

**POLK COUNTY BOARD OF SUPERVISORS AGENDA
POLK COUNTY ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE - ROOM 120
SEPTEMBER 20, 2016 9:30 A.M.**

1. Roll Call.
2. Action on the Minutes of the Previous Meeting(s).
3. Special Claims as submitted by the County Auditor, if any.
4. Action on the Bill List as submitted by the County Auditor.

PROCLAMATION

5. Proclamation recognizing the 75th Anniversary of the Daughters of the American Revolution.

PUBLIC HEARING

DISPOSAL OF COUNTY INTEREST IN REAL ESTATE

6. Resolution approving Quit Claim Deed to Habitat for Humanity (1618 Buchanan Street).

PETITIONS

- *7. Petitions to suspend taxes and special assessments for the following (Senior Credit):

S. Bierman	4900 Pleasant St, West DM
K. Bruce	5564 SE Circle Dr, Carlisle
J. Crabbs	6588 NW 54 th Ct, Johnston
M. Gilroy	1117 E. 33 rd Ct
C. Lee	3016 Victoria Dr
D. Moore	409 E. Sheridan
V. Ogle	200 Hughes Ave
J. Parker	2924 E. Shawnee Ave
T. Redding	2705 E. 39 th St
K. Shafer	3930 NE 46 th St
M. Sonderleiter	822 E. 26 th Ct
S. Tam	816 E. 28 th St
B. Vaughn	1812 Frazier Ave
S. Waters	2319 E. 38 th St

- *8. Petitions to suspend taxes and special assessments for the following (No Senior Credit):

D. Bodenstedt	1724 – 9 th St
K. Dellaca	112 E. 29 th St
G. Flores	3211 – 2 nd Ave
G. Galbreath	1338 College Ave
J. Hill	1622 E. 9 th St
K. Howell	2204 Lincoln Ave
C. Hurd	425 SE Trilein Dr, Ankeny
K. Kline	1239 E. 28 th St
T. Lourie	1706 Des Moines St
C. Malloy	3411 Washington Ave
C. Muhammed	1411 E. 19 th St
J. Reese	818 E. 25 th Ct
C. Sanders Jr	1419-11 th St
R. Sorter	2552 Maury

G. Stoneburner	1401 Searle St
S. Talbert	1420 Sampson St
D. Thorn	3411 Crocker St
C. Ubadigbo	1525 - 11 th St
R. Williams	2623 Center St
M. WoolsonCroft	307 -4 th St NE, Mitchellville
J. Wright	28 E. Creston Ave

9.

PUBLIC COMMENTS

RESOLUTIONS

- *10. Resolution approving agreement with Iowa Department of Justice (Crime Victim Assistance Division) for Federal Victims of Crime Act (VA), State Sexual Assault (SA) and State Victim Funds (SV) Grants.
- 11. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing on Disposal of County Interest in Real Estate (property behind 311 - 5th Street Pl SE).
- 12. Resolution authorizing the Auditor's Office to publish Notice of Public Hearing on Disposal of County Interest in Real Estate (2500 E. Walnut St).
- *13. Resolution approving 28E agreement with Iowa Department of Public Health to provide environmental health services (tattoo establishments, tanning facilities, swimming pools and spas inspections).
- *14. Resolution approving contract termination agreement for Economic Development Assistance Contract previously approved with Wilian Holding Company and Transform LTD (EFCO).
- 15. Resolution approving major final subdivision plat of The Greens at Woodland Hills Plat 3.
- 16. Resolution approving minor final subdivision plat of Scott Subdivision.
- 17. Resolution canceling erroneous assessment of Curb It Recycling for 8011 NW 37th Street.
- *18. Resolution approving agreement amendment with Iowa Department of Public Health for Integrated HIV and Viral Hepatitis Counseling, Testing and Referral Services.
- 19. Resolution approving position modification in the County Attorney's Office.
- 20. Resolution approving position modification in the General Services Department.
- 21. Resolution authorizing the Auditor's Office to publish notice of the first reading of a Polk County ordinance (minimum wage).
- 22. Resolution approving Community Betterment Grant awards.

REPORTS

23. Treasurer's Semi-Annual Report July 1, 2015 – December 31, 2015.

COMMUNICATIONS

24. Communication from Polk City regarding annexing certain parcels of real estate into the City of Polk City (MJR Development LLC and Sally Jensen).

BUDGET ACTIONS

25. Memorandum of Budget Actions.

APPOINTMENTS

26. Memorandum of Appointments.

ADJOURNMENT

** Asterisk denotes attachments to items are on file in the Auditor's Office.*

County of Polk



Board of Supervisors

PROCLAMATION

WHEREAS, the year 2016 is recognized as the 75th anniversary of the founding of the Jean Marie Cardinell Chapter, Daughters of the American Revolution; and,

WHEREAS, be it known that Jean Marie Cardinell, a French Indian Trader, is the only known Iowa resident to give his life for the cause of American Independence; and,

WHEREAS, with over 200 members who span 5 counties – Polk, Warren, Madison, Jasper and Dallas – they continue to make their presence known through their dedication to serve; and,

WHEREAS, the joyous achievement of commemorating 75 years of Service to the Community through their missions of Promoting Patriotism – Preserving American History and Better Education for Children.

NOW, THEREFORE, BE IT RESOLVED on the Momentous Occasion of the 75th Anniversary of the Jean Marie Cardinell Chapter, the County would like to honor their contributions to the community.

Dated this 20th day, of September, 2016

Tom Hockensmith, Chair
POLK COUNTY BOARD OF SUPERVISORS

#5

2001-3400

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County received a proposal from Greater Des Moines Habitat for Humanity to obtain this vacant parcel located at 1618 Buchanan Street, Des Moines, Iowa, legally described as:

E 20 F LOT 3 & W 30 F LOT 4 BLK 53 STEWARTS ADDITION

WHEREAS, the Polk County Board of Supervisors desires to accept said offer and convey said property to Greater Des Moines Habitat for Humanity; and

WHEREAS, there has been proper notice and public hearing pursuant to Iowa Code §331.361.

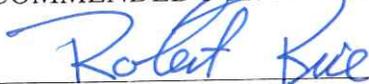
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Polk County, Iowa, that the above described proposal is accepted; and

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors approves the attached Quit Claim Deed and authorizes the Chairperson's signature.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: \$5,700.00 to Real Estate Fund

#6

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Public Hearing Resolution No. 143-16 approving a Quit Claim Deed to Greater Des Moines Habitat for Humanity, File #2001-3400 (Dist. 040 Parcel 05326-000-000) vacant parcel located at 1618 Buchanan Street, Des Moines, IA.

Agenda Date: September 20, 2016

Contact Individual: Bret Vandelune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-3705

Previous Action taken by the Board: On September 6, 2016 the Board approved a resolution for a public hearing to convey this parcel to Greater Des Moines Habitat for Humanity for \$5,700.00.

