POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
SEPTEMBER 6, 2016 9:30 A.M.

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PERMITS

5. Renewal application for Class "C" Liquor License, Sunday Sales and Outdoor Service Area Permit for Scooter's on Broadway, 475 Broadway.

6. Renewal application for Class "C" Liquor License for Stan's Place, 4275 NW 2nd Avenue.

7. **PUBLIC COMMENTS**

RESOLUTIONS

*8. Resolution approving agreement with Iowa Coalition Against Sexual Assault (Iowa CASA) for sexual violence prevention program services.

*9. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing September 20, 2016 on Disposal of County Interest in Real Estate (1618 Buchanan Street).

10. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing September 27, 2016 regarding text amendment to the Polk County Zoning Ordinance.

11. Resolution approving change in speed limits on NE White Oak Drive and NE 150th Avenue (in White Oak).

12. Resolution approving major preliminary subdivision plat of Payton Ridge Plat 2.

*13. Resolution approving agreement with Iowa Department of Public Health for Polk Care for Yourself/Breast and Cervical Cancer Program.

*14. Resolution approving agreement with Iowa Department of Public Health for Care for Yourself WISEWOMAN (cardiovascular) Program.

*15. Resolution approving agreement with Critical Mention for media monitoring services.

*16. Resolution approving agreement with Mercy Medical Center regarding 340B drug prices.

17. Resolution approving 2016 manufactured home abatements.

18. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing for October 11, 2016 on proposed amendment to the FY 16/17 budget.

19. Resolution pledging to participate in and support the Rural Impact County Challenge.

20. Resolution awarding Community Development Grant to the National Alliance on Mental Illness-Iowa (NAMI).

21. Resolution approving Community Betterment Grant awards.

COMMUNICATIONS

*22. Notice of meeting from City of Des Moines regarding 2nd amendment on the Accent Neighborhood Urban Renewal Plan.

*23. Notice of meeting regarding proposed annexation of unincorporated territory into the City of Altoona.

*24. Notice of approval of voluntary annexation to the City of Granger.

BUDGET ACTIONS

25. Memorandum of Budget Actions.

APPOINTMENTS

26. Memorandum of Appointments.

ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

Applicant License Application (LC0042049)

Name of Applicant: Loveless Enterprises LLC

Name of Business (DBA): Scooter's On Broadway

Address of Premises: 475 Broadway

City Des Moines County: Polk Zip: 50313

Business (515) 422-0193

Mailing 475 Broadway

City Des Moines State IA Zip: 50313

Contact Person

Name Jamie Loveless

Phone: (515) 422-0193 Email scootersonbroadway@hotmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 10/01/2016

Expiration Date: 09/30/2017

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: Limited Liability Company

Corporate ID Number: 502871 Federal Employer ID 47-4437644

Ownership

Jamie Loveless

First Name: Jamie Last Name: Loveless

City: Des Moines State: Iowa Zip: 50313

Position: member

% of Ownership: 100.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Society Insurance

Policy Effective Date: Policy Expiration

Bond Effective Dram Cancel Date:

Outdoor Service Effective Outdoor Service Expiration

Temp Transfer Effective Date Temp Transfer Expiration Date:

#5

Applicant License Application (LC0017279)

Name of Applicant: Spencer, Stanford S.

Name of Business (DBA): Stan's Place

Address of Premises: 4275 N.W. 2nd Ave.

City Des Moines **County:** Polk **Zip:** 5031300

Business (515) 243-9991

Mailing 4275 N.W. 2nd Ave.

City Des Moines **State** IA **Zip:** 503130000

Contact Person

Name Emily Spencer

Phone: (515) 251-2874 **Email** emspence@hotmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 09/21/2016

Expiration Date: 09/20/2017

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType: Sole Proprietorship

Corporate ID Number: **Federal Employer ID** Applied For

Ownership

Emily Spencer

First Name: Emily **Last Name:** Spencer

City: Des Moines **State:** Iowa **Zip:** 50313

Position: Spouse

% of Ownership: 0.00% **U.S. Citizen:** Yes

Stanford Spencer

First Name: Stanford **Last Name:** Spencer

City: Des Moines **State:** Iowa **Zip:** 50313

Position: Owner

% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: Founders Insurance Company

Policy Effective Date: **Policy Expiration**

#10

RESOLUTION

MOVED BY_____, SECONDED BY_____,

that the following Resolution be approved:

WHEREAS, Polk County Crisis & Advocacy Services (CAS) has received $20,000 in grant funds from the Iowa Coalition Against Sexual Assault (ICASA); and,

WHEREAS, these funds will allow Polk County CAS to continue providing services to victims of sexual assault and increase prevention efforts within the community; and,

WHEREAS, this award will offset the cost of salary, benefits, and activities for the Sexual Violence Prevention Program; and,

WHEREAS, the term of this agreement is July 1, 2016 through June 30, 2017.

NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Supervisors approves the attached agreement with the Iowa Coalition Against Sexual Assault and directs the County Auditor to take the necessary steps to effectuate said agreement.

POLK COUNTY BOARD OF SUPERVISORS

_____

Tom Hockensmith, Chair

SUBMITTED BY

Betty Devine ps

Betty Devine, Director
Community, Family and Youth Services Director

APPROVED AS TO FORM

_____

Assistant Polk County Attorney

#8

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County and the Iowa Coalition Against Sexual Assault (Iowa CASA) for Sexual Violence Prevention Program Services.

Agenda Date: September 6, 2016

Contact Individual: Joy Ihle, Program Administrator
Community, Family & Youth Services
515-286-2062

Previous Action taken by the Board: None

Board/Commission Actions

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services (CAS) was awarded a grant in the amount of $20,000 from the Iowa Coalition Against Sexual Assault. The grant money is to be used for victims of sexual assault. At CAS these funds are used to offset the cost of salaries, benefits and activities for the Sexual Violence Prevention Program.

