**POLK COUNTY BOARD OF SUPERVISORS AGENDA**
**POLK COUNTY ADMINISTRATIVE OFFICE BUILDING**
**111 COURT AVENUE – ROOM 120**
**SEPTEMBER 13, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

## PROCLAMATION

5. National Recovery Month – September 2016.

## PERMITS

6. Renewal application for Class "C" Liquor License, Sunday Sales and Outdoor Service Area Permit for The Chateau at White Oak Vineyard, 15065 NE White Oak Drive, Cambridge, Iowa.

## PETITIONS

*7. Petitions to suspend taxes and special assessments for the following (Senior Credit):

| | |
|---|---|
| E. Bishop | 5980 SE 16th Ct |
| M. Blubaugh | 4837 – 86th St, Urbandale |
| G. Bouvier | 1329 E. Madison |
| S. Bueford | 1143 Clinton Ave |
| J. Campbell | 4542 NE 26th St |
| D. Conner | 2001 E. 40th Ct |
| D. Copic | 2830 NE 53rd Ct |
| M. Cruchelow | 1315-39th St |
| M. Dick | 122-7th Ave Ct NE, Altoona |
| P. Dressic | 1701 E. Virginia Ave |
| A. Enos | 644-6th St, West Des Moines |
| M. Enriquez | 120-11th St, West Des Moines |
| B. Freeman | 1334 Chautauqua Pkwy |
| D. Gebard | 1900 E. 21st St |
| L. Hobson Sr | 826 E. 23rd Ct |
| M. Johnson | 2420 E. 21st St |
| R. Kane | 3221 SW 2nd St |
| C. Kinseth | 907 Buchanan St |
| L. Leverette | 1348 E. 17th St |
| E. McQuarry | 720-24th St |
| V. Pillow | 1715-24th St |
| L. Porth | 1220 NE 6th Ln, Ankeny |
| Dennis Romeo Sr | 1207 Porter Ave |
| C. Simon | 3916-64th St, Urbandale |
| N. Smith | 447 Hart Ave |
| M. Steen | 3315 Douglas Ave |
| A. Tuazon | 3608-57th St |
| J. Van Atta | 2223 E. 29th St |
| C. Wagner | 4028 Douglas Ave |
| J. Wagner | 2117 Lay St |
| K. Wheeler | 435 NW 50th Pl |
| B.Williams | 1505 Mondamin Ave |
| S. Wolff | 400-3rd St, West Des Moines |
| F. Wright | 1224 Stephenson Way |

*8. Petitions to suspend taxes and special assessments for the following (No Senior Credit):

| | |
|---|---|
| S. Allen | 937 Hackley Ave |
| S. Baltunis | 1226 E. 27th St |
| V. Bao | 1342 E. 14th St |
| D. Bebber | 1105 NW 43rd Pl |
| R. Briggs | 4310 NE 32nd Ct |
| M. Burkett | 1710 Mondamin Ave |
| R. Canada | 684-24th St |
| J. Clay | 1509 McCormick St |
| C. Dunagan | 3115 E. 7th St |
| C. Enzauro | 3934-13th St |
| D. Ernst | 100 McKinley Ave |
| H. Farnum | 4530 SE 17th Ct |
| N. Goods | 1345 Sampson |
| H. Hamilton | 216 Forest Ave |
| P. Heard | 1609-7th St |
| E. Hill | 3904 E. 28th St |
| P. Kintz | 2807 Capitol Ave |
| T. Kirkendall | 813 Emma |
| B. Lawson | 2004 Glenbrook Dr |
| A. Lee | 1810-9th St |
| J. Lewis | 2933 E. Walnut St |
| R. Lingle | 4500 SE 17th St |
| D. McClure | 4345 & 4355 NE Sheridan |
| C. Reed | 2723 E. Elm St |
| D. Richardson | 1349 Harrison Ave |
| C. Robinson | 2720 Allison |
| R. Sayers | 1005 Thornton Ave |
| J. Skipper | 1636 Walker St |
| D. Tate | 7105 Beechwood Dr, Urbandale |
| T. Teer | 809 Hoffman |
| S. Thomason | 3210 Fleming Ave |
| L. Thompson | 920 E. 11th St |
| R. Wessel | 4425 SE 17th St |

9. **PUBLIC COMMENTS**

**RESOLUTIONS**

10. Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

11. Resolution approving major final subdivision plat of Camden Country Estates.

12. Resolution approving major final subdivision plat of Autumn Ridge Plat 4.

*13. Resolution approving the advisory groups charter and authorizing Public Works to convene the advisory group meetings annually (air quality).

*14. Resolution approving Cooperative Public Service Agreement with the City of Des Moines (construction of an access road to Riverview Park).

*15. Resolution approving extension of agreement with Pitney Bowes for presort mail services.

16. Resolution approving abatement of taxes on City of Des Moines parcel (030.01802.006.000).

17. Resolution approving abatement of taxes on garage slab removed/dismantled from manufactured home park.

*18. Resolution approving claimant's release agreement with GLG Global Settlement and MLM.

19. Resolution approving position modifications within the Conservation Department.

*20. Resolution awarding Community Development Grant to Des Moines Public Library Foundation.

## COMMUNICATIONS

21. Notice that the Board of Supervisors will convene as a Canvassing Board on September 20, 2016 to canvass votes cast for the Saydel and DMACC Director District #2 Special School Elections held September 13, 2016.

## BUDGET ACTIONS

22. Memorandum of Budget Actions.

## APPOINTMENTS

23. Memorandum of Appointments.

## ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

# County of Polk

# Board of Supervisors

## PROCLAMATION

**WHEREAS**, there are more than 23 million Americans in long-term recovery, with 2.6 million aged 12 or older receiving specialty treatment for a substance use disorder each year. Given the serious nature of this public health problem, we must encourage residents of our county to implement preventive measures, recognize the signs of a substance use problem, and guide those in need to appropriate treatment and recovery.

**WHEREAS**, with community support for effective treatment and for individuals and families in recovery, we all benefit through lower health costs, reduced strain on public services, productive citizenry and healthier communities.

**WHEREAS**, in support of long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), the Polk County Board of Supervisors, and Prelude Behavioral Services invite all residents of Polk County to participate in National Recovery Month 2016 activities; and

**NOW, THEREFORE**, be it resolved that we, the Polk County Board of Supervisors, do hereby proclaim September, 2016 as:

**National Recovery Month**

in Polk County, Iowa and urge all residents to learn more about addiction and show support for individuals and families in recovery .