Board/Commission Actions: NA

Action Requested (Recommended): Approve a Quit Claim Deed

Comply with Policy: Yes, Proposal

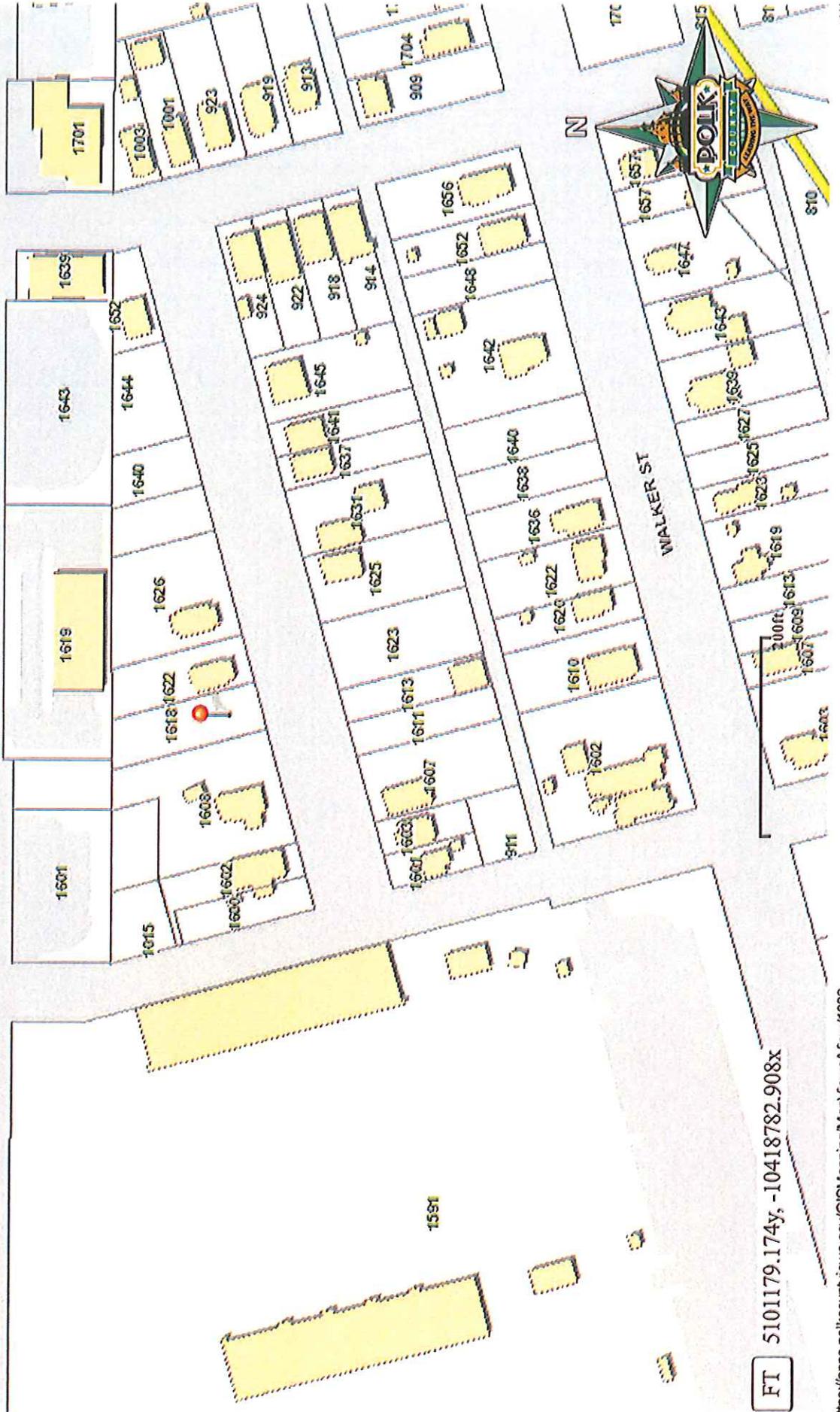
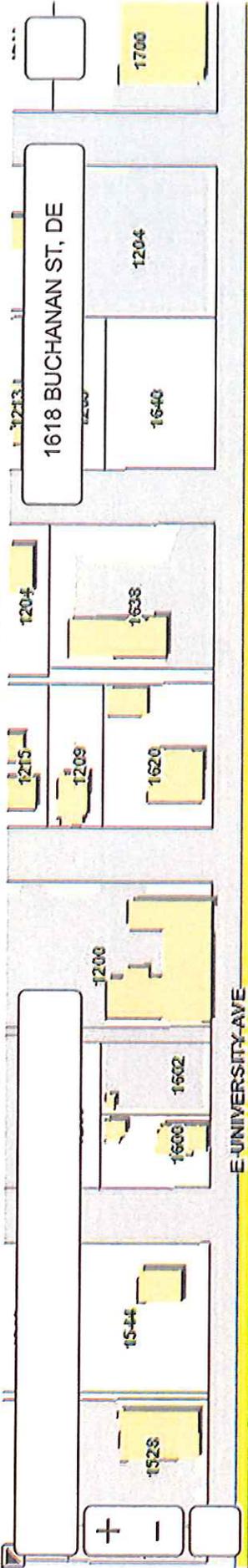
Background: Polk County received a proposal from Greater Des Moines Habitat for Humanity for \$5,700.00 to purchase this parcel. Polk County received this parcel by Tax Deed in January of 2004. Parcel size is 50' x 162'. Parcel is buildable.

Action Impact: Approval of the resolution will authorize the Real Estate Office to issue the Quit Claim Deed to Greater Des Moines Habitat for Humanity.

Fiscal Note: \$5,700.00 to Real Estate Fund

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17			\$5,700.00			

Additional Fiscal Note Information (optional):



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RESOLUTION

MOVED BY _____, SECONDED BY _____, that the following Resolution be approved:

WHEREAS, Polk County Crisis and Advocacy Services (CAS) receives federal and state grant funding each year from the Crime Victim Assistance Division of the Iowa Department of Justice; and,

WHEREAS, the Crime Victim Assistance Division has approved FY 16/17 funding in the amounts of:

- \$125,438 in Federal Victims of Crime Act Assistance Funds (VA) to be matched by \$31,360 in Polk County dollars;
- \$198,078 in Federal Victims of Crime Act Assistance Funds (VA) to be matched by \$49,520 in Polk County dollars;
- \$90,215 in State Sexual Abuse Funds (SA) with no match required;
- \$10,177 in State Victim Funds (SV) with not match required; and,

WHEREAS, the funds will be used as follows:

- To offset the cost of salaries and related support costs for the positions of two Violent Crime Counselor (VA);
- To support contracted services for trauma sensitive yoga, courtroom facility dog and afterschool programming (VA);
- To support contracted services with Sexual Assault Nurse Examiner (SANE) Coordinator, consultation fees and staff salaries to provide comprehensive sexual assault services in Polk and Warren County (SA); and,

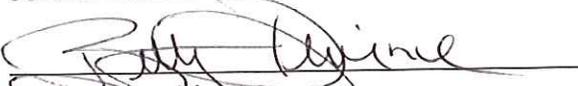
WHEREAS, these funds will be available from July 1, 2016 – June 30, 2017. The agreements must be renewed each year and are dependent upon available funds.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves the FY 16/17 VA, SA; SV agreements with the State of Iowa Department of Justice and directs the County Auditor to take the necessary steps to effectuate said agreement.

POLK COUNTY BOARD OF SUPERVISORS

Tom Hockensmith, Chair

SUBMITTED BY:


Betty Devine, Director
Community, Family and Youth Services

APPROVED AS TO FORM:


Assistant Polk County Attorney

Fiscal note: The match dollars shall be comprised of money that is paid out in related salaries and costs to provide support for these staff (i.e. phones, office supplies, computers, etc). VA supported staff salaries would be paid out of the CAS budget whether or not these grants were awarded. The remaining funds support services that would not otherwise be available to crime victims.

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Agreement between Polk County and the Crime Victim Assistance Division of the Iowa Department of Justice for Federal Victims of Crime Act (VA), State Sexual Assault (SA) and State Victim Funds (SV) Grants.

Agenda Date: September 20, 2016

Contact Individual: Betty Devine, Director
Community, Family & Youth Services
515-323-5262

Previous Action taken by the Board: Similar agreements were approved by the Board on August 4, 2015.

Board/Commission Actions

Action Requested (Recommended): Approval is recommended.

Comply with Policy: Yes

Background: Polk County Crisis and Advocacy Services (CAS) receives federal and state grant money each year from the Iowa Department of Justice Crime Victim Assistance Division. The grant money is to be used for victims of crime, violence against women and sexual abuse services. At CAS these funds are used to offset the cost of salaries and contracted services associated with the provision of services to victims of crime. The grants are summarized below:

Federal Victims of Crime Act Assistance Funds (VA):

Award of \$198,078 with County match of \$49,520. This award pays for CAS staff salaries and mileage to provide services to survivors of homicide and other violent crime in Polk County. When requested by the Iowa Department of Criminal Investigation and the Iowa State Patrol, CAS will provide services to survivors of homicide within Polk and Warren counties.

Award of \$125,438 with County match of \$31,360. This award supports contracted services for sexual assault victims. Services include trauma-sensitive yoga, court room facility dog, after school programming collaboration with Young Women's Resource Center.

State Sexual Abuse Funds (SA):

Award of \$90,215 with no match. This award supports contracted services with the Sexual Assault Nurse Examiner (SANE) Coordinator. The SANE Coordinator is a part of the Mid Iowa Sexual Assault Response Team (SART) initiative that CAS began in 2006 in Polk County. Additionally the funds are used for consultation fees and staff salaries to provide comprehensive sexual assault services in Polk and Warren County.

State Victim Funds (SV):

Award of \$10,177 with no match. This award will support increased outreach services to Polk and Warren County law enforcement agencies, county attorneys, schools and colleges, and victims of violence. These services will include presentations to educate the community on PCCAS, the services we are able to provide, and how we can best serve victims and professionals within the community as well as brochures, posters, etc. to be placed within the community to increase access to our services.

Action Impact: Approval of these grant awards will allow Polk County Crisis & Advocacy Services to continue providing services to victims of sexual assault and survivors of homicide and other violent crimes.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	\$49,520 (match)	\$198,078 ¹	Y	10233412.77440.01	10233412.52460.01
16/17	Y	\$31,360 (match)	\$125,438 ¹	N	10233412.77440.03	10233412.52460.03
16/17	Y	\$0 (no match)	\$90,215 ²	N	10233412.77440.04	10233412.52290
16/17	Y	\$0 (no match)	\$10,177 ³	N	10233412.77440.01	10233412.52290

Additional Fiscal Note Information (optional):

- ¹VA grant
- ² SA grant
- ³ SV grant

103-644

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a property located behind 311 5th Street Pl SE, Des Moines, Iowa and legally described as:

W 53F E 135F S 40F N 285F LT 4 OP W 1/2 SW 1/4 SEC 18-79-22

To Howard and Kay Hoy for a total of \$500.00; and

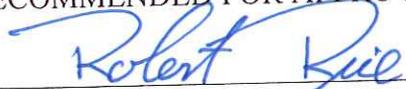
WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of October 4, 2016, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Note: \$500.00 to Real Estate Fund

11

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 144-16 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #103-644, (District 171 Parcel 00028-003-000) to Howard and Kay Hoy.