Action Impact: Approval of this grant will allow Polk County Crisis & Advocacy Services to continue providing services to victims of sexual assault and increase PCCAS's prevention efforts within the community.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16-17		20,000	20,000	N	10233412.77440.05	10233412.52290

Additional Fiscal Note Information (optional):

Res. No. 135-16
September 6, 2016

2001-3400

RESOLUTION

Moved by_____, Seconded by _____that the following resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a property located at 1618 Buchanan Street, Des Moines, Iowa and legally described as:

E 20 F LOT 3 & W 30 F LOT 4 BLK 53 STEWARTS ADDITION

To Greater Des Moines Habitat for Humanity for a total of $5,700.00; and

WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of September 20, 2016, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice, Director
Polk County Public Works

Fiscal Note: $5,700.00 to Real Estate Fund

#9

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 135-16 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #2001-3400, (District 040 Parcel 05326-000-000) to Greater Des Moines Habitat for Humanity.

Agenda Date: September 6, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from Greater Des Moines Habitat for Humanity for $5,700.00 to purchase this parcel. The County received this parcel by tax deed in January of 2004. Property size is 50' x 162'. Parcel is buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17			$5,700.00			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 20th of September, 2016 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate with the local address of a vacant property located at 1618 Buchanan Street, Des Moines, Iowa and described as:

E 20 F LOT 3 & W 30 F LOT 4 BLK 53 STEWARTS ADDITION

To Greater Des Moines Habitat for Humanity for a total of $5,700.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

1618 BUCHANAN ST, DE
E UNIVERSITY AVE
WALKER ST
N
POLK
FT 5101179.174y, -10418782.908x
200ft

Res. No. 134-16
September 6, 2016

RESOLUTION

Moved by_____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, a text amendment to the Polk County Zoning Ordinance to allow certain light industrial uses within the Mixed Use District zone through a Conditional Use process has been initiated by County staff; and

WHEREAS, the text amendment resulted from numerous inquiries from the public and past rezoning requests to allow light industrial uses in the Mixed Use District zone; and

WHEREAS, the Polk County Zoning Commission met on August 22, 2016, and voted four (4) for, zero (0) against with three (3) absent to recommend approval of the Polk County Zoning Ordinance text amendment to the Polk County Board of Supervisors; and

WHEREAS, Iowa Code Section § 335.6 requires a public hearing for a text amendment.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed text amendment is set for September 27, 2016 at 9:30 A.M. in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

_____
Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

_____
Assistant County Attorney

Fiscal Note: None

#10

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 134-16 Text Amendment to the Polk County Zoning Ordinance to allow certain Light Industrial uses within the Mixed Use District through a Conditional Use process.

Agenda Date: September 6, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: At their August 22, 2016 meeting, the Zoning Commission voted four (4) for, zero (0) against with three (3) absent to recommend approval of the Text Amendment to the Polk County Zoning Ordinance to allow certain Light Industrial uses within the Mixed Use District through a Conditional Use process.

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: As a result of a recent rezoning application and numerous inquiries over time, County staff has had an opportunity to review the Mixed Use District zone. This review focused on the allowed uses and how the district has developed over time. Due to the numerous residential homes and variety of uses in this district, staff is suggesting a Conditional Use process to provide for notification, review and conditions on industrial use requests.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's office to publish notice of the public hearing.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	N	N	N		

PUBLIC NOTICE

NOTICE OF HEARING ON A PROPOSED TEXT AMENDMENT TO THE POLK COUNTY ZONING ORDINANCE AND AS PROVIDED FOR UNDER THE POLK COUNTY ZONING ORDINANCE AND UNDER CHAPTER 331 AND CHAPTER 335 CODE OF IOWA, AS AMENDED.

TO: All interested persons within the unincorporated territory of Polk County, Iowa:

NOTICE IS HEREBY GIVEN THAT on Tuesday, September 27, 2016 at 9:30am, a public hearing will be held by the Polk County Board of Supervisors. The hearing will take place in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

The purpose of the hearing is to take public testimony in connection with a proposed Text Amendment to the Polk County Zoning Ordinance. The proposed text amendment will affect properties within the Mixed Use zoning district and will allow certain industrial uses as conditional uses within the Mixed Use zoning district. This is a County staff initiated text amendment.

The proposed change to the Zoning Ordinance text will affect all of the real estate, buildings and structures located within the Mixed Use zoning district.

The proposed text amendment was heard by the Polk County Zoning Commission on August 22, 2016 at 7:00pm where the Commission recommended approval of the proposed text amendment.

Anyone wishing to appear before the Polk County Board of Supervisors shall have an opportunity to be heard.

The information is on file and available for review at the Polk County Public Works Department, Planning & Development Division, located at 5885 NE 14th Street, Des Moines, IA 50313.

POLK COUNTY BOARD OF SUPERVISORS:

BY: Tom Hockensmith
Chairperson

ATTEST:

BY: Jamie Fitzgerald
Clerk of the Board of Supervisors

Res. No. 133-16
September 6, 2016

RESOLUTION

Moved by _____, Seconded by_____that the following resolution be adopted:

WHEREAS, the Polk County Public Works Department regularly monitors traffic control devices within its jurisdiction; and

WHEREAS, the Polk County Public Works Department received a request from area residents to review the existing speed limits in the old community of White Oak, on NE White Oak Drive north of NE 150th Avenue and NE 150th Avenue east of NE White Oak Drive; and

WHEREAS, the Polk County Public Works Department recently completed a traffic study on these two roadways as shown on the attached map; and

WHEREAS, the results of the traffic study show that the following adjustment in the posted speed limits are warranted and recommended by the Public Works Department for adoption:

On	From	To	Current Speed	Recommended Speed
NE White Oak Drive	NE 150th Avenue	2850 ' North NE 150th Avenue	45 and 55 mph	35 mph
NE 150th Avenue	NE White Oak Dr.	600' East of NE White Oak Drive	45 mph	35 mph

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors, in accordance with Chapter 321.285 of the Iowa Code, do hereby establish the above recommended speed limits and authorize the Public Works Department to install and maintain the appropriate speed limit signage.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

_____
Robert Rice, Director
Polk County Public Works

Fiscal Impact: Replace 4 existing signs at $30 each with costs to be taken from the current Secondary Road Budget.

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POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 133-16 to approve change in speed limits on NE White Oak Drive and NE 150th Avenue in White Oak.

Agenda Date: September 6, 2016

Contact Individual: Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

Previous Action taken by the Board: None

Board/Commission Actions: None Required

Action Requested (Recommended): Approval and establishment of speed limits as shown.

