

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
MAY 17, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PUBLIC HEARING

5. LEASE PURCHASE AGREEMENT
(TRUCKS & EQUIPMENT)

PERMITS

6. Renewal application for Class "C" Beer, Class "B" Wine, Class "E" Liquor and Sunday Sales Permits for Quik Trip #538, 4575 NW 2nd.
7. Renewal application for Class "C" Beer, Class "B" Wine, Class "E" Liquor and Sunday Sales Permits for Quik Trip #562, 4801 NE 14th Street.

8. **PUBLIC COMMENTS**

RESOLUTIONS

9. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for May 31, 2016 on Disposal of County Interest in Real Estate (3121 - 6th Avenue).
10. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for May 24, 2016 regarding lease-purchase agreement (tandem axle trucks and related equipment).
11. Resolution awarding bid "Rock Salt for Ice Removal" to the firm of Independent Salt Company of Kanopolis, Kansas.
12. Resolution awarding bid "Calcium Chloride Pellets for Ice Removal" to the firm of Scotwood Industries of Overland Park, Kansas.
- *13. Resolution approving agreement with Mercy College of Health Sciences for provision of learning experiences.
- *14. Resolution approving agreement amendment with Iowa Department of Public Health for HIV and Hepatitis Counseling, Testing and Referral Services.

- *15. Resolution approving agreement with B & G Construction to address lead hazard repairs at 2242 Garfield Avenue (J. Hernandez).
- *16. Resolution approving agreement with Fexsteve Limited to address lead hazard repairs at 2638 Grant Avenue (T. Teff).
- *17. Resolution approving agreement with Precision Builders to address lead hazard repairs at 1409 King Avenue (L. Trejo).
- *18. Resolution approving parking ticket collection agreement with the City of Ankeny.
- 19. Resolution approving abatement of tax on dismantled buildings on leased land.
- *20. Resolution approving the Governor's Traffic Safety Bureau Methamphetamine Hot Spot/ Interdiction grant period extension and increase in award amount.
- 21. Resolution approving position modification in the Public Works Department.
- 22. Resolution approving creation of a side-by-side position in Community, Family and Youth Services.
- *23. Resolution approving Community Development Grant for the Parks Area Foundation.
- 24. Resolution approving Community Betterment Grant awards.

BUDGET ACTIONS

- 25. Memorandum of Budget Actions.

APPOINTMENTS

- 26. Memorandum of Appointments.

ADJOURNMENT

* Asterisk denotes attachments to items are on file in the Auditor's Office.

Applicant License Application (LE0001805)

Name of Applicant: <u>QuikTrip Corporation</u>		
Name of Business (DBA): <u>QuikTrip # 538</u>		
Address of Premises: <u>4575 N.W. 2nd</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>
Business	<u>(515) 288-8276</u>	
Mailing	<u>PO Box 3475 Attn: Licensing</u>	
City <u>Tulsa</u>	State <u>OK</u>	Zip: <u>741013475</u>

Contact Person

Name	<u>Tara Ellison</u>	
Phone:	<u>(918) 615-7653</u>	Email <u>dist-TaxAccounting@quiktrip.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 07/01/2016

Expiration Date: 06/30/2017

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>	
Corporate ID Number:	<u>49738</u>	Federal Employer ID <u>73 0675375</u>

Ownership

Chester Cadieux II

First Name: Chester Last Name: Cadieux II
City: Tulsa State: Oklahoma Zip: 74105
Position: Director
% of Ownership: 12.88% U.S. Citizen: Yes

Chester Cadieux III

First Name: Chester Last Name: Cadieux III
City: Tulsa State: Oklahoma Zip: 74133
Position: President
% of Ownership: 7.76% U.S. Citizen: Yes

Insurance Company Information

#6

Insurance Company: Travelers Casualty & Surety Company of America

Policy Effective Date: 07/01/2016

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LE0001821)

Name of Applicant: <u>QuikTrip Corporation</u>		
Name of Business (DBA): <u>QuikTrip # 562</u>		
Address of Premises: <u>4801 NE 14th St</u>		
City <u>Des Moines</u>	County: <u>Polk</u>	Zip: <u>50313</u>
Business <u>(515) 266-1630</u>		
Mailing <u>PO Box 3475</u>	Attn: <u>Licensing</u>	
City <u>Tulsa</u>	State <u>OK</u>	Zip: <u>741013475</u>

Contact Person

Name <u>Tara Ellison</u>		
Phone: <u>(918) 615-7653</u>	Email	<u>dist-TaxAccounting@quiktrip.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 07/01/2016

Expiration Date: 06/30/2017

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>		
Corporate ID Number: <u>49738</u>	Federal Employer ID	<u>73.0675375</u>

Ownership

Chester Cadieux II

First Name: Chester Last Name: Cadieux II
City: Tulsa State: Oklahoma Zip: 74105
Position: Director
% of Ownership: 12.88% U.S. Citizen: Yes

Chester Cadieux III

First Name: Chester Last Name: Cadieux III
City: Tulsa State: Oklahoma Zip: 74133
Position: President
% of Ownership: 7.76% U.S. Citizen: Yes

Insurance Company Information

7

Insurance Company: Travelers Casualty & Surety Company of America

Policy Effective Date: 07/01/2016

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

2001-3427

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a property located at 3121 6th Avenue, Des Moines, Iowa and legally described as:

LOT 6 TREMONT PLACE

To Maria Parrelli and William Anderson for a total of \$500.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of May 31, 2016, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Note: \$500.00 to Real Estate Fund



#9

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 80-16 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #2001-3427, (District 070 Parcel 05073-000-000) to Maria Parrelli and William Anderson.

Agenda Date: May 17, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from Maria Parrelli and William Anderson for \$500.00 to purchase this parcel. The County received this parcel by tax deed in June of 2004. Property size is 50' x 137'. Parcel is buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16			\$500.00			