Agenda Date: September 20, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from Howard and Kay Hoy for \$500.00 to purchase this parcel. The County received this parcel by tax deed in March of 1990. Property size is 53' x 40'. Parcel is not buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17			\$500.00			

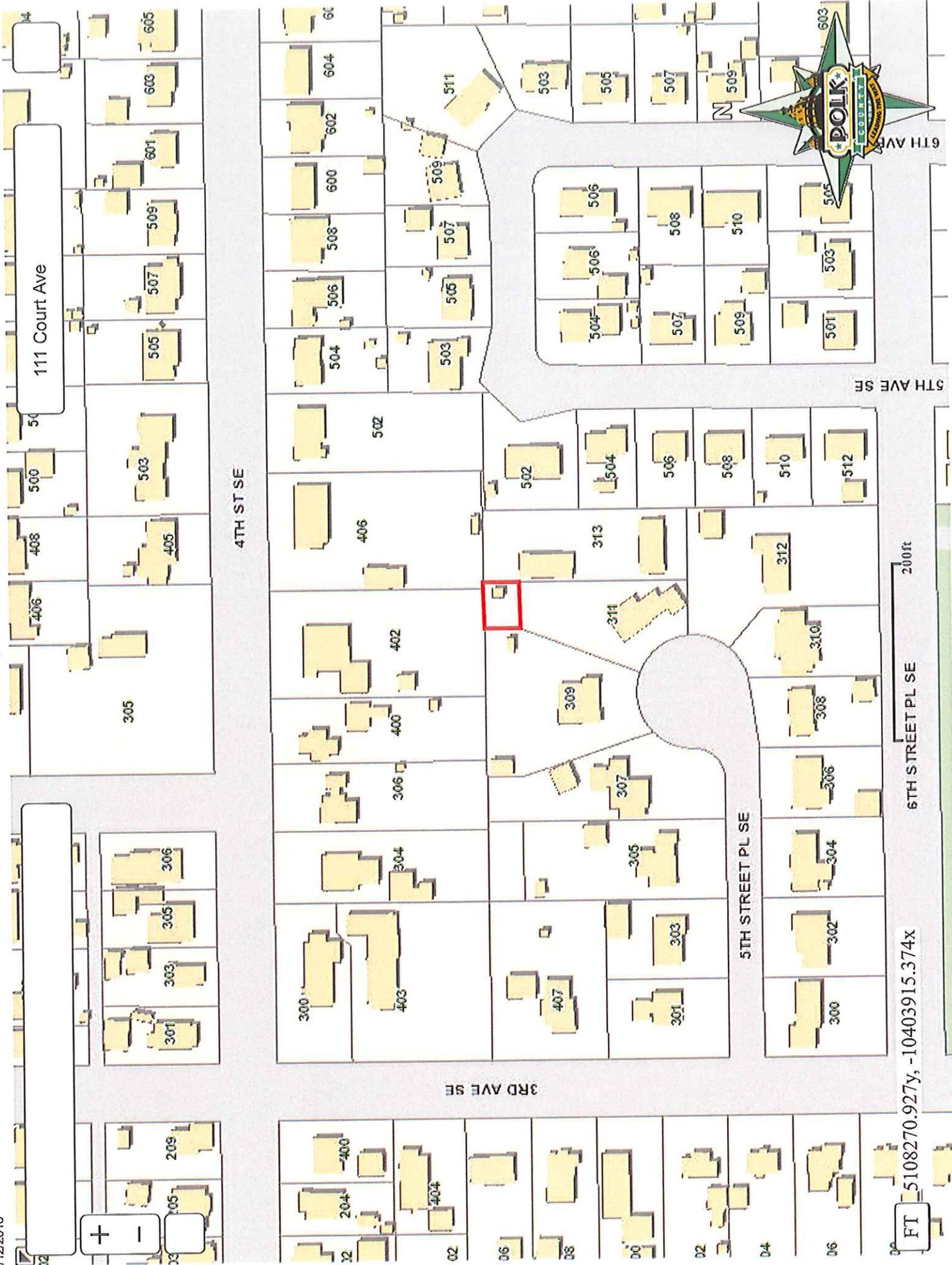
Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

The Polk County Board of Supervisors will hold a Public Hearing on the 4th of October, 2016 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate with the local address of a vacant property located behind 311 5th Street Pl SE, Des Moines, Iowa and described as:

W 53F E 135F S 40F N 285F LT 4 OP W 1/2 SW 1/4 SEC 18-79-22

To Howard and Kay Hoy for a total of \$500.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.



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2002-3551

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, it is proposed to dispose of Polk County's interest in real estate at the address of a property located at 2500 E Walnut Street, Des Moines, Iowa and legally described as:

S 1/2 LTS 97 & 99 BLK 6 GRANT PARK

To Patrick and Tierra Willis for a total of \$5,800.00; and

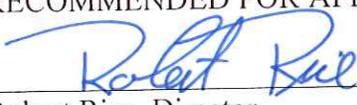
WHEREAS, Iowa Code section 331.361(2) requires a public hearing on a proposal to dispose of an interest in real estate.

NOW, THEREFORE, BE IT RESOLVED that a public hearing on this proposed disposal of the County's interest in real estate will be held on the date of October 4, 2016, at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa. The Auditor is directed to publish notice of the public hearing.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

Fiscal Note: \$5,800.00 to Real Estate Fund

#12

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 142-16 to authorize the Auditor's Office to publish notice for a public hearing on disposal of interest in County owned Real Estate File #2002-3551, (District 050 Parcel 01870-001-000) to Patrick and Tierra Willis.

Agenda Date: September 20, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Real Estate Division, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: None

Action Requested (Recommended): Set Public Hearing

Comply with Policy: Yes, proposal.

Background: Polk County received a proposal from Patrick and Tierra Willis for \$5,800.00 to purchase this parcel. The County received this parcel by tax deed in February of 2008. Property size is 50' x 73.5'. Parcel is buildable.

Action Impact: Approval of the resolution sets the public hearing date and directs the Auditor's Office to publish notice of a public hearing

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17			\$5,800.00			

Additional Fiscal Note Information (optional):

NOTICE OF PUBLIC HEARING

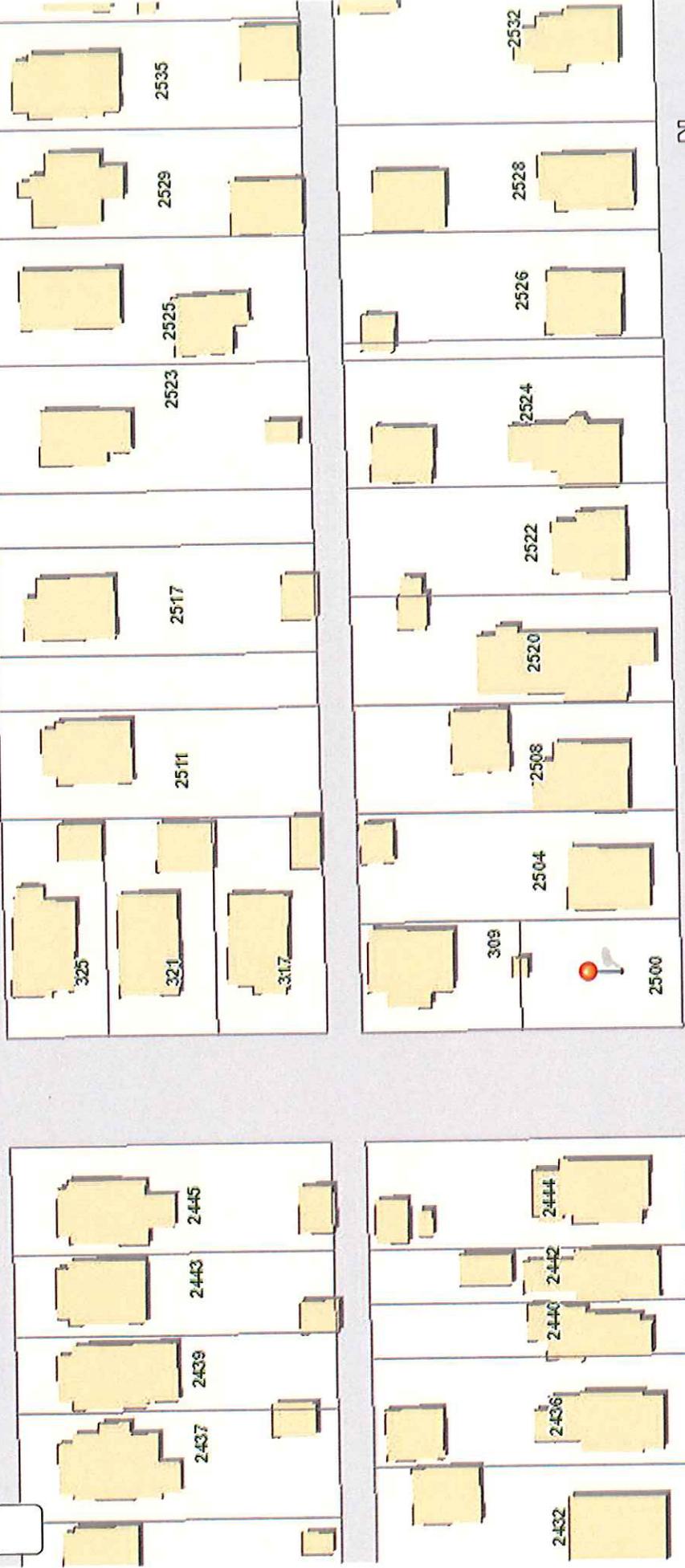
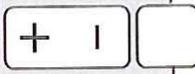
The Polk County Board of Supervisors will hold a Public Hearing on the 4th of October, 2016 at 9:30 a.m. in Room 120 of the Polk County Administration Building, 111 Court Avenue, Des Moines, Iowa, to consider a proposal to convey real estate with the local address of a vacant property located at 2500 E Walnut Street, Des Moines, Iowa and described as:

S 1/2 LTS 97 & 99 BLK 6 GRANT PARK

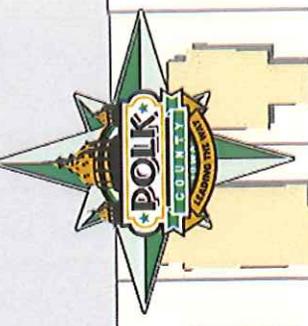
To Patrick and Tierra Willis for a total of \$5,800.00. For additional information, contact Polk County Public Works, Real Estate Division at (515)286-3705.

