

**POLK COUNTY BOARD OF SUPERVISORS AGENDA**  
**POLK COUNTY ADMINISTRATIVE OFFICE BUILDING**

**111 COURT AVENUE - ROOM 120**

**MAY 3, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

**PUBLIC HEARING**

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

5. Resolution approving Quit Claim Deed to the City of Des Moines for vacant property located behind 914 Hackley Avenue.

**PUBLIC HEARING**

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

6. Resolution approving Quit Claim Deed to the City of Des Moines for vacant property located behind 918 Hackley Avenue.

**PUBLIC HEARING**

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

7. Resolution approving Quit Claim Deed to the City of Des Moines for vacant property located behind 1112 Hackley Avenue.

**PUBLIC HEARING**

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

8. Resolution approving Quit Claim Deed to the City of Des Moines for vacant property located behind 1118 Hackley Avenue.

**PUBLIC HEARING**

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

9. Resolution approving Quit Claim Deed to Galway Homes for vacant parcel south of 1435 Arlington Avenue.

10. **PUBLIC COMMENTS**

## RESOLUTIONS

11. Resolution approving expenditure of risk pool dollars to Community Support Advocates Integrated Services Program.
- \*12. Resolution approving agreement with Bruce Buchanan for clinical consultation services at the juvenile detention center.
- \*13. Resolution accepting bid from The Concrete Contracting Company, Grimes, Iowa for the 2016 PCC Pavement Patching Program.
- \*14. Resolution accepting bid from Halbrook Excavating, Ankeny, Iowa for the 2016 Sanitary Sewer Project.
- \*15. Resolution approving weatherization contract (DOE-16-20) with the Iowa Department of Human Rights.
16. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for May 17, 2016 regarding lease-purchase agreement (tandem axle truck and related equipment).
- \*17. Resolution updating the Bloodborne Pathogen and Other Potentially Infectious Material Control and Exposure Policy.
18. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for May 24, 2016 regarding proposed amendment to the FY 15/16 Budget.
19. Resolution directing the sale of \$10,905,000 (subject to adjustable per terms of offering) Taxable General Obligation Refunding Bonds, Series 2016.
20. Resolution approving Settlement Agreement (A. Levy).
21. Resolution appointing individual to the IEC Hotel Corporation Board of Directors.
22. Resolution appointing individuals to the Minimum Wage Task Force.
- \*23. Resolution approving Community Development Grant to the Des Moines Symphony Association.
24. Resolution approving Community Betterment Grant awards.

**COMMUNICATIONS**

- \*25. Nutrient Management Plan submitted by Hillebo Family Farms, Inc. (MMP).
- 26. City of Ankeny Notice of Consultation Meeting with affected townships and counties concerning petition for annexation of land.

**BUDGET ACTIONS**

- 27. Memorandum of Budget Actions.

**APPOINTMENTS**

- 28. Memorandum of Appointments.

**ADJOURNMENT**

\* Asterisk denotes attachments to items are on file in the Auditor's Office.

99-395-a

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Des Moines to obtain this vacant property located behind 914 Hackley Avenue, Des Moines, Iowa, legally described as:

S 1/2 LTS 71 & 72 BLK 9 PINEHURST

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to the City of Des Moines; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the Chairperson's signature.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

FISCAL NOTE: None

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# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Public Hearing Resolution No. 71-16 approving a Quit Claim Deed to the City of Des Moines, File #99-395-a (Dist. 120 Parcel 03789-003-000) vacant property located behind 914 Hackley Avenue, Des Moines, IA.

**Agenda Date:** May 3, 2016

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

**Previous Action taken by the Board:** On April 19, 2016 the Board approved a resolution for a public hearing to convey this parcel to City of Des Moines for the Yeader Creek grade control project.

**Board/Commission Actions:** NA

**Action Requested (Recommended):** Approve a Quit Claim Deed

**Comply with Policy:** Yes, Proposal

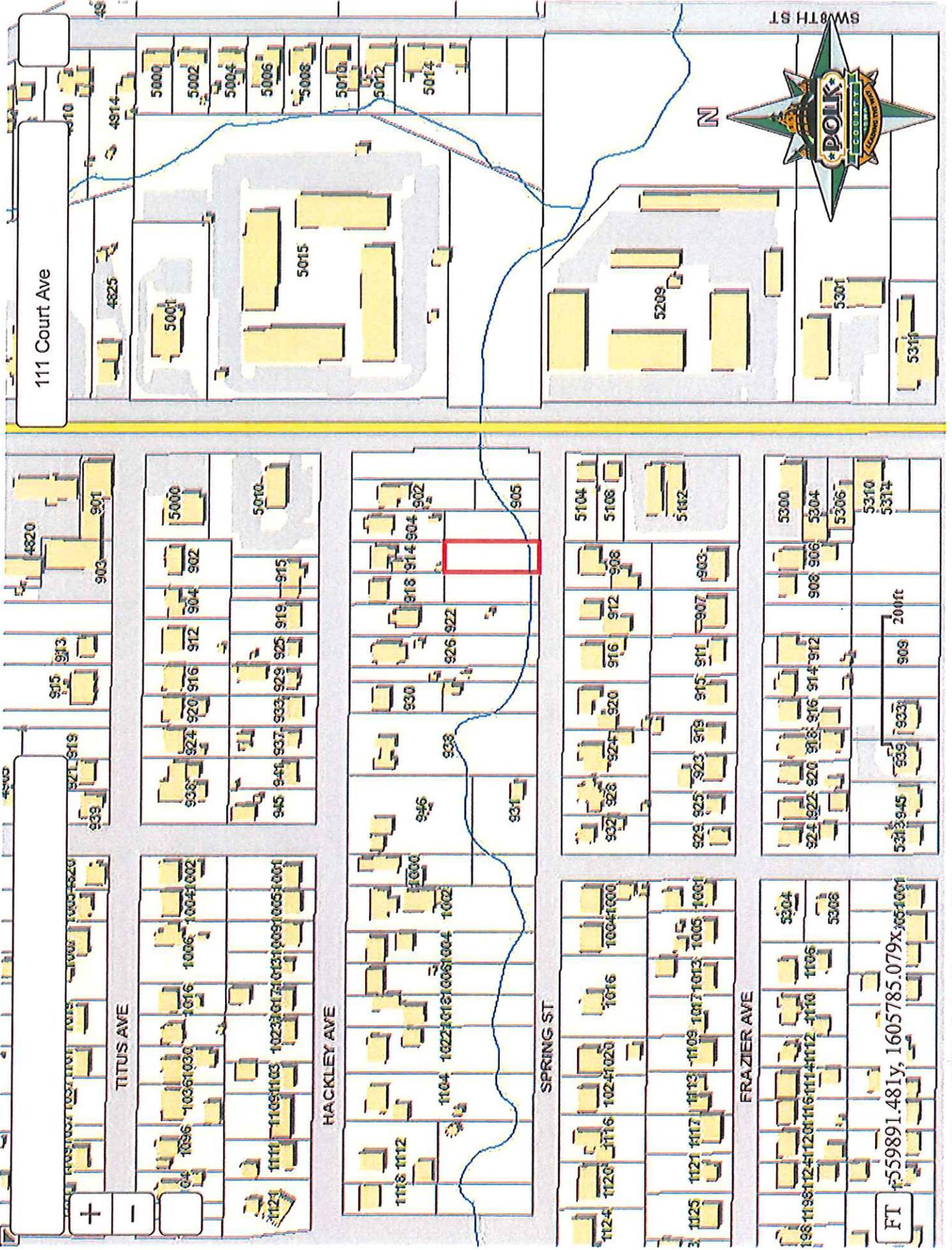
**Background:** Polk County received a proposal from the City of Des Moines to obtain this parcel for the Yeader Creek grade control project. Instead of providing easement Polk County desires to transfer the property to the City of Des Moines. Polk County received this parcel by Tax Deed in July of 1986. Parcel size is 50' x 152'. Parcel is not buildable.

**Action Impact:** Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Des Moines.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			N/A			

**Additional Fiscal Note Information (optional):**



99-394-a

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Des Moines to obtain this vacant property located behind 918 Hackley Avenue, Des Moines, Iowa, legally described as:

S 1/2 LTS 69 & 70 BLK 9 PINEHURST

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to the City of Des Moines; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the Chairperson's signature.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

FISCAL NOTE: None

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# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Public Hearing Resolution No. 70-16 approving a Quit Claim Deed to the City of Des Moines, File #99-394-a (Dist. 120 Parcel 03789-001-000) vacant property located behind 918 Hackley Avenue, Des Moines, IA.

**Agenda Date:** May 3, 2016

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

**Previous Action taken by the Board:** On April 19, 2016 the Board approved a resolution for a public hearing to convey this parcel to City of Des Moines for the Yeader Creek grade control project.