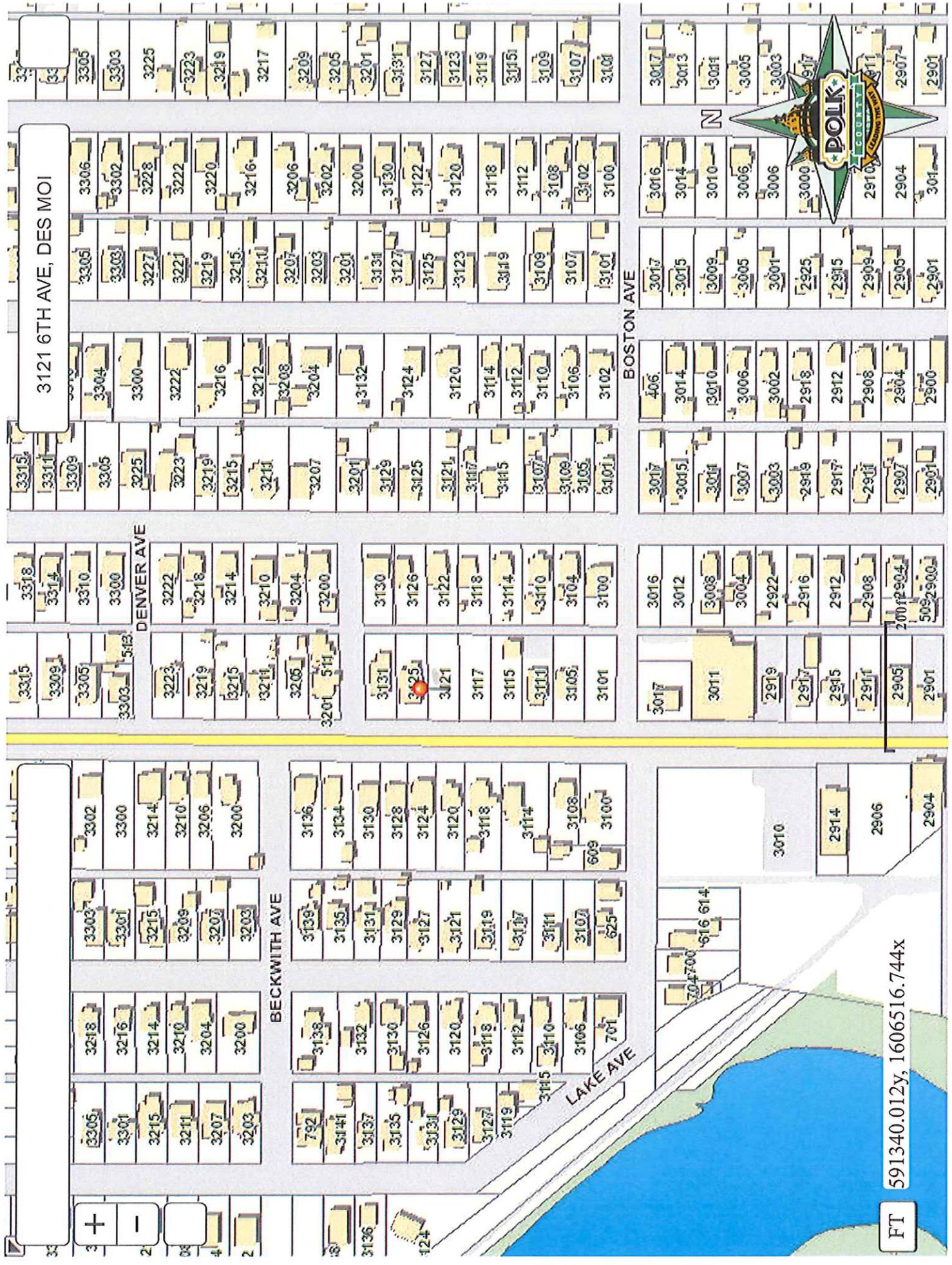
Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 31st of May, 2016 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate with the local address of a vacant property located at 3121 6th Avenue, Des Moines, Iowa and described as:

LOT 6 TREMONT PLACE

To Maria Parrelli and William Anderson for a total of \$500.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



3121 6TH AVE, DES MOI

BOSTON AVE

BECKWITH AVE

LAKE AVE

FT 591340.012y, 1606516.744x



RESOLUTION AUTHORIZING THE AUDITOR'S OFFICE TO PUBLISH NOTICE OF PUBLIC HEARING FOR MAY 24, 2016 REGARDING LEASE-PURCHASE AGREEMENT (TANDEM AXLE TRUCKS AND RELATED EQUIPMENT)

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, for the last eighteen years, the Polk County Public Works Department has purchased new heavy and medium duty trucks and other heavy equipment using the lease purchase method to obtain a mass-purchase of like equipment; and

WHEREAS, it has been shown that utilizing this mass-purchase program provides savings by reducing the cost of on-hand replacement parts inventory, reducing down time due to mechanic familiarity, reducing major repair costs, and improving safety for the Equipment Operator by being very familiar with operation of the similar units; and

WHEREAS, past equipment purchases have shown that purchasing equipment from vendors who do not have a long record of production, service, and replacement part availability has lead to extended downtime and significant reduction in operational efficiency and production of certain heavy equipment; and

WHEREAS, twelve of Public Work's current fleet of tandem axle trucks are at the threshold of optimum maintenance expense and operating cost and are considered a critical component of assuring public safety during weather emergencies, including winter snow and ice storms as well as flood recovery; and

WHEREAS, the Public Works Department therefore proposes to again utilize the lease-purchase method and mass-purchase program to purchase twelve new tandem axle trucks using a lease purchase method utilizing four annual lease payments; and

WHEREAS, it is deemed necessary and advisable that Polk County, Iowa, should enter into a lease-purchase agreement with costs not to exceed \$2,500,000, as authorized by Sections 331.301(10)(e) and 331.443 of the Code of Iowa, for the purpose of providing funds to pay costs of acquiring twelve tandem axle trucks; and

WHEREAS, the term of the proposed lease does not exceed the economic life of the personal property to be acquired; and

WHEREAS, the lease-purchase agreement shall be payable from the General Fund; and

WHEREAS, before a lease-purchase agreement may be authorized, it is necessary to comply with the provisions of the Code, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the lease-purchase agreement and to receive oral and/or written objections from any resident or property owner of the County to such action; and

WHEREAS, because there was an issue with the previously published public hearing notice, a new public hearing is necessary.

#10

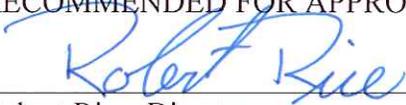
NOW, THEREFORE, BE IT RESOLVED a Public Hearing on this proposal be held at 9:30 A.M. on Tuesday, May 24th, 2016 on executing a lease-purchase agreement for twelve new tandem axle trucks for the Public Works Department; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached Notice of Public Hearing.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Impact: None at this time.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 81-16 to establish a public hearing to review Public Works proposed lease purchase of new tandem axle trucks and related equipment.

Agenda Date: May 17, 2016

Contact Individual: Kurt Bailey, Polk County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Action Requested (Recommended): Establish a Public Hearing to be held at 9:30 A.M. on Tuesday, May 24th, 2016 on executing the lease-purchase agreement for new tandem axle trucks and related equipment for the Public Works Department and direct the Polk County Auditor to publish the Notice of Public Hearing.