2500 E WALNUT ST

CAPITOL AVE



N



E WALNUT ST

E 25TH ST

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60ft

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the Development Services Division of the Polk County Public Works Department has previously conducted inspections and enforcement authority of swimming pools/spas, tanning beds, and tattoo parlors in Polk County for the Iowa Department of Public Health; and

WHEREAS, Polk County entered into a 28E Agreement 28E-2014-PTT-77 which ended June 30 2016; and

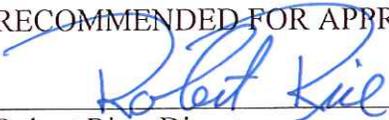
WHEREAS, the Iowa Department of Public Health is requesting Polk County continue to provide enforcement and inspections of these facilities.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors acting in its capacity as the Polk County Board of Health to authorize the Chairperson to electronically sign the attached 28E Agreement 28E-2017-PTT-77, between the Polk County Board of Health and the Iowa Department of Public Health for the period of July 1, 2016 through June 30, 2019

POLK COUNTY BOARD OF SUPERVISORS
Acting in its capacity as the
POLK COUNTY LOCAL BOARD OF HEALTH:

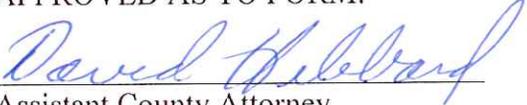
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

FISCAL NOTE: Revenue to the county \$85,000 annually

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution 141-16 approving the 28E Agreement (28E-2017-PTT-77) between the Polk County Board of Supervisors (Contractor) and the Iowa Department of Public Health (Department) to provide environmental health services in regards to tattoo establishments, tanning facilities, swimming pools and spas in Polk County.

Agenda Date: September 20, 2016

Contact Individual: Dave Williamson, Housing Services/Code Enforcement Manager, Polk County Public Works, 286-3726

Previous Action taken by the Board: Approval of prior agreements

Board/Commission Actions: None

Action Requested (Recommended): Requests the Polk County Board of Supervisors acting in its capacity as the Polk County Board of Health to authorize the Chairperson to electronically sign the attached 28E Agreement 28E-2017-PTT-77, between the Polk County Board of Health and the Iowa Department of Public Health for the period of July 1, 2016 through June 30, 2019

Comply with Policy: Yes

Background: Polk County has contracted with the State of Iowa Department of Public Health in an ongoing basis to provide for the inspection and enforcement of tattoo, tanning, swimming pool and spa establishments in Polk County. Polk County collects annual inspection fees from each establishment.

Action Impact: Approve 28E-2017-PTT-77 for the inspection and enforcement of tattoo, tanning, swimming pool and spa establishments.

Fiscal Note: Annual revenue of \$85,000.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17	N	None		\$85,000	N		
17/18	N	None		\$85,000	N		
18/19	N	None		\$85,000	N		

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, Polk County has received a Contract Termination Agreement for the Iowa Economic Development Authority (IEDA) Economic Development Assistance Contract, between Wilian Holding Company and Transfrom, LTD., (EFCO) Polk County and Iowa Economic Development Authority; and

WHEREAS, the Polk County Board of Supervisors approved a Iowa Economic Development Authority (IEDA) Economic Development Assistance Contract, June 26, 2016; and

WHEREAS, economic conditions have changed so the proposed project will not be constructed at this time.

NOW, THEREFORE, BE IT RESOLVED by the Polk County Board of Supervisors hereby approves the Contract Termination Agreement for the Iowa Economic Development Authority (IEDA) Economic Development Assistance Contract, between Wilian Holding Company and Transfrom, LTD., (EFCO) Polk County and Iowa Economic Development Authority; and

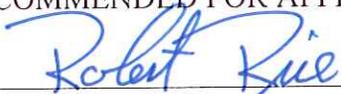
BE IT FURTHER RESOLVED The Polk County Board of Supervisors hereby authorizes the Chairperson to sign the Contract Termination Agreement on behalf of the County.

PASSED, APPROVED, AND ADOPTED this 20th day of September 2016.

POLK COUNTY BOARD OF SUPERVISORS:

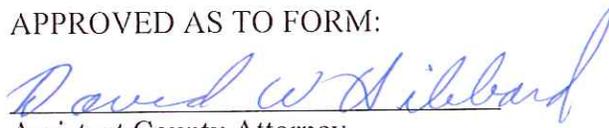
Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

APPROVED AS TO FORM:



Assistant County Attorney

#14

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 145-16 to approve Contract Termination Agreement for the State of Iowa, Iowa Economic Development Authority Economic Development Assistance Contract previously approved with Wilian Holding Company and Transform, LTD. (EFCO Corporation)

Agenda Date: September 20, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: Approval of resolution June 28, 2016 for Iowa Economic Development Authority Assistance Contract with Wilian Holding Company and Transform, LTD. (EFCO Corporation)

Board/Commission Actions: none

Action Requested (Recommended): Approval

Comply with Policy: Yes

Background: Polk County received notice from EFCO that requests Polk County execute the Contract Termination Agreement to terminate the current Iowa Economic Development Authority Economic Development Assistance Contract with Wilian Holding Company and Transform, LTD. (EFCO Corporation). Polk County, as the local jurisdiction was a sponsor to the original agreement.

Action Impact: Approval of the Contract Termination Agreement allows the current Iowa Economic Development Authority contract to be closed.

Fiscal Note: Partial tax abatement of new taxable valuation added.

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17						

Additional Fiscal Note Information (optional)

RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the owners of land located in Section 2, Township 79 North, Range 24 West of the 5th P.M. (Saylor Township), Polk County, Iowa, wish to subdivide and plat their land into a major final subdivision plat known as The Greens at Woodland Hills Plat 3; and

WHEREAS, this major final subdivision plat proposes twenty one (21) residential lots and three outlots on 8.99 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Board of Supervisors on March 8, 2016 voted unanimously, with none absent, to approve the major preliminary subdivision plat of The Greens at Woodland Hills Plat 3 for a phased development with the first phase including twenty one (21) residential lots and three (3) outlots; and

WHEREAS, the Polk County Public Works Department has reviewed the major final subdivision plat and recommends that it be approved; and

WHEREAS, the subdivision road right-of-way, Lot 'A' (NE 8th Court and NE 63rd Place) is proposed to be dedicated and deeded to Polk County for roadway purposes once all subdivision construction improvements are approved and completed; and

WHEREAS, the Polk County Public Works Department inspected said construction under the Subdivision Inspection Agreement with Hubbell Properties II, L.C., with said agreement stating that Polk County will accept the proposed roadway, storm sewer systems and associated appurtenances upon satisfactory completion of construction and upon receiving all required documentation; and

WHEREAS, the Polk County Public Works Department has conducted a traffic and engineering investigation and recommends that the following traffic control conditions be established:

- 1) A "25 mph" speed limit on NE 8th Court and on NE 63rd Place; and,
- 2) A "STOP" condition be placed on NE 63rd Place for eastbound traffic at the intersection with NE 8th Court; and,
- 3) A "NO PARKING" condition be established on both sides of NE 8th Court and NE 63rd Place.

NOW, THEREFORE, BE IT RESOLVED that the major final subdivision plat of The Greens at Woodland Hills Plat 3 is hereby approved.

Sewer Service:	Polk County Sanitary Sewer
Water Service:	Des Moines Water Works
Zoning:	"MDR" Medium Density Residential District
Platted by:	Hubbell Properties II, L.C.
Location:	Located approximately 880 feet south of the NE 66 th Avenue and NE 8 th Court intersection
Township:	Saylor

#15

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors hereby:

- 1) Accept Lot 'A' (NE 8th Court and NE 63rd Place) the new interior subdivision roadways of The Greens at Woodland Hills Plat 3 into the Polk County Secondary Roads System; and
- 2) Accept the warranty deed for said streets (Lots 'A') and authorize the Director of the Polk County Public Works Department to have the same recorded; and
- 3) Establish a "25 mph" speed limit on NE 8th Court and on NE 63rd Place; and
- 4) Establish a "STOP" condition on NE 63rd Place for eastbound traffic at the intersection with NE 8th Court; and
- 5) Establish a "NO PARKING" condition on both sides of NE 8th Court and NE 63rd Place.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 147-16 approving the Final Plat of The Greens at Woodland Hills Plat 3, a major subdivision final plat.