**Board/Commission Actions:** NA

**Action Requested (Recommended):** Approve a Quit Claim Deed

**Comply with Policy:** Yes, Proposal

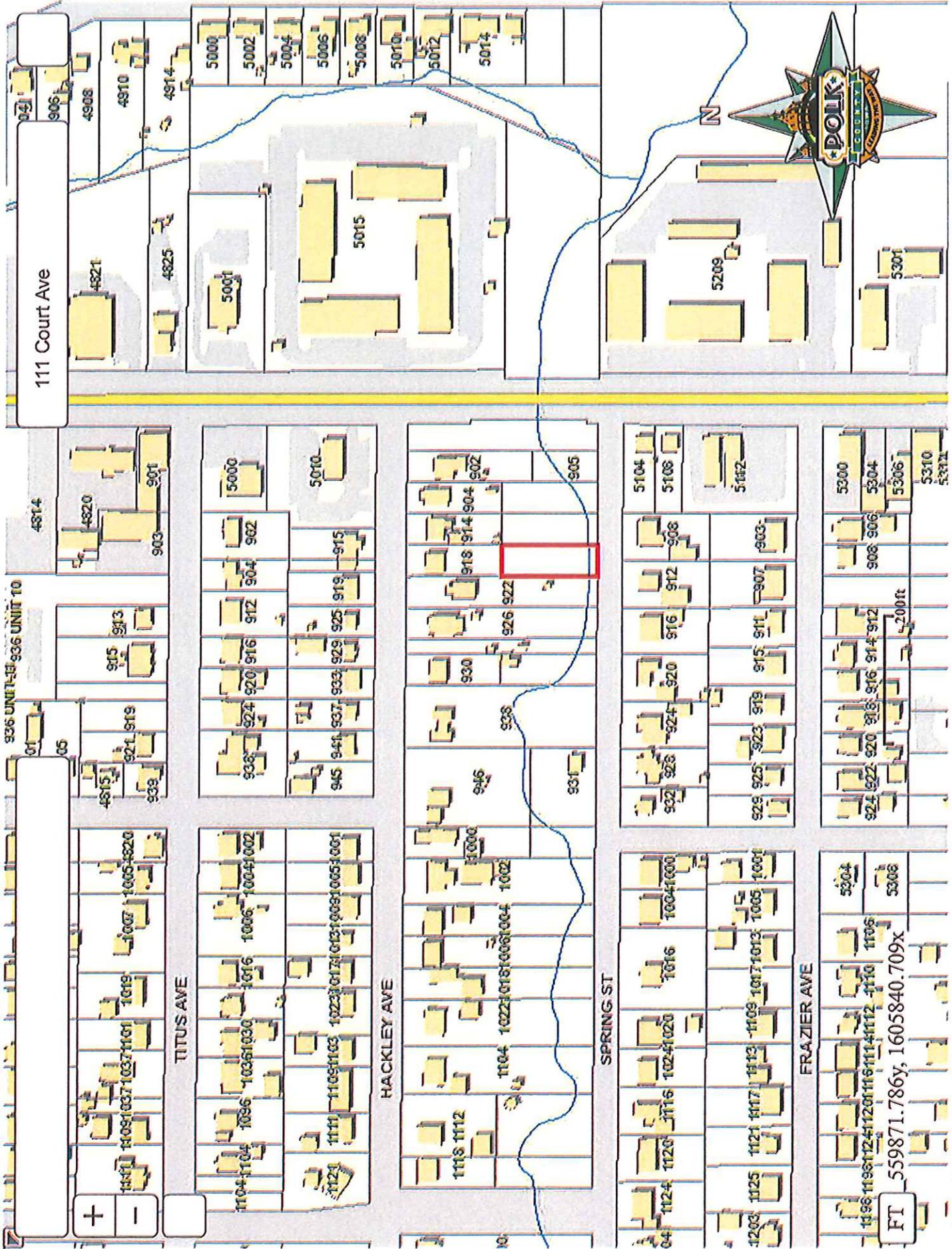
**Background:** Polk County received a proposal from the City of Des Moines to obtain this parcel for the Yeader Creek grade control project. Instead of providing easement Polk County desires to transfer the property to the City of Des Moines. Polk County received this parcel by Tax Deed in July of 1986. Parcel size is 50' x 152'. Parcel is not buildable.

**Action Impact:** Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Des Moines.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			N/A			

**Additional Fiscal Note Information (optional):**



99-393-a

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Des Moines to obtain this vacant property located behind 1112 Hackley Avenue, Des Moines, Iowa, legally described as:

S 1/2 LTS 32, 33, 34 & 35 BLK 9 PINEHURST

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to the City of Des Moines; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the Chairperson's signature.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

FISCAL NOTE: None

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# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Public Hearing Resolution No. 68-16 approving a Quit Claim Deed to the City of Des Moines, File #99-393-a (Dist. 120 Parcel 03765-002-000) vacant property located behind 1112 Hackley Avenue, Des Moines, IA.

**Agenda Date:** May 3, 2016

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

**Previous Action taken by the Board:** On April 19, 2016 the Board approved a resolution for a public hearing to convey this parcel to City of Des Moines for the Yeader Creek grade control project.

**Board/Commission Actions:** NA

**Action Requested (Recommended):** Approve a Quit Claim Deed

**Comply with Policy:** Yes, Proposal

**Background:** Polk County received a proposal from the City of Des Moines to obtain this parcel for the Yeader Creek grade control project. Instead of providing easement Polk County desires to transfer the property to the City of Des Moines. Polk County received this parcel by Tax Deed in May of 1987. Parcel size is 100' x 153'. Parcel is not buildable.

**Action Impact:** Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Des Moines.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			N/A			

**Additional Fiscal Note Information (optional):**



93-300

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, Polk County received a proposal from the City of Des Moines to obtain this vacant property located behind 1118 Hackley Avenue, Des Moines, Iowa, legally described as:

-EX N 150F- LTS 30 & 31 BLK 9 PINEHURST

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to the City of Des Moines; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the Chairperson's signature.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

FISCAL NOTE: None

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# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Public Hearing Resolution No. 69-16 approving a Quit Claim Deed to the City of Des Moines, File #93-300 (Dist. 120 Parcel 03763-000-000) vacant property located behind 1118 Hackley Avenue, Des Moines, IA.

**Agenda Date:** May 3, 2016

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

**Previous Action taken by the Board:** On April 19, 2016 the Board approved a resolution for a public hearing to convey this parcel to City of Des Moines for the Yeader Creek grade control project.

**Board/Commission Actions:** NA

**Action Requested (Recommended):** Approve a Quit Claim Deed

**Comply with Policy:** Yes, Proposal

**Background:** Polk County received a proposal from the City of Des Moines to obtain this parcel for the Yeader Creek grade control project. Instead of providing easement Polk County desires to transfer the property to the City of Des Moines. Polk County received this parcel by Tax Deed in April of 1979. Parcel size is 50' x 153'. Parcel is not buildable.

**Action Impact:** Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to the City of Des Moines.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			N/A			

**Additional Fiscal Note Information (optional):**



97-109

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, Polk County received a proposal from Galway Homes Inc. to obtain this vacant parcel located south of 1435 Arlington Avenue, Des Moines, Iowa, legally described as:

LOTS 81 & 82 BATES 2ND ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Galway Homes Inc.; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the Chairperson's signature.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

FISCAL NOTE: \$1,200.00 to Real Estate Fund

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# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Public Hearing Resolution No. 67-16 approving a Quit Claim Deed to Galway Homes, File #97-109 (Dist. 080 Parcel 00389-000-000) vacant parcel located south of 1435 Arlington Avenue, Des Moines, IA.

**Agenda Date:** May 3, 2016

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

**Previous Action taken by the Board:** On April 19, 2016 the Board approved a resolution for a public hearing to convey this parcel to Galway Homes Inc. for \$1,200.00.