Dated this 13th day, of September, 2016

Tom Hockensmith, Chair
**POLK COUNTY BOARD OF SUPERVISORS**

#5

**Applicant** License Application ( LC0041213 )

**Name of Applicant:** White Oak Entertainment LLC

**Name of Business (DBA):** The Chateau at White Oak Vineyard

**Address of Premises:** 15065 NE White Oak Drive

**City** Cambridge **County:** Polk **Zip:** 50046

**Business** (515) 367-7933

**Mailing** 15065 NE White Oak Drive

**City** Cambridge **State** IA **Zip:** 50046

**Contact Person**

**Name** Jenna Eichinger

**Phone:** (405) 818-6750 **Email** jennaeichinger@gmail.com

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 10/01/2016

**Expiration Date:** 09/30/2017

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

**BusinessType:** Limited Liability Company

**Corporate ID Number:** 481080 **Federal Employer ID** 47-1472507

**Ownership**

**Paula Eichinger**

**First Name:** Paula **Last Name:** Eichinger

**City:** Slater **State:** Iowa **Zip:** 50244

**Position:** Members

**% of Ownership:** 25.00% **U.S. Citizen:** Yes

**Jenna Eichinger**

**First Name:** Jenna **Last Name:** Eichinger

**City:** Slater **State:** Iowa **Zip:** 50244

**Position:** Member/Manager

**% of Ownership:** 25.00% **U.S. Citizen:** Yes

**Darcy Gill**

**First Name:** Darcy **Last Name:** Gill

**City:** Elkhart **State:** Iowa **Zip:** 50073

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Position: Member

% of Ownership: 25.00% U.S. Citizen: Yes

Kimberly Manning

First Name: Kimberly Last Name: Manning

City: Ankeny State: Iowa Zip: 50021

Position: Members

% of Ownership: 25.00% U.S. Citizen: Yes

Insurance Company Information

| | |
|---|---|
| Insurance Company: Illinois Casualty Co | |
| Policy Effective Date: 10/01/2016 | Policy Expiration 09/30/2017 |
| Bond Effective | Dram Cancel Date: |
| Outdoor Service Effective | Outdoor Service Expiration |
| Temp Transfer Effective | Temp Transfer Expiration Date: |

RESOLUTION

Moved by_____ Seconded by_____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the persons on the attached Memorandum of MH/ID/DD Service Approval have legal residence in Polk County; and

WHEREAS, these persons are in need of the services as described in the attached Memorandum of Service Approval; and

WHEREAS, no Polk County network providers of such services are able to meet the needs of these persons at this time; and

WHEREAS, the Board of Supervisors in the counties where the out-of-county providers are located have approved the proposed rates; and

WHEREAS, the rates for out-of-network providers in Polk County have been established by the Iowa Department of Human Services; and

WHEREAS, these services were reviewed and approved by the Service Appeal Board; and

WHEREAS, Polk County Service Appeal Board has determined that it is in the best interests of the clients and the county for the providers listed to provide the services needed by the clients.

NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Supervisors does hereby approve the attached Memorandum of Service Approval and authorize the necessary expenditures from the Polk County MHDS Services Fund for these individuals.

POLK COUNTY BOARD OF SUPERVISORS

By_____
Chairperson

Log #345

SUBMITTED BY:

POLK COUNTY HEALTH SERVICES, INC.

_____
Susan Osby, Executive Director

**Fiscal Impact $6,906.80 from the MHDS Services Fund.**

#10

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution approving MH/ID/DD service approvals and authorizing expenditures from the MHDS Services Fund.

**Agenda Date:** 9/13/2016

**Contact Individual:** Annie Uetz, Director of Case Management

**Previous Action taken by the Board:** NA

**Board/Commission Actions:** Approved by Service Appeal Board

**Action Requested (Recommended):** Approval

**Comply with Policy:** Polk County Management Plan developed pursuant to Iowa Administrative Code 441 Section 25.13(2)f-g

**Background:** Polk County contracts with selected providers in Polk County to provide services to persons with mental illness, intellectual disability, or a developmental disability. If those providers are unable to meet the needs of a consumer and we must use an out-of-county provider or a local provider with whom we do not contract but who meets the criteria adopted by the Board of Supervisors in the Polk County Management plan. The Polk County Board of Supervisors has appointed the Polk County Service Appeal Board to review each request for services outside of Polk County or for services by local providers who the county does not contract with, to determine whether the service request is in the best interest of the consumer and the county, and to maintain client confidentiality.

**Action Impact:** The Polk County Service Appeal Board has determined that the services requested in the attached resolution are in the best interests of the consumers and the county. The Board of Supervisors in the counties where the providers are located have approved the proposed reimbursement rates. The attached cost summery outlines the services and the proposed costs that were reviewed and approved by the Service Appeal Board.

**Fiscal Note:**

| Fiscal Year | Budget-ed? (Y/N) | Anticipated Expense | Anticipated Revenue | Ongoing Commitment? (Y/N) | If Amendment is Required, | |
|---|---|---|---|---|---|---|
| | | | | | Expense Account Code | Revenue Account Code |
| 16/17 | Y | $6,906.80 | $0 | N | | |
| 17/18 | Y | $6,906.80 | $0 | N | | |

**Additional Fiscal Note Information (optional):**

# *MEMORANDUM OF MH/MR/DD SERVICE APPROVAL*
# *POLK COUNTY SERVICE APPEAL BOARD*

*Tuesday, September 6, 2016*



| | | | | | |
|---|---|---|---|---|---|
| *Client ID* | 46308 | *County Portion* | 100% | *Unit Rate* | $20.79 |
| *Provider* | Iowa Home Care LLC, Clive | | | *Maximum Monthly Cost* | $207.90 |
| *Service* | 3220a Homemaker/Home Health (Non-Waiver) | | | *Maximum Cost of Approval* | $2,494.80 |
| *Units* | 10 Monthly | | | *Start and End Date* | 8 /1 /2016 *to* 7 /31/2017 |
| *Client ID* | 76684 | *County Portion* | 100% | *Unit Rate* | $4,412.00 |
| *Provider* | University of Iowa, Iowa City | | | *Maximum Monthly Cost* | $4,412.00 |
| *Service* | 5063d REACH Tuition Payment | | | *Maximum Cost of Approval* | $4,412.00 |
| *Units* | 1 Monthly | | | *Start and End Date* | 8 /16/2016 *to* 12/31/2016 |

$6,906.80

***SUBMITTED BY:***

*Susan Osby, Executive Director*

Res. No. 139-16
September 13, 2016

RESOLUTION

Moved by _____, Seconded by_____ that the following resolution be adopted:

WHEREAS, the owners of land located in Section 29, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Camden Country Estates; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa except the subdivision ordinance requirement that flag lots shall not exceed three (3) acres in size; and

WHEREAS, the owner/developer requests the following waiver from the subdivision ordinance requirements: 1) Waiver from the maximum allowable flag lot size of three (3) acres for Lot 20; and

WHEREAS, the Polk County Board of Supervisors on March 15, 2016 voted four (4) to zero (0), with one (1) absent, to approve the major subdivision preliminary plat of Camden Country Estates; and

WHEREAS, roadways Lot 'B', Lot 'C', Lot 'D' and Lot 'E' are being dedicated and deeded to Polk County for roadway purposes once all subdivision construction improvements are approved and completed; and

WHEREAS, the Polk County Public Works Department has entered into an agreement to inspect the construction under the Subdivision Inspection Agreement with Strahan Construction, Inc., owner/developer which states that Polk County will accept the proposed roadway, including the storm sewer systems and associated appurtenances, upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the developer has submitted financial surety guaranteeing that all remaining construction improvements will be completed; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved with the above noted wavier from the subdivision ordinance; and

WHEREAS, the Polk County Public Works Department has conducted a traffic and engineering investigation and recommends that the following traffic control conditions be established:

1) A"STOP" condition shall be placed for southbound traffic on NW 31st Court at the intersection of NW 84th Avenue.
2) A "STOP" condition shall be placed for southbound traffic on NW 33rd Court at the intersection of NW 84th Avenue.
3) A "25 mph" speed limit shall be established on NW 31st Court, NW 33rd Court and NW 85th Place.
4) A "NO PARKING" condition shall be established on the east side of NW 31st Court, the east side of NW 33rd Court and the north side of NW 85th Place.