Comply with Policy: Yes- Public hearing required pursuant to Iowa Code sections 331.301(10)(e) and 331.443

Background: For the last 18 years, the Public Works Department has purchased new heavy and medium duty trucks and other heavy equipment using the lease purchase method to obtain a mass-purchase of like equipment because it has been shown that utilizing this mass-purchase program provides savings by reducing the cost of on-hand replacement parts inventory, reducing down time due to mechanic familiarity, reducing major repair costs, and improving safety for the Equipment Operator by being very familiar with operation of the similar units. Twelve of Public Work's current fleet of tandem axle trucks and snow removal equipment are at the threshold of optimum maintenance expense and operating cost and are considered a critical component of assuring public safety during weather emergencies, including winter snow and ice storms as well as flood recovery. Public Works therefore proposes to again utilize the lease-purchase method and mass-purchase program to purchase 12 new tandem axle trucks and related equipment. Because there was an issue with the previously published public hearing notice, a new public hearing is necessary.

Action Impact: Authorizes Public Works to proceed with the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	NA	NA	NA	N		

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING ON PROPOSED NOT TO EXCEED \$2,500,000
EQUIPMENT LEASE-PURCHASE AGREEMENT

The Board of Supervisors of Polk County, Iowa will hold a Public Hearing at 9:30 A.M., Tuesday, May 24th, 2016 in Room 120, Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, at which time any interested person may appear and speak for or against Polk County's proposal to enter into a not to exceed \$2,500,000 lease-purchase agreement for twelve new tandem axle trucks and associated attachments for a period of four (4) years. The equipment will replace existing worn-out equipment and provide assurance of maintaining public safety during weather emergencies, including winter snow and ice storms as well as flood recovery. The lease purchase agreement will be payable from the County's general fund. A copy of the proposed lease-purchase agreement is available for review at the offices of the Polk County Public Works Department, 5885 NE 14 St., Des Moines, Iowa and the County Auditor's Office, 111 Court Avenue, Des Moines, Iowa.

Oral or written comments from any County resident or property owner will be received and considered by the Board of Supervisors at the public hearing. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the approval of the lease-purchase agreement or will abandon the proposal.

Published by order of the Polk County Board of Supervisors, Polk County, Iowa, as provided by Sections 331.301(10)(e) and 331.443 of the Code of Iowa.

Dated this 17th day of May, 2016.

s/ Jamie Fitzgerald
County Auditor, Polk County, Iowa

RESOLUTION

Moved by _____ Seconded by _____ that the following Resolution be adopted:

WHEREAS, on April 28, 2016, the Polk County Department of General Services received and publicly opened sealed bids for "Rock Salt for Ice Removal," Bid No. 178-1617; and

WHEREAS, upon analyzing said bids, it is the recommendation of the Public Works Department to award the lowest bid to Independent Salt Company, P.O. Box 36, Kanopolis, Kansas; and

WHEREAS, the General Services Department concurs with the Director of Public Works recommendation.

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors herein awards Bid No. 178-1617, "Rock Salt for Ice Removal," to Independent Salt Company of Kanopolis, Kansas, in the amount of Sixty Eight Thousand, Four Hundred and Eighty Dollars (\$68,480).

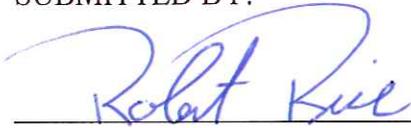
BE IT FURTHER RESOLVED, the funds shall be drawn from the FY 16/17 Public Works Department Operating Budget.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

15/16 -022

SUBMITTED BY:



Robert Rice, Director
Polk County Public Works Department



John Rowen, Director
Polk County General Services

FISCAL NOTE: Cost to the County is in the total amount of \$68,480 to be drawn from the FY 16/17 Public Works Operating Budget.

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution awarding Bid No. 178-1617, "Rock Salt for Ice Removal" to the firm of Independent Salt Company of Kanopolis, Kansas.

Agenda Date: May 17, 2016

Contact Individual: John Rowen, Director General Services Ext. 3131

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): This Resolution awards the yearly bid to the firm of Independent Salt Company of Kanopolis, Kansas. They were the lowest bidder. Quantities are determined by the Director of Public Works.

Comply with Policy:

Background: This is an annual bid of the Public Works Department for purchase of Rock Salt for Ice Removal. Six (6) bids were received.

Action Impact: This Resolution awards the yearly bid to the low bidder, Independent Salt Company of Kanopolis, Kansas. Quantities are determined by the Public Works Department.

Fiscal Note: Cost to be drawn from the FY 16/17 Public Works Department Budget in the amount to be determined based on quantities purchased by the Public Works Department.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required, Expense Account Code	
16/17	Y	\$68,480.00				

Additional Fiscal Note Information (optional):



COUNTY OF POLK
Public Works Department

Robert Rice, Director
5885 NE 14 Street
Des Moines, Iowa 50313
Ph 515.286.3705
Fax 515.286.3437
Email: publicworks@polkcountyiowa.gov
www.polkcountyiowa.gov/publicworks

May 9, 2016

Mr. John Rowen
Department of General Services
Administrative Office Building
111 Court Avenue, Rm. 365
Des Moines, Iowa 50309

Re: Rock Salt for Snow Removal
Bid No. 178-1617

Dear John:

Please be advised it is our recommendation to accept the low bid as described below.

Low Bid Recommendation

Independent Salt Company PO Box 36 Kanopolis. Kansas 67454	1,000 ton @ \$68.48/ton	\$ 68,480
Public Works Budget		\$ 70,000

The approved Fiscal 16/17 Public Works Department budget includes funding for this item. All orders will be placed by the Polk County Public Works Staff.

If you have questions regarding this matter, please contact this office.

Sincerely,

Robert Rice
Director of Public Works



BID NO. 178-1617 ROCK SALT FOR ICE REMOVAL

Deliever to CMF 5885 NE 14th St. Des Moines, IA

Opening date: April 28, 2016

Opened by: Shari Harvey
 Recorded by: Kristen Robinson

FIRM:	Quantity (in Tons)	NE 14th Location		By Rail	
		Unit Price*	Total Price	Unit Price*	Total Price
Morton Salt	1,000		NO BID		NO BID
Cargill, Inc.	1,000	\$ 86.94	\$ 86,940.00		NO BID
Independent Salt Company	1,000	\$ 68.48	\$ 68,480.00		NO BID
Black Strap Inc.	1,000	\$ 68.50	\$ 68,500.00		NO BID
Central Salt, LLC	1,000	\$ 68.72	\$ 68,720.00		NO BID
Compass Minerals America Inc.	1,000	\$ 89.98	\$ 89,980.00		NO BID

*Unit price shall control bid. Total amount tabulation for award purposes. Stockpile to be built by Polk County.