**Board/Commission Actions:** NA

**Action Requested (Recommended):** Approve a Quit Claim Deed

**Comply with Policy:** Yes, Proposal

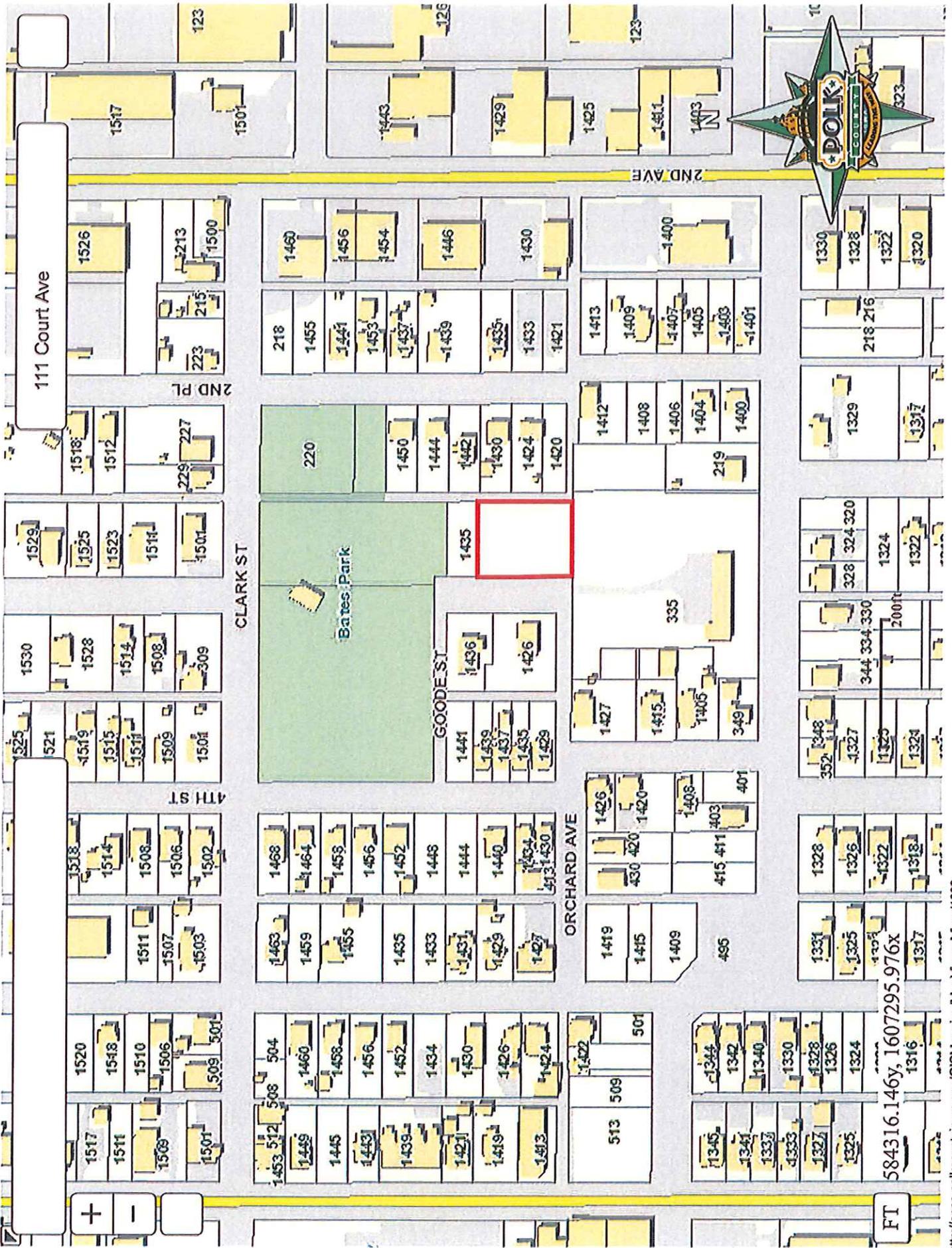
**Background:** Polk County received a proposal from Galway Homes Inc. for \$1,200.00 to purchase this parcel. Polk County received this parcel by Tax Deed in April of 1983. Parcel size is 150.6' x 120'.

**Action Impact:** Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Galway Homes Inc.

**Fiscal Note:** \$1,200.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			\$1,200.00			

**Additional Fiscal Note Information (optional):**



584316.146y, 1607295.976x

FT

RESOLUTION

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, Polk County has the responsibility to pay for services to certain persons with mental illness, intellectual disabilities, or developmental disabilities; and

WHEREAS, Polk County, Polk County Health Services, Inc., and Community Support Advocates have entered into a three-party agreement to provide services within the integrated services program; and

WHEREAS, that contract contains a provision establishing a Risk Pool administered by Polk County Health Services, and outlines the conditions under which an Integrated Service Agency may request funds from the Risk Pool; and

WHEREAS, Community Support Advocates program has requested to access the risk pool for the amount of \$21,079.20 for services for one individual client; and

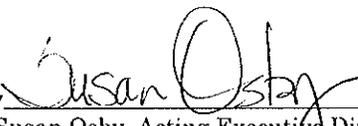
WHEREAS, the Board of Directors of Polk County Health Services, Inc., has reviewed that request and determined that it meets the contractual provisions to access Risk Pool funds.

NOW THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors approves accessing the risk pool for \$21,079.20 for services for one client within the Community Support Advocates integrated services program.

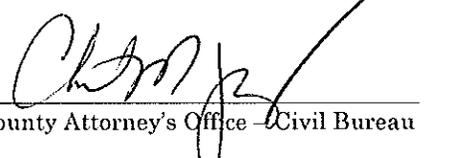
POLK COUNTY BOARD OF SUPERVISORS

By \_\_\_\_\_  
Chairperson

SUBMITTED BY:

By   
Susan Osby, Acting Executive Director  
Polk County Health Services, Inc.

APPROVED TO FORM:

By   
County Attorney's Office - Civil Bureau

Fiscal Note: No change in total service costs

F:\Word\Supvrs\Resol\CSARiskPoolRequest050316

# 11

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving the expenditure of risk pool dollars to Community Support Advocates Integrated Services Program.

**Agenda Date:** May 3, 2016

**Contact Individual:** Susan Osby, Acting Executive Director  
Polk County Health Services  
243-4560

**Previous Action taken by the Board:** Approval of 3-party contracts with PCHS and Integrated Services Agency providers

**Board/Commission Actions:** Reviewed and recommended by PCHS Board

**Action Requested (Recommended):** Approval of award of risk pool funds and authorization for PCHS to pay funds previously withheld from provider payments

**Comply with Policy:**

**Background:** Effective July 1, 2013, Polk County entered into a three year contract with Broadlawns Medical Center, Community Support Advocates, Easter Seal Society, and Golden Circle Behavioral Health to participate in the integrated services project to provide services to 520 individuals. The contract contains a provision establishing a Risk Pool with funds to be utilized for individuals needing a high level of services. Expenditures from the Risk Pool Fund must be requested by the Integrated Service Agencies and approved by the Polk County Health Services Board of Directors and the Board of Supervisors. Community Support Advocates is requesting \$21,079.20 from the risk pool for services for one individual client.

**Action Impact:** PCHS will award funds from the risk pool which were previously withheld from provider payments.

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N/A	0				

**Additional Fiscal Note Information (optional):** No additional expense in current FY. These funds were withheld from payments made to Integrated Service Agencies during prior years, and deposited in a Risk Fund Account held by Polk County Health Services.

## RESOLUTION

MOVED BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_, that  
the following Resolution be approved:

WHEREAS, Community, Family and Youth Services has identified a need to provide clinical consultation services for juvenile detention staff; and,

WHEREAS, Bruce Buchanan, a Board Certified Diplomat in clinical social work is uniquely qualified to provide these services; and,

WHEREAS, Bruce Buchanan will provide up to four hours of consultation services per month at the rate of \$125 per hour and up to eight hours of staff training per year; and,

WHEREAS, the maximum amount to be paid by Polk County under this agreement is \$7,000 per contract year; and,

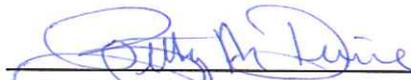
WHEREAS, it is recommended that the attached agreement with Bruce Buchanan to provide clinical consultation services for the period of July 1, 2016 through June 30, 2019 be approved.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors approves the attached agreement with Bruce Buchanan and directs the County Auditor to take the necessary steps to effectuate said agreement.

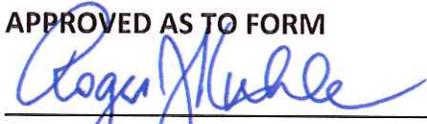
### POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Tom Hockensmith, Chairperson

#### SUBMITTED BY

  
\_\_\_\_\_  
Betty Devine, Director  
Community, Family & Youth Services

#### APPROVED AS TO FORM

  
\_\_\_\_\_  
Assistant County Attorney  
Civil Division

Fiscal note:

## POLK COUNTY BOARD OF SUPERVISORS

### Tuesday Agenda Memorandum

**Item Type & Title:** Agreement between Polk County and Bruce Buchanan, A.C.S.W., L.I.S.W. for Clinical Consultation Services at the Juvenile Detention Center.

**Agenda Date:** May 3, 2016

**Contact Individual:** Dan Larson, Program Administrator  
Polk County Juvenile Detention Center  
286-2100

**Previous Action taken by the Board:** The Board approved a similar agreement on November 12, 2013.

**Board/Commission Actions:**

**Action Requested (Recommended):** Approval is recommended.

**Comply with Policy:** Yes.

**Background:** Community, Family & Youth Services (CFYS) has identified the need for clinical consultation services at the Polk County Juvenile Detention Center. Bruce Buchanan, a board certified diplomat in clinical consultation, is uniquely qualified to provide such services for up to 4 hours per month with an additional 8 hours per year for staff training. Clinical consultations services shall include professional consultation with staff regarding specific cases. Direct consultation with residents may occur upon referral by the Detention Program Administrator. The provision of on-site consultation services will help to ensure that staff and youth meet the goals set forth in individual care plans. As Detention clientele continue to present with complex mental health and behavioral issues, the services of an on-site clinical consultant are extremely important for staff. The term of this agreement is July 1, 2016 through June 30, 2019.