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5) A "NO PARKING DURING SNOW REMOVAL" restriction shall be established on the west side of NW 31st Court, the west side of NW 33rd Court and the south side of NW 85th Place.

NOW, THEREFORE, BE IT RESOLVED that the major subdivision final plat of Camden Country Estates is hereby approved.

| | |
|---|---|
| Sewer Service: | Individual Septic Systems |
| Water Service: | Des Moines Water Works |
| Zoning: | "MDR" Medium Density Residential District |
| Platted by: | Strahan Construction, Inc. (Reid Strahan) |
| Location: | NE corner of NW 35th St (Hwy 415) and NW 84th Ave |
| Township: | Crocker |

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors hereby:

1) Accept Lot 'B', Lot 'C', Lot 'D' and Lot 'E' into the Polk County Secondary Roads System.
2) Accept the warranty deeds for said streets (Lot B, C, D and E) and authorize the Director of the Polk County Public Works Department to have the same recorded.
3) Establish a "STOP" condition for southbound traffic on NW 31st Court at the intersection of NW 84th Avenue.
4) Establish a "STOP" condition for southbound traffic on NW 33rd Court at the intersection of NW 84th Avenue.
5) Establish a "25 mph" speed limit on NW 31st Court, NW 33rd Court and NW 85th Place.
6) Establish a "NO PARKING" condition on the east side of NW 31st Court, the east side of NW 33rd Court and the north side of NW 85th Place.
7) Establish a "NO PARKING DURING SNOW REMOVAL" restriction on the west side of NW 31st Court, the west side of NW 33rd Court and the south side of NW 85th Place.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

_____
Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 139-16 approving the Final Plat of Camden Country Estates, a major subdivision final plat.

**Agenda Date:** September 13, 2016

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** On March 15, 2016 the Polk County Board of Supervisors voted four (4) to zero (0), with one (1) absent, to approve the Preliminary Plat of Camden Country Estates.

**Action Requested (Recommended):** Approval of the Final Plat of Camden Country Estates.

**Comply with Policy:** Yes. The Plat complies with the requirements of the Polk County Zoning and Subdivision Ordinances.

**Background:** The Plat proposes 34 lots on approximately 30.40 acres of land zoned "MDR" Medium Density Residential District, and is located in Section 29 of Crocker Township. The Plat involves the dedication of new public streets to Polk County.

**Action Impact:** Approval allows for recording of the final plat and dedication of new public streets to Polk County.

**Fiscal Note:** None

| Fiscal Year | Budgeted? (Y/N) | Anticipated Expense | Anticipated Revenue | Ongoing Commitment? (Y/N) | If Amendment is Required, | |
|---|---|---|---|---|---|---|
| | | | | | Expense Account Code | Revenue Account Code |
| 16/17 | N | N | N | N | | |
| | | | | | | |

**Additional Fiscal Note Information (optional):**

# CAMDEN COUNTRY ESTATES
**Final Plat**

**PLAT INFORMATION:** This subdivision plat proposes 34 lots on 30.40 acres of land zoned "MDR" Medium Density Residential District.