Rock Salt to be delievered between June 1 and November 15.

RESOLUTION

Moved by _____ Seconded by _____ that
the following Resolution be adopted:

WHEREAS, on April 28, 2016, the Polk County Department of General Services received and publicly opened sealed bids for "Calcium Chloride Pellets for Ice Removal," Bid No. 179-1617; and

WHEREAS, upon analyzing said bids, it is the recommendation of the Public Works Department to award the lowest bid to Scotwood Industries, 12980 Metcalf Avenue, Overland Park, KS 66213; and

WHEREAS, the General Services Department concurs with the Director of Public Works recommendation.

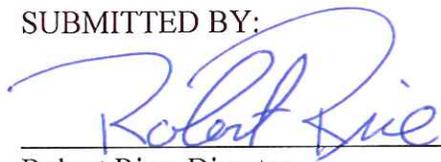
NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors herein awards Bid No. 179-1617, "Calcium Chloride Pellets for Ice Removal" to Scotwood Industries in the amount of One Hundred Fifty Two Thousand, Six Hundred Forty Dollars (\$152,640.00).

BE IT FURTHER RESOLVED, the funds shall be drawn from the FY 16/17 Public Works Department Operating Budget.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY: 15/16-023



Robert Rice, Director
Polk County Public Works Department



John Rowen, Director
Polk County General Services

FISCAL NOTE: Cost to the County is in the total amount of
\$152,640.00 to be drawn from the FY 16/17
Public Works Operating Budget.

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution awarding Bid No. 179-1617, "Calcium Chloride Pellets for Ice Removal" to the firm Scotwood Industries of Overland Park, Kansas.

Agenda Date: April 10, 2016

Contact Individual: John Rowen, Director of General Services
286-3131

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): This Resolution awards the yearly bid to the firm of Scotwood Industries of Overland Park, Kansas. They were the lowest bidder.

Comply with Policy:

Background: This is an annual bid of the Public Works Department for purchase of Calcium Chloride Pellets for Ice Removal. Four (4) bids were received.

Action Impact: This Resolution awards the yearly bid to the low bidder, Scotwood Industries of Overland Park, Kansas. Quantities are determined by the Public Works Department.

Fiscal Note: Cost to be drawn from the FY 16/17 Public Works Department Budget in the amount to be determined based on quantities purchased by the Public Works Department.

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$152,640.00				

Additional Fiscal Note Information (optional):



COUNTY OF POLK

Public Works Department

Robert Rice, Director
5885 NE 14 Street
Des Moines, Iowa 50313
Ph 515.286.3705
Fax 515.286.3437
Email: publicworks@polkcountyiowa.gov
www.polkcountyiowa.gov/publicworks

May 9, 2016

Mr. John Rowen
Department of General Services
Administrative Office Building
111 Court Avenue, Rm. 365
Des Moines, Iowa 50309

Re: Calcium Chloride Pellets
Bid No. 179-1617

Dear John:

Please be advised it is our recommendation to accept the low bid as described below.

Low Bid Recommendation

Scotwood Industries 12980 Metcalf Ave., Suite 240 Overland Park, KS 66213	400 ton @ \$381.60/ton	\$152,640
Public Works Budget		\$168,000

The approved Fiscal 16/17 Public Works Department budget includes funding for this item. All orders will be placed by the Polk County Public Works Staff.

If you have questions regarding this matter, please contact this office.

Sincerely,

Robert Rice
Director of Public Works



DEPARTMENT OF GENERAL SERVICES
 111 Court Avenue, Room 365
 Des Moines, Iowa 50309
 PH:515-286-3215 FX:515-286-3082

Bid No.179-1617 CALCIUM CHLORIDE PELLETS FOR ICE
 REMOVAL

Opening date: April 28, 2016
 Opened by: Shari Harvey
 Recorded by: Kristen Robinson

FIRM	QUANTITY IN TONS	UNIT PRICE*	TOTAL PRICE	NOTES
Mid American Salt, LLC	400	\$ 399.59	\$ 159,836.00	50 lb. bags
*Mid American Salt, LLC	400	\$ 385.67	\$ 154,268.00	Super Sacks
Scottwood Industries, Inc.	400	\$ 381.60	\$ 152,640.00	
Perk Products & Chemical Co., Inc.	400	\$ 410.00	\$ 164,000.00	
Floor-Dri Supply Co., Inc.	400	\$ 407.78	\$ 163,112.00	

* 2 prices on Proposal

*Unit Price shall control bid.
 Total amount tabulation for award purposes.
 Stockpile to be built by Polk County.

R E S O L U T I O N

Moved by _____ Seconded by _____

WHEREAS, assuring a competent public and personal health care workforce is one of the ten essential public health services; and

WHEREAS, Polk County Health Department staff have the knowledge and expertise to provide learning experiences for students enrolled in Mercy College of Health Sciences program.

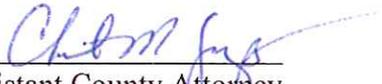
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Health/Board of Supervisors approves the clinical affiliation agreement with Mercy College of Health Sciences and the chairperson authorizes the Public Health Director to sign agreement.

By _____
Chairperson
Polk County Board of Supervisors/Board of Health



Rick Kozin
Public Health Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: None

#13

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement with Mercy College of Health Sciences for provision of learning experiences

Agenda Date: May 17, 2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board:

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: providing a competent public and personal health care workforce is one of the ten essential public health functions.

Background: Over the years, the Polk County Health Department has provided opportunities for students from many local educational institutions enrolled in public health and allied health fields to obtain practical training to further their educational goals.

Action Impact: Mercy College of Health Sciences students will gain knowledge and experience that will enhance their future professional careers.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

RESOLUTION

Moved by _____ Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the Iowa Department of Public Health (IDPH) allocated funds to Polk County to conduct Integrated HIV and Hepatitis Counseling, Testing and Referral (CTR) services; and

WHEREAS, Polk County applied for and was allocated \$59,500 to continue to provides these services for the period covering January 1, 2016 through December 31, 2016; and

WHEREAS, IDPH received only a percentage of its federal award initially which reduced the first contract amount to \$40,750; and

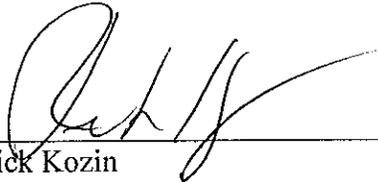
WHEREAS, this amendment adds additional funding of \$13,750 for a new total of \$54,500.