Agenda Date: September 20, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: On March 8, 2016 the Polk County Board of Supervisors voted unanimously, with none absent, to approve the Preliminary Plat of The Greens at Woodland Hills Plat 3.

Action Requested (Recommended): Final Plat Approval.

Comply with Policy: Yes

Background: The Plat proposes twenty one (21) residential lots and three (3) outlots on 8.99 acres of land zoned "MDR" Medium Density Residential District. The lots are served by the extension of NE 8th Court and the creation of NE 63rd Place.

Action Impact: Approval of the Final Plat allows for its recording, and dedicates the public street and related improvements to Polk County.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	N	N	N		

Additional Fiscal Note Information (optional):

The Greens at Woodland Hills Plat 3
Final Plat

PLAT INFORMATION: This subdivision plat proposes 21 residential lots and three outlots on 8.99 acres of land zoned “MDR” Medium Density Residential District.

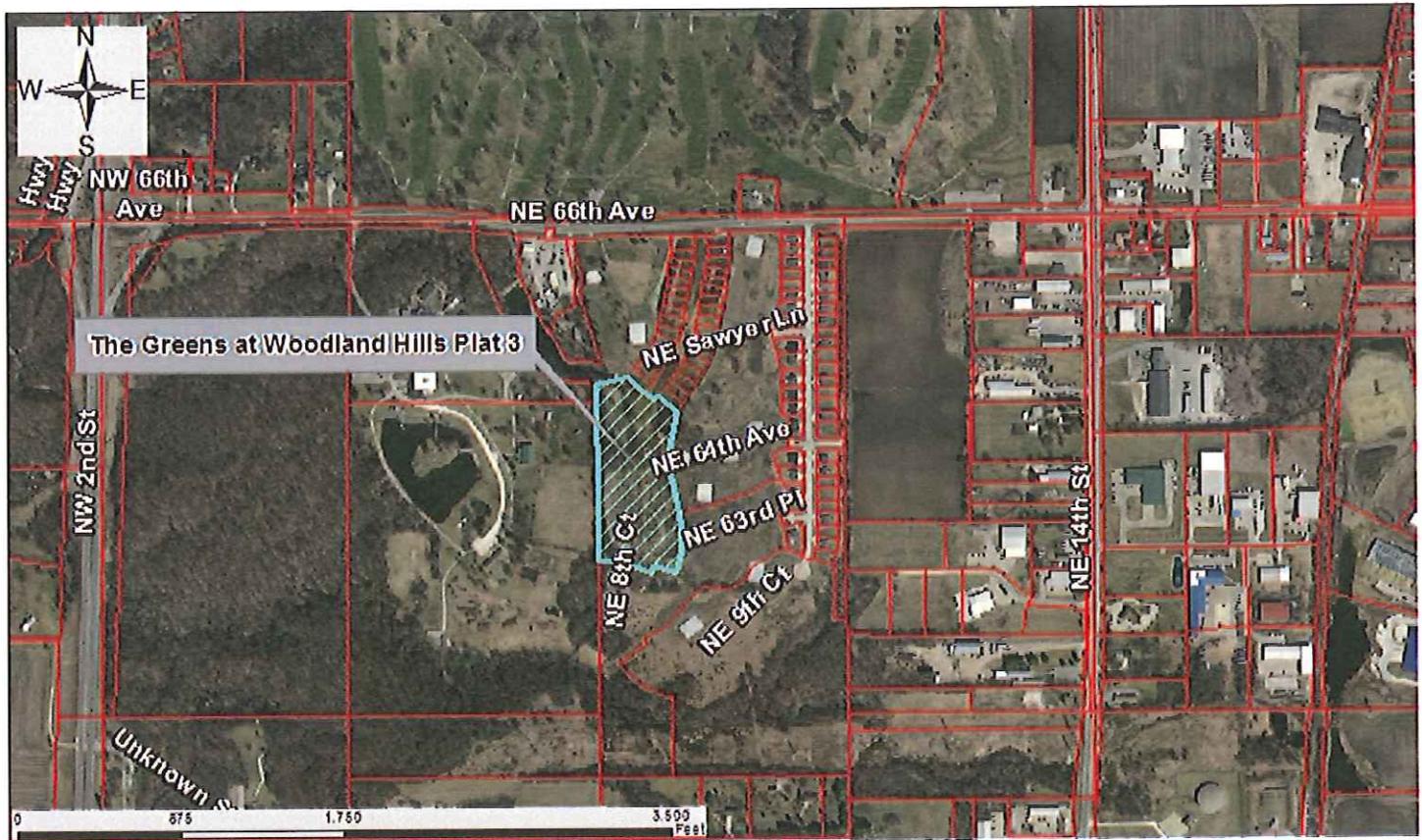
SEWER: Polk County Sanitary Sewer

WATER: Des Moines Water Works

TOWNSHIP: Saylor

OWNER/DEVELOPER: Hubbell Properties II, L.C.

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the owner of land located in Section 5, Township 81 North, Range 24 West of the 5th P.M., Polk County, Iowa, wishes to subdivide and plat the land into a minor final subdivision plat known as Scott Subdivision; and

WHEREAS, this minor final subdivision plat proposes two (2) residential lots and one (1) outlot on 120.10 acres of land; and

WHEREAS, the owner has complied with all codes and ordinances for the unincorporated territory of Polk County, Iowa; and

WHEREAS, the Polk County Public Works Department has reviewed and approved the minor preliminary subdivision plat on May 13, 2016; and

WHEREAS, the Polk County Public Works Department has reviewed the minor final subdivision plat and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED that the minor final subdivision plat of Scott Subdivision, is hereby approved.

Sewer Service:	Individual Septic Systems
Water Service:	Des Moines Water Works
Zoning:	"AG" Agricultural District
Platted by:	Tron Scott
Engineer:	Stumbo & Associates Land Surveying
Location:	Located approximately 1,320 feet east of the northeast corner of NW 44th Street and NW 158th Avenue
Township:	Lincoln

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: No cost to the County

#16

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 146-16 approving the Final Plat of Scott Subdivision, a minor subdivision final plat.

Agenda Date: September 20, 2016

Contact Individual: Bret VandeLune, Planning and Development Manager, Polk County Public Works, 286-2290

Previous Action taken by the Board: None

Board/Commission Actions: On May 13, 2016 the Polk County Public Works Department approved the Preliminary Plat of Scott Subdivision.

Action Requested (Recommended): Final Plat Approval.

Comply with Policy: Yes.

Background: The Plat proposes two (2) residential lots and one (1) Outlot on 120.10 acres of land zoned "AG" Agricultural District.

Action Impact: Approval of the Final Plat allows for recording.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	N	N	N	N		

Additional Fiscal Note Information (optional):

Scott Subdivision
Final Plat

PLAT INFORMATION: This minor subdivision plat proposes two (2) Lots and one (1) Outlot on 120.10 acres of land zoned "AG" Agricultural District.