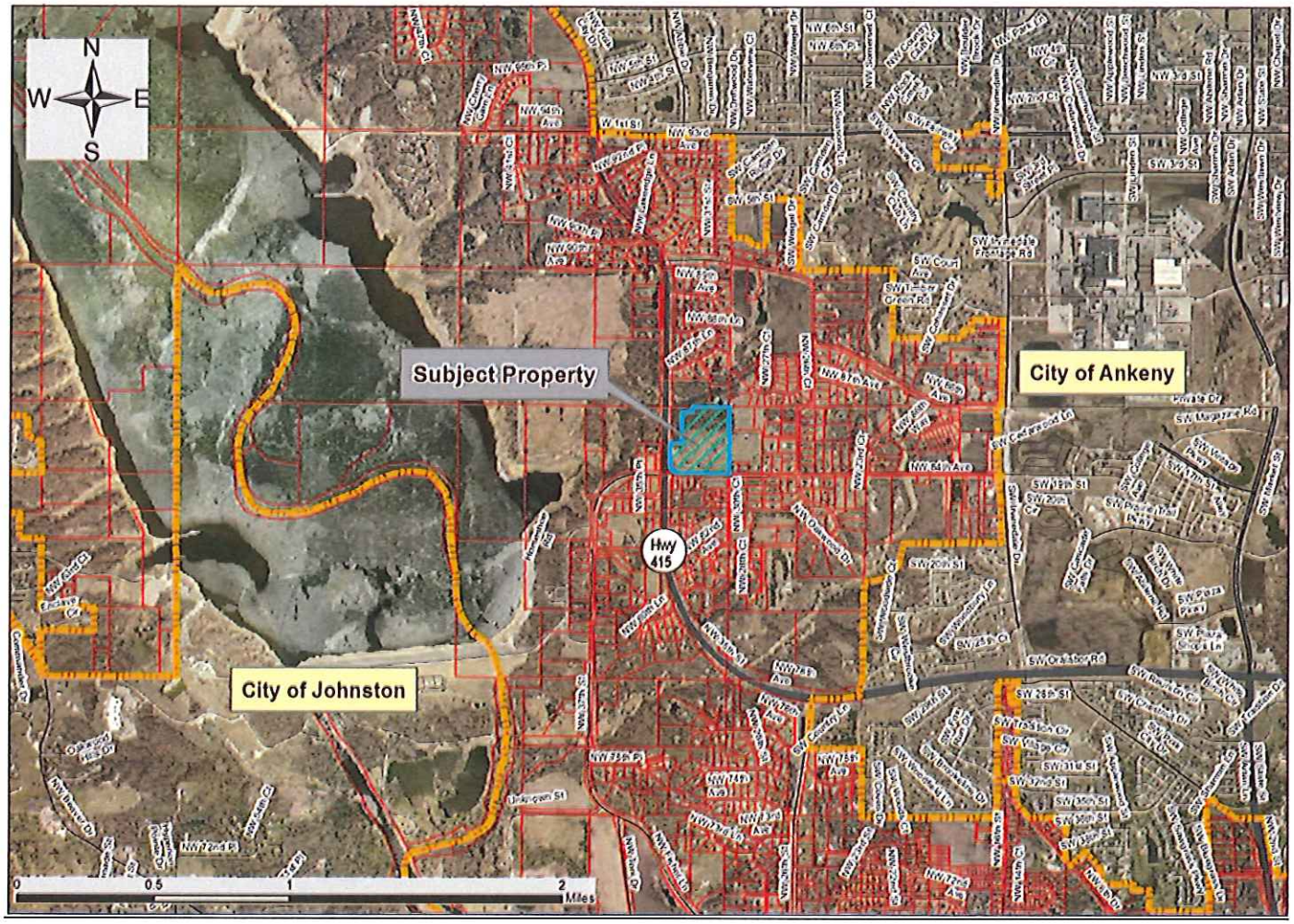
**SEWER:** Individual septic systems

**WATER:** Des Moines Water Works

**TOWNSHIP:** Crocker

**OWNER/DEVELOPER:** Reid Strahan, Strahan Construction, Inc.

Vicinity Map:



Res. No. 138-16
September 13, 2016

RESOLUTION

Moved by _____, Seconded by_____ that the following resolution be adopted:

WHEREAS, the owners of land located in Section 33, Township 80 North, Range 24 West of the 5th P.M. (Crocker Township), Polk County, Iowa, wish to subdivide and plat their land into a major subdivision final plat known as Autumn Ridge Plat 4; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors on April 14, 2015 voted unanimously, with none absent, to approve the major subdivision preliminary plat of Autumn Ridge Plat 1 for 89 lots; and

WHEREAS, this phase of the major subdivision final plat proposes 37 residential lots and on 15.22 acres of land; and

WHEREAS, roadways Lot 'A', Lot 'B' and Lot 'C' are being dedicated and deeded to Polk County for roadway purposes once all subdivision construction improvements are approved and completed; and

WHEREAS, the Polk County Public Works Department has entered into an agreement to inspect the construction under the Subdivision Inspection Agreement with WCK-AR, L.C., owner/developer, which states that Polk County will accept the proposed roadway, including the storm sewer systems and associated appurtenances, upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the developer has submitted financial surety guaranteeing that all remaining construction improvements will be completed; and

WHEREAS, the Polk County Public Works Department has reviewed the major subdivision final plat and recommends that it be approved; and

WHEREAS, the Polk County Public Works Department has conducted a traffic and engineering investigation and recommends that the following traffic control conditions be established:

1) "STOP" conditions shall be placed on NW 73rd Avenue for westbound traffic at the intersection of NW 18th Street, and for eastbound traffic at the intersection of NW 16th Street.
2) A "STOP" condition shall be placed on NW 18th Street for northbound traffic at the intersection of NW 73rd Place.
3) A "25 mph" speed limit shall be established on NW 73rd Avenue, NW 73rd Place and NW 18th Street.
4) A "NO PARKING" condition shall be established on both sides of NW 18th Street, NW 73rd Avenue and NW 73rd Place.

NOW, THEREFORE, BE IT RESOLVED that the major subdivision final plat of Autumn Ridge Plat 4 is hereby approved.

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| | |
|---|---|
| Sewer Service: | Polk County Sanitary Sewer |
| Water Service: | Des Moines Water Works |
| Zoning: | "LDR" Low Density Residential District |
| Platted by: | WCK-AR LC (William C. Knapp, L.C.) |
| Location: | Located north of NW 72nd Place, west of NW 16th Street, east of NW 21st Street, and south of Ankeny city limits. |
| Township: | Crocker |

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors hereby:

1) Accept Lot 'A', Lot 'B' and Lot 'C' of the new interior subdivision roadways of Autumn Ridge Plat 4, into the Polk County Secondary Roads System.
2) Accept the warranty deeds for said streets (Lot A, B and C) and authorize the Director of the Polk County Public Works Department to have the same recorded.
3) Establish "STOP" conditions on NW 73rd Avenue for westbound traffic at the intersection of NW 18th Street, and for eastbound traffic at the intersection of NW 16th Street.
4) Establish a "STOP" condition on NW 18th Street for northbound traffic at the intersection of NW 73rd Place.
5) Establish a "25 mph" speed limit on NW 73rd Avenue, NW 73rd Place and NW 18th Street.
6) Establish a "NO PARKING" condition on both sides of NW 18th Street, NW 73rd Avenue and NW 73rd Place.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

Robert Rice

Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 138-16 approving the Final Plat of Autumn Ridge Plat 4, a major subdivision final plat.

**Agenda Date:** September 13, 2016

**Contact Individual:** Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

**Previous Action taken by the Board:** None

**Board/Commission Actions:** On April 14, 2015 the Polk County Board of Supervisors voted unanimously with none absent to approve the Preliminary Plat of Autumn Ridge.

**Action Requested (Recommended):** Final Plat Approval

**Comply with Policy:** Yes

**Background:** The Plat proposes 37 residential lots on 15.22 acres of land zoned "LDR" Low Density Residential District. The Plat involves the extension of new public streets (NW 73rd Avenue, NW 18th Street, and NW 73rd Place) and utilities.

**Action Impact:** Approval of the Final Plat allows for its recording as well as the dedication of new public streets to Polk County.

**Fiscal Note:** None

| Fiscal Year | Budgeted? (Y/N) | Anticipated Expense | Anticipated Revenue | Ongoing Commitment? (Y/N) | If Amendment is Required, | |
|---|---|---|---|---|---|---|
| | | | | | Expense Account Code | Revenue Account Code |
| 16/17 | N | N | N | N | | |
| | | | | | | |