NOW, THEREFORE, BE IT RESOLVED: That the Polk County Board of Supervisors/Board of Health approves Amendment 1 to Contract #5886AP10 with the Iowa Department of Public Health to fund Polk County Integrated HIV and Viral Hepatitis Counseling, Testing and Referral (CTR) services program authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this contract or distribution.

POLK COUNTY BOARD OF SUPERVISORS

By _____
Chair



Rick Kozin
Director of Public Health

Approved as to form:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

BY 

Assistant County Attorney

FISCAL NOTE: \$54,500

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment to Agreement with Iowa Department of Public Health (IDPH) for Integrated HIV and Viral Hepatitis Counseling, Testing and Referral Services

Agenda Date: 5/17/2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original contract approved by BOS on 1/19/2016.

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: Each year, the Iowa Department of Public Health awards funds to Polk County to carry out HIV and Hepatitis C Prevention, Counseling, Testing and Referral and Hepatitis immunization services for at-risk individuals. The overall award is \$59,500 for the period January 1, 2016 through December 31, 2016. However, IDPH only received a percentage of its federal award, so the initial contact was for \$40,750. This amendment adds additional funding for a new total of \$54,500. Polk County expects to receive its full funding amount later in the year.

Action Impact: This grant funding partially offsets costs for personnel to counsel, test and refer clients who are at risk for HIV and Hepatitis. Projections are that for the January 1 through December 31, 2016, 1100 HIV tests, 142 Hepatitis C tests and 150 Hepatitis A and B immunizations will be administered. Participating in the grant provides for high-risk clients to be screened for HIV and Hepatitis C. Clients identified with certain risks are also provided vaccinations against Hepatitis A and B at no cost under this grant.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Y	27,250	27,250	Y	10223011.74211	10223011.52480
16/17	Y	27,250	27,250	Y	10223011.74211	10223011.52480

Additional Fiscal Note Information (optional): Funding Federal \$20,00 (80% of award), CAT # 93.940, State Funding \$9,500. Other \$25,000

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at **2242 Garfield Ave., Des Moines, IA 50317.**

WHEREAS, bids were solicited through public notice, were received by **2:00 PM** on **05/05/2016**; and publicly opened and read by the General Services Department; and

WHEREAS, the following bids were received:

Precision Builders	\$ 5,000.00
Fexsteve Limited	\$ 4,900.00
B & G Construction	\$ 4,400.00

WHEREAS, the lowest responsive bid was submitted by **B & G Construction** and

WHEREAS, the bids were reviewed and approved by Polk County Health Department; and

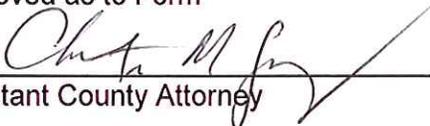
WHEREAS, the Polk County Health Department has reviewed the bid proposal and recommends acceptance of the bid for **\$4,400.00** from **B & G Construction**.

NOW, THEREFORE, BE IT RESOLVED that the bid for **\$4,400.00** from **B & G Construction** is hereby accepted and the Chairperson is authorized to sign the contract.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form
By 
Assistant County Attorney

Fiscal Note: FY 15/16 revenue **\$0.00**
FY 15/16 expenses **\$4,400.00**

#15

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of agreement to address lead hazard repairs at 2242 Garfield Ave., Des Moines, IA 50317.

Agenda Date: 05/17/2016

Contact Individual: Joelle Stolte, 286-3749

Previous Action taken by the Board: Board of Supervisors approved a program for lead hazard control program in June of 2006.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention falls within a priority area for Healthy Polk, Polk County Health Department and Polk County.

Background: In 2006, Polk County began a Lead-Based Paint Hazard Control Program for remediation of housing units in Polk County for the purpose of remediating lead hazards in homes with children less than six years of age. The program was established as both a collaborative program with funding partners as well as an independent program controlled by Polk County.

Jaime Rivera Hernandez owns a property 2242 Garfield Ave., Des Moines, IA 50317. **Jaime Rivera Hernandez** has one child under the age of six. A lead inspection conducted by Polk County Health Department identified lead hazards on the exterior, and interior of the home. Bids were solicited through a public notice and publicly opened on 05/5/2016. The following bids were received:

Precision Builders	\$ 5,000.00
Fexsteve Limited	\$ 4,900.00
B & G Construction	\$ 4,400.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **B & G Construction** in the amount of **\$4,400.00**. **B & G Construction** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2015-16	Y	\$4,400.00		N	10223017.77490.04	

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at **2638 Grand Ave., Des Moines, IA 50317.**

WHEREAS, bids were solicited through public notice, were received by **2:00 PM** on **05/05/2016**; and publicly opened and read by the General Services Department; and

WHEREAS, the following bids were received:

Precision Builders	\$ 22,600.00
Fexsteve Limited	\$ 22,300.00

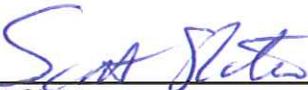
WHEREAS, the lowest responsive bid was submitted by **Fexsteve Limited** and

WHEREAS, the bids were reviewed and approved by Polk County Health Department; and

WHEREAS, the Polk County Health Department has reviewed the bid proposal and recommends acceptance of the bid for **\$22,300.00** from **Fexsteve Limited**.

NOW, THEREFORE, BE IT RESOLVED that the bid for **\$22,300.00** from **Fexsteve Limited** is hereby accepted and the Chairperson is authorized to sign the contract.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: FY 15/16 revenue **\$0.00**
FY 15/16 expenses **\$22,300.00**

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of agreement to address lead hazard repairs at 2638 Grand Ave., Des Moines, IA 50317.

Agenda Date: 05/17/2016

Contact Individual: Joelle Stolte, 286-3749

Previous Action taken by the Board: Board of Supervisors approved a program for lead hazard control program in June of 2006.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention falls within a priority area for Healthy Polk, Polk County Health Department and Polk County.

Background: In 2006, Polk County began a Lead-Based Paint Hazard Control Program for remediation of housing units in Polk County for the purpose of remediating lead hazards in homes with children less than six years of age. The program was established as both a collaborative program with funding partners as well as an independent program controlled by Polk County.