**Action Impact:** Approval of this contract will help the staff at the Detention Center continue to meet the needs identified in individual care plans for the youth being served.

**Fiscal Note:**

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$7,000		Yes	10233302.76470	
17/18	Y	\$7,000		Yes	10233302.76470	
18/19	Y	\$7,000		Yes	10233302.76470	

**Additional Fiscal Note Information (optional):** 4 hours per month @ \$125.00 per hr X 12 months= \$6,000. 8 Hours of additional training per year= \$1,000. Total cost per fiscal year not to exceed \$7,000.

**R E S O L U T I O N**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, on April 7, 2016 the Polk County Department of General Services received and publicly opened sealed bids for Bid No. 268-1617, 2016 PCC Pavement Patching Program with the following results:

The Concrete Contracting Company Grimes, IA	\$41,282.50
Paco Construction LLC Runnells, IA	\$52,739.00

WHEREAS, it is the recommendation of the Public Works Department to accept the low bid from The Concrete Contracting Company, of Grimes, Iowa in the amount of \$41,282.50; and

WHEREAS, the Department of General Services concurs with this recommendation; and

WHEREAS, it may be necessary to temporarily close these project routes to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors does herein award Bid No. 268-1617, to The Concrete Contracting Company in the amount of Forty-One Thousand Two Hundred Eighty-two and 50/100's Dollars (\$41,282.50); and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County Public Works Department to temporarily close the project roadways as necessary to facilitate construction; and

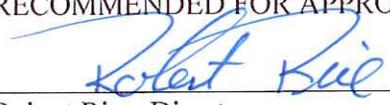
BE IT FURTHER RESOLVED that the Chairperson is herein authorized to sign the contracts and bonds prepared by the Polk County Public Works Department; and

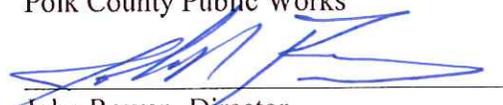
BE IT FURTHER RESOLVED that the funds shall be drawn from the approved Polk County Public Works FY 16/17 operating budget.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

  
\_\_\_\_\_  
John Rowen, Director  
Polk County General Services

Fiscal Impact

Expenditure not to exceed the approved FY  
16/17 Public Works Budget and any  
approved amendments.

#13

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 72-16 to accept the bid of \$41,282.50 received from The Concrete Contracting Company, Grimes, Iowa for Bid No. 268-1617, 2016 PCC Pavement Patching Program.

**Agenda Date:** May 3, 2016

**Contact Individual:** Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

**Previous Action taken by the Board** Res. No. 203-15, dated December 22, 2015 authorized General Services to Conduct Bid Letting.

**Board/Commission Actions** N/A

**Action Requested (Recommended)** Resolution accepts the bid from The Concrete Contracting Company, authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chairperson of the Polk County Board of Supervisors, and authorizes the Polk County Public Works Department to temporarily close certain project routes to facilitate construction.

**Comply with Policy** Yes

**Background:** Polk County General Services opened sealed bids on April 7, 2016 for the 2016 PCC Pavement Patching Program. The Public Works Department recommends acceptance of the low bid from The Concrete Contracting Company, of Grimes, Iowa in the amount of \$41,282.50.

**Action Impact:** Resolution authorizes Public Works to complete the terms of the Contract.

**Fiscal Note:** Expenditure not to exceed the approved FY 16/17 Public Works Budget and any approved amendments.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	NA					
16/17	Y	\$41,282.50	NA	N		

**Additional Fiscal Note Information (optional):**

**R E S O L U T I O N**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, on April 7, 2016 the Polk County Department of General Services received and publicly opened sealed bids for Bid No. 264-1617, 2016 Sanitary Sewer Project, with the following results:

Rognes Corporation Ankeny, IA	\$364,972.00
Halbrook Excavating, Inc. Ankeny, IA	\$512,562.00
Gator Excavating, Inc. Grimes, IA	\$599,848.70

WHEREAS, the low bid received from the Rognes Corporation has been determined to be non-responsive; and

WHEREAS, it is therefore the recommendation of the Public Works Department to accept the lowest responsive bid from Halbrook Excavating, Inc., of Ankeny, Iowa in the amount of \$512,562.00; and

WHEREAS, the Department of General Services concurs with this recommendation; and

WHEREAS, it may be necessary to temporarily close these project routes to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors does herein award Bid No. 264-1617, to Halbrook Excavating, Inc. in the amount of Five Hundred Twelve Thousand Five Hundred Sixty-two and No/100's Dollars (\$512,562.00); and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County Public Works Department to temporarily close the project roadways as necessary to facilitate construction; and

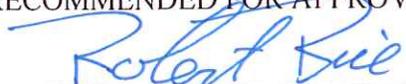
BE IT FURTHER RESOLVED that the Chairperson is herein authorized to sign the contracts and bonds prepared by the Polk County Public Works Department; and

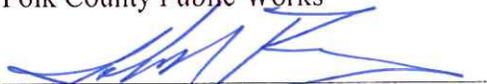
BE IT FURTHER RESOLVED that the funds shall be drawn from the Polk County Sanitary Sewer Enterprise Fund with reimbursement for a portion of the project from the Saydel Community School District as per the approved sanitary sewer service agreement.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

  
\_\_\_\_\_  
John Rowen, Director  
Polk County General Services

#14

Fiscal Impact

Project Funding sources

Polk County Sanitary Sewer Enterprise Fund \$176,330

Saydel Comm. School District Funds . \$336,232

Total Contract Cost \$512,562

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 73-16 to accept the bid of \$512,562.00 received from Halbrook Excavating, Inc, Ankeny, Iowa for Bid No. 264-1617, 2016 Sanitary Sewer Project.

**Agenda Date:** May 3, 2016

**Contact Individual:** Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

**Previous Action taken by the Board** Res. No. 203-15, dated December 22, 2015 authorized General Services to Conduct Bid Letting.

**Board/Commission Actions** N/A

**Action Requested (Recommended)** Resolution accepts the bid from Halbrook Excavating, Inc., authorizes the Polk County Public Works Department to prepare the necessary contracts to be signed by the Chairperson of the Polk County Board of Supervisors, and authorizes the Polk County Public Works Department to temporarily close certain project routes to facilitate construction.

**Comply with Policy** Yes

**Background:** Polk County General Services opened sealed bids on April 7, 2016 for the 2016 Sanitary Sewer Project. The low bid received from the Rognes Corporation has been determined to be non-responsive, therefore it is the recommendation of the Public Works Department to accept the lowest responsive bid from Halbrook Excavating, Inc., of Ankeny, Iowa in the amount of \$512,562.00. The Department of General Services concurs with this recommendation.

**Action Impact:** Resolution authorizes Public Works to complete the terms of the Contract.

**Fiscal Note:** Project Funding sources:  
 Polk County Sanitary Sewer Enterprise Fund \$176,330  
Saydel Comm. School District Funds \$336,232  
 Total Contract Cost \$512,562

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	NA					
16/17	Y	\$512,562.00	\$336,232	N		

**Additional Fiscal Note Information (optional):**

**RESOLUTION**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolutions be adopted:

WHEREAS, the Polk County Weatherization Program, on behalf of the Polk County Board of Supervisors, has successfully administered Weatherization contracts with the Iowa Department of Human Rights; and

WHEREAS, the Department of Human Rights desires to enter into a contract with the Polk County Board of Supervisors for the administration of Weatherization funds from the following contract:

Contract Name/Number	Contract Value	Effective Date	Expiration Date
DOE-16-20	\$446,941.00	April 1, 2016	March 31, 2017

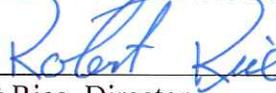
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves Weatherization Contract DOE-16-20 and authorizes the Chairperson's signature on the contracts with the Iowa Department of Human Rights in the total amount of \$446,941.00; and

BE IT FURTHER RESOLVED that the Polk County Department of Public Works is herein authorized to administer the contract and the Public Works Director to sign amendments to the contract on behalf of Polk County.

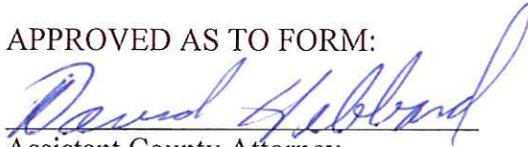
POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Assistant County Attorney

Fiscal Note: Revenue of \$446,941.00 from the State of Iowa and offset by equal amount of expenditure.

#15

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 66-16 approving DOE-16-20 Weatherization contract.