Comply with Policy: Yes- Chapter 321.285 of the Iowa Code, allows the Polk County Board of Supervisors to establish speed limits on roadways within their jurisdiction

Background: The Public Works Department regularly monitors traffic control devices within its jurisdiction and Department and also received a request from area residents to review the existing speed limits in the old community of White Oak, on NE White Oak Drive north of NE 150th Avenue and NE 150th Avenue east of NE White Oak Drive. Public Works recently completed a traffic study on these two roadways and the results of the traffic study show that the adjustments to the posted speed limits are warranted and recommended by the Public Works Department.

Action Impact: The resolution establishes the recommended speed limits and authorizes the Public Works Department to install and maintain the appropriate speed limit signage.

Fiscal Note: Replace 4 new signs at $30 each. Costs to be taken from the current Secondary Road Budget.

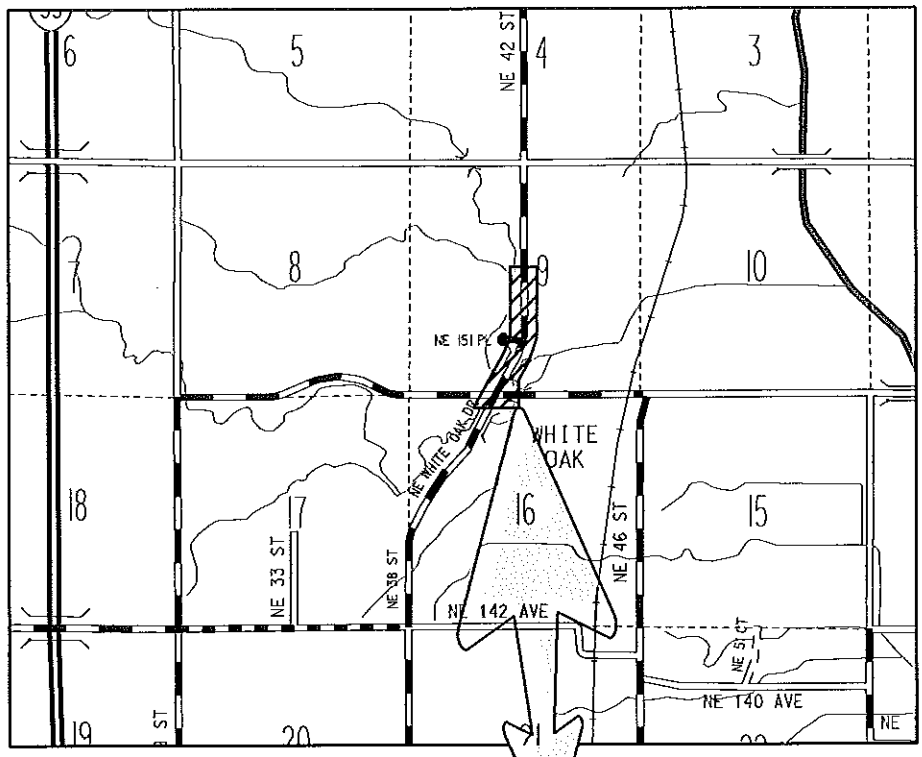
Fiscal Year	Budget ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	$120		N		
17/18						

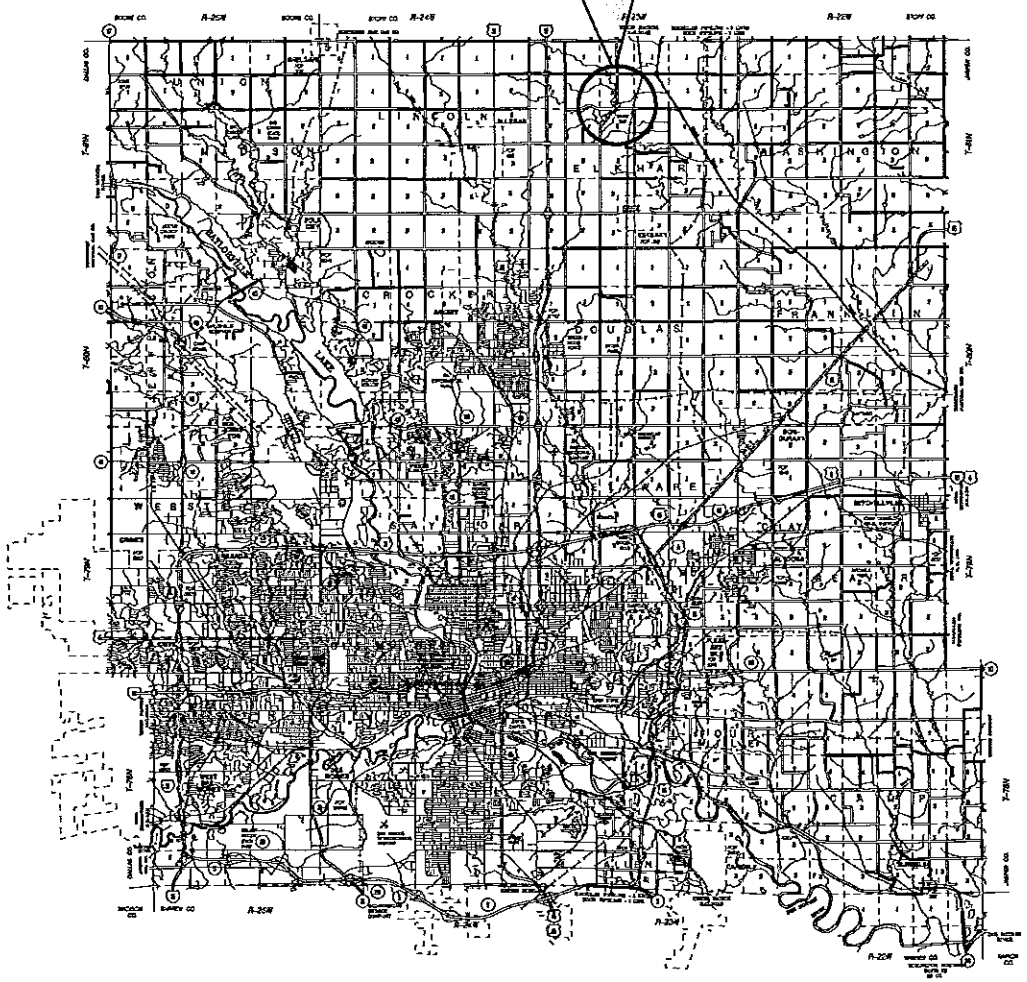
Additional Fiscal Note Information (optional):

PROPOSED 35 MPH SPEED LT.