Timothy Teff owns a property 2638 Grand Ave., Des Moines, IA 50317. **Timothy Teff** has one child under the age of six. A lead inspection conducted by Polk County Health Department identified lead hazards on the exterior, and interior of the home. Bids were solicited through a public notice and publicly opened on 05/5/2016. The following bids were received:

Precision Builders	\$ 22,600.00
Fexsteve Limited	\$ 22,300.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Fexsteve Limited** in the amount of **\$22,300.00**. **Fexsteve Limited** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2015-16	Y	\$22,300.00		N	10223017.77490.04	

RESOLUTION

Moved by _____ Seconded by _____

That the following Resolution be adopted:

WHEREAS, Polk County is committed to the reduction of Elevated Blood Lead levels in children and lead paint hazards found in homes located in Polk County; and

WHEREAS, Polk County operates a Metropolitan Partnership for Lead Safe Housing Program to assist in providing lead-safe homes for children; and

WHEREAS, through Polk County's Lead Remediation program, qualified homeowners in Polk County are eligible for lead remediation grants to assist with costs of remediating lead hazards in their homes; and

WHEREAS, lead paint hazards and the necessary corrective actions have been identified at **1409 King Ave., Des Moines, IA 50320.**

WHEREAS, bids were solicited through public notice, were received by **2:00 PM** on **05/05/2016**; and publicly opened and read by the General Services Department; and

WHEREAS, the following bids were received:

Fexsteve Limited	\$ 21,250.00
Precision Builders	\$ 19,950.00

WHEREAS, the lowest responsive bid was submitted by **Precision Builders** and

WHEREAS, the bids were reviewed and approved by Polk County Health Department; and

WHEREAS, the Polk County Health Department has reviewed the bid proposal and recommends acceptance of the bid for **\$19,950.00** from **Precision Builders**.

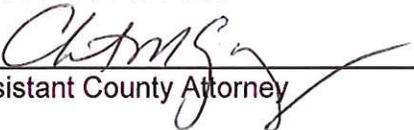
NOW, THEREFORE, BE IT RESOLVED that the bid for **\$19,950.00** from **Precision Builders** is hereby accepted and the Chairperson is authorized to sign the contract.

By _____
Chair
Polk County Board of Supervisors



Scott Slater
Health Department Deputy Director

Approved as to Form

By 

Assistant County Attorney

Fiscal Note: FY 15/16 revenue **\$0.00**
FY 15/16 expenses **\$19,950.00**

#17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Approval of agreement to address lead hazard repairs at **1409 King Ave., Des Moines, IA 50320.**

Agenda Date: 05/17/2016

Contact Individual: Joelle Stolte, 286-3749

Previous Action taken by the Board: Board of Supervisors approved a program for lead hazard control program in June of 2006.

Board/Commission Actions:

Action Requested (Recommended): Approval

Comply with Policy: Lead poisoning prevention falls within a priority area for Healthy Polk, Polk County Health Department and Polk County.

Background: In 2006, Polk County began a Lead-Based Paint Hazard Control Program for remediation of housing units in Polk County for the purpose of remediating lead hazards in homes with children less than six years of age. The program was established as both a collaborative program with funding partners as well as an independent program controlled by Polk County.

Leonel A Trejo owns a property **1409 King Ave., Des Moines, IA 50320.** **Leonel A Trejo** has one child under the age of six. A lead inspection conducted by Polk County Health Department identified lead hazards on the exterior, and interior of the home. Bids were solicited through a public notice and publicly opened on **05/5/2016.** The following bids were received:

Fexsteve Limited	\$ 21,250.00
Precision Builders	\$ 19,950.00

The Polk County Health Department reviewed these bids and recommends acceptance of the lowest responsive bid: submitted by **Precision Builders** in the amount of **\$19,950.00.** **Precision Builders** is a Certified Lead Abatement Contractor in the State of Iowa.

Action Impact: With this assistance a unit of lead-safe housing will be created.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required	
					Expense Account Code	Revenue Account Code
2015-16	Y	\$19,950.00		N	10223017.77490.04	

RESOLUTION

MOVED BY _____ **SECONDED BY** _____

That the following resolution be adopted:

Whereas, Iowa Code Section 331.553(8) provides that a county may enter into an agreement with a city pursuant to the provisions of Iowa Code Chapter 28E whereby the county treasurer agrees to collect or enforce delinquent parking tickets on behalf of a city in conjunction with renewal of vehicle registrations pursuant to Iowa Code Sections 321.40(7) and 321.236; and

Whereas, the City of Ankeny has requested the Polk County Treasurer to enter into such an agreement; and

Whereas, it is the desire of Polk County and the City of Ankeny to enter into such an agreement.

Now, therefore, be it resolved by the Polk County Board of Supervisors that Polk County enter into an agreement with the City of Ankeny whereby the Polk County Treasurer agrees to collect or enforce delinquent parking tickets on behalf of a city in conjunction with renewal of vehicle registrations, the terms of which agreement are embodied in the attached Cooperative Agreement between the Iowa County of Polk and the City of Ankeny, Iowa.

POLK COUNTY BOARD OF SUPERVISORS

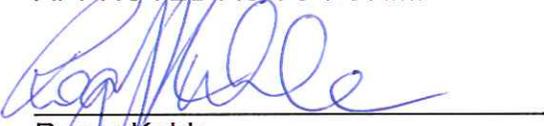
Chairperson

RECOMMENDED BY:



Mary Maloney
Polk County Treasurer

APPROVED AS TO FORM:



Roger Kuhle
Assistant Polk County Attorney

#18

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Parking Ticket Collection Agreement

Agenda Date: May 17, 2016

Contact Individual: Ben Lacey

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval of the Agreement with the City of Ankeny to collect delinquent parking tickets on their behalf for a fee.

Comply with Policy: Iowa Code Section 331.553(8)

Background:

The City of Ankeny has requested the Polk County Treasurer to assist in the collection of delinquent parking tickets. Iowa Code allows a County Treasurer to refuse the renewal of a vehicle registration if the individual has outstanding delinquent parking tickets. The individual may pay the amount of delinquent parking tickets to the County Treasurer and then proceed with the renewal of their vehicle registration. The Polk County Treasurer will receive a fee for providing this service.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____ SECONDED BY _____

That the following resolution be adopted:

WHEREAS, the buildings on leased land listed in Exhibit A have been dismantled, and

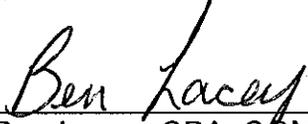
WHEREAS, Iowa Code Section 445.16, requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that, in compliance with Iowa Code Section 445.16, the Polk County Auditor and Treasurer are directed to abate the total amount due for the parcels listed in Exhibit A and remove them from the county system.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Ben Lacey, CPA, CGMA
CEO, Polk County Treasurer

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Abatement of Tax on Dismantled Buildings on Leased Land

Agenda Date: May 17, 2016

Contact Individual: Ben Lacey

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes against buildings on leased land that are no longer in existence.