**Agenda Date:** May 3, 2016

**Contact Individual:** Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works, 286-3726

**Previous Action taken by the Board:** None

**Board/Commission Actions:** NA

**Action Requested (Recommended):** Approve Weatherization contract DOE-16-20 with the State of Iowa Department of Human Rights.

**Comply with Policy:** Yes

**Background:** Polk County operates a Weatherization Assistance Program to make the homes of low-income residents more energy efficient, to reduce the clients' fuel bills and increase their comfort, and to improve the health and safety in homes by identifying and mitigating health and safety problems such as carbon monoxide, combustion appliance back-drafting and high indoor moisture levels. These services are provided free of charge to qualified residents. Polk County receives Department of Energy (DOE) funds from the Iowa Department of Human Rights to support the Weatherization Program. The DOE-16-20 contract provides funds in the amount of \$446,941.00 and is effective April 1, 2016 to March 31, 2017.

**Action Impact:** The proposed resolution will approve the \$446,941.00 contract with the Department of Human Rights for the Weatherization Program and authorizes the Chairperson to sign the three copies DOE-16-20 Contract. Authorizes the Public Works Department to administer the contract and the Public Works Director to sign amendments to the contract.

**Fiscal Note:** \$446,941.00 from the Iowa Department of Human rights offset by an equal amount of expenditure.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$446,941.00	\$446,941.00	Y		

**Additional Fiscal Note Information (optional):**

**R E S O L U T I O N**

Moved by \_\_\_\_\_, Seconded by \_\_\_\_\_ that the following resolution be adopted:

WHEREAS, for the last eighteen years, the Polk County Public Works Department has purchased new heavy and medium duty trucks and other heavy equipment using the lease purchase method to obtain a mass-purchase of like equipment; and

WHEREAS, it has been shown that utilizing this mass-purchase program provides savings by reducing the cost of on-hand replacement parts inventory, reducing down time due to mechanic familiarity, reducing major repair costs, and improving safety for the Equipment Operator by being very familiar with operation of the similar units; and

WHEREAS, past equipment purchases have shown that purchasing equipment from vendors who do not have a long record of production, service, and replacement part availability has lead to extended downtime and significant reduction in operational efficiency and production of certain heavy equipment; and

WHEREAS, twelve of Public Work's current fleet of tandem axle trucks are at the threshold of optimum maintenance expense and operating cost and are considered a critical component of assuring public safety during weather emergencies, including winter snow and ice storms as well as flood recovery; and

WHEREAS, the Public Works Department therefore proposes to again utilize the lease-purchase method and mass-purchase program to purchase twelve new tandem axle trucks using a lease purchase method utilizing four annual lease payments.

NOW, THEREFORE, BE IT RESOLVED a Public Hearing on this proposal be held at 9:30 A.M. on Tuesday, May 17<sup>th</sup>, 2016 on executing a lease-purchase agreement for twelve new tandem axle trucks for the Public Works Department; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

POLK COUNTY BOARD OF SUPERVISORS:

\_\_\_\_\_  
Chairperson

RECOMMENDED FOR APPROVAL:

  
\_\_\_\_\_  
Robert Rice, Director  
Polk County Public Works

Fiscal Impact: None at this time.

# 16

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 74-16 to establish a public hearing to review Public Works proposed lease purchase of new tandem axle trucks and related equipment.

**Agenda Date:** May 3, 2016

**Contact Individual:** Kurt Bailey, Polk County Engineer, Polk County Public Works, 286-3705

**Previous Action taken by the Board:** None

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Establish a Public Hearing to be held at 9:30 A.M. on Tuesday, May 17, 2016 on executing the lease-purchase agreement for new tandem axle trucks and related equipment for the Public Works Department and direct the Polk County Auditor to publish the Notice of Public Hearing.

**Comply with Policy:** Yes- Public hearing required pursuant to Iowa Code sections 331.301(10)(e) and 331.443

**Background:** For the last eighteen years, the Polk County Public Works Department has purchased new heavy and medium duty trucks and other heavy equipment using the lease purchase method to obtain a mass-purchase of like equipment because it has been shown that utilizing this mass-purchase program provides savings by reducing the cost of on-hand replacement parts inventory, reducing down time due to mechanic familiarity, reducing major repair costs, and improving safety for the Equipment Operator by being very familiar with operation of the similar units. Twelve of Public Work's current fleet of tandem axle trucks and snow removal equipment are at the threshold of optimum maintenance expense and operating cost and are consider a critical component of assuring public safety during weather emergencies, including winter snow and ice storms as well as flood recovery. The Public Works Department therefore proposes to again utilize the lease-purchase method and mass-purchase program to purchase twelve new tandem axle trucks and related equipment.

**Action Impact:** Authorizes Public Works to proceed with the public hearing.

**Fiscal Note:** None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	NA	NA	NA	N		

**Additional Fiscal Note Information (optional):**

POLK COUNTY PUBLIC WORKS DEPARTMENT

**NOTICE OF PUBLIC HEARING**

NOTICE OF PROPOSED LEASE-PURCHASE  
AGREEMENT AND PUBLIC HEARING

Polk County will hold a Public Hearing at 9:30 A.M., Tuesday, May 17<sup>th</sup>, 2016 in Room 120, County Administration Office Building, 111 Court Avenue, Des Moines, Iowa, at which time any interested person may appear and speak for or against Polk County's proposal to lease-purchase twelve new tandem axle trucks and associated attachments for a period of four (4) years. The equipment will replace existing worn-out equipment and provide assurance of maintaining public safety during weather emergencies, including winter snow and ice storms as well as flood recovery.

Oral or written comments from any County resident or property owner will be received and considered by the Board of Supervisors at the public hearing. A copy of the proposed lease-purchase agreement is available for review at the offices of the Polk County Public Works Department, 5885 NE 14 St., Des Moines, Iowa.

Published by order of the Polk County Board of Supervisors, Polk County, Iowa.

**RESOLUTION**

MOVED BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_,

That the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors adopted, by resolution dated 11/1/11, a Bloodborne Pathogen and Other Potentially Infectious Material Control and Exposure Policy, and

WHEREAS, the resolution indicated Human Resources would periodically review the policy and recommend revisions based upon content and procedures, and

WHEREAS, the Human Resources Department, Risk Management and the Public Health Department have reviewed the policy and are recommending changes to clarify procedures and requirements, and

WHEREAS, a copy of the revised policy is attached.

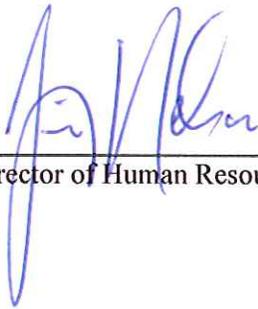
NOW THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the attached revised policy and authorizes the Chairperson to sign the policy on behalf of Polk County.

Approved this \_\_\_\_\_ Day of \_\_\_\_\_ 2016

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson

Submitted By:



\_\_\_\_\_  
Jim Nahas, Director of Human Resources

#17

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Bloodborne Pathogen and Other Potentially Infectious Material Control and Exposure Policy Update

**Agenda Date:** 05/3/16

**Contact Individual:** James Nahas, Director of Human Resources

**Previous Action taken by the Board:** Adoption of Bloodborne Pathogen and Other Potentially Infectious Material Control and Exposure Policy by resolution dated 11/1/11.

**Action Requested (Recommended):** Approval of revised Bloodborne Pathogen and Other Potentially Infectious Material Control and Exposure Policy.

**Comply with Policy:**

**Background:** The Human Resources Department, Risk Management and the Health Department have reviewed the Bloodborne Pathogen and Other Potentially Infectious Material Control and Exposure Policy and are recommending changes to clarify language/procedures. Policy is in compliance with OSHA (Occupational Health and Safety Act) standards.

**Action Impact:** Revised language clarifying policy/procedures.

**Fiscal Note:** No costs are associated with this action.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16			0				
16/17			0				

**Additional Fiscal Note Information (optional):**

RESOLUTION

MOVED by \_\_\_\_\_ SECONDED by \_\_\_\_\_  
that the following Resolution be adopted:

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2015/2016 Polk County Budget and Appropriation to reflect the actions of the County Offices and Departments since the budget was amended on October 6, 2015, and to comply with expenditure limitations,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby sets a public hearing on the proposed budget amendment for 9:30 a.m., May 24, 2016, in Room #120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

BE IT FURTHER RESOLVED that the Polk County Auditor is hereby authorized and directed to publish the official form #653A-R Sheet 1 "Notice of Public Hearing on Amendment of Current County Budget" in all official newspapers of Polk County, Iowa.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2016.