**Additional Fiscal Note Information (optional):**

# AUTUMN RIDGE PLAT 4

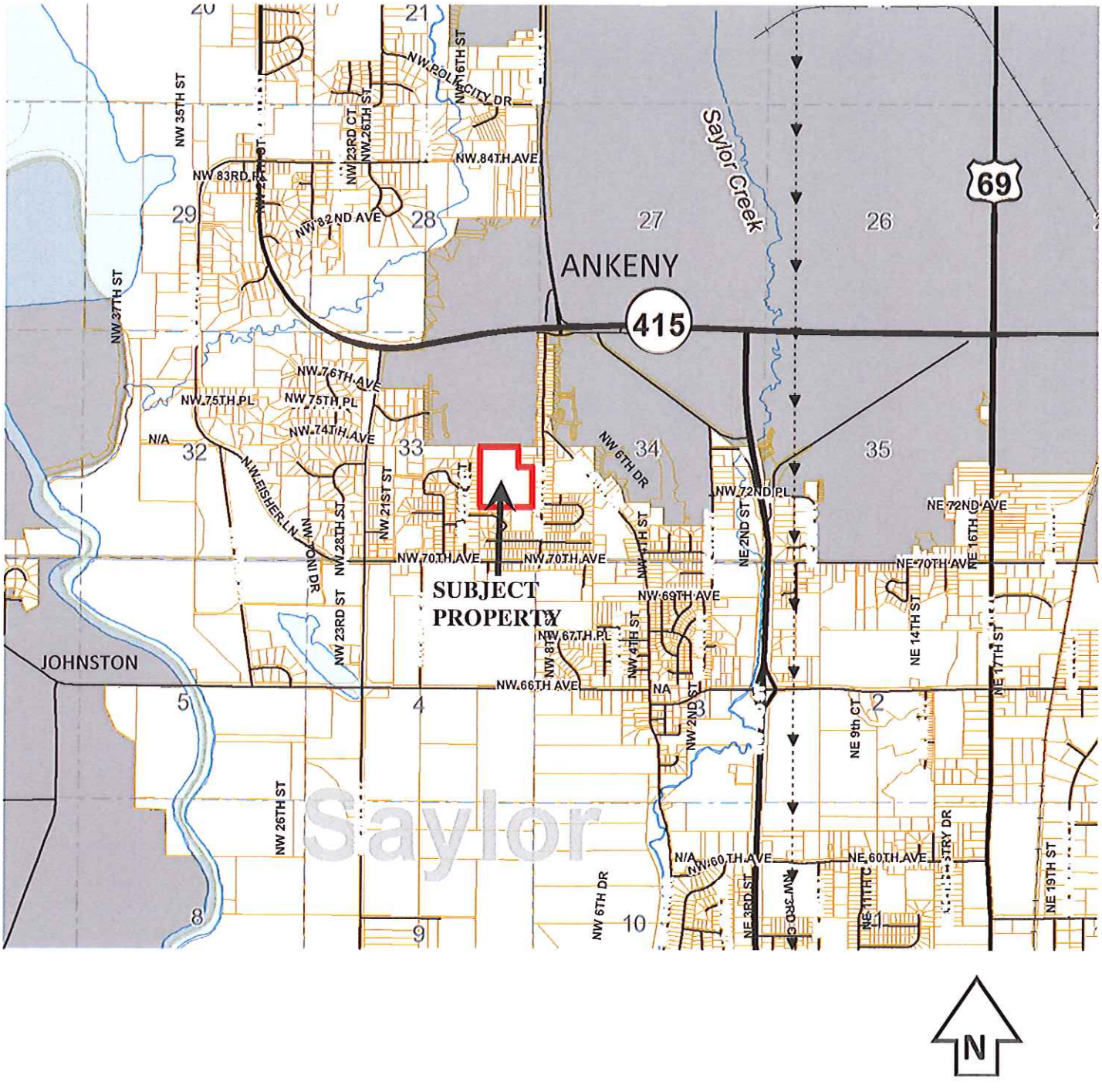
Final Plat

**PLAT INFORMATION:** This subdivision plat proposes 37 lots on 15.22 acres of land zoned "LDR" Low Density Residential District.

**SEWER:** Sanitary sewer **WATER:** Des Moines Water Works

**TOWNSHIP:** Crocker

**OWNER/DEVELOPER:** Knapp Properties, dba WCK-AR, LC



Res. No. 137-16
September 13, 2016

# RESOLUTION

Moved by_____, Seconded by_____ that the following resolution be adopted:

WHEREAS, the Public Works Department is working to assemble stakeholder advisory groups for the purposes of annually reviewing the Air Quality Program's draft budget and providing recommendations on setting permit fees; and

WHEREAS, these meetings are needed to ensure the Local Program's compliance with Iowa Code 455B.133B and 455B.133C requirements; and

WHEREAS, the Public Works Department will convene one meeting of the Advisory Groups for major and minor facilities annually; and

WHEREAS, the Public Works Department has developed a charter in support of these meetings.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the charter and authorizes the Public Works Director to convene the advisory group meetings annually.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR ACTION:

_____
Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

_____
County Attorney

Fiscal Impact: None

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# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

| | |
|---|---|
| **Item Type & Title:** | Resolution No. 137-16 to approve the advisory groups charter and authorizes the Public Works Director to convene the advisory group meetings annually. |
| **Agenda Date:** | September 13, 2016 |
| **Contact Individual:** | Jeremy Becker, Air Quality Engineer, Polk County Public Works, 286-2263 |
| **Previous Action taken by the Board:** | None |
| **Board/Commission Actions:** | N/A |
| **Action Requested (Recommended):** | Approve the advisory group meeting charter and direct the Public Works Director to convene the advisory group meeting annually. These meetings are needed to ensure the Local Program's compliance with Iowa Code 455B.133B and 455B.133C requirements. |
| **Comply with Policy:** | Yes. |
| **Background:** | PURPOSE<br>The Air Quality program is working to assemble stakeholder advisory groups for the purposes of annually reviewing the Local Program's draft budget and providing recommendations on setting permit fees. These meetings are needed to ensure the Local Program's compliance with Iowa Code 455B.133B and 455B.133C requirements.<br>INVOLVEMENT BY STAKEHOLDERS<br>Advisory group participation will be composed of major and minor Polk County facilities and will include all stakeholders interested in the Local Program's permit fees. The advisory groups will be composed of a broad selection of those who use the Local Program's services including: minor and major sources of air pollution, associations representing facilities that obtain minor and major source air permits, local governments and non-governmental organizations. Involvement in the stakeholder meetings is strictly voluntary and any expenses incurred for attendance will not be reimbursed.<br>MEETINGS<br>Annually, the department will convene one meeting of the Advisory Groups for major and minor facilities. |
| **Action Impact:** | By approval of this Charter the Polk County Board of Supervisors ensures that the Local Program meets the conditions necessary to operate the Local Program as specified in Iowa Code 455B.133B and 455B.133C requirements |
| **Fiscal Note:** | None |

**Additional Fiscal Note Information (optional):** None

Res. No. 132-16
September 13, 2016

# RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Polk County Board of Supervisors as a public agency, may enter into an agreement with a public or private agency to cooperate in the provision of services to the public and to cooperate in other ways to mutual advantage; and

WHEREAS, Parks Area Foundation has been awarded a Community Development Grant by Polk County for improvements to Riverview Park for construction of an access road; and

WHEREAS, the City of Des Moines and Polk County, through its Public Works Department, wish to provide in-kind assistance to the Parks Area Foundation to accomplish the construction of the access road; and

WHEREAS, the Public Works Department has developed an "Agreement for Cooperate Services" with the City of Des Moines for the construction of the access road to Riverview Park which details the funding and project development responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors approves the terms of the attached agreement, adopts the agreement, and authorizes the Chairperson to execute the agreement on behalf of Polk County; and

BE IT FURTHER RESOLVED that the Public Works Department return a copy of the signed agreement to the City of Des Moines and administer the agreement on behalf of Polk County.

POLK COUNTY BOARD OF SUPERVISORS:

_____
Chairperson

RECOMMENDED FOR APPROVAL:

_____
Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:

_____
Assistant County Attorney

FISCAL NOTE:
Estimated construction costs of $125,000 to be paid by Parks Area Foundation directly to the contractor using their Community Development Grant.