NORTH

DO NOT SCALE





File Name: K:\Maps\Reeds\2016\NE White Oak Dr_NE 150 Ave_Speed Ld.dgn Model Name: Default Date: 8/29/2016 2:50 PM
Plotted by KLB

Res. No. 136-16
September 6, 2016

RESOLUTION

Moved by _____, Seconded by_____ that the following resolution be adopted:

WHEREAS, the owners of land located in Section 26, Township 80 North, Range 22 West of the 5th P.M. (Franklin Township), Polk County, Iowa, wish to subdivide and plat their land into a major preliminary subdivision plat known as Payton Ridge Plat 2; and

WHEREAS, the major preliminary subdivision plat proposes 1 lot and 1 outlot on 15.14 acres of land; and

WHEREAS, the owners have complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa, except the subdivision ordinance requirement for the provision of new public streets to access interior lots for major subdivision plats and the subdivision ordinance requirement that flag lots shall not exceed three (3) acres in size for proposed Lot 1; and

WHEREAS, the owner/developer requests the following waivers from the subdivision ordinance requirements: 1) Street waiver for a major subdivision plat; and 2) Waiver from the maximum allowable flag lot size of three (3) acres for Lot 1; and

WHEREAS, the Polk County Zoning Commission on August 22, 2016, recommended approval of the preliminary subdivision plat to the Board of Supervisors by a vote of six (6) for and one (1) absent.

NOW, THEREFORE, BE IT RESOLVED that the major preliminary subdivision plat of Payton Ridge Plat 2 is hereby approved.

Sewer Service:	On-site wastewater treatment systems
Water Service:	Des Moines Water Works
Zoning:	"ER" Estate Residential District
Platted by:	Rex and Theresa Hale (owner/developer)
Engineer:	Associated Engineering Company of Iowa, Inc.
Location:	Approximately 600 feet west of NE 109th Street and directly north and adjacent to NE 78th Avenue
Township:	Franklin

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

_____
Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

#12

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 136-16 approving the Preliminary Plat of Payton Ridge Plat 2, a major preliminary subdivision plat.

Agenda Date: September 6, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: The Polk County Zoning Commission met on August 22, 2016, and voted six (6) for with one (1) absent to recommend approval of the Preliminary Plat of Payton Ridge Plat 2.

Action Requested (Recommended): Approval of the Preliminary Plat of Payton Ridge Plat 2.

Comply with Policy: Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

Background: The Plat proposes 1 lot and 1 outlot on 15.14 acres of land zoned "ER" Estate Residential District. The layout contains one (1) 3.59 acre flag lot and one (1) 11.55 acre Outlot, and both front the existing public street of NE 78th Avenue. No new streets are proposed.

Action Impact: Approval of the Preliminary Plat allows the applicants to move forward with submittal of a final plat.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	N	N	N		

Additional Fiscal Note Information (optional):

Payton Ridge Plat 2
Preliminary Plat

PLAT INFORMATION: This subdivision plat proposes to re-plat Outlot X of Payton Ridge Plat 1 to include 1 new single family lot on 3.59 acres and an 11.55 acre Outlot, zoned "ER" Estate Residential District.