POLK COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Chairperson

SUBMITTED BY:

Deb Anderson  
Deb Anderson, Budget Manager

#18

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution authorizing the Auditor's Office to publish notice of public hearing on a proposed amendment to the FY 15/16 budget

**Agenda Date:** May 3, 2016

**Contact Individual:** Deb Anderson, Budget Manager  
Board of Supervisors  
286-3016

**Background:** Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the budget was previously amended on October 6, 2015. Adjustments include such items as grant awards, position changes, and adjustments based on current expenditure and revenue estimates. Adjustments also include significant revenue changes due a revised bond issuance plan and expenditure schedule.

Staff presented the proposed amendment to the Board of Supervisors for discussion and review on April 27, 2016. The amendment has no impact on property taxes levied for FY 15/16.

**Action Impact:** Authorizes the County Auditor to publish notice of a public hearing on the proposed amendment.

**Fiscal Note:** Expenditures increase \$11.4 million. Revenues increase \$0.4 million. Net transfers increase \$0.8 million. The proposed revenue, expense, and transfer adjustments increase usage of fund balances by \$10.2 million. The majority of this increased usage is planned balance utilization for capital projects.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16	N	N/A	290,056,853	250,375,611	Y	Various	Various

**Additional Fiscal Note Information (optional):**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Resolution be adopted:

RESOLUTION DIRECTING SALE OF \$10,905,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016

WHEREAS, bids have been received for the Bonds described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

\$10,905,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016

Bidder: \_\_\_\_\_ of \_\_\_\_\_

The terms of award:

Final Par Amount as adjusted: \$ \_\_\_\_\_

Purchase Price as adjusted: \$ \_\_\_\_\_

True Interest Rate: \_\_\_\_\_ %

Net Interest Cost: \$ \_\_\_\_\_

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTY OF POLK, STATE OF IOWA:

Section 1. That the bid for the Bonds as above set out is hereby determined to be the best and most favorable bid received and, the Bonds are hereby awarded as described above.

Section 2. That the statement of information for Bond bidders and the form of contract for the sale of the Bonds are hereby approved and the Chairperson and Auditor are authorized to execute the same on behalf of the County.

Section 3. That the notice of the sale of the Bonds heretofore given and all acts of the County Treasurer and other officials done in furtherance of the sale of the Bonds are hereby ratified and approved.

# 19

PASSED AND APPROVED this 3<sup>rd</sup> day of May, 2016.

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Chairperson

ATTEST:

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County Auditor

**RESOLUTION**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

that the following resolution be adopted:

WHEREAS, on May 9, 2013, Mr. Andrew Levy was bitten by a K-9 from the Polk County Sheriff's Office; and

WHEREAS, Mr. Levy filed a lawsuit with the United States District Court for the Southern District of Iowa Central Division entitled *Andrew Levy vs. Mark Mohr and Polk County, Iowa*, Case No. 4:15-CV-00096-RP-HCA, as a result of his injuries; and

WHEREAS, it is in the public interest that the claims be resolved without resort to the expense and risk of litigation; and

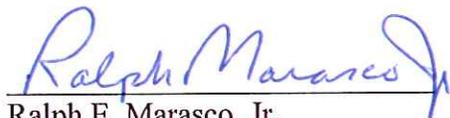
WHEREAS, both parties desire to settle all potential outstanding issues between them, whether the subject of the above claims or otherwise, on the terms and conditions stated in the Settlement, Release, Indemnity, and Covenant Not to Sue Agreement filed with the County Auditor.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves the Settlement, Release, Indemnity, and Covenant Not to Sue Agreement and the Auditor is directed to issue a check to Andrew Levy and Parrish Law Firm in payment of the settlement.

POLK COUNTY BOARD OF SUPERVISORS

By \_\_\_\_\_  
Chairperson

Submitted by:



Ralph E. Marasco, Jr.  
Assistant County Attorney

#20

**R E S O L U T I O N**

**MOVED** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

that the following Resolution be adopted:

**WHEREAS**, pursuant to Resolution dated February 23, 2015 the IEC Hotel Corporation (IEC) was created and organized to develop a hotel adjacent to the Iowa Events Center; and

**WHEREAS**, under the IEC's By-laws, Polk County is to appoint five members to the IEC's Board of Directors; and

**WHEREAS**, under the aforesaid Resolution Gerard D. Neugent has been appointed as the initial director the IEC Board; and

**WHEREAS**, one of the original IEC Hotel Directors has resigned the position; and,

**WHEREAS**, the Polk County Board of Supervisors proposes to fill the resulting vacancy as follows:

Bonnie Campbell

**NOW, THEREFORE BE IT RESOLVED**, that the Polk County Board of Supervisors appoint the named individual to the IEC Hotel Corporation Board of Directors.

**POLK COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
Chairperson

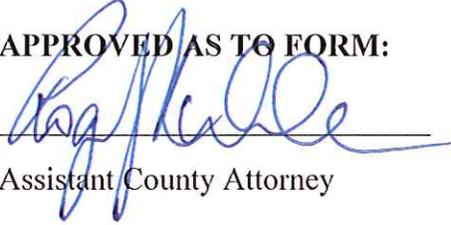
# 21

**SUBMITTED BY:**



Mark Wandro  
County Administrator

**APPROVED AS TO FORM:**



Assistant County Attorney

FY ~~2015~~ 15/16  
Fiscal Impact: None

**RESOLUTION**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

that the following resolution be adopted:

**WHEREAS**, the Board of Supervisors has been asked by members of the public to consider enacting an Ordinance providing for a minimum wage for persons working throughout Polk County, Iowa; and

**WHEREAS**, in order to be properly informed on the impact of such an ordinance the Board created a Minimum Wage Task Force of local stakeholders who will bring a report and recommendation to the Board on the desirability of such ordinance and how it be best executed; and,

**WHEREAS**, the Minimum Wage Task Force will consist of 13 members, including three Supervisors and two appointments from each Supervisor; and,

**WHEREAS**, the following individuals are recommended for appointment to the Minimum Wage Task Force:

- Anne Bacon - Executive Director, Impact Community Action Partnership
- Robert Brownell – Supervisor, Polk County
- Aldrich Cabildo - Vice President, West Bank
- Jessica Dunker – President, Iowa Restaurant Association
- Paula Feltner – Lawyer/Lobbyist, Feltner & Heller, Attorneys at Law
- Joe Gonzalez – retired Des Moines Police Lieutenant
- Tom Hockensmith – Supervisor, Polk County
- John Mauro – Supervisor, Polk County
- Jim Miller – Executive Director of Historic Valley Junction Foundation
- Rev. Valerie Miller Coleman – Minister, Plymouth Church
- Paul Rogness – retired Sales Manager and bank Chairman/part owner
- Ken Sager – President of Iowa Federation of Labor
- Suzanne Summy – owner of the Greenbriar and Trostel’s Dish

**NOW, THEREFORE, BE IT RESOLVED** that the individuals listed above have been appointed to serve as representatives of the Board of Supervisors to serve on the Minimum Wage Task Force.

# 22

**POLK COUNTY BOARD OF SUPERVISORS**

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Tom Hockensmith, Chair

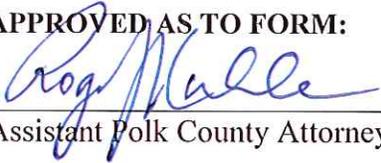
**SUBMITTED BY:**



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Mark Wandro, County Administrator

**APPROVED AS TO FORM:**



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Assistant Polk County Attorney

FY15/16

Fiscal Impact: none

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution appointing individuals to the Minimum Wage Task Force.

**Agenda Date:** May 3, 2016

**Contact Individual:** Sarah Boese, Board Executive Assistant  
Board of Supervisors  
286-3895

**Previous Action taken by the Board:** None

**Board/Commission Actions:** N/A

**Comply with Policy:** Yes

**Background:** The Polk County Board of Supervisors have been asked by many of the residents of Polk County to address minimum wage and have established the creation of a Minimum Wage Task Force. Members will include three Board of Supervisors and two appointments from each Board of Supervisor.

**Action Impact:** The passage of this resolution approves appointments to the Minimum Wage Task Force.

**Fiscal Note:**

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16	Y				N		

**Additional Fiscal Note Information (optional):**

**RESOLUTION**

**MOVED** by \_\_\_\_\_ **SECONDED** by \_\_\_\_\_

that the following Resolution be adopted:

**WHEREAS**, the Des Moines Symphony Association educates and entertains the community by performing great orchestral music; and,

**WHEREAS**, the Des Moines Symphony Association is requesting Community Development funding to support the 2016 Yankee Doodle Pops concert to be held on July 1, 2016; and,

**WHEREAS**, The goal of the Des Moines Symphony's Yankee Doodle Pops event is to bring an estimated 100,000 citizens to Polk County and Central Iowa together on the State Capitol grounds to celebrate our nation's independence. An additional goal is to support needy families through the Yankee Doodle Pops Drive Against Hunger; and,

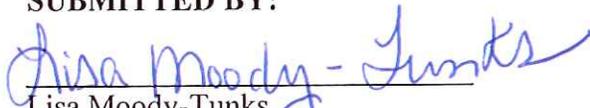
**WHEREAS**, it is the desire of the Polk County Board of Supervisors to show support for the Des Moines Symphony Association and the 2016 Yankee Doodle Pops patriotic concert and the Yankee Doodle Pops Drive Against Hunger; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Polk County Board of Supervisors hereby approves a Community Development Grant to the Des Moines Symphony Association in the amount of \$15,000.00 and authorizes the Chair to sign the attached agreement.