Comply with Policy: Compliance with Iowa Code Section 445.16

Background:

The buildings on leased land listed in Exhibit A have been dismantled. Iowa Code Section 445.16 requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

Action Impact:

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16						
16/17						

Additional Fiscal Note Information (optional):

Abate the total amount due: \$3,164.00 Tax, \$752.00 Late Interest and Fees

Exhibit A
2016 Buildings on Leased Land Abatement

PIN	Tax Amount	Late Interest & Fees	Total Due
270.00482.002.000	\$ 36.00	\$ 13.00	\$ 49.00
270.00482.003.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.004.000	\$ 59.00	\$ 15.00	\$ 74.00
270.00482.005.000	\$ 66.00	\$ 17.00	\$ 83.00
270.00482.006.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.007.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.008.000	\$ 66.00	\$ 17.00	\$ 83.00
270.00482.009.000	\$ 47.00	\$ 14.00	\$ 61.00
270.00482.010.000	\$ 65.00	\$ 16.00	\$ 81.00
270.00482.011.000	\$ 29.00	\$ 10.00	\$ 39.00
270.00482.012.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.013.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.014.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.015.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.016.000	\$ 33.00	\$ 12.00	\$ 45.00
270.00482.017.000	\$ 24.00	\$ 9.00	\$ 33.00
270.00482.018.000	\$ 24.00	\$ 9.00	\$ 33.00
270.00482.019.000	\$ 66.00	\$ 17.00	\$ 83.00
270.00482.020.000	\$ 89.00	\$ 19.00	\$ 108.00
270.00482.021.000	\$ 98.00	\$ 20.00	\$ 118.00
270.00482.022.000	\$ 80.00	\$ 17.00	\$ 97.00
270.00482.023.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.024.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.025.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.027.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.028.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.029.000	\$ 41.00	\$ 14.00	\$ 55.00
270.00482.030.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.031.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.032.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.033.000	\$ 23.00	\$ 9.00	\$ 32.00
270.00482.034.000	\$ 104.00	\$ 20.00	\$ 124.00
270.00482.035.000	\$ 110.00	\$ 21.00	\$ 131.00
270.00482.036.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.037.000	\$ 110.00	\$ 21.00	\$ 131.00
270.00482.038.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.039.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.040.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.041.000	\$ 52.00	\$ 8.00	\$ 60.00
270.00482.042.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.043.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.044.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.045.000	\$ 69.00	\$ 17.00	\$ 86.00
270.00482.046.000	\$ 87.00	\$ 18.00	\$ 105.00
270.00482.047.000	\$ 77.00	\$ 17.00	\$ 94.00
270.00482.048.000	\$ 80.00	\$ 17.00	\$ 97.00
270.00482.049.000	\$ 15.00	\$ 11.00	\$ 26.00
	\$ 3,164.00	\$ 752.00	\$ 3,916.00

RESOLUTION

MOVED By _____ SECONDED By _____ that the following Resolution be adopted.

WHEREAS, the Polk County Sheriff's Office is the lead agency of the Mid Iowa Narcotics Task Force (MINE TF), and

WHEREAS, on March 1, 2015 the Governor's Office of Drug Control Policy awarded a Methamphetamine Drug Hot Spots Grant in the amount of \$27,153 for interdiction activity, and

WHEREAS, the original grant period expired on March 31, 2016, and

WHEREAS, an extension of the grant period to July 31, 2016 and an increase of the award to the amount to \$32,653 was granted by the Governor's Office of Drug Control Policy, and

WHEREAS, the grant requires no matching funds from participating agencies.

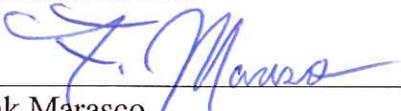
NOW, THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors approves the grant extension and increased award amount and authorizes the Chair of the Board of Supervisors to sign all documents required for the acceptance of the extension.

Approved this _____ day of _____, 2016.

POLK COUNTY BOARD OF SUPERVISORS

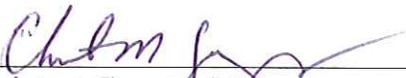
Chairperson

SUBMITTED BY:



Frank Marasco
Polk County Sheriff's Office

APPROVED AS TO FORM:



Assistant County Attorney

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving Governor's Traffic Safety Bureau Methamphetamine Hot Spot/Interdiction grant period extension to July 31, 2016 and increase in award amount to \$32,653.

Agenda Date: May 17, 2016

Contact Individual: Frank Marasco, 515-286-3943, frank.marasco@polkcountyiowa.gov

Action Requested (Recommended): Resolution approves agreement to extend original grant period to July 31, 2016 with an increased award of \$32,653 and authorizes the Chairperson to sign the Agreement.

Background: The Methamphetamine Drug Hot Spots/Interdiction grant provides fund for drug interdictions and requires no match from participating agencies. All MINE Task Force participating agencies are eligible to participate in the grant which is administered by the Polk County Sheriff's Office.

Action Impact: The grant period will be extended to July 31, 2016. All expenditures and revenues will occur during FY15/16 and FY16/17.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	Y	\$27,153	\$27,153	N	N/A	N/A
16/17	N	\$5,500	\$5,500	N	N/A	N/A

Additional Fiscal Note Information (optional): The revenue and expense are both pass-through funds to MINE Task Force and its member agencies.

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Director of Public Works indicates the department is experiencing problems with turnover in Mosquito Control Technician seasonal position, and

WHEREAS, the Department has utilized the same employees for several years and is concerned that the pay rate may not have kept up with the local labor market, and

WHEREAS, the Public Works Department requests an increase in the seasonal rate for the Mosquito Control Technician in order to be able to attract/retain skilled candidates, and

WHEREAS, the Director of Public Works proposes increasing the rate to \$18.00 per hour to be competitive with the City of Des Moines, and

WHEREAS, the Human Resource Department has reviewed the market rates for comparable positions and supports the following position modification:

- Increase hourly rate for seasonal Mosquito Control Technician from \$12.41 per hour to a range of \$15.00-\$18.00 per hour depending upon experience.

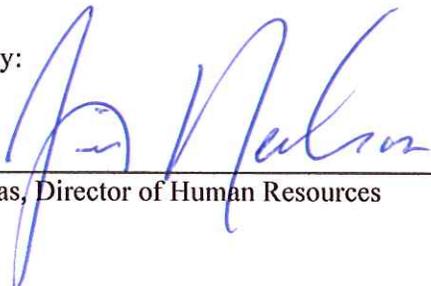
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



James Nahas, Director of Human Resources

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modifications in the Public Works Department

Agenda Date: 5/17/16

Contact Individual: Jim Nahas, Director of Human Resources

Previous Action taken by the Board: By resolution dated 3/29/16, approved increasing summer rates for Code Enforcement Technician and Utility Crew Leader from \$12.41 to \$14.00.