Estimated value of Polk County in-kind professional services is $8,750.

#14

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution No. 132-16 to approve a Cooperative Public Service Agreement with the City of Des Moines for construction of an access road to Riverview Park.

**Agenda Date:** September 13, 2016

**Contact Individual:** Kurt D. Bailey, P.E., County Engineer, Polk County Public Works, 286-3705

**Previous Action taken by the Board:** None Required

**Board/Commission Actions:** None Required

**Action Requested (Recommended):** Approve the terms of the Cooperative Public Service agreement, adopt the agreement, and authorize the Chairperson to execute the agreement on behalf of Polk County.

**Comply with Policy:** Yes

**Background:** The Parks Area Foundation has been awarded a Community Development Grant by Polk County for improvements to Riverview Park for construction of an access road. The City of Des Moines and Polk County, through its Public Works Department, wish to provide in-kind assistance to the Parks Area Foundation to accomplish the construction of the access road. The Public Works Department has developed an "Agreement for Cooperate Services" with the City of Des Moines for the construction of the access road to Riverview Park which details the funding and project development responsibilities of each party.

**Action Impact:** Allows development and construction of the project to continue and assures the City of Des Moines's participation.

**Fiscal Note:** Estimated construction costs of $125,000 to be paid by Parks Area Foundation directly to the contractor using their Community Development Grant. Estimated value of Polk County in-kind professional services is $8,750.

| Fiscal Year | Budget ed? (Y/N) | Anticipated Expense | Anticipated Revenue | Ongoing Commitment? (Y/N) | If Amendment is Required, | |
|---|---|---|---|---|---|---|
| | | | | | Expense Account Code | Revenue Account Code |
| 16/17 | Y | | | N | | |
| 17/18 | | | | | | |

**Additional Fiscal Note Information (optional):**

RESOLUTION

Moved by _____, Seconded by_____

that the following Resolution be adopted:

WHEREAS, Polk County and Pitney Bowes Presort Services, Inc. are parties to a Mail Processing Agreement; and

WHEREAS, the parties desire to amend and extend the provisions of the Original Agreement terms for another year, commencing November 1, 2016, with no change in cost to Polk County; and

WHEREAS, it is in the public interest to amend the Agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors approves the attached Amendment to the Mail Processing Agreement; and authorizes the Chairperson to sign this Amendment.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

1617-004

SUBMITTED BY:

_____
John Rowen, Director
Polk County General Services

Approved as to form:

_____
Assistant County Attorney

FISCAL NOTE:

#15

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

Item Type & Title: Extension of Agreement for Quote 191-1617 Presort Mail Services.

Agenda Date: September 13, 2016

Contact Individual: John Rowen, ext. 3131

Previous Action taken by the Board: Board/Commission Actions: N/A

Action Requested (Recommended): Approval
Comply with Policy: N/A

Background: Polk County General Services entered into an agreement with Pitney Bowes for Presort Mail Services on November 1, 2011. The current extension to this agreement will expire on October 31, 2016. Amendments have been made to the Agreement and Polk County would like to extend and the attached Agreement for another year commencing November 1, 2016 to October 31, 2017.

Action Impact: Allows continued presort mail services from Pitney Bowes

Fiscal Note:

| Fiscal Year | Budgeted? (Y/N) | Anticipated Expense | Anticipated Revenue | Ongoing Commitment ? (Y/N) | If Amendment is Required, Expense Account Code | If Amendment is Required, Revenue Account Code |
|---|---|---|---|---|---|---|
| 1617 | Y | | | | | |

Additional Fiscal Note Information (optional): Contract term November 1, 2016 through October 31, 2017.

# RESOLUTION

**MOVED BY** _____ **SECOND BY** _____

**That the following resolution be adopted:**

**WHEREAS**, the City of Des Moines owned the building on land legally described as LTS 1 & -EX S 7F- LTS 2 & 3 BLK F GRIMMELS ADD, and;

**WHEREAS**, the City of Des Moines entered into a lease agreement for space number W-7 and W-8 in the building, and;

**WHEREAS**, pursuant to the lease agreement, the leasehold site was put into taxation under tax parcel number 030.01802.006.000, and;

**WHEREAS**, the taxes due September 2015 and March 2016 remain unpaid by the tenant and are not eligible to be sold at tax sale, and;

**WHEREAS**, the building has since been demolished and the leasehold parcel is no longer in taxation, and;

**WHEREAS**, in future lease agreements the City will be responsible for paying the property taxes by including the amount of property taxes as a portion of the monthly rental amount, and;

**WHEREAS**, under the provisions of Iowa Code 445.16, the Polk County Treasurer has determined that it is impractical to pursue collection of the delinquent tax amount due against the leasehold tax parcel.

**NOW, THEREFORE, BE IT RESOLVED** by the Polk County Board of Supervisors that in compliance with 445.16, Code of Iowa, the Treasurer is directed to abate the total amount of the September 2015 and March 2016 taxes, accrued late interest, and fees and strike them from the county system.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

Submitted by:

Ben Lacey

Ben Lacey, CPA, CGMA
CEO, Polk County Treasurer

* 16

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

**Item Type & Title:** Property Tax Abatement – City of Des Moines

**Agenda Date:** September 13, 2016

**Contact Individual:** Ben Lacey

**Previous Action taken by the Board:**
**Board/Commission Actions:**

**Action Requested (Recommended): Approval to abate delinquent taxes and accrued late interest and fees against parcel 030.01802.006.000 for which it is impractical to pursue collection.**

**Comply with Policy: Compliance with Iowa Code Section 445.16**

**Background:**

The City of Des Moines entered into a lease agreement for space number W-7 and W-8 in a City of Des Moines owned building. Pursuant to the lease agreement, the leasehold site was put into taxation under tax parcel number 030.01802.006.000. The taxes due September 2015 and March 2016 remain unpaid by the tenant and are not eligible to be sold at tax sale. The building has since been demolished and the leasehold parcel is no longer in taxation. In future lease agreements the City will be responsible for paying the property taxes by including the amount of property taxes as a portion of the monthly rental amount. Under the provisions of Iowa Code 445.16, the Polk County Treasurer has determined that it is impractical to pursue collection of the delinquent tax amount due against the leasehold tax parcel.