SEWER: Individual Septic Systems

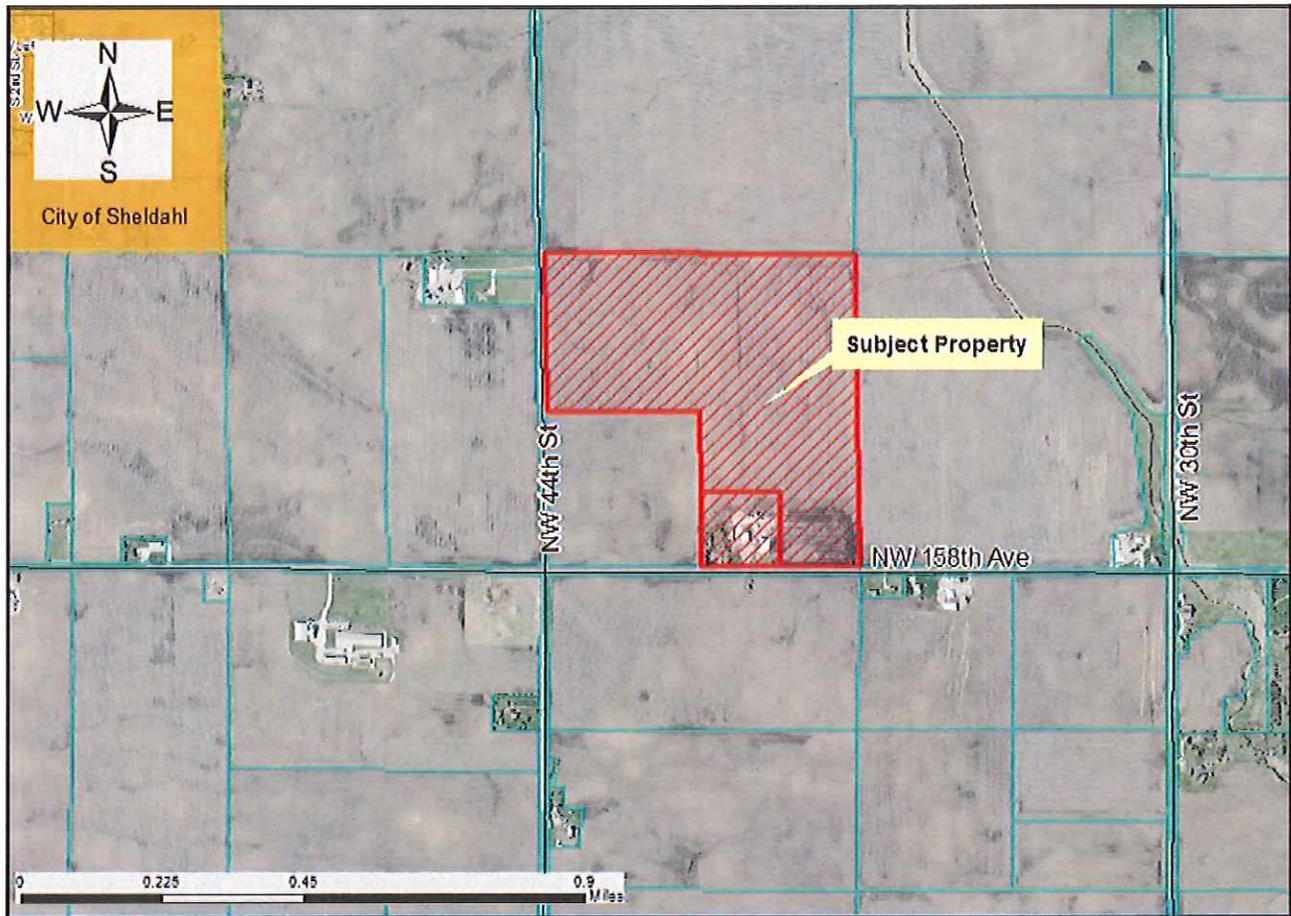
WATER: Des Moines Water Works

TOWNSHIP: Lincoln

SURVEYOR/ENGINEER: Stumbo & Associates
Land Surveying

OWNER/DEVELOPER: Tron Scott

Vicinity Map:



RESOLUTION

Moved by _____, Seconded by _____ that the following resolution be adopted:

WHEREAS, the property owner for the property located at 8011 NW 37 St and identified in the county system as District 180 Parcel 00659-009-001 is requesting the assessment for the Curb It Recycling Program be abated; and

WHEREAS, the request has been reviewed and investigated by the Polk County Public Works Department; and

WHEREAS, a complete and thorough investigation of the request was conducted; and

WHEREAS, based on this investigation and documentation, the Curb It assessment was found to be assessed incorrectly to this property on December 15, 2015; and

WHEREAS, the Polk County Public Works recommends the assessment be abated.

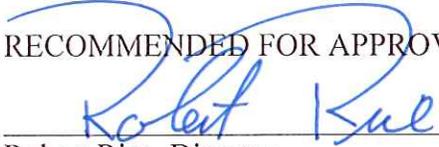
NOW, THEREFORE, BE IT RESOLVED that the assessment for 2015 Curb It recycling for 8011 NW 37 St. be abated; and

BE IT FURTHER RESOLVED that Certificate 110336100 which was certified for assessment on December 15, 2015 for the above listed property in the amount of \$38.08 be canceled and that the Polk County Auditor is directed to strike said assessment from the tax books of Polk County.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Robert Rice, Director
Polk County Public Works

FISCAL NOTE: None

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution No. 140-16 Request for Erroneous Assessment of Curb It Recycling for 8011 NW 37 St.

Agenda Date: September 20, 2016

Contact Individual: Bret VandeLune, Planning & Development Manager, Polk County Public Works, 286-3705

Previous Action taken by the Board: Certified Curb It Assessment on December 15, 2015

Board/Commission Actions: N/A

Action Requested (Recommended): Approve request for Erroneous Assessment of Curb It Recycling Account

Comply with Policy: Yes

Background: Each year the County assesses property owners for unpaid Curb It Recycling Accounts. The property owner can petition the Board of Supervisors for cancellation of the assessment. The Polk County Public Works Department makes a recommendation after investigating and reviewing the request. The Board of Supervisors then may grant or deny the request. Public Works staff investigated this request and found the assessment to be cited incorrectly to this property.

Action Impact: Approval of the resolution approves the Erroneous Assessment request and cancels the special Curb It Recycling Assessment for 8011 NW 37 St.

Fiscal Note: None

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17						

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____ Seconded by _____

THAT THE FOLLOWING RESOLUTION BE ADOPTED:

WHEREAS, the Iowa Department of Public Health (IDPH) allocated funds to Polk County to conduct Integrated HIV and Hepatitis Counseling, Testing and Referral (CTR) services; and

WHEREAS, Polk County was initially awarded \$40,750 to continue to provide these services for the period covering January 1, 2016 through December 31, 2016; and

WHEREAS, previous amendments added additional funding of \$13,750 and corrected the name of the contractor on the contract face page.

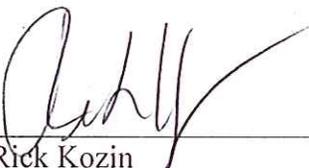
WHEREAS, this third amendment adds additional funding of \$5,000 for a total contract award of \$59,500.

NOW, THEREFORE, BE IT RESOLVED: That the Polk County Board of Supervisors/Board of Health approves Amendment 3 to Contract #5886AP10 with the Iowa Department of Public Health to fund Polk County Integrated HIV and Viral Hepatitis Counseling, Testing and Referral (CTR) services program authorizes the Chairperson to sign the agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Director of the Polk County Health Department, or his designee, be authorized to execute any and all documents in furtherance of this contract or distribution.

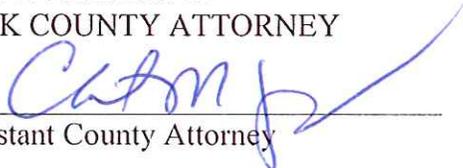
POLK COUNTY BOARD OF SUPERVISORS

By _____
Chair



Rick Kozin
Director of Public Health

Approved as to form:
JOHN P. SARCONI
POLK COUNTY ATTORNEY

BY 

Assistant County Attorney

FISCAL NOTE: Rev/Exp \$5,000

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Amendment to Agreement with Iowa Department of Public Health (IDPH) for Integrated HIV and Viral Hepatitis Counseling, Testing and Referral Services

Agenda Date: 9/20/2016

Contact Individual: Scott Slater, 286-3752

Previous Action taken by the Board: Original contract approved by BOS on 1/19/2016 and amended on 5/17/2016 and 6/14/2016

Board/Commission Actions: None

Action Requested (Recommended): Approval

Comply with Policy: Controlling the spread of communicable disease in the county is an essential public health function and mandated by Iowa law.

Background: Each year, the Iowa Department of Public Health awards funds to Polk County to carry out HIV and Hepatitis C Prevention, Counseling, Testing and Referral and Hepatitis immunization services for at-risk individuals. The initial award was \$40,750 for the period January 1, 2016 through December 31, 2016. Amendments added additional funding of \$13,750 and made a correction to the contractor face page.

Action Impact: This third amendment adds additional funding of \$5,000 for a total award of \$59,500.

Fiscal Note:

Fiscal Year	Budgeted? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17	Y	5,000	5,000		10223011.74211	10223011.52480
	Y					

Additional Fiscal Note Information (optional): Fed Cat # 93.940. Additional funding Federal

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Sheriff's Office receives proceeds from the Automated Traffic Enforcement Program and to ensure collection of all automatic traffic fines issued, the Sheriff's Office would like to utilize the services of the Polk County Attorney's Office, and

WHEREAS, the County Attorney's Office indicates they would need an additional Office Generalist position to meet the increased service demands, and

WHEREAS, the County Attorney's Office plans to cover the costs of the position with the monies collected with any excess monies being returned to the County general fund, and

WHEREAS, the Department of Human Resources supports the creation of the following position:

- Create one (1) Office Generalist position, AFSCME grade 9, range \$34,047 - \$44,285.

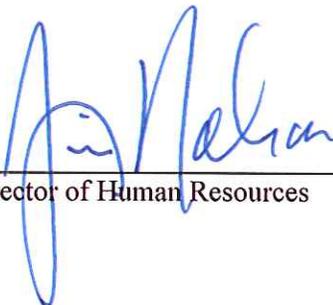
NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modification and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



Jim Nahas, Director of Human Resources

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POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position Modification in the County Attorney's Office

Agenda Date: 9/20/16

Contact Individuals: Jim Nahas, Director of Human Resources

Previous Action taken by the Board:

Action Requested (Recommended): Create one (1) Office Generalist in the Collections Office

Comply with Policy:

Background: The Sheriff's Office receives proceeds from the Automated Traffic Enforcement Program. To ensure collection of all automatic traffic fines issued, the Sheriff's Office has requested to utilize the services of the Polk County Attorney's Collections Office. The County Attorney's Office indicates they would need an additional Office Generalist position to meet the increased service demands. The Automated Traffic Enforcement program monies collected will be used to cover the costs of the position with any excess monies going to the general fund.