Action Requested (Recommended): Increase hourly rate for seasonal Mosquito Control Technician from \$12.41 to a range of \$15.00-\$18.00 depending on experience (DOE).

Comply with Policy:

Background: The Director of Public Works indicated the department is experiencing turnover with the seasonal Mosquito Control Technicians. The Department has not had to recruit new staff for several years and is concerned the pay rate may no longer be competitive in the job market. The Director requested to increase the rate to \$18.00 in order to attract and retain skilled staff. He is proposing a rate of \$18.00 per hour based upon the City of Des Moines' rate of \$16.16-\$19.24 per hour. This action will impact 2 seasonal positions. The Department of Human Resources recommends having a pay rate range to allow the department flexibility to recruit more experienced workers. Human Resources recommends considering an entry rate of \$15.00 with ability to hire up to \$18.00 per hour.

Action Impact: Increases hourly rate for seasonal Mosquito Control Technician (2 positions) from \$12.41 per hour to a range of \$15.00-\$18.00 per hour depending on experience (DOE).

Fiscal Note: Public Works has funds available to cover the costs. No additional funds are requested.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16							
16/17							

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Director of Community, Family and Youth Services Department has requested a side-by-side Youth Service Worker position due to the extended absence of an employee, and

WHEREAS, the employee is covered by the disability plan, leaving general funds available to cover the costs of creating the side-by-side position, and

WHEREAS, the Director of Community, Family and Youth Services indicates the side-by-side position is needed to continue the current level of service, and

WHEREAS, the side-by-side position will continue until the employee returns to work or terminates employment, and

WHEREAS, no additional costs are associated with the creation of this side-by-side position, and

WHEREAS, the Human Resources Department recommends:

- Create one (1) side-by-side Office Youth Service Worker, AFSCME grade 16, range \$45,405-\$59,392 until the employee returns from leave or terminates.

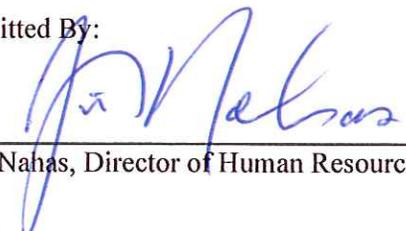
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby adopts the recommendation to create a side-by-side position and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Jim Nahas, Director of Human Resources

22

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Creation of a Side-By-Side Position within the Community, Family and Youth Services Department.

Agenda Date: 5/17/16

Contact Individual: Jim Nahas, Director of Human Resources

Previous Action taken by the Board:

Action Requested (Recommended): Create one (1) side-by-side Youth Service Worker position, AFSCME grade 16, range \$45,405-\$59,392 until the employee returns from leave or terminates.

Comply with Policy:

Background: The incumbent of a Youth Service Worker position (#2143) in the Community, Family and Youth Services Department is on an extended absence. The employee is currently covered by the disability plan leaving general funds available to cover the costs of the side-by-side position.

Action Impact: Creates one (1) side-by-side Youth Service Worker position (#2143SBS), AFSCME grade 16, range \$45,405-\$59,392 until the employee returns from leave or terminates.

Fiscal Note: No additional costs are associated with creation of the side-by-side position.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
15/16	Y	1					

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

that the following Resolution be adopted:

WHEREAS, Parks Area Foundation is requesting financial support for the construction costs related to a capital improvement project for Riverview Park; and,

WHEREAS, Parks Area Foundation project focuses on constructing a road to Riverview Island so that there is accessibility for semi trucks and buses which service concerts and community events held at Riverview Park. The road will make it feasible to construct an entertainment stage on the island; and,

WHEREAS, the Polk County Board of Supervisors desires to support the Parks Area Foundation with the Riverview Island Project and assist with making the park more viable. This project will enhance Riverview Park and will provide a better quality of life for the community; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to approve a \$125,000.00 Community Development Grant to Parks Area Foundation; and,

NOW, THEREFORE, BE IT RESOLVED, the Polk County Board of Supervisors hereby approves a grant in the amount of \$125,000.00 to the Parks Area Foundation to assist with the construction and material costs related to the asphalt road located at Riverview Park; and,

BE IT FURTHER RESOLVED, that only physical public improvements be paid for from these funds and that recognition will be given to the "Citizens of Polk County" at the completion of expenditures.

BE IT FURTHER RESOLVED, that the Polk County Board of Supervisors directs staff to transfer the necessary funds in fiscal year 15/16 to the Community Development Fund for payment of obligations consistent with this Resolution.

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chair

Submitted by:

Lisa Moody-Tunks

Lisa Moody-Tunks
Grant Administrator

Approved as to form:

Reginald K. White

Assistant Polk County Attorney

Fiscal Impact: Expenditure of \$125,000.00 from the Community Development Fund.

#23

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution approving a Community Development Grant for the Parks Area Foundation.

Agenda Date: May 17, 2016

Contact Individual: Lisa Moody-Tunks, Grant Administrator
 Polk County Board of Supervisors
 515-286-2272

Previous Action taken by the Board: Parks Area Foundation Community Betterment Grant Awards May 3, 2016 for \$17,000.00 and \$3,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Award a \$125,000.00 grant for the Parks Area Foundation.

Comply with Policy: Yes

Background: The Parks Area Foundation has requested funding for the Riverview Island Project. The project will focus on the construction of an asphalt road to provide accessibility for semi trucks and busses which will service concerts and community events held at Riverview Park.

Action Impact: The passage of this resolution will award \$125,000.00, to the Parks Area Foundation and authorizes the Chair to sign attached agreement.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16	N	\$125,000.00			4010932.79410	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____ **that**
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 15-16 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

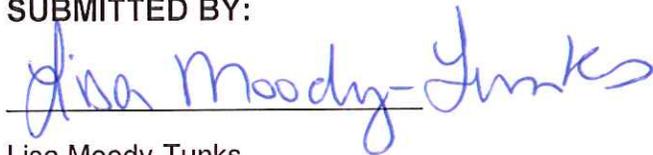
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$7,000.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$7,000.00 from the Community Betterment fund, FY 15-16

#24

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: May 17, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Awards May 10, 2016-\$65,800.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached May 17, 2016 Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY15-16 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$7,000.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
15/16		\$7,000.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
May 17, 2016

Iowa Arts in Education dba ArtForcelowa	\$5,000.00
Never Say Can't Foundation (Community Foundation of Greater Des Moines)	\$2,000.00

TOTAL	\$7,000.00
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