**Action Impact:**

**Fiscal Note:**

| Fiscal Year | Budget-ed? (Y/N) | Anticipated Expense | Anticipated Revenue | Ongoing Commitment? (Y/N) | If Amendment is Required, | |
|---|---|---|---|---|---|---|
| | | | | | Expense Account Code | Revenue Account Code |
| 16/17 | | | | | | |
| 17/18 | | | | | | |

**Additional Fiscal Note Information (optional):**
Abate taxes, late interest and fees totaling $1,909.00 (tax $1,678; late interest $227; fees $4.00)

# RESOLUTION

**MOVED BY**_____**SECONDED BY**_____

**That the following resolution be adopted:**

**WHEREAS**, a slab foundation on leased land was put in taxation, assigned tax parcel number 171.00118.031.035, and legally described as SLAB FOUNDATION ON LSD LAND BNG PAR G BOOK 8568 PAGE 946 SW 1/4 NW 1/4 SEC 23-79-23, and;

**WHEREAS**, the tax parcel for the slab foundation on leased land has been removed from taxation after the slab foundation was removed from the leased land, and

**WHEREAS**, Iowa Code Section 445.16, requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

**NOW THEREFORE, BE IT RESOLVED** by the Polk County Board of Supervisors that in compliance with 445.16, Code of Iowa, in reference to the parcel listed above, the Polk County Auditor and Treasurer are directed to abate the total amount due, including all late interest, costs and fees, and strike them from the county system.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

Ben Lacey

Ben Lacey, CPA, CGMA
CEO, Polk County Treasurer

#17

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

**Item Type & Title: Garage Slab Removed/Dismantled From Manufactured Home Park**

**Agenda Date: September 13, 2016**

**Contact Individual: Ben Lacey**

**Previous Action taken by the Board:**
**Board/Commission Actions:**

**Action Requested (Recommended): Approval to abate delinquent tax against a manufactured home garage slab no longer in existence.**

**Comply with Policy: Compliance with Iowa Code Section 445.16**

**Background:**
A slab foundation on leased land was put in taxation, assigned tax parcel number 171.00118.031.035, and legally described as SLAB FOUNDATION ON LSD LAND BNG PAR G BOOK 8568 PAGE 946 SW 1/4 NW 1/4 SEC 23-79-23. The tax parcel for the slab foundation on leased land has been removed from taxation after the slab foundation was removed from the leased land. Iowa Code Section 445.16, requires the abatement of taxes when the Polk County Treasurer has determined that it is administratively impractical to pursue collection of the total amount due.

**Action Impact:**

**Fiscal Note:**

| Fiscal Year | Budget-ed? (Y/N) | Anticipated Expense | Anticipated Revenue | Ongoing Commitment? (Y/N) | If Amendment is Required, | |
|---|---|---|---|---|---|---|
| | | | | | Expense Account Code | Revenue Account Code |
| 16/17 | | | | | | |
| 17/18 | | | | | | |

**Additional Fiscal Note Information (optional):** Abate Tax $30.00, Late Interest $9.00, and Fee $4.00

# RESOLUTION

**Moved by**_____ **Seconded by**_____

That the following Resolution be adopted:

WHEREAS, Polk County, Iowa filed a Probate subrogation claim in the Estate of David A. Roth, Probate Case No. ESPR060144 for the amount of $14,136.10.

WHEREAS, Polk County, Iowa has previously entered into a settlement agreement with Sue Roth surviving spouse of David A. Roth (deceased) for the amount of $3,464.52.

WHEREAS, Polk County, Iowa has reached a settlement with Gallagher, Langlas & Gallagner, P.C ('GLG") and/or Minnesota Lawyers Mutual Insurance Company ("MLM") for the amount of $3,576.43.

WHEREAS, in exchange for the $3,576.43, Polk County, Iowa will enter into a Release Agreement with GLG Global and MLM.

NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors approves the Claimant's Release Agreement with GLG Global and MLM and further authorizes the Board of Supervisors Chairperson to sign the agreement.

By_____
Chair
Polk County Board of Supervisors

Approved as to form:
John P. Sarcone
Polk County Attorney

By_____
Assistant County Attorney

Fiscal Note: None

#18

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

**Item Type & Title: Resolution Approving Claimant's Release Agreement with GLG Global Settlement and MLM**

**Agenda Date**: September 13, 2016

**Contact Individual:**

**Previous Action taken by the Board:** None

**Board/Commission Actions:** Authorize Board of Supervisor's Chair to sign agreement

**Action Requested (Recommended):** Approval

**Comply with Policy:** Yes

**Background:** Polk County, Iowa asserted a subrogation interest in a claim filed in probate in the Estate of David A. Roth. Polk County, Iowa and GLG and MLM have reached a settlement agreement which requires Polk County, Iowa to enter into a Release Agreement.

**Action Impact:** In exchange for the settlement amount of Three Thousand Five Hundred Seventy-Six Dollars and Forty-Three Cents ($3,576.43), Polk County, Iowa will release, acquit and discharge GLG Global Settlement and MLM from any and all manner of actions or causes of actions.

**Fiscal Note:**

| Fiscal Year | Budget-ed? (Y/N) | Anticipated Expense | Anticipated Revenue | Ongoing Commitment? (Y/N) | If Amendment is Required, | |
|---|---|---|---|---|---|---|
| | | | | | Expense Account Code | Revenue Account Code |
| 16/17 | N | | | N | | |
| | | | | | | |

**Additional Fiscal Note Information (optional):**

# RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, on 11/6/12 Polk County voters passed the Polk County Water and Land Legacy (PCWLL) Bond in the amount of $50 million dollars and has been used to fund land acquisitions and development of trails, parks, and wildlife areas projects, and

WHEREAS, the Conservation Director has reviewed operations and is proposing a reorganization which they believe will more efficiently meet current operational needs, and

WHEREAS, the Conservation Director asked the Human Resources Department to review the duties of the proposed positions, as well as current positions whose duties have already been impacted, to recommend the appropriate job classification and pay grade assignment, and

WHEREAS, the Department of Human Resources has reviewed the positions and recommends the following position modification:

- Re-title two (2) Ranger I positions Excluded grade 17, range $55,207-$72,540 to Conservation Park Ranger, Excluded grade 17 (no change in pay).
- Reclassify one (1) Ranger II position, Excluded grade 18, range $57,829-$76,027 to Conservation Park Ranger, Excluded grade 17, range $55,207-$72,540 **(upon vacancy).**
- Reclassify two (2) Assistant Ranger positions, Excluded grade 14, range $48,046-$63,023 to Conservation Park Ranger (new classification), Excluded grade 17 range $55,207-$72,540.
- Reclassify one (1) Natural Resources Supervisor, Management grade 17, range $55,207-$72,540 to Conservation Ecologist, Excluded grade 17, range $55,207-$72,540.
- Create one (1) Park Planner, Excluded grade 17, range $55,207-$72,540.
- Delete one (1) Parks & Natural Areas Planning Administrator, Excluded grade 22, range $69,750-$91,831 **(upon vacancy).**
- Reclassify one (1) Natural Resources Worker, Excluded grade 11, range $41,857-$54,806 to Natural Resources Technician, Excluded grade 14, range $48,046-$63,023.
- Reclassify one (1) Accountant position, Excluded grade 19, range $60,598-$79,698 to Senior Accountant, Excluded grade 20, range $63,508-$83,527.
- Reclassify one (1) Equestrian Program Specialist, Excluded grade 13, range $45,873-$60,143 to Equestrian Program Coordinator, Excluded grade 8, range $36,508-$47,707.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

_____

Chairperson

Submitted By: _____

Jim Nahas, Director of Human Resources

#19

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

**Item Type & Title:** **Position Modifications within the Conservation Department**

**Agenda Date:** **9/13/16**

**Contact Individual:** Jim Nahas, Director of Human Resources

**Previous Action taken by the Board:** Referred Polk County's Water and Land Legacy Bond referendum to the November 6, 2012 ballot.