Action Impact: Creates one (1) Office Generalist position, AFSCME grade 9, range \$34,047-\$44285.

Fiscal Note: Position costs will be covered by Automated Traffic Enforcement monies collected.

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17	Y	1	45,201			10051104	
17/18	Y	1	59,360			10051104	

Additional Fiscal Note Information (optional):

RESOLUTION

MOVED BY _____, SECONDED BY _____,

That the following Resolution be adopted:

WHEREAS, the Director of General Services has reviewed the operations of the Building & Grounds Division, and

WHEREAS, the Director proposes modifying allocation of position/staff to better meet operational needs, and

WHEREAS, by Resolution dated 7/12/16, a Building & Grounds Superintendent, Management grade 25 position was created and the Business Services Manager, Management grade 21 position was de-appropriated, and

WHEREAS, the Director plans to offset the costs of re-appropriating the vacant Building Services Manager position by deleting the Building Services Supervisor position, and

WHEREAS, the following position modification is requested:

- Re-appropriate one (1) vacant Building Services Manager position, Management grade 21, range \$66,549 - \$87,571.
- Transfer the incumbent of the Building Services Supervisor, Management grade 18, range \$57,829 - \$76,027 to the vacant position and delete the resulting vacant Building Services Supervisor position.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves the above position modifications and directs the County Auditor and the Director of Human Resources to take the necessary steps to implement this resolution.

Approved this _____ Day of _____ 2016

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

Submitted By:



James Nahas, Director of Human Resources

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Position modification in the General Services Department

Agenda Date: 9/20/16

Contact Individuals: Jim Nahas, Director of Human Resources

Previous Action taken by the Board: By resolution dated 7/12/16, created Building & Grounds Superintendent management grade 25 and de-appropriated Business Services Manager, management grade 21.

Action Requested (Recommended): Re-appropriate one (1) Building Services Manager, management grade 21, transfer incumbent of the Building Services Supervisor position, management grade 18 to the Building Services Manager position and delete the resulting vacant Building Services Supervisor position.

Comply with Policy:

Background: The Director of General Services has requested the Building Services Manager be re-appropriated and that the incumbent of the Building Services Supervisor transfer to the position. The resulting vacant Building Services Supervisor will be deleted.

Action Impact: Re-appropriates one (1) Building Services Manager position, management grade 21, range \$66,549-\$87,571 transfers the incumbent of the Building Services Supervisor position to the position and deletes the resulting vacant Building Services Supervisor position, management grade 18, range \$57,829-\$76,027.

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated		Budget Amendment Required? (Y/N)	If Amendment is Required,	
			Expense	Revenue		Expense Account Code	Revenue Account Code
16/17	Y	0	2,9029			10279106	
17/18	Y	0	3,951			10279106	

Additional Fiscal Note Information (optional):

RESOLUTION

Moved by _____, Seconded by _____ that the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors assembled a task force in May 2016 to examine the possibility of increasing the minimum wage in Polk County; and

WHEREAS, the task force held their final meeting on August 25, 2016 and established their recommendations to the Polk County Board of Supervisors; and

WHEREAS, the minimum wage can be raised by the passage of an ordinance from the Board of Supervisors; and

WHEREAS, the County Attorney Civil Division has drafted an ordinance to raise the minimum wage in Polk County; and,

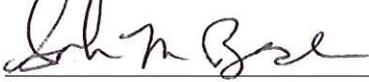
NOW, THEREFORE, BE IT RESOLVED that the first reading of a proposed ordinance is set for September 27, 2016 at 9:30 A.M. in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa; and

BE IT FURTHER RESOLVED that the Polk County Auditor is directed to publish the attached notice of hearing.

POLK COUNTY BOARD OF SUPERVISORS:

Chairperson

RECOMMENDED FOR APPROVAL:



Sarah Boese
Board Executive Assistant

APPROVED AS TO FORM:



Assistant County Attorney

Fiscal Note: None

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution authorizing the Auditor to publish notice of the first reading of a Polk County ordinance.

Agenda Date: September 20, 2016

Contact Individual: Sarah Boese, Board Executive Assistant
Board of Supervisors
286-3895

Previous Action taken by the Board: None

Board/Commission Actions: N/A

Comply with Policy: Yes

Background: The Polk County Board of Supervisors assembled a task force to examine the possibility of raising the minimum wage in Polk County. The task force has made a final recommendation and the County Attorney has drafted a minimum wage ordinance. The first reading of the proposed ordinance will be on September 27, 2016 at 9:30 am in room 120 at 111 Court Avenue, Des Moines, IA 50309.

Action Impact:

Fiscal Note:

Fiscal Year	New Budget Item? (Y/N)	# of New Position(s) Required	Anticipated Expense	Anticipated Revenue	Budget Amendment Required? (Y/N)	If Amendment is Required,	
						Expense Account Code	Revenue Account Code
16/17	Y		NA		N		

Additional Fiscal Note Information (optional):

PUBLIC NOTICE

NOTICE OF FIRST READING OF PROPOSED POLK COUNTY ORDINANCE TO RAISE THE MINIMUM WAGE IN POLK COUNTY.

TO: All interested persons within the Polk County, Iowa:

NOTICE IS HEREBY GIVEN THAT on Tuesday, September 27, 2016 at 9:30am, the first reading will be held by the Polk County Board of Supervisors. The reading will take place in Room 120 of the Polk County Administrative Office Building, 111 Court Avenue, Des Moines, Iowa.

The purpose of the hearing is to take public testimony in connection with a proposed ordinance to raise the minimum wage in Polk County. The proposed ordinance will affect employers within Polk County boundaries.

The proposed ordinance was a result of recommendations from the minimum wage task force that was assembled by the Polk County Board of Supervisors and convened their final meeting on August 25, 2016.

Anyone wishing to appear before the Polk County Board of Supervisors shall have an opportunity to be heard.

The information is on file and available for review at the Polk County Board of Supervisors office, located at 111 Court Avenue, suite 300, Des Moines, Iowa 50309.

POLK COUNTY BOARD OF SUPERVISORS:

BY: Tom Hockensmith
Chairperson

ATTEST:

BY: Jamie Fitzgerald
Clerk of the Board of Supervisors

RESOLUTION

MOVED by _____ SECONDED by _____ that
the following Resolution be adopted:

WHEREAS, the Polk County Board of Supervisors has identified funding for Community Betterment projects in the FY 16-17 Prairie Meadows Revenue Gaming Plan; and,

WHEREAS, community agencies/organizations throughout the metropolitan area submit requests for Community Betterment funding; and,

WHEREAS, requests for support of community agencies/organizations throughout the metropolitan area have been received from all of the agencies listed on the attached Community Betterment Grant Award List; and,

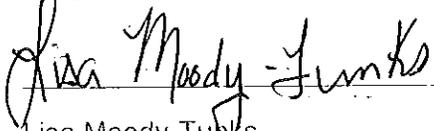
WHEREAS, the nature of these agencies/organizations and their projects are an appropriate use of the Community Betterment funds.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors hereby approves awarding \$5,500.00 in Community Betterment Grants, in the individual amounts as identified, to the agencies/organizations on the attached Community Betterment Grant Award List from the Community Betterment fund.

POLK COUNTY BOARD OF SUPERVISORS

Chairperson

SUBMITTED BY:



Lisa Moody-Tunks
Grant Administrator

Fiscal Impact: \$5,500.00 from the Community Betterment fund, FY 16-17

POLK COUNTY BOARD OF SUPERVISORS

Tuesday Agenda Memorandum

Item Type & Title: Resolution Approving Community Betterment Grant Awards.

Agenda Date: September 20, 2016

Contact Individual: Lisa Moody-Tunks,
Grant Administrator
Polk County Board of Supervisors
286-2272

Previous Action taken by the Board: Community Betterment Awards September 6, 2016-\$3,500.00.

Board/Commission Actions: N/A

Action Requested (Recommended): Approval of the attached September 20, 2016 Community Betterment Grant Award List.

Comply with Policy: Yes

Background: Polk County has funding for Community Betterment projects in the FY16-17 Prairie Meadows Revenue Gaming Plan. Request for support of community agencies/organizations have been received and their projects are an appropriate use of the Community Betterment funds.

Action Impact: Passing of this resolution approves awarding \$5,500.00 in Community Betterment Grants in the individual amounts as identified on the attached Community Betterment Grant Award List.