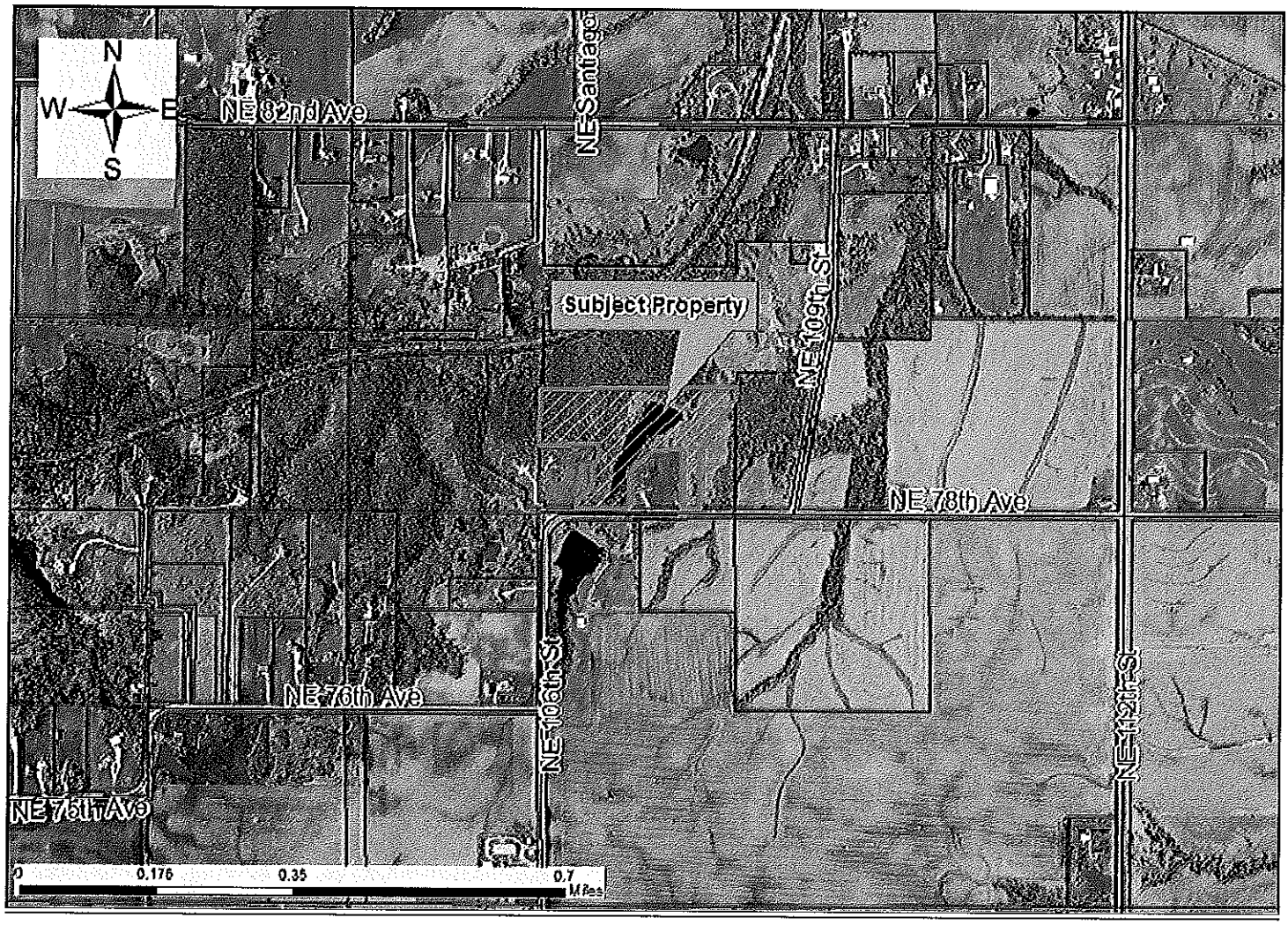
SEWER: Individual septic systems

WATER: Des Moines Water Works

TOWNSHIP: Franklin

OWNER/DEVELOPER: Rex and Theresa Hale

Vicinity Map:



RESOLUTION

Moved by_____ Seconded by_____

That the following Resolution be adopted:

WHEREAS, breast cancer is the most common cancer among women in the United States; and

WHEREAS, cervical cancer is highly preventable through regular screening tests; and

WHEREAS, the Iowa Department of Public Health (IDPH) allocated funds to Polk County through the *Care For Yourself-* Breast and Cervical Cancer Screening Program to provide breast and cervical cancer screening, diagnostics and patient navigation services to low-income, uninsured and underinsured women ages 40-64; and

WHEREAS, for the period of June 30, 2016 through June 29, 2017, IDPH allocated $96,188 to continue the *Care for Yourself* program allowing 603 program eligible women to receive services.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors/Board of Health approves Contract #5887NB20 from the Iowa Department of Public Health to fund the *Polk Care For Yourself* program and authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or his designee, is authorized to execute any and all documents in furtherance of this contract or distribution.

By _____
Chair
Polk County Board of Supervisors/Board of Health

_____
Rick Kozin
Health Director

Approved as to form:
JOHN P. SARCONE
POLK COUNTY ATTORNEY

By_____
Assistant County Attorney

FISCAL NOTE:
FY 16/17 Revenue/Expenses $96,188

#13

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement with Iowa Department of Public Health for *Polk Care For Yourself/Breast and Cervical Cancer Program*

Agenda Date: September 6, 2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Helping individuals receive health services is one of the ten essential functions of a local health department.

Background: For many years, the Iowa Department of Public Health (IDPH) has allocated funds to Polk County for *Care For Yourself* services to provide breast and cervical cancer screening, diagnostic testing, patient navigation services and outreach to low-income, uninsured and underinsured women ages 40-64. Services may include office visit pelvic exam, clinical breast exam, mammogram, pap test, diagnostic services, patient navigation, nurse case management and referrals. Polk County is paid to coordinate services for program participants with actual testing costs being covered by IDPH.

Action Impact: The FY 2016-2017 contract will allow the Polk County Health Department to serve a total of 603 women. The Contract total is $96,188.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
1617	Y	$96,188	$96,188	Y	10223019.74170	10223019.52480

Additional Fiscal Note Information: Source of Funding: Federal $66,877, State $13,151, Other $15,160

RESOLUTION

Moved by_____ Seconded by_____

That the following Resolution be adopted:

WHEREAS, cardiovascular disease is the leading cause of death among women; and

WHEREAS, the Iowa Department of Public Health (IDPH) allocated funds to Polk County through the *Care For Yourself*- WISEWOMAN Program to provide comprehensive cardiovascular services to low-income, uninsured and underinsured women ages 40-64; and

WHEREAS, for the period of June 30, 2016 through June 29, 2017, IDPH allocated $75,324 to continue the *Care for Yourself*/WISEWOMAN program allowing 175 program eligible women to receive services.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors/Board of Health approves Contract #5887NB20WW from the Iowa Department of Public Health to fund the *Polk Care For Yourself* program and authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Director of the Polk County Health Department, or his designee, is authorized to execute any and all documents in furtherance of this contract or distribution.

By _____
Chair
Polk County Board of Supervisors/Board of Health

_____
Rick Kozin
Health Director

Approved as to form:
JOHN P. SARCONE
POLK COUNTY ATTORNEY

By_____
Assistant County Attorney

FISCAL NOTE:
FY 16/17 Revenue/Expenses $75,324

#14

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement with Iowa Department of Public Health for *Care of Yourself WISEWOMAN (*Cardiovascular*)* Program

Agenda Date: September 6, 2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Helping individuals receive health services is one of the ten essential functions of a local health department.

Background: For many years, the Iowa Department of Public Health (IDPH) has allocated funds to Polk County for *WISEWOMAN* services to provide comprehensive cardiovascular services to low-income, uninsured and underinsured women ages 40-64. Services may include blood pressure monitoring, blood glucose and cholesterol tests, risk reduction counseling, health coaching, Weight Watchers sessions, medication therapy management, home blood pressure monitoring, transportation assistance and outreach. Polk County is paid to coordinate services for program participants with actual testing costs being covered by IDPH.

Action Impact: The FY 2016-2017 contract will allow the Polk County Health Department to serve a total of 175 women with these comprehensive services. The Contract total is $75,324.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
1617	Y	$75,324	$75,324	Y	10223019.74170	10223019.52480

Additional Fiscal Note Information: Source of Funding: Federal $75,324,

RESOLUTION

Moved by_____ **Seconded by**_____

That the following Resolution be adopted:

WHEREAS, Polk County is interested in a convenient mechanism to track and archive real time media coverage for all Polk County related news media stories; and

WHEREAS, the Health Department has the need to monitor coverage to assure accuracy and completeness regarding urgent and emerging public health being covered by local media outlets; and

WHEREAS, the increasing number of web-based outlets distributing media electronically makes this task difficult; and

WHEREAS, Critical Mention has the ability to provide these monitoring and analytical services on a yearly basis; and

WHEREAS, this agreement is for the period September 16, 2016 through September 15, 2017 and shall not exceed $7,000.