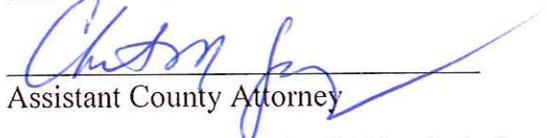
**POLK COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
Chairperson

**SUBMITTED BY:**

  
\_\_\_\_\_  
Lisa Moody-Tunks  
Grant Administrator

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Assistant County Attorney

Fiscal Impact: Expenditure of \$15,000.00 from Gaming Revenue.

# 23

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving a Community Development Grant to the Des Moines Symphony Association.

**Agenda Date:** May 3, 2016

**Contact Individual:** Lisa Moody-Tunks  
Grant Administrator  
Board of Supervisors  
515-286-2272

**Previous Action taken by the Board:** Community Development Grant Award-March 31, 2015 for \$15,000.00.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approval of a \$15,000.00 Community Development Grant to the Des Moines Symphony Association.

**Comply with Policy:** Yes

**Background:** The Des Moines Symphony Association educates and entertains the community by performing great orchestral music. The Des Moines Symphony Association is requesting funding to support the 2016 Yankee Doodle Pops concert on the lawn of the Iowa State Capitol. The concert is free and accessibility to the public.

**Action Impact:** This resolution will award \$15,000.00 to the Des Moines Symphony Association and authorizes the Chair to sign the attached agreement.

**Fiscal Note:**

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated	Anticipated	Budget	If Amendment is Required,	
			Expense	Revenue	Amendment Required? (Y/N)	Expense Account Code	Revenue Account Code
15/16	Y		\$15,000.00			40109032.79410	

Additional Fiscal Note Information (optional):

# RESOLUTION

MOVED by \_\_\_\_\_ SECONDED by \_\_\_\_\_ that  
the following Resolution be adopted:

**WHEREAS**, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 15-16 Prairie Meadows Revenue Gaming Plan; and,

**WHEREAS**, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

**WHEREAS**, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

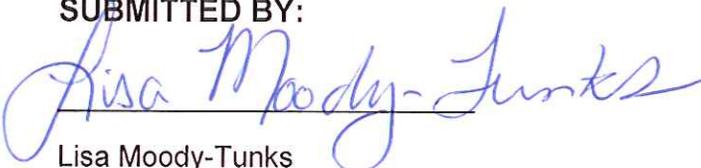
**WHEREAS**, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Polk County Board of Supervisors hereby approves awarding \$196,479.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

**POLK COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
Chairperson

**SUBMITTED BY:**



Lisa Moody-Tunks  
Grant Administrator

Fiscal Impact: \$196,479.00 from the Community Betterment fund, FY 15-16

#24

# POLK COUNTY BOARD OF SUPERVISORS

## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution Approving Community Betterment Grant Awards.

**Agenda Date:** May 3, 2016

**Contact Individual:** Lisa Moody-Tunks,  
Grant Administrator  
Polk County Board of Supervisors  
286-2272

**Previous Action taken by the Board:** Community Betterment Awards April 26, 2016-\$147,600.00.

**Board/Commission Actions:** N/A

**Action Requested (Recommended):** Approval of the attached May 3, 2016 Community Betterment Grant Award List.

**Comply with Policy:** Yes

**Background:** Polk County has funding for Community Betterment projects in the FY15-16 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

**Action Impact:** Passing of this resolution approves awarding \$196,479.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

**Fiscal Note:**

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16		\$196,479.00		N		40109033.79410

**Additional Fiscal Note Information (optional):**

**Community Betterment Grant Awards  
May 3, 2016**

Accent Neighborhood Association	\$3,000.00
Ankeny Area Chamber	\$15,000.00
Brook Run Neighborhood Association	\$2,500.00
Capital City Lodge N0 2589 Loyal Order of Moose	\$4,000.00
Capitol East Neighborhood Association	\$3,000.00
Capitol Park Neighborhood Association	\$3,000.00
Childserve Foundation, Inc.	\$4,279.00
Clowns at the Carousel	\$1,500.00
Delaware Elementary PTA	\$5,000.00
Des Moines Arts Festival	\$9,000.00
Des Moines Park & Recreation Foundation	\$5,000.00
Des Moines Public Schools Library Support Group (LSG)	\$4,000.00
Douglas Acres Neighborhood Association	\$3,000.00
Dragon Scholarship Fund, a division of Johnston Co	\$2,500.00
East Des Moines Girls Softball	\$4,000.00
East Des Moines Swim Team	\$3,000.00
Fairmont Park Neighborhood Association	\$3,000.00
Fifth Judicial District Department of Corrections	\$9,000.00
Grandview Little League	\$4,000.00
Highland Park Little League	\$4,000.00
Highland Park Neighborhood Association	\$3,000.00
Historic Valley Junction Foundation	\$5,000.00
Immigrant Entrepreneurs Summit	\$7,000.00
Iowa Radio Reading Information Service for the Blind and Print Handicapped (IRIS)	\$5,200.00
Johnston Public Library	\$4,000.00
MLK Jr. Park Neighborhood Association	\$3,000.00
North Des Moines Girls Softball League Inc.	\$4,000.00
Northeast Neighbors and Friends	\$3,000.00
Oak Park Neighbors	\$3,000.00
Parks Area Foundation	\$3,000.00
Parks Area Foundation	\$17,000.00
Polk City Development Corporation	\$5,500.00
Prevent Child Abuse Iowa	\$5,000.00
Sheridan Gardens Neighborhood Association	\$3,000.00
South Central Iowa Federal Labor Charity	\$4,000.00
Southeast Polk CSD/Southeast Polk Hall of Honor	\$3,000.00
Southeast Polk Dollars for Scholars	\$2,500.00
Union Park Neighborhood Association	\$3,000.00
Urbandale 4th of July Celebration	\$2,000.00

**Community Betterment Grant Awards  
May 3, 2016**

Walnut Creek Little League d/b/a Walnut Creek Baseball	\$3,500.00
West Des Moines Historical Society	\$2,000.00
WDMCS Student Scholarship Fund	\$2,000.00
Young Women's Resource Center	\$12,000.00
<b>TOTAL</b>	<b>\$196,479.00</b>



# MMP Short Form for Annual Updates

Iowa law requires confinement feeding operations to submit updated manure management plans (MMPs) and fees on an annual basis. The update, which must be submitted on this form, may be submitted any time in the 45 days prior to the due date. If the update is not submitted to the appropriate DNR field office by the due date, a Notice of Violation will be issued. If a complete update, including fees, is not submitted by the end of the month in which it is due, the matter will be referred to our legal services section for enforcement action, including a \$3,000 penalty. The postmark is considered the submittal date for mailed updates.

### Instructions:

1. Fill in the facility information including name, ID number, location, and owner/contact information. Check the box(es) below that apply to your operation. Sign and date the form.
2. Make copies of this form for yourself, the appropriate county or counties, and the DNR field office.
3. Submit a copy of this form and the changes to the plan to the appropriate county or counties.
4. Submit a copy of this form (signed and dated by the facility owner and by the county representative(s)) to the appropriate DNR field office. You do not need to submit the changes to the DNR field office. Submit only this form.
5. Attach a copy of the compliance fee form (542-8064) along with a check made out to the DNR.

Facility Name: Hillebo Pork Facility ID #: 58132

Facility Address: 2122 X Ave. Madrid IA 50156  
(Address) (City) (State) (Zip)

Location: NW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Sec 24 T 82 R 25 Garden Boone  
( $\frac{1}{4}$ ) ( $\frac{1}{4}$ ) (Section) (Tier & Range) (Township Name) (County)

Owner's Name: Hillebo Family Farms, Inc. Phone Number: 515-208-0897

Mailing Address: 14553 NW 86<sup>th</sup> St. Polk City IA 50226  
(Address) (City) (State) (Zip)

Contact Name: Brian Rittland Phone Number: 641-648-7300  
(if different than owner)

Mailing Address: 620 Country Club Rd Iowa Falls IA 50126  
(Address) (City) (State) (Zip)

Changes Indicated below must be included in your current, on-site copy of the MMP (kept within 30 miles of the site). Prior to making changes in manure management practices, the on-site copy must be updated to show the proposed changes.