**Action Requested (Recommended):** Reclassify two (2) Assistant Park Rangers, one (1) Natural Resources Supervisor, one (1) Natural Resources Worker, one (1) Accountant and one (1) Equestrian Program Specialist positions; re-title two (2) Park Ranger I positions; create one (1) Park Planner position; reclassify one (1) Park Ranger II position upon vacancy; delete one (1) Parks & Natural Areas Planning Administrator position upon vacancy.

**Comply with Policy:**

**Background:** On the 11/6/12 ballot, the Polk County's Water and Land Legacy Bond in the amount of $50 million was approved by the voters and has been used to fund land acquisitions and development of trails, parks, and wildlife areas projects. The Conservation Director has reviewed operations and is proposing a reorganization which they believe will more efficiently meet current operational needs. The Conservation Director asked the Human Resources Department to review the duties of the proposed positions, as well as current positions whose duties have already been impacted, to recommend an appropriate job classification and pay grade assignment. The Human Resources Department has reviewed the duties and has recommended appropriate classification and pay grade assignments.

**Action Impact:** Reclassifies two (2) Assistant Ranger positions, Excluded grade 14, range $48,046-$63,023 to Conservation Park Ranger (new classification), Excluded grade 17 range $55,207-$72,540; re-titles two (2) Ranger I positions, Excluded grade 17 to Conservation Park Ranger, Excluded grade 17 (no change in pay); reclassifies one (1) Ranger II position, Excluded grade 18, range $57,829-$76,027 (upon vacancy) to Conservation Park Ranger, Excluded grade 17, range $55,207-$72,540 ; reclassifies one (1) Natural Resources Worker , Excluded grade 11, range $41,857-$54,806 to Natural Resources Technician, Excluded grade 14, range $48,046-$63,023; reclassifies one (1) Accountant position, Excluded grade 19, range $60,598-$79,698 to Senior Accountant, Excluded grade 20, range $63,508-$83,527; reclassifies one (1) Equestrian Program Specialist, Excluded grade 13, range $45,873-$60,143 to Equestrian Program Coordinator, Excluded grade 8, range $36,508-$47,707 (retroactive to 11/15/15); reclassifies Natural Resources Supervisor, Management grade 17 to Conservation Ecologist grade 17; creates one (1) Park Planner, grade 17 range $55,207-$72,540.; deletes one (1) Parks & Natural Area Planning Administrator Management grade 22 (upon vacancy).

**Fiscal Note:** The Conservation Board has currently budgeted general funds available to cover the costs of these modifications. No additional funds are requested.

| Fiscal Year | New Budget Item? (Y/N) | # of New Position(s) Required | Anticipated Expense | Anticipated Revenue | Budget Amendment Required? (Y/N) | If Amendment is Required, | |
|---|---|---|---|---|---|---|---|
| | | | | | | Expense Account Code | Revenue Account Code |
| 16/17 | Y | 1 | $72,208 | | Y | | |
| 17/18 | Y | 1 | $92,306 | | Y | | |

RESOLUTION

MOVED by _____ SECONDED by _____

that the following Resolution be adopted:

WHEREAS, the goal of the Des Moines Public Library Foundation is to raise funds and advocate for the Des Moines Public Library system; and,

WHEREAS, the Des Moines Public Library Foundation is requesting a Community Development Grant to support a Technology Fund Campaign. This will provide funding to assist six Des Moines Public Libraries with technology support which includes hardware, software, licenses, databases and other technology necessary to be responsive to changing community needs; and,

WHEREAS, the Des Moines Public Library Foundation is focused on providing technology equipment to the community that will enhance services for children and adults residing in Polk County; and,

WHEREAS, it is the desire of the Polk County Board of Supervisors to approve a grant in the amount of $50,000.00 to assist the Des Moines Public Library Foundation with their Technology Fund Campaign; and,

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves a Community Development Grant to Des Moines Public Library Foundation in the amount of $50,000.00 and authorizes the Chair to sign the attached agreement.

POLK COUNTY BOARD OF SUPERVISORS

_____
Chairperson

SUBMITTED BY:

Lisa Moody-Tunks
Grant Administrator

APPROVED AS TO FORM:

Assistant County Attorney

**Fiscal Impact:** Expenditure of $50,000.00 from Gaming Revenue

#20

# POLK COUNTY BOARD OF SUPERVISORS
## Tuesday Agenda Memorandum

**Item Type & Title:** Resolution awarding a Community Development Grant to Des Moines Public Library Foundation.

**Agenda Date:** September 13, 2016

**Contact Individual:** Lisa Moody-Tunks.
Grant Administrator
286-2272

**Previous Action taken by the Board:** April 27, 2010 Community Betterment Grant Award in the amount of $125,000.00.

**Action Requested (Recommended):** Awarding $50,000.00 in Community Development Grant funds.

**Comply with Policy:** Yes

**Background:** Des Moines Public Library Foundation is requesting a Community Development Grant to assist with their Technology Fund Campaign. The monies raised will assist six Des Moines Public Libraries with hardware, software, licenses, databases and other technology equipment that will benefit changing community needs.

**Action Impact:** Passage of this resolution awards $50,000.00, to be paid to the Des Moines Public Library Foundation and authorizes the Chair to sign the attached agreement.

**Fiscal Note:** $50,000.00 from the Community Development Fund.

| Fiscal Year | Budgeted? (Y/N) | Anticipated Expense | Anticipated Revenue | Ongoing Commitment? (Y/N) | If Amendment is Required, Expense Account Code | If Amendment is Required, Revenue Account Code |
|---|---|---|---|---|---|---|
| 16/17 | | $50,000.00 | | | 40109032.79410 | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

**Additional Fiscal Note Information (optional):**

COUNTY OF POLK
OFFICE OF POLK COUNTY AUDITOR
DES MOINES, IOWA 50309

JAMIE FITZGERALD
COUNTY AUDITOR
COMMISSIONER OF ELECTIONS

ADMINISTRATION BUILDING
111 COURT AVE.
286-3079

To: Polk County Board of Supervisors

From: John Chiodo, Elections Manager

Date: September 8, 2016

Subject: Canvass

The Polk County Board of Supervisors will need to convene as a Canvassing Board on Tuesday, September 20, 2016 at 9:45 A.M. The location will be the Supervisor's Board Room located on the first floor of the Polk County Building at 111 Court Avenue.

This will be the canvass of the votes cast for the Saydel & DMACC Director District #2 Special School Elections held on September 13, 2016.

#21