NOW, THEREFORE, BE IT RESOLVED: That the Polk County Board of Supervisors approves this agreement between Critical Mention and the Polk County Health Department and authorizes the Chairperson to sign the resolution.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, is authorized to execute any and all documents in furtherance of this Application or distribution.

By_____
Chair
Polk County Board of Supervisors/Board of Health

Rick Kozin
Public Health Director

Approved as to Form

By_____
Assistant County Attorney

FISCAL NOTE: FY1617 Revenue/Expense: $7,000

#15

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement with Critical Mention for media monitoring services

Agenda Date: September 6, 2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board:

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Both Polk County Government and the Polk County Health Department have the need to monitor, track and archive print/TV/radio/web media coverage from any news outlet in the region. The increased number of web based outlets distributing media also makes this difficult to track. Critical Mention is a service that can capture and index Polk County related news stories. Other capabilities of the service include search functions, video clip views, sharing of video clips via email and coverage analysis. This agreement is for a one year period beginning September16, 2016.

Action Impact: Polk County will be able to monitor and archive County related stores from a wide variety of media outlets.

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
1617	Y	7,000	7,000	N	BOS	BOS

Additional Fiscal Note Information (optional): None

RESOLUTION

Moved by_____ **Seconded by**_____

That the following Resolution be adopted:

WHEREAS, the Health Resources and Services Administration (part of the US Department of Health and Human Services) administers the 340B drug pricing program; and

WHEREAS, participation in the 340B program allows medical providers to offer drugs at a significantly discounted price; and

WHEREAS, Mercy Medical Center-Des Moines qualifies for the 340B program; and

WHEREAS, one of the requirements for 340B eligible entities is to have a contract with a local government entity which states that the qualifying entity commits to treatment of indigent, uninsured or underinsured residents; and

WHEREAS, Mercy Medical Center has requested Polk County provide that assurance.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors, approves this Agreement with Catholic Health Initiatives (Dba as Mercy Medical Center) and authorizes the Director of the Polk County Health Department to sign the attached Agreement.

By_____
Chair
Polk County Board of Supervisors

Rick Kozin
Public Health Director

Approved as to form:
John P. Sarcone
Polk County attorney

By_____
Assistant County Attorney

#16

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Agreement with Mercy Medical Center regarding 340B drug prices

Agenda Date:
Contact Individual: Rick Kozin, 286-3926

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Assure access to necessary medical services is one of the 10 essential public health services.

Background:

The US Department of Health and Human Services, through the Health Resources and Administration (HRSA) administers the 340 B Drug pricing program. It provides significant discounts in drug pricing to qualifying hospitals for treating certain patients. Mercy qualifies for 340B by providing care to a disproportionately large share of Medicaid patients (exceeding the federal threshold of 11.75% of total admissions). Their share of Medicaid patients is now over 14%.

One of the requirements for 340B-eligible entities is to have a contract with a local government entity which states that the qualifying entity commits to the treatment of indigent, uninsured, or underinsured residents. Doing so is a Mercy commitment and a significant part of their mission is to serve those in need.

In 2011 Polk County assisted Mercy's enrollment in the federally-administered, 340B drug pricing program by providing the federally-required assurance. Mercy has requested that the previous contract be updated.

Action Impact: These efforts will increase our ability to improve community health.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code

Additional Fiscal Note Information (optional): None

RESOLUTION

MOVED BY_____**SECONDED BY**_____

That the following resolution be adopted:

WHEREAS, the attached list of mobile homes have either been destroyed, dismantled, transferred thru the abandonment/valueless process, removed from the mobile home park, or removed from Polk County, and

WHEREAS, Polk County or private buyers may be holding tax sale certificates to some of the listed mobile homes; and,

WHEREAS, Iowa Code Section 435.25, unnumbered paragraph three, requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

NOW THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors that in compliance with 435.25, Code of Iowa, in reference to all parcels listed, the Polk County Real Estate Department and any private buyers are directed to return the tax sale certificates to the Treasurer to be cancelled. Subsequent taxes, together with all late interest, costs and fees, are hereby cancelled and the Treasurer shall correct the tax records accordingly.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

Ben Lacey

Ben Lacey, CPA, CGMA
CEO, Polk County Treasurer

#17

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: **2016 Manufactured Home Abatement**

Agenda Date: **September 6, 2016**

Contact Individual: **Ben Lacey**

Previous Action taken by the Board:
Board/Commission Actions:

Action Requested (Recommended): Approval to abate delinquent taxes and cancel Polk County tax sales against manufactured homes no longer in existence or transferred through the abandon/valueless process or moved out of the County.

Comply with Policy: Compliance with Iowa Code Section 435.25

Background:

In compliance with 435.25, Code of Iowa and in reference to all parcels listed, the Board of Supervisors shall direct the Polk County Real Estate Department and any private buyers to return the tax sale certificates to the Treasurer to be cancelled. Furthermore, they shall direct the Treasurer to abate subsequent taxes, together with all late interest, costs and fees.

Action Impact:

Fiscal Note:

Fiscal Year	Budget-ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17						
17/18						

Additional Fiscal Note Information (optional): Abate Taxes - $4,795.00, Cancel Tax Sales - $3,978.00

2016 MH Abatement

Parcel Number	Tax Sale Year	Reason
000.00710.866.999	2015	Transferred thru Valueless Process
000.00006.248.777	2016	Transferred thru Abandon Process
000.00429.465.999	2013	Transferred thru Abandon Process
000.00451.972.999	2013	Transferred thru Abandon Process
000.00000.290.777		Transferred thru Valueless Process
000.00001.335.777	2014	Transferred thru Valueless Process
000.00729.163.999	2011	Transferred thru Abandon Process
000.00691.655.999	2011	Transferred thru Abandon Process
000.00001.508.777	2016	Transferred thru Abandon Process
000.00000.419.777		Transferred thru Abandon Process
000.00000.598.777		Transferred thru Abandon Process

RESOLUTION

MOVED by _____ **SECONDED by** _____
that the following Resolution be adopted:

WHEREAS, Iowa Code Section 331.435 permits a County to amend its fiscal year budget after providing proper notice and opportunity for public comment, and

WHEREAS, it is necessary to amend the FY 2016/2017 Polk County Budget and Appropriation to reflect the actions of the County Offices and Departments since the budget was certified on March 8, 2016, and to comply with expenditure limitations,

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby sets a public hearing on the proposed budget amendment for 9:30 a.m., October 11, 2016, in Room #120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

BE IT FURTHER RESOLVED that the Polk County Auditor is hereby authorized and directed to publish the official form #653.1-R Sheet 1 "Notice of Public Hearing on Amendment of Current County Budget" in all official newspapers of Polk County, Iowa.