- I have made no changes to my MMP.
- I have made the following changes to my MMP:
- I have added acres.
  - I have changed my crop rotation or optimum yields.
  - My type of feeding system has changed.
  - I used a different method of application.
  - I am using a manure analysis for determining application rates when applying manure
  - I am electing to be a small animal feeding operation (SAFO)
    - The manure has been removed/applied effective \_\_\_\_\_ (date)
    - The animal unit capacity of my facility has changed to \_\_\_\_\_ (AUCs)
    - Compliance Fee Form (542-8064) to be submitted with original election (no check required)
  - The animal unit capacity of my facility has changed. (Contact your local DNR field office.)
  - I have made (other) changes to my MMP. Describe: \_\_\_\_\_

RECEIVED  
 16 APR 25 PM 12:36  
 JAMIE FITZGERALD  
 POLK CO. AUDITOR

Signature of Facility Owner: L. Scott Stillborn, President Date: 04/05/2016

VERIFICATION OF COUNTY RECEIPT: I have received a complete copy of the annual MMP update.

County: Polk Signature: Jamie Fitzgerald MS Date: 4/25/16

County: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

County: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To be approved, the update must be submitted on this form, at least one of the boxes above must be checked, the form must be signed and dated by the county representative(s) and the facility owner, and the correct fees must be paid.



**NOTICE OF A CONSULTATION TO BE HELD BETWEEN THE CITY OF ANKENY, IOWA AND AFFECTED TOWNSHIPS AND COUNTIES CONCERNING A PETITION FOR THE ANNEXATION OF LAND BY THE CITY OF ANKENY.**

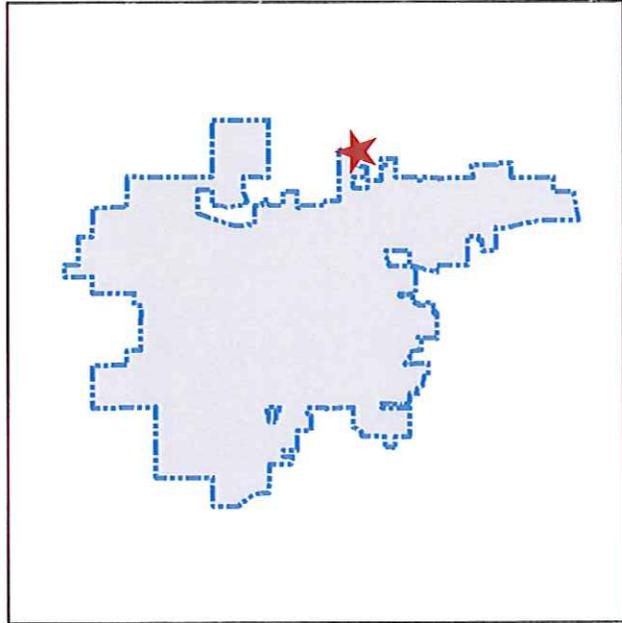
The City of Ankeny, Iowa will hold a consultation with all affected townships and counties, commencing at **two p.m. (2:00 pm) on Monday, May 9, 2016**, in the Public Services Building, 220 W. First Street, Conference Room C, Ankeny, Iowa concerning a proposed annexation by the City, a copy of which is attached hereto.

Each affected entity may appoint a representative to attend the consultation. The designated representative may make written recommendations for modifications to the proposed annexation area no later than seven days following the consultation. Additionally, no later than 30 days after the consultation, the County Board of Supervisors may, by resolution, state whether or not it supports the application or whether it takes no position in support of or against the application.

This consultation meeting is in accordance with Iowa Code Section 368.7.

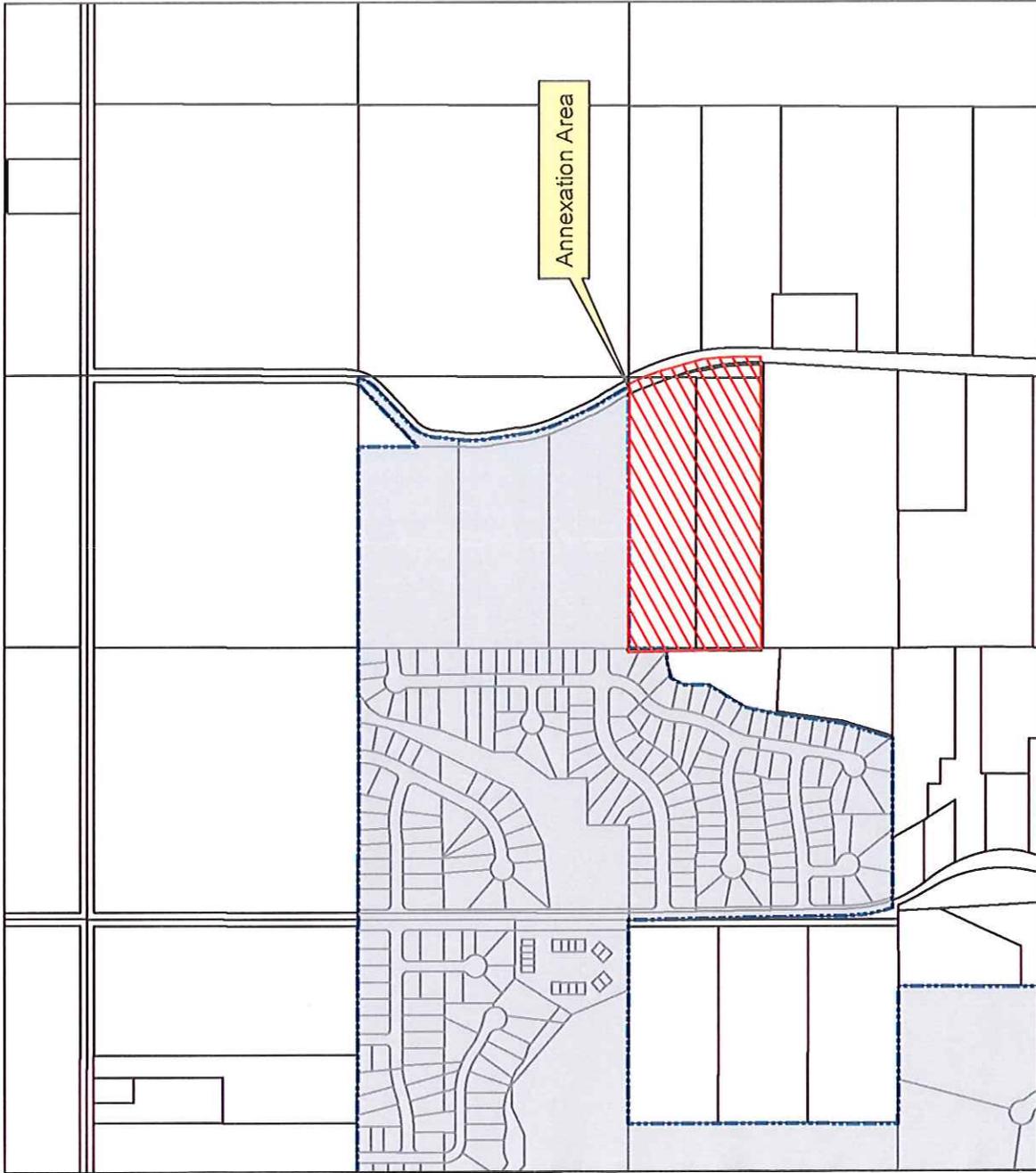
Dated this 25<sup>th</sup> day of April 2016.

Eric C. Jensen, Director  
Planning & Building Department  
City of Ankeny, Iowa



**Vicinity Map**

LEGAL DESCRIPTION  
 S 1/2 N 1/2 NE 1/4 SW 1/4 SEC. 29-80-23  
 AND  
 N 1/2 N 1/2 NE 1/4 SW 1/4 LESS RD. SEC 29-80-23  
 AND  
 THAT REAL ESTATE WHICH LIES BETWEEN THE EAST  
 LOT LINE OF THE NORTH HALF (N 1/2) OF THE  
 NORTHEAST QUARTER (NE 1/4) OF THE SOUTHWEST  
 QUARTER (SW 1/4) OF SECTION 29, TOWNSHIP 80,  
 RANGE 23 WEST OF THE 5TH P.M., AND NE  
 BERWICK DRIVE, ALL IN SECTION 29, TOWNSHIP  
 80, RANGE 23 WEST OF THE 5TH P.M.,  
 POLK COUNTY, IOWA  
 AND  
 NE BERWICK DRIVE WEST OF THE  
 STREET CENTERLINE ADJACENT  
 TO THE PROPOSED ANNEXATION  
 AREA



1 inch = 822.718 feet

**Annexation Map**

**Property Owner:**  
 David L Hamlin and Edna B Hamlin

**City of Ankeny**

**Hamlin Annexation**

City of Ankeny, Iowa  
 Planning and Building Department  
 Drawn By: EB  
 Checked by:  
 Date: April 5, 2016

Sheet No.  
 1 of 1