Fiscal Note:

Fiscal Year	Budget- ed? (Y/N)	Anticipated Expense	Anticipated Revenue	Ongoing Commitment? (Y/N)	If Amendment is Required,	
					Expense Account Code	Revenue Account Code
16/17		\$5,500.00		N		40109033.79410

Additional Fiscal Note Information (optional):

Community Betterment Grant Awards
September 20, 2016

Des Moines Bicycle Collective	\$3,000.00
J-Hawk Soccer Club	\$2,500.00

TOTAL	\$5,500.00
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POLK COUNTY TREASURER SEMI-ANNUAL REPORT July 1, 2015- December 31, 2015

FUND	TREASURER'S/ AUDITOR'S BALANCE			TREASURER'S/ AUDITOR'S BALANCE	FUND
	07/01/15	RECEIPTS	DISBURSEMENTS	12/31/15	
001 GENERAL BASIC	32,354,445.88	56,595,818.59	58,355,753.61	30,594,510.86	001
002 GENERAL SUPPLEMENTAL	13,577,408.08	24,005,787.99	18,272,748.60	19,310,447.47	002
003 GENERAL SELF-INSURANCE RESERVE	-	90,291.09	1,942,453.90	(1,852,162.81)	003
004 COMMUNITY BETTERMENT	-	107,322.35	1,270,121.25	(1,162,798.90)	004
005 ECONOMIC DEVELOPMENT	1,593,043.61	272,181.34	1,888,468.13	(23,243.18)	005
010 MH/MR/DD SERVICES	7,945,499.13	11,296,984.96	13,844,017.98	5,398,466.11	010
011 RURAL SERVICES BASIC	1,927,319.25	3,757,750.27	3,182,939.05	2,502,130.47	011
012 RURAL SERVICES SUPPLEMENTAL	339,819.49	542,589.54	483,842.82	398,566.21	012
013 SEIZED PROPERTY-SHERIFF/STATE	144,940.09	3,588.52	3,715.22	144,813.39	013
014 SEIZED PROPERTY-SHERIFF/FED	92,650.41	11,505.62	-	104,156.03	014
015 SEIZED PROPERTY-CO. ATTORNEY	325,774.21	44,812.77	53,357.99	317,228.99	015
018 STRUCTURED FINES	536,615.15	144,133.03	4,501.27	676,246.91	018
020 SECONDARY ROAD	570,448.00	7,819,190.31	11,069,881.10	(2,680,242.79)	020
021 CO RECORDER RECORDS MGMT.	324,388.56	76,757.59	130,836.97	270,309.18	021
024 TOWNSHIP FIR PROTECTION	7,901.22	585,329.71	570,328.88	22,902.05	024
025 TREASURER'S BANKING RESERVE	3,733.70	101.00	3,834.70	-	025
026 REAP	91,617.17	153,772.84	82,147.97	163,242.04	026
028 CONTINGENCY RESERVE FUND	9,898,639.00	-	-	9,898,639.00	028
030 SPEED CAMERA	633,860.52	281,729.40	111,905.00	803,684.92	030
043 NW 84TH WATER MAINS	0.17	64,987.90	49,358.75	15,629.32	043
044 HAMILTON DRAIN DEBT SERVICE	-	1,247.00	-	1,247.00	044
046 DEBT SERVICE	2,889,137.02	10,455,466.83	2,671,002.58	10,673,601.27	046
051 CONSERVATION WATER &	16,005,633.61	106,290.23	1,393,371.05	14,718,552.79	051
052 COURTHOUSE ANNEX CAPITAL PROJ.	60,192,660.65	39,314.35	7,226,308.57	53,005,666.43	052
055 CAPITAL IMPROVEMENTS PROJECTS	5,115,684.36	314,753.32	4,532,881.09	897,556.59	055
281 AIR POLLUTION	311,575.92	741,832.85	669,867.18	383,541.59	281
284 SANITARY TREATMENT WORKS	5,403,832.50	1,720,972.95	785,667.94	6,339,137.51	284
285 PRAIRIE MEADOWS	11,366,260.79	7,858,741.25	4,821,321.15	14,403,680.89	285
286 JESTER PARK GOLF COURSE	774,318.83	192,455.91	53,357.23	913,417.31	286
287 HAMILTON URBAN DRAIN DIST	269,829.80	1,663,647.94	1,556,761.45	376,716.29	287
288 EMPLOYEE INSURANCE	9,512,291.40	11,126,769.12	11,581,238.69	9,057,821.53	288
291 RISK MGMT INTERNAL SVC.	3,800,000.00	-	-	3,800,000.00	291
295 IOWA EVENT CENTER	7,030,311.36	4,130,723.36	6,028,837.08	5,132,197.64	295
297 URBAN SEWER	1,258,176.66	30,861.84	45,968.00	1,243,070.50	297
299 IOWA TAX AND TAGS	253,370.58	245,770.08	193,991.44	305,149.22	299
300 TRUST & AGENCY - TREASURER	18,663,217.03	754,424,720.49	753,797,395.04	19,290,542.48	300
301 TRUST & AGENCY - TRUST FNDS HLD	937,448.64	1,068,098.00	1,073,872.32	931,674.32	301
305 COUNTY ASSESSOR EXPENSE	1,861,249.62	2,956,053.19	2,580,820.54	2,236,482.27	305
344 CO. RECORDER'S ELECTRONIC FEE	-	47,899.64	47,897.00	2.64	344
345 RECORDER'S REVOLVING	417,269.34	3,997,783.14	3,901,031.24	514,021.24	345
346 E911 SERVICE	3,671,899.60	1,641,472.36	1,702,754.38	3,610,617.58	346
350 GIMS IMPLEMENTATION	686,201.51	-	-	686,201.51	350
351 JOINT DISASTER SERVICE	(88,488.90)	272,128.22	588,586.49	(404,947.17)	351
356 DEFERRED COMPENSATION	-	9,555.45	9,555.45	-	356
363 SEIZED FUNDS - UNFORFEITED	90,457.21	249,063.30	164,646.00	174,874.51	363
364 MINE TASK FORCE	397,568.65	135,075.21	163,095.31	369,548.55	364
TOTALS	221,188,009.32	909,285,330.85	916,910,440.41	213,562,899.76	

9/8/16, 2016

I, MARY MALONEY, TREASURER OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THE REPORT GIVEN HEREIN IS A CORRECT SUMMARY OF THE BUSINESS TRANSACTED BY ME AS SAID TREASURER DURING THE PERIOD THEREIN SPECIFIED.

Mary Maloney
 MARY MALONEY, POLK COUNTY TREASURER
 DES MOINES, IOWA

9/14, 2016

I, JAMIE FITZGERALD, AUDITOR OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THIS REPORT CORRECTLY SHOWS, BY THE ACCOUNTS IN MY OFFICE, THE CONDITION OF THE FUNDS IN THE HANDS OF MARY MALONEY, TREASURER OF SAID COUNTY, AT THE CLOSE OF BUSINESS ON DECEMBER 31, 2015.

Jamie Fitzgerald
 JAMIE FITZGERALD, POLK COUNTY AUDITOR
 DES MOINES, IOWA

9/20, 2016

WE, THE BOARD OF SUPERVISORS OF POLK COUNTY, IOWA, DO HEREBY CERTIFY THAT THE FOREGOING STATEMENT CORRECTLY SHOWS THE ASSETS IN THE HANDS OF MARY MALONEY, TREASURER OF SAID COUNTY, AS OF DECEMBER 31, 2015.

#23

RESOLUTION NO. 2016-80

RESOLUTION ANNEXING CERTAIN PARCELS OF REAL ESTATE OWNED BY MJR DEVELOPMENTS LLC AND SALLY JENSEN INTO THE CITY OF POLK CITY, IOWA

WHEREAS, MJR Developments LLC has filed an application requesting that the following described real estate be annexed to the City of Polk City Iowa:

LEGAL DESCRIPTION:

The West Half of the Southeast Quarter of Section 26, Township 81 North, Range 25 West of the 5th P.M., Polk County, Iowa, lying North of the centerline of NW Hugg Drive as it presently exists; EXCEPT the West 24.75 feet of that portion of the North 3,405 feet of the East Half of said Section 26 which lies within said West Half of the Southeast Quarter; EXCEPT the West 33 feet of that portion of the East Half of said Section 26 lying South of the North 3,405 feet of said East Half of Section 26; and EXCEPT Parcel B as described in Rural Survey filed March 10, 2015 and recorded in Book 15493 Page 802; and

WHEREAS, Sally Jensen has requested annexation of certain real estate to the City of Polk City, Iowa:

LEGAL DESCRIPTION:

Parcel B as described in Rural Survey filed March 10, 2015 and recorded in Book 15493 Page 802;

LAYMAN'S DESCRIPTION:

Property in Polk County, Iowa lying North of NW Hugg Drive.

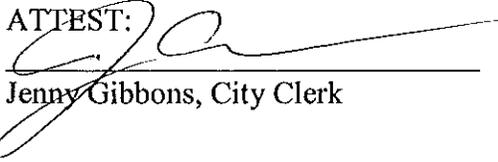
NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Polk City Iowa, that the above-described real estate should be annexed and is hereby annexed to and made a part of the City of Polk City, Iowa.

BE IT FURTHER RESOLVED by the City Council of the City of Polk City, Iowa, that the City Clerk be and is hereby authorized to file a copy of the resolution, map and legal description of the territory involved with the Iowa Secretary of State, the Polk County Board of Supervisors, each affected utility, and the state department of transportation and the City Clerk is hereby authorized and directed to certify, upon the completion of such acts, the filing of the copies of the legal description, map and resolution with the Polk County Recorder, all as provided in the Code of Iowa.

DATED at Polk City Iowa, this 12th day of September 2016.


Jason Morse, Mayor

ATTEST:


Jenny Gibbons, City Clerk

#24