Approved this ____ day of _____, 2016.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

Deb Anderson, Budget Manager

#18

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Auditor's Office to publish notice of public hearing on a proposed amendment to the FY 16/17 budget

Agenda Date: September 6, 2016

Contact Individual: Deb Anderson, Budget Manager
Board of Supervisors
286-3016

Background: Polk County routinely amends the current budget and appropriation to reflect a variety of actions taken by the Board of Supervisors, Offices, and Departments since the original budget was certified. Adjustments include such items as re-appropriating special projects funds, grant awards, position changes, and adjustments based on current expenditure and revenue estimates. Staff presented the proposed amendment to the Board of Supervisors for discussion and review on August 31, 2016. The amendment has no impact on property taxes levied for FY 16/17.

Action Impact: Authorizes the County Auditor to publish notice of a public hearing on the proposed amendment.

Fiscal Note: Expenditures decrease $1.7 million. Revenues increase $1.9 million. Net transfers increase $0.2 million. The proposed revenue, expense, and transfer adjustments decrease usage of fund balances by $3.8 million. Beginning fund balances are adjusted to actual and increase $9.8 million, mainly due to bond proceeds being held in reserve for capital projects. The net impact of these changes is a $13.6 million increase in ending fund balances as compared to the budget certified in March 2016.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense & Transfers Out	Anticipated Revenue & Transfers In	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17	N	N/A	298,721,844	264,432,969	Y	Various	Various

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, small towns and rural communities are home to millions of Americans and are a vibrant part of our nation's economy; and

WHEREAS, in 2014, approximately 1.4 million children in rural areas were poor and over 700,000 children lived in rural families with cash incomes that fell below half of the poverty line; and

WHEREAS, investing in poor children and their families not only reduces poverty in the near term, but also improves children's education, health, and earnings outcomes later in life; and

WHEREAS, no matter where they live, all families aspire for the cornerstones of economic security: a well-paying job, child care, a college education, health care, a home, and retirement; and

WHEREAS, Polk County and all counties recognize that a child's zip code should not determine her destiny, and that every child should have the opportunity to succeed; and

WHEREAS, Polk County is working specifically to end hunger in all areas of Polk County and make nutritious food available to our most vulnerable families; and

WHEREAS, through *The Rural Impact County Challenge*, the National Association of Counties and the White House Rural Council are encouraging public, private and nonprofit leaders to reduce the number of children living in poverty in rural areas;

NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors do hereby sign on to the Call to Action to reduce the number of children living in poverty, commit to sharing lessons learned with other counties in my state and across the country to support a national initiative and to utilize the resources available through *The Rural Impact County Challenge*.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chair

SUBMITTED BY:

Sarah Boese
Board Executive Assistant

FY16/17 #
Fiscal Impact: NA

#19

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution pledging to participate in and support the Rural Impact County Challenge.

Agenda Date: September 6, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: Polk County has a significant number of residents who live in rural areas, which have unique challenges in addressing poverty. The Rural Impact County Challenge will allow for the sharing of national resources to address rural poverty. The Polk County Board of Supervisors have already initiated work through the Partnership for Hunger Free Polk County that will impact rural residents of Polk County.

Action Impact:
Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17	Y		NA		N		

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED by _____ **SECONDED by** _____

that the following Resolution be adopted:

WHEREAS, the National Alliance on Mental Illness (NAMI) is dedicated to improving the lives of persons living with serious mental illness, as well as, their families; and,

WHEREAS, NAMI organizations join together across the country to meet the mission through advocacy, research, support and education; and,

WHEREAS, NAMI Iowa will be hosting the NAMI Iowa Walk on September 24, 2016 and have asked Polk County to participate as a presenting sponsor. Board members or employees who attend the walk will make their own donations; and,

WHEREAS, this event will raise funds and awareness to support mental health advocacy, research, education and programs both locally with NAMI Greater Des Moines and nationally; and,

WHEREAS, the Polk County Board of Supervisors desires to support NAMI Iowa by participating as a Presenting Sponsor for the NAMI Iowa Walk on September 24, 2016; and,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves a grant in the amount of $20,000.00 to NAMI Iowa and authorizes the Chair to sign the attached agreement.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

_____
Assistant County Attorney

FY16/17

Fiscal Impact $20,000.00 from Community Development Funds

#20

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution awarding a Community Development Grant to the National Alliance on Mental Illness-Iowa (NAMI).

Agenda Date: September 6, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
286-2272

Previous Action taken by the Board: September 1, 2015-Community Development Grant $15,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Awarding $20,000.00 in Community Development Grant funds.

Comply with Policy: Yes

Background: The National Alliance on Mental Illness (NAMI) is dedicated to improving the lives of persons living with serious mental illness, as well as, their families. NAMI organizations join together across the country to meet the mission through advocacy, research, support and education. NAMI Iowa will be hosting the NAMI Iowa Walk on September 24, 2016. The event will raise funds and awareness to support mental health advocacy, research, education and programs both locally with NAMI Greater Des Moines and nationally.

Action Impact: Passage of this resolution awards $20,000.00 in Community Development Grant funds to the National Alliance on Mental Illness-Iowa (NAMI) and authorizes the Chair to sign the agreement.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		$20,000.00		N	40109032.79410	

Additional Fiscal Note Information (optional):

LETTER OF AGREEMENT
BETWEEN
POLK COUNTY, IOWA
AND
NATIONAL ALLIANCE ON MENTAL ILLNESS-IOWA (NAMI)

THIS AGREEMENT is made between Polk County and the National Alliance on Mental Illness – Iowa (NAMI). The Polk County Board of Supervisors authorizes the distribution of $20,000.00 in Community Development grant funds to NAMI Iowa subject to the following:

NAMI Iowa has a walk agreement with NAMI of Greater Des Moines. In the agreement, fifty percent of this grant award will be provided to NAMI of Greater Des Moines and the funds will be directed to marketing, newsletters and educational materials for their program. The remaining fifty percent will remain with NAMI Iowa and the funds will be directed to expenses related to the NAMI Walk to be held on September 24, 2016 and educational programming expenses. No salaries or administrative costs will be paid for with Polk County monies.

