an agreement has been negotiated with AON Consulting, Inc. to provide Polk County consultant services from 04/01/2016 through 06/30/2017 for a cost of $25,000, and

WHEREAS, the agreement has been approved by the County Attorney as to form, and

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the attached agreement and authorizes the Chairperson to sign the agreement on behalf of Polk County.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

_____

Chairperson

Submitted By:

_____

Jim Nahas, Director of Human Resources

Reviewed By:

_____

Assistant Polk County Attorney

#25

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Director of Public Works indicates the department has experienced problems with turnover in the Utility Crew Leader seasonal position for the past few years and has requested an increase in pay rate to aid in recruitment and retention of qualified candidates, and

WHEREAS, the Public Works Department has also requested an increase in the seasonal rate for the Code Enforcement Technician to attract/retain skilled candidates, and

WHEREAS, the Director of Public Works proposes increasing the rates to $14.00 per hour, and

WHEREAS, the Human Resource Department has reviewed the position duties and supports the following position modifications:

- Increase hourly rate for seasonal Utility Crew Leader from $12.41 per hour to $14.00 per hour.
- Increase the hourly rate for seasonal Code Enforcement Technician from $12.41 to $14.00 per hour.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

_____

Chairperson

Submitted By:

_____

James Nahas, Director of Human Resources

#26

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: **Position Modifications in the Public Works Department**

Agenda Date: **3/29/16**

Contact Individual: Jim Nahas, Director of Human Resources

Previous Action taken by the Board:

Action Requested (Recommended): Increase hourly rate for seasonal Utility Crew Leader and Code Enforcement Technician from $12.41 to $14.00.

Comply with Policy:

Background: The Director of Public Works indicated the department has experienced turnover with the seasonal Utility Crew Leader for the past few years which he believes is a result of the pay rate. He also indicates he believes the level of responsibilities of the seasonal Code Enforcement Technician warrants a higher pay rate. He is proposing a rate of $14.00 per hour for both job classifications. This action will impact 3 seasonal positions (2 in Public Works, 1 in General Services). The Department of Human Resources has reviewed the proposal and supports assignment to a pay rate of $14.00 per hour for both job classifications.

Action Impact: Increases pay rate for seasonal Utility Crew Leader (2 positions) and Code Enforcement Technician (1 position) from $12.41 per hour to $14.00 per hour.

Fiscal Note: Funds in the summer program are available to cover the costs of the position in General Services. Public Works has funds available to cover the remaining costs. No additional funds are requested.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16			$928.00 (Public Works), $329 (Summer Pool)				
16/17			$1,797 (Public Works), $411 (Summer Pool)				

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, Calvin Community Foundation provides compassionate care for the elderly through quality staff and facilities. Calvin Community has living options ranging from independent living to full scale skilled nursing care. Calvin Community Foundation supports physical, social and psychological needs that assists with the health, security and happiness of their residents, and;

WHEREAS, Calvin Community Foundation has requested a grant from Polk County to assist in the expansion of the Memory Care Unit. This project will add an additional 14 Memory Care Rooms and a new enhanced serving kitchen. The kitchen will provide services for the Memory Care Units. Funding will be directed toward material and construction costs for the project located at 4210 Hickman Road, Des Moines, Iowa, and;

WHEREAS, it is the desire of the Polk County Board of Supervisors to approve a Community Development Grant to Calvin Community Foundation in the amount of $50,000.00, and;

NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors awards a $50,000.00 Community Development Grant to Calvin Community Foundation and authorizes the Chair to sign the attached agreement.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

Lisa Moody-Tunks
Grant Administrator

Approved as to Form:

Assistant Polk County Attorney

Fiscal Impact: $50,000.00 from the Community Development Fund.

#27

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for Calvin Community Foundation.

Agenda Date: March 29, 2015

Contact Individual: Lisa Moody-Tunks, Grant Administrator
Polk County Board of Supervisors
515-286-2272

Previous Action taken by the Board: Community Development Grant-June 3, 2014-$20,000.00

Board/Commission Actions: N/A

Action Requested (Recommended): Award a $50,000.00 grant to the Calvin Community Foundation.

Comply with Policy: Yes

Background: Calvin Community Foundation has requested funding for an expansion project of the Memory Care Unit. The project will focus on 14 additional Memory Care Rooms and expanding facilities to better meet the demands of their residents and families.

Action Impact: The passage of this resolution will award $50,000.00, to Calvin Community Foundation and authorizes the Chair to sign attached agreement.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	$50,000.00			4010932.79410	

Additional Fiscal Note Information (optional):