National Alliance on Mental Illness (NAMI) will make records available, including receipts, to the Grant Administrator with the Board of Supervisors upon request. A Grant Reporting Form will be submitted online at http://apps.polkcountyiowa.gov/cbg prior to April 30, 2016.

If any social media, brochures or printed materials are developed after the execution of this grant agreement, they will reflect support of the Polk County Board of Supervisors for the grant award.

The funds will be spent in Polk County, Iowa for the benefit of persons living in Polk County.
NAMI Iowa and NAMI of Greater Des Moines will comply with all Community Development recipient requirements.

Polk County is not a partner in this activity. No joint venture is created by this document.

For National Alliance on Mental Illness-Iowa:

Peggy Huppert, Executive Director

For the Polk County Board of Supervisors:

Sept. 1, 2016

For National Alliance on Mental Illness of Greater Des Moines:

Michele Keenan, Executive Director

Date: 9.1.2016

RESOLUTION

MOVED by _____ SECONDED by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 16-17 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding $3,500.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: $3,500.00 from the Community Betterment fund, FY 16-17

#21

POLK COUNTY BOARD OF SUPERVISORS
Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: September 6, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Awards August 30, 2016-$1,000.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached September 6, 2016 Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY16-17 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding $3,500.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		$3,500.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
September 6, 2016

Martin Luther King Jr. Neighborhood Association	$3,500.00

TOTAL	$3,500.00

CITY OF DES MOINES
OFFICE OF THE CITY MANAGER

August 23, 2016

Polk County Administration Building
% Mark Wandro, Polk County Administrator
Room 390
111 Court Avenue
Des Moines, IA 50309

Re: Consultation Meeting on the Proposed 2nd Amendment to the Urban Renewal Plan on the Accent Neighborhood Urban Renewal Plan – City of Des Moines

Dear Mr. Wandro:

The City of Des Moines is proposing to adopt the Second Amendment to the Accent Neighborhood Urban Renewal Plan.

The purpose of the proposed Second Amendment is to extend the duration of the plan to June 30, 2036, make corrections to the legal description in Appendix A, update the financial condition report and update plan maps. The proposed urban renewal plan amendment and a copy of the notice of public hearing is included with this correspondence.

The consultation meeting has been set for:

Thursday, September 1, 2016 at 2PM
OED Conference Room located on the second floor of temporary City Hall
400 E. Court Avenue, Des Moines, IA.

You may submit a written recommendation for modification of the proposed division of revenue from the tax increment by delivering such recommendation to the City Clerk within seven days following the consultation meeting.

The City will make a written response to any such recommendations no later than seven days prior to the public hearing. The public hearing will be held on September 26, 2016 at 5:00 p.m. in the Council Chambers, Municipal Services Center at 1551 E ML King, Jr. Parkway. At that time, the City Council will consider the proposed urban renewal plan and all comments, recommendations and responses regarding the proposed plan.

Sincerely,

Scott E. Sanders
City Manager

cc: Bret Vandelune, Land Use Manager, Polk County

#22

Re: Notice re Proposed Annexation of Unincorporated Territory in Polk County into the City of Altoona, Iowa and of Public Hearing

Dear All:

I represent the City of Altoona, Iowa, in regard to the above referenced matter. Pursuant to Iowa Code §368.7 you are hereby notified that the City of Altoona will conduct a public hearing regarding the proposed annexation of territory to the City of Altoona as hereinafter described. Said public hearing will be held at 6:30 p.m. on September 19, 2016, at the Altoona City Hall, 407 8th Street SE, Altoona, IA 50009.

Enclosed are copies of the following documents regarding the proposed annexation, to wit:

1. Copies of the Voluntary Annexation Petitions to the City of Altoona received from each of the consenting property owners. These documents are marked Exhibit 1.

2. A map of the annexation territory showing its general relationship to Altoona and the surrounding communities. This document is marked as Exhibit 2.

3. A more localized map showing the proposed annexation territory and identifying the consenting property owners in purple shading and the non-consenting property owners in light green shading. This document is marked as Exhibit 3.

4. The combined legal descriptions of the properties owned by both the consenting and the non-consenting property owners in the territory proposed for annexation. This document is marked as Exhibit 4.

5. Notice of Public Hearing marked Exhibit 5.

Should you have any questions regarding any of the foregoing you are advised to consult with your attorney. Take notice and govern your actions as you deem appropriate in light of the foregoing information. Thank you for your attention to this matter.

Sincerely,

Frank Murray Smith

FMS\abz
Enclosures
All sent by certified mail on August 25, 2016.

#23

BROWN, FAGEN & ROUSE

ATTORNEYS AT LAW

GUY H. HALL (1882-1964)
JOHN C. McDONALD (1924-2005)

RALPH R. BROWN*
CHARLES H. FAGEN**
BENJAMIN L. ROUSE

* Also licensed in District of Columbia
** Also licensed in Minnesota

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306 East First Street

TELEPHONE: (515) 986-9888
FAX: (515) 986-9876
REPLY TO DALLAS CENTER OFFICE

The writer's e-mail address:
ralphbrown@dallascenterlawyers.com

August 30, 2016

Mr. Tom Hockensmith, Chair
Board of Supervisors
111 Court Avenue, Room 300
Des Moines, Iowa 50309

RE: Voluntary Annexation to the City of Granger

Dear Mr. Hockensmith:

As required by the Code of Iowa I enclose a copy of Resolution No. 2016-30 adopted by the Granger City Council on August 10, 2016, approving the voluntary annexation of parcels of real estate into the City of Granger.

Attached to the Resolution are copies of the original Applications of the Owners, together with the required legal descriptions and maps showing the existing and new corporate boundaries as a consequence of the annexation.

Very truly yours,

Ralph R. Brown
Granger City Attorney

RRB:raf

Enclosure

#24